



**CITY OF OSAGE BEACH
BOARD OF ALDERMEN MEETING**

1000 City Parkway
Osage Beach, MO 65065
573/302-2000 FAX 573/302-0528
Email: www.osagebeach.org

TENTATIVE AGENDA

REGULAR MEETING
December 3, 2015 – 6:30 P.M.
CITY HALL

******* Note: Make sure your cell phone is turned off or on a silent tone only. Please sign the attendance sheet located at the podium if you desire to address the Board.**

CALL TO ORDER
Pledge of Allegiance
Roll Call

MAYOR'S COMMUNICATIONS

CITIZENS' COMMUNICATIONS

- This is a time set aside on the agenda for citizens and visitors to address the Mayor and Board on any topic that is not a public hearing. The Board will not take action on any item not listed on the agenda, but the Mayor and Board welcome and value input and feedback from the public. Speakers will be restricted to three minutes unless otherwise permitted. Minutes may not be donated or transferred from one speaker to another.

APPROVAL OF CONSENT AGENDA

If the Board desires, the consent agenda may be approved by a single motion.

- Minutes of 10/29/15; 11/2/2015; 11/19/15 (Page 01)
- Bills List (Page 09)
- Liquor License (Page 28)

UNFINISHED BUSINESS

- A. Bill No. 15-90. Ordinance to Permit Police Officers to Stop Vehicles and Issue Seatbelt Citations Without the Need for an Accompanying Violation. Second Reading (Page 29)

- B. Bill No. 15.91. Creating a Per Diem for Volunteers Serving on City Boards and Commissions.
Second Reading (Page 33)

NEW BUSINESS

- A. Public Hearing. Rezoning Case No. 385. Arrowhead Development Group, LLC; Request for a PUD for 226.31 Acre Mixed Use Development Including Commercial and Residential
- B. Public Hearing. Amendment to Water and Sewer Rates
- C. Bill No. 15-92. Authorize Communications Dispatch Agreement with Osage Fire Protection District.
First and Second Readings (Page 35)
- D. Bill No. 15-93. Rezoning Case No. 385. Arrowhead Development Group, LLC. First Reading
(Page 42)
- E. Bill No. 15-94. Amendment to Chapter 705.300, Rate Schedule for Water. First Reading
(Page 56)
- F. Bill No. 15-95. Amendment to Chapter 710.470, Rate Schedule for Sewer. First Reading
(Page 61)
- G. Bill No. 15-96. Amendment to Chapter 135; Budget and Finance; Purchasing. First Reading
(Page 67)
- H. Bill No. 15-97. 2016 Budget Adoption. First Reading (Page 92)
- I. Bill No. 15-98. Amendment to Section 110.070, Communications to Board of Aldermen. First Reading
(Page 95)
- J. Bill No. 15-99. Amendment to Section 120.020. Conflicts of Interest. First Reading (Page 99)
- K. Resolution 2015-09. Creating a Selection Committee for the Osage Beach Parkway West Study
(Page 102)
- L. Authorize Swiss Village Water Tower Wording and Design (Page 104)
- M. Authorize Payment of Insurance Claim for Warning Siren Located at the Former Osage Beach
Elementary School Building (Page 110)
- N. Approval of Date and Location of 2016 Employee Appreciation Dinner (Page 112)
- O. Ratify City Mission Statement (Page 114)

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

STAFF COMMUNICATIONS

EXECUTIVE SESSION: Notice is given that the agenda includes a roll call vote to close the meeting pursuant to RSMo. Section 610.021(1), Legal actions, causes of action or litigation involving a public governmental body

and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; and Section 610.021(3), Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

ADJOURN

Representatives of the news media may obtain copies of this notice by contacting the following:

Diann Warner, City Clerk,
1000 City Parkway
Osage Beach, MO 65065
573-302-2000 ex 230
dwarner@osagebeach.org

If any member of the public requires a specific accommodation as addressed by the Americans with Disabilities Act, please contact the City Clerk's office forty-eight hours in advance of the meeting at the above telephone number.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

November 19, 2015

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a regular meeting on Thursday, November 5, 2015 at 6:30 p.m. at City Hall. The following were present: Mayor Penny Lyons, Alderman Jeff Bethurem, Alderman Phyllis Marose, Alderman John Olivarri, Alderman Ron Schmitt, Alderman Kevin Rucker and Alderman Tom Walker. Dorothy Urlicks, Deputy City Clerk, performed the duties of the city clerk in her absence.

Mayor's Communications.

Mayor Lyons thanked everyone for attending the meeting. Since most people in the audience were in attendance for the presentation from Cochran Engineering regarding Osage Beach Parkway, Mayor Lyons requested to have the citizen's communications portion of the agenda following the presentation from Cochran. After a brief discussion, Alderman Rucker moved to allow citizens communications after the presentation from Cochran Engineering. Alderman Schmitt seconded the motion which was voted on and unanimously passed.

Consent Agenda.

Alderman Olivarri moved to approve the consent agenda which includes minutes of the special meeting held on October 27, 2015, minutes of the regular meeting held on November 4, 2015, the bills list as submitted, and a liquor license to Casey's General Store. Alderman Rucker seconded the motion which was voted on and unanimously passed.

Unfinished Business.

None

New Business.

Discussion on Osage Beach Parkway. Discussion about Osage Beach Parkway in relationship to Phase IV and future plans with a presentation from Cochran Engineering.

Alderman Bethurem explained that he met Cochran Engineering at the MML Conference he attended and found out they know about our geographical area and have worked with the city on other projects. They discussed the parkway and ideas to improve the area.

Dick Tuttle and Dave Christenson from Cochran Engineering presented several ideas to create a corridor down the center of Osage Beach Parkway. This may include changing from five lanes to a three or four lane section to give pedestrians better access including bike lanes. Cochran Engineering is the current designer of the Phase IV sidewalk plan and they help get grants for major projects. They showed slides of some projects that have been done in other cities.

Alderman Bethurem said that Cochran Engineering had spoken with him regarding TAP Funds and explained that a plan could be developed in year one; year two the design work could be done, and year three construction could take place and then begin another section. He said it is good to come up a ten or twenty year plan which could put us ahead of other people who want TAP Funds because we would have a full plan. Cochran said that obtaining TAP Funds is a competitive

process and it is better to have a long term goal. Having a long term goal does not guarantee funds would be available, but it may help.

Alderman Rucker commented that he also attended MML and went to different breakout sessions than Alderman Bethurm and found it ironic that the same topic arose and how positive this type of concept was and how positive it was to the community if businesses support the plan. He thanked Cochran Engineering for their presentation. He stated a project such as this could take ten or fifteen years or more to complete. Alderman Rucker said further discussion is needed on this idea.

Alderman Bethurem thinks this could draw more businesses like small boutiques and asked Cochran if they saw an increase in business in other cities that have done projects like this. The project Cochran worked with was in Chesterfield and they saw an increase but he was not sure if the project was the reason because the valley exploded with growth.

