

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

April 15, 2014

The Board of Aldermen of the City of Osage Beach, Missouri, met for a special meeting on Tuesday, April 15, 2014 at 6:30 p.m. at City Hall in the lower level conference room. The following were present: Mayor Penny Lyons, Alderman Steve Kahrs, Alderman John Olivarri, Alderman Kevin Rucker, and Alderman Ron Schmitt. Alderman Fred Catcott and Alderman Michelle Myler were absent.

Others present were City Administrator Nancy Viselli, Assistant City Administrator Jeana Woods, City Attorney Ed Rucker, City Treasurer Karri Bell, City Planner Cary Patterson, Public Works Director Nick Edelman, Police Chief Todd Davis, IT Manager Jim Davis, Human Resources Specialist Cindy Leigh, and City Clerk Diann Warner.

There were many police officers and firemen in the audience and City Administrator Nancy Viselli announced that if they were attending because they heard dispatcher positions were being cut, then that is not true and it is a rumor.

City Administrator Nancy Viselli also announced that she is not asking the Board to vote on any issue tonight, but rather she is asking for direction and if there is a general consensus, then the item would be placed on a future agenda for the Board to consider.

First Quarterly Budget Review.

Assistant City Administrator Jeana Woods explained how the numbers were calculated for the fund balances for the first quarter of the year. In the general fund she said that 21% of the budgeted revenues and 19% of the budgeted expenditures have been realized.

The estimated revenues for Dierbergs TIF are off however Assistant City Administrator Woods said there is no data for which to estimate revenues and Bed, Bath and Beyond was not open for the entire quarter.

Discussion of Employee Benefits.

Assistant City Administrator Woods did an analysis of the personnel package and the result is that employee benefits are 26% of the total expenses which includes taxes, salaries, etc.

Cindy Leigh, Human Resources Generalist, said the memorandum outlines the breakdown by fund. She added that the Board had asked for the analysis and for staff to give options on how to reduce costs.

Alderman Kahrs said he did not remember the Board asking to look at reducing holiday pay for police officers. He added that he views this as a way of retaining good officers and they rely on this as a part of the pay package. Alderman Rucker explained that the Board gave direction to staff to look at the benefit package and to bring back ideas for the Board to consider. He added that staff brought to the Board things that could be cut, not that any of them would be cut.

Alderman Rucker said if there are rumors, then he is the one that asked staff to look at the benefit package because the Board needs to be educated about it. He added that those who work holidays should get something extra and it should not be cut. Alderman Rucker applauded staff and stated

that Mrs. Leigh's memo outlines things the Board should be aware of. City Administrator Viselli explained that when staff was asked for ways to cut costs, these are the things that could be done, however all decisions rest with the Board.

Alderman Kahrs said that in all the years he has been on the Board, there was a pay freeze for a few months and he remembers cutting education benefits but that is all. He added that he was under the impression that MPR was saving the City money. City Administrator Viselli responded that a 3% increase is a small increase for the industry. City Administrator Viselli said that if employee benefits increase to 40%, then the options listed could be considered.

Alderman Kahrs stated that the sales tax base has to be increased or generate a property tax which would be a hard sell. Alderman Schmitt said it is not a good policy to put this on the backs of the employees because there are many other things that could be cut rather than benefits. He added that possibly projects could be cut. Alderman Rucker said that staff is the biggest and most important resource and he commended staff for the analysis and for the list of options that could be considered.

Discussion followed on the number of hours that police officers work and hours worked over 84 in a two week period is overtime. It was noted that the City goes beyond what FLSA requires.

Alderman Kahrs questioned how the number of police officers is determined. Police Chief Todd Davis said he would get the information for the Board.

Alderman Rucker suggested that health insurance be bid out every three to five years to be sure the City is getting the best policy for the amount of money the City spends. He also suggested that a different consultant be found to evaluate the policy.

Discussion of Possible Changes to Public Works Office.

Public Works Director Nick Edelman said that there is an issue with security at the Public Works Facility because there is no lobby and he is looking at creating a lobby area. He added that three foremen share an office and there is no space to meet with the public. Mr. Edelman said \$10,815 is budgeted in 2014 to remodel the break room but he is willing to wait if the Board has no objections to the plan to remodel. He said he has no cost estimates yet and additionally, the building has air conditioning and electrical issues.

Alderman Olivarri said that an idea of the cost is needed and he did not believe there was a need to remodel the break room and then tear it out. He said there is meeting space at City Hall that could be utilized for meetings. Alderman Olivarri said if the building no longer meets the City's needs, the Board needs to know. He recommended proceeding with developing a plan to remodel the building.

Sands Lift Station Landscaping.

Public Works Director Nick Edelman said he would like to do some landscaping around the Sands Lift Station by using MoDOT right of way and by utilizing existing native trees like cedar and dogwood trees. He estimated the cost of transplanting 90 trees to be \$26,000.

There was no objection to this idea. Mr. Edelman will talk to MoDOT and develop an agreement.

Request to Purchase Additional Battery Backup.

IT Manager, Jim Davis, explained that the battery backup that protects the radios cannot be repaired. The cost of a replacement is \$15,000 which provides power to dispatch and would be adequate if dispatch is relocated to the lower level. In addition to providing backup for dispatch, the battery backup also powers the storm sirens. Mr. Davis asked that the other piece of equipment that was cut from the budget to be restored which is a three phase unit that needs three phase electric and costs approximately \$6,000. He added that bids will be solicited for these items. No objections were voiced.

City Park Pond.

Public Works Director Edelman said the pond at the Osage Beach City Park is currently drained and closed to the public because of the bank stabilization. He said that to maximize aquatic life, the pond should be eight to ten feet deep and the cost to dredge would be approximately \$30,000. Mr. Edelman has spoken with someone from the Department of Conservation and there are funds available to dredge as well as to make the pond ADA accessible by constructing a pier.

Alderman Kahrs said that this is where the Old Fish Hatchery was located and it was notorious for seeping. He added that the peninsula is an excellent idea and he suggested using the pond for children to fish and not dredge it. No objections were expressed.

Vacuum Truck/Crack Sealing Equipment.

Public Works Director explained that crack sealing is done every five to six years and he would like to lease crack seal equipment for one month in the July to August time frame. The cost to rent the equipment is \$12,000 for one month. He added that the lower density streets would be done before Osage Beach Parkway. Mr. Edelman said that the City spends about \$40,000 per year on crack seal and he would like to see if some of the work could be done in house.

Mr. Edelman explained that he would also like to rent a vacuum truck to vacuum out curb inlets, storm water inlets, and valve boxes. He said that the work would be done with street and water and sewer employees.

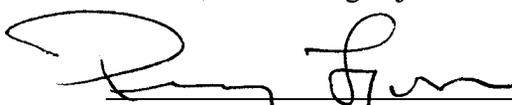
No objections were voiced, and Public Works Director Nick Edelman was commended for bringing these matters to the Board.

Laptop Computers.

Alderman Olivarri mentioned that the City's laptops have XP and Microsoft no longer supports it nor provides maintenance for the XP platform. He added that he would like to look at options before he no longer has access. Jim Davis responded that the 2014 Budget does not contain funds for laptops; however he said the only option is to replace the old laptops with newer versions. Alderman Olivarri said there are new aldermen who may also want to use laptops. Mr. Davis will bring this to the Board for approval.

There being no further business to come before the Board of Aldermen, the meeting adjourned at 8:05 p.m.


Diann Warner, City Clerk


Penny Lyons, Mayor

APPROVED
5/1/14
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