

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

November 17, 2014

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a special meeting on Thursday, November 13, 2014, at 6:30 p.m. at City Hall. The following were present: Mayor Penny Lyons, Alderman Steve Kahrs, Alderman Phyllis Marose, Alderman John Olivarri, Alderman Kevin Rucker, Alderman Ron Schmitt, Alderman Tom Walker. Others present were City Administrator Jeana Woods, City Attorney Ed Rucker, Police Chief Todd Davis, IT Manager Jim Davis, Building Official Ron White and City Clerk Diann Warner.

2015 Budget.

Alderman Olivarri voiced his concern that only \$6,000 was being budgeted for training and travel in Economic Development for the Assistant City Administrator. He added that the individual may not use all the funds but he would like to increase the training and travel budget to \$15,000. Alderman Olivarri said that he would rather the funds be available if needed.

City Administrator Jeana Woods explained that the individual will need to learn the new job.

Alderman Olivarri moved to increase the line item for training and travel from \$6,000 to \$15,000. Alderman Marose seconded the motion which was voted on and unanimously passed.

Mayor and Board.

Funds include training and travel for attendance at the MML Conference and the Governor's Economic Development Conference.

City Administrator Jeana Woods explained the medical reimbursement line item.

City Clerk.

Additional funds for records management and for codification were requested.

Municipal Court.

The year to date figure for personnel is incorrect and an adjustment will be made.

Overhead.

Discussion followed on workers' compensation insurance. The projected funds budgeted include an increase for the second injury fund that the state mandated. The City's modification also went up due to some claims. The state also reclassified some positions. City Administrator Woods offered to have a breakdown on workers' compensation prepared for the Board to review.

City Administrator Woods explained that \$1,000 has been budgeted for a television and DVD player for training purposes. She asked the Board to increase the professional services line item by \$8,000 for a consultant for health insurance that was inadvertently left out.

Alderman Olivarri moved to approve increasing the professional services line item by \$8,000. Alderman Walker seconded the motion which was voted on and unanimously passed.

Collector.

Mayor Lyons explained that voters have declined to abolish the collector position two times in the recent past, even though the position does not collect money.

Law Enforcement.

Alderman Kahrs said that increases are being budgeted for health insurance in every budget and he said it is hard to believe that personnel expenses are decreasing. City Administrator Woods said she would double check the figures to clarify that personnel expenses are decreasing.

A line item for animal control is being added and a new line item for evidence is being added to track supplies used for the evidence room. Prisoner boarding is being decreased by \$2,000 and more funds for ammunition is being requested.

Capital purchases include replacing office chairs and four new vehicles. Some vehicles will be transferred to other departments and some will be sold. The truck used by the compliance officer will be transferred to the police department for animal control and a vehicle will be transferred for use by the compliance officer.

Discussion followed whether it would be worthwhile for the City to have its own fuel supply. City Administrator Woods explained that the City uses Wex on the state bid and they do all the paperwork and get all the discounts on our behalf. She added that they also manage the GPS system for the vehicles.

Police Chief Todd Davis said one police officer was added for one-half of the year for an additional school resource officer when the new elementary school opens next fall. He said there would be \$22,500 in revenue from each school if both school boards approve. Chief Davis said both superintendents are in favor of having a school resource officer.

Chief Davis explained how animal control will be handled by the police department. It was noted that the transportation department will take over the managed deer hunt.

911.

City Administrator Woods explained that after Alderman Rucker brought up increasing the rates for communication contract services, an average was taken on the amount the fire districts pay for dispatching services. She added that if the City only dispatched Osage Beach calls, the equipment and employees needed to operate 911 would still be an expense for the City. Mrs. Woods said they might be able to reduce the number of dispatchers by one during the winter, however over a ten year period; the equipment would still have to be replaced.

City Administrator Woods explained that this is the manner in which they determined an increase was not needed this year. She said Osage Beach charges the most to dispatch calls and we do not have a 911 tax. She also heard that one of the fire districts is looking at other entities to dispatch their calls to save money.