Alderman Olivarri said the pros and cons of redesigning the parkway was discussed at the last meeting and the City Engineer proposed adding funds to the budget to bring in a consultant to work with the city if the community is interested in pursuing the idea. He applauded Alderman Bethurem for suggesting this design that could benefit the west side of Osage Beach. Alderman Olivarri stated that this could enhance the proposed Arrowhead Centre Redevelopment which will be a major development.

Alderman Walker clarified this is an idea which could possibly be something the public would like to have to enhance the area. He said other areas such as Chesterfield have beautiful landscaping which is appealing to people that come into the area. Alderman Walker said that over the years Osage Beach has been a progressive city and this idea may draw more people to the area.

Alderman Marose echoed comments from Aldermen Olivarri and Walker. She has been a business owner on the west side for over 28 years and was thrilled with the five lanes until MoDOT built the expressway. However, she feels something should be done to beautify the roadway, with some enhancement it may help to bring businesses in, especially on the west side. She is still unsure about how she feels about this project, but she was in favor of progress. Alderman Marose was in favor of improvements however not just to KK but to the end of the city limits. She said she liked the idea of the median and the landscaping, however she had been to areas where you have to go past a business and find a place to turn around, so there are adjustments. She concurred with other elected officials that input is needed from the community.

Alderman Olivarri stated this is a concept, with input from the community we may come up with something entirely different. That is the advantage of bringing in a consultant who can work with us and work with your ideas to come up with something that is advantageous to businesses, landowners and to our City. At our last meeting we had a drawing which showed only left in and left out of businesses. The drawings today showed that it is possible to have access in both directions.

Mayor Lyons questioned the percentage of TAP Funds. Cochran explained they are 80/20 in which the City would pay 20 percent. She also spoke of 80 businesses which would want curb cuts and asked if there is a formula they use. Cochran explained that would be in the access management plan. He added that sometimes businesses have two access points however, they may only be able to use one, and roundabouts could be installed to help make turns. Mayor Lyons asked if there is

only one lane in each direction with delivery trucks. Cochran said this is where you get with citizens and business owners to put a plan together. Then you go back to the community and say based on what you said this is the plan we have. You have to do a traffic study and develop a master plan.

Citizens Communications.

Joni Walden owner of Blinds and More and Barefoot Floors stated it is true that traffic has decreased however her business is a destination location. It has been on her checklist for a long time to add beautification to the parkway. It is badly needed and adding some greenery and walking and biking areas would enhance the area. She said it needs to be done with as little interruption as possible to make the area more inviting.

Steve Kahrs owner of Sycamore Creek Golf Course thanked the aldermen for thinking outside the box and coming up with fresh ideas for the parkway. He believed this is a great start.

Mark Krantz owner of Keys to the Lake said he is glad he moved from Lake Ozark to Osage Beach because of the business climate and positive attitude the City has towards businesses here. He has spoken with many others regarding this and has a few concerns. First, he would like to find out the cost and secondly how long it will take. He expressed his concern about accessibility because his company is heavily dependent on traffic flow and how easily it would be to access his parking lot. Mr. Krantz said he does a lot of rentals and many customers are towing boats. Going back to two lanes concerns him, but he thinks everyone would like better aesthetics. We need the community to look better, but from a business standpoint traffic flow is important between Lazy Days to the Grand Glaize Bridge. Mr. Krantz said the owners of the building where his business is located questioned the cost of the project, how much water will be used for irrigation and the cost of maintenance. He added that traffic backup in the summer with two lanes of traffic could be a problem. He questioned whether the City should be focused on projects that generate revenue prior to planning to spend funds on something with this price tag. Mr. Krantz said devaluing the assets of business owners who are already here should be considered, not just attracting new businesses. Mr. Krantz said he liked the idea of improving aesthetics but does not feel it should be done at the cost of devaluing property values.

Mike Atkinson owner of Victoria Station said accessibility is his main concern and he does not see how all business owners could be accommodated with this idea. He said comparing Osage Beach to Chesterfield is wrong. Mr. Atkinson said beautification is great, but not at the businesses expense. He said he told the Mayor several times he did not want sidewalks in front of his business, but he is aware that is going to happen. He said business owners should have been asked what they want before it was put in the paper.

Drew Murray owner of Zzzzz's Sleep Shop said Miami, OK is similar to Osage Beach where there is a five lane highway that goes through the city with businesses on both sides that are deteriorating. He said the highway itself looks shabby where repairs have been delayed and the road has been patched here and there. The road needs to look good through the entire length of Osage Beach. What he would like to see is keeping two lanes in each direction with a median in the center with places for vehicles to turn. He suggested the possibility of unified bushes that do not get too big and something that looks good in summer and winter. Mr. Murray felt the city is on the

right track and appreciates what the city is trying to do. He is all for anything to raise property values and to bring people to the area.

Misty Atkinson of Victoria Station, said they talked about how to improve the expressway exits, something that will entice people to exit. Right now she said the exits do not look like businesses or the city cares and we want visitors to come into our City to see what we have. She said the City could improve the exits without spending tons of money and disrupting traffic. We should do things to encourage business, not to just make it look pretty, however if beautification will bring restaurants or businesses to the area then it should be considered.

Kim Loehr owner of Interior Motifs said she appreciates Alderman Bethurem for instituting this idea. She would like to see this all the way to Lazy Days because you only get one chance to make a first impression and currently on the west side we are not doing this at all. It has been her desire and many others to make the parkway pretty by the addition of a center median, sidewalks and a bike path. She feels it would complement Gary Mitchell's project.

Selynn Barbour of Country Crossroads said she is excited about having this conversation, excited about beautification and loves where she lives, but she is concerned about accessibility to the businesses. She questioned whether contacts had been made with the school board and first responders regarding transportation because she knows some of the school busses have trouble with roundabouts. Mrs. Barbour said she appreciated the discussion and it is a positive look to something that is needed on the west side. She added that she loves this community and wants to share it with others.

Clyde Hegelund a resident of Ward 2 spoke about traffic on Nichols Road by the school. He counted cars for three days and he feels traffic at the interchange is a big problem. Traffic is backing up by the interchange and there is nowhere to go. In addition, he said a delivery truck and a trash truck were there on Tuesday increasing this problem. West bound school buses are not exiting at Case Road and he feels there should be a center lane by the school. He asked if anyone had contacted the school to see if buses should be rerouted.

Alderman Olivarri said the word beautification has been used many times however, he said his intention is not to beautify but to improve economic development with this concept.

Resolution 2015-08. Resolution Approving Camden County Hazard Mitigation Plan. The city has participated in developing the plan and has reviewed the Camden County Hazard Mitigation Plan, a multi-jurisdictional hazard plan prepared by the LOCLG in accordance with FEMA requirements. Staff recommends adopting the plan and resolves to work with Camden County Emergency Management to implement the plan.

Alderman Rucker moved to approve Resolution 2015-08 as presented. Alderman Marose seconded the motion which was voted on and unanimously passed.

Bill No. 15-88. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MIDWEST HYDRO DRILLING AND SERVICE, INC. FOR WATER WELL PLUGGING - MACE ROAD AND THE LEDGES

The following bids were received for the well plugging:

Ken Kauffman & Sons	\$26,550.00
Flynn Drilling Company	\$24,205.00
Midwest Hydro	\$23,968.75
Brotcke Well & Pump	\$29,365.00

Public Works Director Nick Edelman said he was notified the city was awarded a grant to cap the well on Mace Road and the well at The Ledges. The grant will cover 100 % of the project costs. The Public Works Department recommended approval to award the contract to Midwest Hydro Drilling and Service, Inc., the low bidder, in the amount of \$23,968.75.

Mayor Lyons presented the first reading of Bill No. 15-88 by title only. It was noted that Bill No. 15-88 has been available for public review. Alderman Olivarri moved to approve the first reading of Bill No. 15-88 as presented. Alderman Bethurem seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 15-88 by title only. Alderman Rucker moved to approve the second reading of Bill No. 15-88. Alderman Marose seconded the motion.

The following roll call vote was taken to approve the second reading of Bill No. 15-88 and to pass same into ordinance: “Ayes”: Alderman Walker, Alderman Schmitt, Alderman Rucker, Alderman Olivarri, Alderman Marose, Alderman Bethurem. “Nays”: None. Bill No. 15-88 was passed and approved as Ordinance No. 15.88.

Bill No. 15-89. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH UNION ELECTRIC COMPANY d/b/a AMEREN MISSOURI COMPANY FOR A SYSTEM EXTENSION GUARANTEE AGREEMENT FOR THE UPGRADES TO LIFT STATION 57-2

Public Works Director Nick Edelman explained this agreement will upgrade the 3-Phase Power Service to Lift Station 57-2. The sewer department is working on Lift Station 57-2 (LS57-2) in house. This pump station will have new pumps installed so that it can pump to the KK Equalization Basin instead of Lift Station 57-3 (LS57-3). LS 57-3 will be taken out of service once this project is completed. The pumps are a larger horsepower thereby requiring an upgrade of the power service.

The costs of the electrical upgrades are \$10,523.30 which was anticipated in the projected year end for budget year 2015.

Mayor Lyons presented the first reading of Bill No. 15-89 by title only. It was noted that Bill No. 15-89 has been available for public review. Alderman Bethurem moved to approve the first reading of Bill No. 15-89 as presented. Alderman Marose seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 15-89 by title only. Alderman Marose moved to approve the second reading of Bill No. 15-89. Alderman Rucker seconded the motion.

The following roll call vote was taken to approve the second reading of Bill No. 15-89 and to pass same into ordinance: “Ayes”: Alderman Schmitt, Alderman Rucker, Alderman Olivarri, Alderman Marose, Alderman Bethurem, Alderman Walker. “Nays”: None. Bill No. 15-89 was passed and approved as Ordinance No. 15.89.

Bill No. 15-90. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, CREATING A NEW SECTION OF THE TRAFFIC CODE TO ESTABLISH A PRIMARY SEATBELT LAW TO ENHANCE PUBLIC SAFETY

City Attorney Ed Rucker explained this amendment will create a primary seatbelt law which will permit police officers to stop a vehicle and issue a seatbelt citation without the need for an accompanying violation as required by the existing state statute Section 307.178 RSMo. This ordinance has been tested in *City of St John v. Brockus*, 434 S.W.3d 90 (2014) and found to be constitutional with no other litigation occurring to disrupt that conclusion. Both the City Attorney and Police Chief recommended adoption.

Mayor Lyons presented the first reading of Bill No. 15-90 by title only. It was noted that Bill No. 15-90 has been available for public review. Alderman Schmitt moved to approve the first reading of Bill No. 15-90 as presented. Alderman Marose seconded the motion which was voted on and unanimously passed.

Bill No. 15-91. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, CREATING A NEW SECTION 111.070 PROVIDING FOR THE PAYMENT OF A TWENTY-FIVE DOLLAR PER MEETING PER DIEM TO VOLUNTEERS ATTENDING THE MEETING OF VARIOUS CITY COMMITTEES

City Attorney Ed Rucker explained this amendment will create a twenty five dollar per diem for volunteers serving on Board of Zoning Adjustment, the Planning Commission, the Citizens Advisory Committee, the Liquor Control Board, the Board of Appeals, and the Tax Increment Financing Commission for personal costs and expenses for their service. This action is within the discretion of the Board.

Mayor Lyons presented the first reading of Bill No. 15-91 by title only. It was noted that Bill No. 15-91 has been available for public review. Alderman Olivarri moved to approve the first reading of Bill No. 15-91 as presented. Alderman Rucker seconded the motion which was voted on and passed with Alderman Schmitt expressing a negative vote.

Authorize Purchase of Upgrades to Battery Backup in Server Room.

Information Systems Operation Manager Jim Davis explained there are two battery backup systems currently in the server room. The older system will go end of life in 2016. The newer system is undersized to handle the full load. A second power module and second battery module will allow the new system to handle the full load in the event that the older system fails.

Staff recommends purchasing the upgrade from DB Power & Associates for \$5,265 from line item 10-19-774250 Computer Equipment. DB Power and Associates is the maintenance vendor for our equipment.

Alderman Rucker moved to authorize the purchase of upgrades to battery backup in the server room in the amount of \$5,265.00 from DB Power and Associates as recommended. Alderman Marose seconded the motion which was voted and unanimously passed.

Requesting Approval to Close City Hall.

City Administrator Jeana Woods explained in the past when Christmas Eve has fallen on Monday or Thursday, staff has requested to the Board to close City Hall to create an opportunity to have a four day weekend with family. Historically, a majority of employees take this day off using personal or vacation time leaving very limited staff on hand. History does reflect very low calls and in person contact on Christmas Eve.

Staff recommends closing City Hall on Thursday, December 24, 2015. This will not be a paid holiday as employees will be required to use personal, comp, or vacation time for this day off. If there are new employees who would not have time to use, it would be a day off without pay.

The department managers have polled all of their employees and they supported this request.

Alderman Marose moved to close City Hall on Thursday, December 24, 2015. Alderman Bethurem seconded the motion which was voted and unanimously passed.

Communications from Members of the Board of Aldermen.

Alderman Marose. Phyllis Marose reported she has attended many meetings regarding the Lake Race and more are planned with many issues to resolve.

Alderman Walker. Tom Walker reported that Lake Ozark Rotary opened Candy Land and the Gala of Trees is at Bootleggers November 19, 2015. He invited all to attend.

Alderman Bethurem. Jeff Bethurem made a motion to proceed with the corridor study. Alderman Olivarri seconded the motion which was voted on and unanimously passed.

Alderman Bethurem thanked everyone for attending the meeting tonight.

Alderman Rucker. Kevin Rucker questioned the status of the overpass beautification project. Mayor Lyons commented she spoke with Mr. Roger and he will contact us after the first of the year. Alderman Olivarri said he spoke with him this week and he will be sending a letter to the City to get more information to start in the spring. The project is currently on hold.

Alderman Rucker also spoke about traffic at the school. The school can control some of the traffic by having delivery and trash trucks come at a different time. He stated that a Police Officer could direct traffic for a few minutes when traffic is heavy.