Chief Davis added more funds for training and conference for continuing education and for state mandated training to dispatch emergency medical calls.

Capital purchases include funds for software that captures all calls. Current outdated equipment will not allow the 911 system to receive text messages as mandated by the state. A five year lease is proposed to replace outdated equipment. The lease includes maintenance and any upgrades that are needed. The first year of the lease will cost \$56,000 and \$42,000 for the remaining years.

Alderman Rucker commented that there will not be a backup. IT Manager Jim Davis explained the problem is the cost of two systems. He said our backup is to send calls to Camden and dispatchers can relocate to the lower level during tornado warnings. A mobile unit could also be brought in and 911 calls would be sent to Camden.

Ambulance.

Chief Davis said the biggest increase is for medical supplies which continue to increase. An overhead notification system for emergency personnel is being requested that will replace a pager notification system currently being used.

A new ambulance is being requested. A five year lease will cost \$33,000 the first year with an interest rate of 3.2%. The 2001 ambulance will be sold. A plan to rotate the two ambulances to extend the life of both will be developed.

Emergency Management.

Maintenance and repair has increased to \$3,500 to maintain the 911 backup systems and for maintaining the storm sirens. It was noted that a vehicle is shared with the ambulance supervisor.

IT.

IT Manager Jim Davis said he is trying to replace outdated equipment and to replace laptops. Alderman Olivarri said he hoped this would help the City move forward. He asked if contract labor was needed to allow the IT department to get the job done. IT Manager Davis said they can get the work done but they are far behind.

Alderman Olivarri suggested that the needed equipment be purchased early in the year rather than waiting until the end of the year. Mr. Davis said that he would like to have an intern that could give the IT Department the relief they need to complete the needed upgrades to the system. Funds for a paid intern will be added to the proposed budget.

City Administrator Woods will see what is available for internships.

Four laptops and tablets are budgeted; one for Alderman Olivarri, one for City Attorney Rucker and one will be available to be checked out by other departments. City Attorney Rucker said that Camden and Miller Counties both are going to electronic filing of cases on February 2.

Printers are also being budgeted to replace old printers that Mr. Davis expects will need to be replaced.

Building Inspection.

Training and conference is being increased for code training for the both the Building Inspector and

Building Official for five days. This training is needed to maintain certification and for continuing education units. A ground resistance detector is being requested as well as funds for file cabinets to hold plans.

Building Maintenance.

Building Official Ron White said that several air handlers have had to be replaced due to the age of the system. The budget includes funds for Phase 1 overlay of the parking lot on the police side where the asphalt has failed. He has determined there is a subgrade failure which will have to be ground out and a 2 inch overlay will be needed. New monitors in the dispatch center are needed to manage all the new cameras that have been installed around the City Hall facility. Funds to replace the chairs in the board room are being requested.

Alderman Rucker questioned if any research had been done on solar power at City Hall. Building Official White said he met with an engineer from Ameren and they went through the building to determine energy savings. Ameren said solar energy would not pay for itself for the amount of electricity City Hall uses.

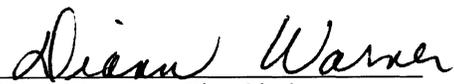
City Attorney.

Funds for training and conference are requested to be increased from \$2,000 to \$4,000. The City Attorney is required to maintain a certain number of credits and he would like to attend a National Conference.

City Attorney Rucker explained that funds are being requested to purchase software to monitor current legislation. The software will allow the City to know immediately of any scheduled hearings in Jefferson City that affects municipal government. Alderman Olivarri offered to participate in hearings at the state level.

There being no further business to come before the Board, the meeting adjourned at 8:35 p.m.

I, Diann Warner, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the special meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on November 17, 2014.


Diann Warner, City Clerk


Penny Lyons, Mayor

APPROVED
12/4/14