Alderman Olivarri. John Olivarri said most everyone received an e-mail regarding a recent taxi cab ordinance. City Administrator Jeana Woods said the issues have been addressed and Chief Davis distributed a memo with updates on the complaint. Alderman Olivarri said it could be a lack of enforcement and he knows it could be difficult to do, however he wants all cab companies to be treated the same. Chief Davis said this issue was brought up at the last two staff meetings. Alderman Olivarri said he would like quarterly updates on this issue.

Staff Communications.

Police Department. Todd Davis announced that Officer White is back to full duty and back on the road. He reported that the wind damaged a storm siren and it is at public works waiting for insurance to replace it.

City Planner. Cary Patterson thanked the Board for approving the per diem for volunteers.

Assistant City Administrator. Mike Welty updated the Board about the holiday lights which begins the end of November. He reported that 60 businesses have displays at their locations which have doubled from last year. There are also more displays at the park this year. He reported Santa will be at the park December 19th from 3:00 p.m. to 5:00 p.m.

Park Department. Matt Vandevort reported the recent rainfall caused the department a lot of work dealing with the tremendous amount of water. He reported there are many projects coming up in the near future.

There being no further business to come before the Board, the meeting adjourned at 4:30 p.m.

I, Dorothy Urlicks, Deputy City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on November 19, 2015.

Dorothy Urlicks, Deputy City Clerk

Penny Lyons, Mayor

**CITY OF OSAGE BEACH
BILLS LIST
December 3, 2015**

Bills Paid Prior to Board Meeting	221,678.60
Payroll Paid Prior to Board Meeting	117,951.71
SRF Transfer Prior to Board Meeting	229,583.87
TIF Transfer Dierbergs	19,201.52
TIF Transfer Prewitt's Pt	88,931.50
Bills Pending Board Approval	131,920.20
Total Expenses	<u>809,267.40</u>

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	General Fund	MIDWEST PUBLIC RISK	ADJUST PR DEDUCTIONS	2,364.11-
			ADJUST PR DEDUCTIONS	15.86-
			ADJUST PR DEDUCTIONS	7.54
			Dental Insurance Premiums	544.81
			Dental Insurance Premiums	544.81
			Health Insurance Contribut	603.50
			Health Insurance Contribut	603.50
			Health Insurance Contribut	440.00
			Health Insurance Contribut	440.00
			Vision Insurance Contribut	112.98
			Vision Insurance Contribut	112.98
			Vision Insurance Contribut	35.72
			Vision Insurance Contribut	35.72
			Vision Insurance Contribut	60.32
			Vision Insurance Contribut	60.32
		MO DEPT OF REVENUE	CVC COLLECTIONS	834.21
		FAMILY SUPPORT PAYMENT CENTER	Case #81106219	150.00
			Case #31550944	138.46
		MO DEPT OF REVENUE	PARK, BOOKS, MISC SALES TA	42.39
			State Withholding	3,393.00
		MO TREASURER BUDGET DIRECTOR	PEACE OFFICERS TRAINING	118.00
		INTERNAL REVENUE SERVICE	Fed WH	10,731.81
			FICA	6,661.69
			Medicare	1,558.00
		PRE PAID LEGAL SERVICES INC DBA	Pre-Paid Legal Premiums	24.90
			Pre-Paid Legal Premiums	24.90
		ICMA	Loan Repayment	186.42
			Retirement 457 &	784.94
			Retirement 457	815.00
			Loan Repayments	837.72
			Loan Repayments	733.64
			Loan Repayments	473.94
			Loan Repayments	205.54
			Loan Repayments	162.85
			Loan Repayments	223.68
			Loan Repayments	138.87
			Loan Repayments	476.14
			Loan Repayments	326.32
			Retirment Roth IRA %	66.82
			Retirement Roth IRA	340.00
		CAMDEN COUNTY ASSOC COURT	CASH APPEARANCE BOND	1,050.00
		COLONIAL LIFE & ACCIDENT	ADJUST PR DEDUCTIONS	0.01-
			Colonial Supplemental Insu	30.86
			Colonial Supplemental Insu	30.86
		AFLAC	Aflac Insurance Premiums	45.21
			Aflac Insurance Premiums	45.21
		CITIZENS AGAINST DOMESTIC VIOLENCE	CADV COLLECTIONS	233.87
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	1,225.33
			American Fidelity	1,225.33
			Amerian Fidelity	843.18
			Amerian Fidelity	843.18
			ADJUST PAYROLL DEDUCTIONS	114.95
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	ADJUST PAYROLL DEDUCTIONS	333.66
			ADJUST PAYROLL DEDUCTIONS	44.88-
			Group Life Ins and Buy Up	108.68
			Group Life Ins and Buy Up	108.68

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		JP MORGAN CHASE BANK	HSA Contribution	175.00
			HSA Family/Dep. Contributi	1,095.00
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	ADJUST PAYROLL DEDUCTIONS	20.05-
			Dependent Care	416.66
			Dependent Care	416.66
			Flexible Spending Accts -	10.00
			Flexible Spending Accts -	218.33
		TEXAS LIFE INSURANCE CO	ADJUST PR DEDUCTIONS	68.67
			Texas Life After Tax	187.61
			Texas Life After Tax	187.61
		CIRCUIT CLERK OF DALLAS COUNTY	Case No. 12DA-CC00055	109.64
		ONE TIME VENDOR	Bond Refund:150650393-01	150.00
			Bond Refund:150649343-01	50.00
			Bond Refund:150649344-01	200.00
			Bond Refund:150649345-01	40.00
			Bond Refund:258 -01	30.00
			Bond Refund:150649186-01	75.00
			Bond Refund:150649186-01	200.00
			Bond Refund:150649261-01	200.00
			Bond Refund:131877008-01	400.00
			Bond Refund:131877009-01	65.00
			Bond Refund:131877010-01	75.00
			Bond Refund:131877200-01	350.00
			TOTAL:	41,565.71
Mayor & Board	General Fund	HY-VEE FOOD & DRUG STORES INC	MEMORIAL-T LYNXWILER STEPD	43.00
		INTERNAL REVENUE SERVICE	FICA	253.16
			Medicare	59.22
		BANKCARD SERVICES 7564	TIF MEETING LUNCH	88.53
		ICMA	Retirement 401	188.50
		BANKCARD CENTER 5352	ZIMMERLY PLANT	71.98
			LIGHT PLANT	53.71
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	20.84
			TOTAL:	778.94
Collector	General Fund	INTERNAL REVENUE SERVICE	FICA	6.20
			Medicare	1.45
			TOTAL:	7.65
City Administrator	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	59.52
			Dental Insurance Premiums	59.52
			Health Insurance Contribut	1,038.22
			Health Insurance Contribut	1,038.22
			Vision Insurance Contribut	10.78
			Vision Insurance Contribut	10.78
		INTERNAL REVENUE SERVICE	FICA	438.67
			Medicare	102.59
		ICMA	Retirement 401	433.89
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	22.14
			Group Life Ins and Buy Up	22.14
			Short Term Disability Ins	27.06
			Short Term Disability Ins	27.06
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	150.00
			TOTAL:	3,440.59
City Clerk	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	89.28

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Dental Insurance Premiums	89.28
			Health Insurance Contribut	1,343.40
			Health Insurance Contribut	1,343.40
			Vision Insurance Contribut	11.31
			Vision Insurance Contribut	11.31
		INTERNAL REVENUE SERVICE	FICA	323.97
			Medicare	75.77
		ICMA	Retirement 401	323.94
		BANKCARD CENTER 5352	DIPLOMACY SMNR - L WOODSON	299.00
			HOTEL - D URLICKS	188.08
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	16.08
			Group Life Ins and Buy Up	16.08
			Short Term Disability Ins	27.06
			Short Term Disability Ins	27.06
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	225.00
			TOTAL:	4,410.02
City Treasurer	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	59.52
			Dental Insurance Premiums	59.52
			Dental Insurance Premium	17.08
			Dental Insurance Premium	17.08
			Health Insurance Contribut	201.57
			Health Insurance Contribut	201.57
			Health Insurance Contribut	519.11
			Health Insurance Contribut	519.11
			Health Insurance Contribut	447.80
			Health Insurance Contribut	447.80
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	5.67
			Vision Insurance Contribut	5.67
		INTERNAL REVENUE SERVICE	FICA	439.65
			Medicare	102.83
		ICMA	Retirement 401	445.53
		MO STATE AGENCY FOR SURPLUS	FILE CABINETS	40.00
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	32.18
			Group Life Ins and Buy Up	32.18
			Short Term Disability Ins	36.08
			Short Term Disability Ins	36.08
		JP MORGAN CHASE BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	150.00
			TOTAL:	3,864.31
Municipal Court	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.76
			Dental Insurance Premiums	29.76
			Health Insurance Contribut	519.11
			Health Insurance Contribut	519.11
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	5.39
		INTERNAL REVENUE SERVICE	FICA	72.71
			Medicare	17.01
		ICMA	Retirement 401	75.07
		BANKCARD CENTER 5352	AIRFARE - M TAYLOR	587.06
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	6.28
			Group Life Ins and Buy Up	6.28
			Short Term Disability Ins	9.02

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Short Term Disability Ins	9.02
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	1,965.97
City Attorney	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.76
			Dental Insurance Premiums	29.76
			Health Insurance Contribut	519.11
			Health Insurance Contribut	519.11
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	5.39
		INTERNAL REVENUE SERVICE	FICA	307.69
			Medicare	71.96
		ICMA	Retirement 401	300.98
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	14.97
			Group Life Ins and Buy Up	14.97
			Short Term Disability Ins	9.02
			Short Term Disability Ins	9.02
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	1,912.13
Building Inspection	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	89.28
			Dental Insurance Premiums	89.28
			Health Insurance Contribut	1,557.33
			Health Insurance Contribut	1,557.33
			Vision Insurance Contribut	16.17
			Vision Insurance Contribut	16.17
		INTERNAL REVENUE SERVICE	FICA	289.44
			Medicare	67.68
		ICMA	Retirement 401	291.23
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	21.15
			Group Life Ins and Buy Up	21.15
			Short Term Disability Ins	27.06
			Short Term Disability Ins	27.06
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	225.00
			TOTAL:	4,295.33
Building Maintenance	General Fund	AMEREN MISSOURI	CITY HALL SERV 10/13-11/12	3,412.95
		LAKE RECHARGE & FIRE EQUIPMENT LLC	REPAIR FIRE SUPPRESSION SY	500.00
		SURECUT LAWN CARE LLC	OCT GROUNDS MAINTENANCE	1,928.57
		LOWE'S	DRILL BIT, HINGE	6.43
			TOTAL:	5,847.95
Parks	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.76
			Dental Insurance Premiums	29.76
			Dental Insurance Premium	17.08
			Dental Insurance Premium	17.08
			Health Insurance Contribut	201.57
			Health Insurance Contribut	201.57
			Health Insurance Contribut	519.11
			Health Insurance Contribut	519.11
			Vision Insurance Contribut	1.89
			Vision Insurance Contribut	1.89
		BANKCARD CENTER 3333	TOW SPRAYER 21 GAL	279.09
		BANKCARD CENTER 3358	MAINT WORKSHOP- R WHITE	50.00
		INTERNAL REVENUE SERVICE	FICA	229.89
			Medicare	53.77

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ICMA	Retirement 401	175.57
		LOWE'S	PRESKO 100CT 18IN GLO ORA	15.92
			BUSHING, RAIN OR SHINE, EL	9.24
			ELBOW, BUSHNG, COUP	3.36
			SCH40 COUP, TEE, NIPPLES	8.92
			SCH40 PLUG, GROOVE JOINT	13.98
			HOME DEFENSE MAX	12.32
			ROUND VALVE BOX	5.11
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	12.40
			Group Life Ins and Buy Up	12.40
			Short Term Disability Ins	18.04
			Short Term Disability Ins	18.04
		JP MORGAN CHASE BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	75.00
		WCA WASTE CORPORATION	OCT SERVICE	110.00
		AMEREN MISSOURI	LOWER DIAMOND LIGHTS	10.85
			FISH HATCHERY RD, MAINTAIN	24.82
			CITY PARK #2, DISPLAY C	10.24
			FISH HATCHERY RD, SOCCER F	59.08
			CITY PARK #2, DISPLAY D	10.24
			FISH HATCHERY RD, BALL FIE	518.92
			CITY PARK #2, DISPLAY B	10.41
			BALL DIAMOND CONS STAND	17.97
			CITY PARK #2, DISPLAY A	10.24
			HWY 42 BALL PK LTS	13.49
			CITY PARK #2, IRRIGATION P	10.41
			TOTAL:	3,376.04
Human Resources	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.76
			Dental Insurance Premiums	29.76
			Health Insurance Contribut	447.80
			Health Insurance Contribut	447.80
			Vision Insurance Contribut	3.77
			Vision Insurance Contribut	3.77
		HY-VEE FOOD & DRUG STORES INC	SAFETY BREAKFAST	657.25
		INTERNAL REVENUE SERVICE	FICA	128.20
			Medicare	29.98
		ICMA	Retirement 401	129.41
		BANKCARD CENTER 5106	EXERCISE EQUIP-WELLNESS PR	418.40
			TRAIL MIX BAR-HEALTH FAIR	580.20
			SAFETY BREAKFAST	177.19
			PRIZES FOR WELLNESS PROGRA	218.34
		BANKCARD SERVICES 7663	AEROBIC STEPPERS-WELLNESS	287.80
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	7.49
			Group Life Ins and Buy Up	7.49
			Short Term Disability Ins	9.02
			Short Term Disability Ins	9.02
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	3,697.45
Overhead	General Fund	AT & T/CITY HALL	NOV 2015 SERVICE	3,639.90
			TOTAL:	3,639.90
Police	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	535.68
			Dental Insurance Premiums	535.68
			Dental Insurance Premium	153.72

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Dental Insurance Premium	153.72
			Health Insurance Contribu	295.48
			Health Insurance Contribu	295.48
			Health Insurance Contribut	1,410.99
			Health Insurance Contribut	1,410.99
			Health Insurance Contribut	3,114.66
			Health Insurance Contribut	3,114.66
			Health Insurance Contribut	4,925.80
			Health Insurance Contribut	4,925.80
			Vision Insurance Contribut	53.90
			Vision Insurance Contribut	53.90
			Vision Insurance Contribut	17.01
			Vision Insurance Contribut	17.01
			Vision Insurance Contribut	30.16
			Vision Insurance Contribut	30.16
		INTERNAL REVENUE SERVICE	FICA	2,891.11
			Medicare	676.15
		ICMA	Retirement 401	2,880.38
		PSE INSTALLATION	REPAIR LIGHTS & CAMERA-CAR	50.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42
			American Fidelity	10.42
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	169.94
			Group Life Ins and Buy Up	169.94
			Short Term Disability Ins	234.52
			Short Term Disability Ins	234.52
		BANKCARD CENTER 0833	TRANSUNION PERSON SEARCH	0.25
			MERCY HEALTH FOUND DONATIO	50.00
			ZEBRA RW RECEIPT TOLLS	85.90
			PLANNERS & CALENDARS	45.34
			SAFE KIDS WORLDWIDE TRNG-P	50.00
			HOLIDAY INN LODGING-ROBINE	57.50
			KWIK KAR WASH MEMBERSHIP	24.00
		JP MORGAN CHASE BANK	HSA Contribution	262.50
			HSA Family/Dep. Contributi	1,350.00
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	10.42
			Flexible Spending Accts -	10.42
			TOTAL:	30,348.53
911 Center	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	238.08
			Dental Insurance Premiums	238.08
			Dental Insurance Premium	34.16
			Dental Insurance Premium	34.16
			Health Insurance Contribut	403.14
			Health Insurance Contribut	403.14
			Health Insurance Contribut	519.11
			Health Insurance Contribut	519.11
			Health Insurance Contribut	2,239.00
			Health Insurance Contribut	2,239.00
			Vision Insurance Contribut	10.78
			Vision Insurance Contribut	10.78
			Vision Insurance Contribut	7.56
			Vision Insurance Contribut	7.56
			Vision Insurance Contribut	15.08
			Vision Insurance Contribut	15.08
		INTERNAL REVENUE SERVICE	FICA	759.00
			Medicare	177.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ICMA	Retirement 401	767.79
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42
			American Fidelity	10.42
			Amerian Fidelity	10.42
			Amerian Fidelity	10.42
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	60.10
			Group Life Ins and Buy Up	60.10
			Short Term Disability Ins	99.22
			Short Term Disability Ins	99.22
		BANKCARD CENTER 0833	GIFT WRAPPING	7.00
			POSTER SUPPLIES	18.77
		JP MORGAN CHASE BANK	HSA Contribution	75.00
			HSA Family/Dep. Contributi	450.00
			TOTAL:	9,549.20
Planning	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	59.52
			Dental Insurance Premiums	59.52
			Health Insurance Contribut	519.11
			Health Insurance Contribut	519.11
			Health Insurance Contribut	447.80
			Health Insurance Contribut	447.80
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	5.39
		INTERNAL REVENUE SERVICE	FICA	151.99
			Medicare	35.55
		ICMA	Retirement 401	149.05
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	14.76
			Group Life Ins and Buy Up	14.76
			Short Term Disability Ins	18.04
			Short Term Disability Ins	18.04
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	2,540.83
Information Technology	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.76
			Dental Insurance Premiums	29.76
			Dental Insurance Premium	17.08
			Dental Insurance Premium	17.08
			Health Insurance Contribut	403.14
			Health Insurance Contribut	403.14
			Vision Insurance Contribut	3.78
			Vision Insurance Contribut	3.78
		BANKCARD CENTER 3358	PROJECTOR LAMP	88.96
		INTERNAL REVENUE SERVICE	FICA	370.01
			Medicare	86.54
		ICMA	Retirement 401	315.86
		DELL MARKETING LP	1510X PROJECTOR	562.00
		MO STATE AGENCY FOR SURPLUS	COMP EXT CORD	80.00
		ELLIS BATTERY SPECIALISTS LLC	UB BATTERY PACKS	482.85
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	15.63
			Group Life Ins and Buy Up	15.63
			Short Term Disability Ins	18.04
			Short Term Disability Ins	18.04
		JP MORGAN CHASE BANK	HSA Contribution	37.50
			TOTAL:	2,998.58
Economic Development	General Fund	BANKCARD SERVICES 7564	SURVEY MONKEY	26.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		VACATION NEWS	FALL FEST AD	335.00
		LAMAR COMPANIES	SEP DIGITAL BULLETINS	3,000.00
			TOTAL:	3,361.00
NON-DEPARTMENTAL	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	92.87
			Dental Insurance Premiums	92.87
			Health Insurance Premium	56.41
			Health Insurance Premium	56.41
			Health Insurance Contribut	70.98
			Health Insurance Contribut	70.98
			Health Insurance Contribut	60.00
			Health Insurance Contribut	60.00
			Health Insurance Premiums	156.34
			Health Insurance Premiums	156.34
			Vision Insurance Contribut	10.74
			Vision Insurance Contribut	10.74
			Vision Insurance Contribut	3.14
			Vision Insurance Contribut	3.14
			Vision Insurance Contribut	20.14
			Vision Insurance Contribut	20.14
		MO DEPT OF REVENUE	State Withholding	368.79
		INTERNAL REVENUE SERVICE	Fed WH	1,083.97
			FICA	797.87
			Medicare	186.56
		ICMA	Retirement 457	151.41
			Retirement Roth IRA	50.75
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	66.99
			American Fidelity	66.99
			Amerian Fidelity	87.07
			Amerian Fidelity	87.07
		JP MORGAN CHASE BANK	HSA Contribution	20.00
			HSA Family/Dep. Contributi	50.66
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	14.79
			Texas Life After Tax	14.79
			TOTAL:	3,988.95
Transportation	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	218.14
			Dental Insurance Premiums	218.14
			Dental Insurance Premium	28.53
			Dental Insurance Premium	28.53
			Health Insurance Premium	239.07
			Health Insurance Premium	239.07
			Health Insurance Contribut	336.62
			Health Insurance Contribut	336.62
			Health Insurance Contribut	1,038.23
			Health Insurance Contribut	1,038.23
			Health Insurance Contribut	1,343.40
			Health Insurance Contribut	1,343.40
			Health Insurance Premiums	522.80
			Health Insurance Premiums	522.80
			Vision Insurance Contribut	10.77
			Vision Insurance Contribut	10.77
			Vision Insurance Contribut	3.16
			Vision Insurance Contribut	3.16
			Vision Insurance Contribut	20.14
			Vision Insurance Contribut	20.14

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		BANKCARD CENTER 3333	TONER	243.61
		INTERNAL REVENUE SERVICE	FICA	797.84
			Medicare	186.57
		ICMA	Retirement 401	802.19
		CAMDEN COUNTY RECORDER OF DEEDS	FAX CHARGES	3.00
		BANKCARD CENTER 5106	MEETING MEAL-EDELMAN	20.42
		BANKCARD CENTER 5352	ROLL LAM SMM	284.57
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	TRANS JANITORIAL SERV	237.22
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.54
			American Fidelity	3.54
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	58.08
			Group Life Ins and Buy Up	58.08
			Short Term Disability Ins	81.20
			Short Term Disability Ins	81.20
		JP MORGAN CHASE BANK	HSA Contribution	62.63
			HSA Family/Dep. Contributi	375.00
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	24.28
			Flexible Spending Accts -	24.28
		PHILLIPS, MITCHELL	WORK BOOT REIMB	130.68
		AMEREN MISSOURI	5757 CHAPEL DR PW CT MTR	222.76
		AMEREN MISSOURI	792 PASSOVER RD ST LIGHTS	70.63
			872 PASSOVER RD ST LIGHTS	80.09
			KK DR PALISADES COMMON	115.91
			680 PASSOVER RD LIGHTING C	64.88
			5757 CHAPEL DR, MAINT SALT	10.59
			STREET LIGHTS	3,913.70
			STREET LIGHTS	1,505.87
			TOTAL:	16,984.08
NON-DEPARTMENTAL	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	61.06
			Dental Insurance Premiums	61.06
			Health Insurance Contribut	70.66
			Health Insurance Contribut	70.66
			Health Insurance Contribut	50.00
			Health Insurance Contribut	50.00
			Vision Insurance Contribut	10.72
			Vision Insurance Contribut	10.72
			Vision Insurance Contribut	3.12
			Vision Insurance Contribut	3.12
			Vision Insurance Contribut	10.66
			Vision Insurance Contribut	10.66
		MO DEPT OF REVENUE	WATER SALES TAX	3,181.66
			State Withholding	261.10
		INTERNAL REVENUE SERVICE	Fed WH	778.68
			FICA	619.86
			Medicare	144.98
		ICMA	Retirement 457	119.86
			Loan Repayments	14.07
			Loan Repayments	16.08
			Loan Repayments	42.21
			Loan Repayments	157.42
			Retirement Roth IRA	59.50
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	120.09
			American Fidelity	120.09
			Amerian Fidelity	57.25
			Amerian Fidelity	57.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	70.16
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	1.73
			Texas Life After Tax	1.73
			TOTAL:	6,236.16
Water	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	143.44
			Dental Insurance Premiums	143.44
			Dental Insurance Premium	28.36
			Dental Insurance Premium	28.36
			Health Insurance Contribut	334.61
			Health Insurance Contribut	334.61
			Health Insurance Contribut	1,033.03
			Health Insurance Contribut	1,033.04
			Health Insurance Contribut	1,119.50
			Health Insurance Contribut	1,119.50
			Vision Insurance Contribut	10.72
			Vision Insurance Contribut	10.72
			Vision Insurance Contribut	3.14
			Vision Insurance Contribut	3.14
			Vision Insurance Contribut	10.67
			Vision Insurance Contribut	10.67
		INTERNAL REVENUE SERVICE	FICA	619.85
			Medicare	144.99
		ICMA	Retirement 401	603.75
		LOWE'S	MULCH	18.96
		CARD SERVICES 0248	BOOTMENS TAN 11", BIBS	215.98
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	WATER JANITORIAL SERV	237.22
		DOLLISON, JOEY	MILEAGE REIMBURSE 11/04-11	34.50
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.44
			American Fidelity	3.44
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	38.04
			Group Life Ins and Buy Up	38.04
			Short Term Disability Ins	49.44
			Short Term Disability Ins	49.44
		JP MORGAN CHASE BANK	HSA Contribution	24.76
			HSA Family/Dep. Contributi	486.75
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	3.44
			Flexible Spending Accts -	3.44
		AMEREN MISSOURI	5757 CHAPEL DR PW CT MTR	222.76
		AMEREN MISSOURI	PARKVIEW WELL 54-29	530.87
			BLUFF RD WATER TOWER	1,619.30
			COLLEGE WELL BEHIND CHURCH	1,928.00
			WELL #2 LK RD 54-59	789.74
			SWISS VILLAGE WELL	1,727.53
			COLUMBIA COLLEGE WELL TOWE	106.54
			COLUMBIA COLLEGE TOWER	66.91
			TOTAL:	14,934.08
NON-DEPARTMENTAL	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	86.80
			Dental Insurance Premiums	86.80
			Health Insurance Contribut	106.86
			Health Insurance Contribut	106.86
			Health Insurance Contribut	50.00
			Health Insurance Contribut	50.00
			Vision Insurance Contribut	16.20
			Vision Insurance Contribut	16.20

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Vision Insurance Contribut	5.02
			Vision Insurance Contribut	5.02
			Vision Insurance Contribut	6.90
			Vision Insurance Contribut	6.90
		MO DEPT OF REVENUE	State Withholding	440.11
		INTERNAL REVENUE SERVICE	Fed WH	1,455.44
			FICA	864.64
			Medicare	202.24
		ICMA	Retirment 457 &	44.07
			Retirement 457	121.92
			Loan Repayments	13.68
			Loan Repayments	21.11
			Loan Repayments	42.21
			Retirement Roth IRA	49.75
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	150.50
			American Fidelity	150.50
			Amerian Fidelity	72.93
			Amerian Fidelity	72.93
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	51.18
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	6.86
			Texas Life After Tax	6.86
		NC Child Support Centralized Collectio	Case Identifier 0005861652	139.38
			TOTAL:	4,449.87
Sewer	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	203.86
			Dental Insurance Premiums	203.86
			Dental Insurance Premium	28.51
			Dental Insurance Premium	28.51
			Health Insurance Contribut	336.62
			Health Insurance Contribut	336.62
			Health Insurance Contribut	1,562.51
			Health Insurance Contribut	1,562.50
			Health Insurance Contribut	1,119.50
			Health Insurance Contribut	1,119.50
			Vision Insurance Contribut	16.24
			Vision Insurance Contribut	16.24
			Vision Insurance Contribut	5.04
			Vision Insurance Contribut	5.04
			Vision Insurance Contribut	6.89
			Vision Insurance Contribut	6.89
		INTERNAL REVENUE SERVICE	FICA	864.68
			Medicare	202.22
		ICMA	Retirement 401	857.43
		HUSTON, A J	SAFETY BOOTS-HUSTON	193.67
		LOWE'S	MULCH	18.96
			CLEAN SHOT, THEOCHM SULFRI	43.60
			CONCRETE MIX	49.01
			CLEANOUT PLUG	6.72
			TALL FESCU	69.32
		PEDROLA, TOM	MILEAGE REIMB 11/04-11/10/	69.46
		CARD SERVICES 0248	WASHER SOLVENT, CARB CLNR	54.17
			INSOLES, BOOTS	142.48
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	SEWER JANITORIAL SERV	237.22
		EARP, NATHAN	MILEAGE REIMBURSE 11/11-11	92.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	13.86
			American Fidelity	13.86

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	54.10
			Group Life Ins and Buy Up	54.10
			Short Term Disability Ins	76.82
			Short Term Disability Ins	76.82
		JP MORGAN CHASE BANK	HSA Contribution	62.61
			HSA Family/Dep. Contributi	413.25
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	3.54
			Flexible Spending Accts -	3.54
		NEIMAN, ROB	MILEAGE REIMB 11/04-11/10/	16.79
		AMEREN MISSOURI	CLEARWOOD LN LOT 9/10	11.38
			THREE SEASONS, NEW HP PUMP	10,523.30
			4631 WINDSOR DR	10.24
			5757 CHAPEL DR LS	12.71
			5757 CHAPEL DR PW CT MTR	222.77
			701 PA HE TSI	11.64
			1089 OSAGE BEACH RD LS	8.08
			5707 OSAGE BEACH PKWY	11.46
			GRINDER PUMPS & LIFT STATI	2,670.79
			GRINDER PUMPS & LIFT STATI	6,436.62
		ONE TIME VENDOR WINKELER, GEORGE	REIMB SEWER CLEANOUT	525.00
			TOTAL:	30,692.55
NON-DEPARTMENTAL	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	50.68
			Dental Insurance Premiums	50.68
			Health Insurance Contribut	71.00
			Health Insurance Contribut	71.00
			Health Insurance Contribut	20.00
			Health Insurance Contribut	20.00
			Vision Insurance Contribut	5.38
			Vision Insurance Contribut	5.38
			Vision Insurance Contribut	11.31
			Vision Insurance Contribut	11.31
		MO DEPT OF REVENUE	State Withholding	328.00
		INTERNAL REVENUE SERVICE	Fed WH	924.88
			FICA	700.17
			Medicare	163.74
		ICMA	Loan Repayments	39.97
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	59.61
			American Fidelity	88.39
			Amerian Fidelity	100.13
			Amerian Fidelity	100.13
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	41.67
		LACLEDE COUNTY CIRCUIT CLERK	Case No. #11LA-AC00632	90.60
			TOTAL:	2,777.25
Ambulance	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	119.04
			Dental Insurance Premiums	119.04
			Dental Insurance Premium	17.08
			Dental Insurance Premium	17.08
			Health Insurance Contribut	201.57
			Health Insurance Contribut	201.57
			Health Insurance Contribut	1,038.22
			Health Insurance Contribut	1,038.22
			Health Insurance Contribut	447.80
			Health Insurance Contribut	447.80
			Vision Insurance Contribut	5.39

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	11.31
			Vision Insurance Contribut	11.31
		INTERNAL REVENUE SERVICE	FICA	700.17
			Medicare	163.74
		ICMA	Retirement 401	457.21
		AMERICAN FIDELITY ASSURANCE COMPANY	Amerian Fidelity	10.42
			Amerian Fidelity	10.42
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	33.50
			Group Life Ins and Buy Up	33.50
			Short Term Disability Ins	36.08
			Short Term Disability Ins	36.08
		BANKCARD CENTER 0833	WHEN TO WORK SCHEDULING SU	200.00
			STL HOTEL 10/29/15-HANDY	95.90
		JP MORGAN CHASE BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	225.00
			TOTAL:	5,720.34
NON-DEPARTMENTAL	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	20.27
			Dental Insurance Premiums	20.31
			Health Insurance Contribut	35.50
			Health Insurance Contribut	35.50
			Health Insurance Contribut	12.00
			Health Insurance Contribut	12.06
			Vision Insurance Contribut	13.99
			Vision Insurance Contribut	14.00
		MO DEPT OF REVENUE	LCF SALES TAX	1,718.75
			State Withholding	50.19
		INTERNAL REVENUE SERVICE	Fed WH	148.19
			FICA	179.70
			Medicare	42.03
		ICMA	Retirement 457	74.15
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	11.58
			American Fidelity	11.58
			Amerian Fidelity	14.94
			Amerian Fidelity	15.02
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	7.88
			Texas Life After Tax	7.88
			TOTAL:	2,445.52
Lee C. Fine Airport	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	47.62
			Dental Insurance Premiums	47.71
			Health Insurance Contribut	519.11
			Health Insurance Contribut	519.11
			Health Insurance Contribut	268.68
			Health Insurance Contribut	270.06
			Vision Insurance Contribut	14.01
			Vision Insurance Contribut	14.03
		AMEREN MISSOURI	1111 LEE C FINE RD WELL	10.24
			KAISER TERMINAL BLDG	328.34
			1000 LEE C FINE RD HANGAR	39.50
			LCF NEW HANGAR	80.44
		INTERNAL REVENUE SERVICE	FICA	179.70
			Medicare	42.03
		ICMA	Retirement 401	179.72
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42

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P R I O R T O R E P O R T

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			American Fidelity	10.42
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	6.50
			Group Life Ins and Buy Up	6.50
			Short Term Disability Ins	14.43
			Short Term Disability Ins	14.46
		JP MORGAN CHASE BANK	HSA Family/Dep. Contributi	120.23
			TOTAL:	2,743.26
NON-DEPARTMENTAL	Grand Glaize Airpo	MIDWEST PUBLIC RISK	Dental Insurance Premiums	17.74
			Dental Insurance Premiums	17.70
			Health Insurance Contribut	28.00
			Health Insurance Contribut	27.94
			Vision Insurance Contribut	2.15
			Vision Insurance Contribut	2.14
			Vision Insurance Contribut	1.88
			Vision Insurance Contribut	1.88
			Vision Insurance Contribut	3.77
			Vision Insurance Contribut	3.77
		MO DEPT OF REVENUE	GG SALES TAX	6.98
			State Withholding	64.81
		INTERNAL REVENUE SERVICE	Fed WH	214.30
			FICA	169.90
			Medicare	39.73
		ICMA	Retirement 457	19.85
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.30
			American Fidelity	10.30
			Amerian Fidelity	9.96
			Amerian Fidelity	9.88
			TOTAL:	662.98
Grand Glaize Airport	Grand Glaize Airpo	MIDWEST PUBLIC RISK	Dental Insurance Premiums	41.66
			Dental Insurance Premiums	41.57
			Dental Insurance Premium	17.08
			Dental Insurance Premium	17.08
			Health Insurance Contribut	201.57
			Health Insurance Contribut	201.57
			Health Insurance Contribut	626.92
			Health Insurance Contribut	625.54
			Vision Insurance Contribut	2.16
			Vision Insurance Contribut	2.14
			Vision Insurance Contribut	1.89
			Vision Insurance Contribut	1.89
			Vision Insurance Contribut	3.77
			Vision Insurance Contribut	3.77
		INTERNAL REVENUE SERVICE	FICA	169.90
			Medicare	39.73
		ICMA	Retirement 401	168.23
		CHARTER COMMUNICATIONS HOLDING CO LLC	SERV 11/16-12/15/15	75.15
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	6.28
			Group Life Ins and Buy Up	6.28
			Short Term Disability Ins	12.63
			Short Term Disability Ins	12.60
		JP MORGAN CHASE BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	104.77
		DINSDALE, TY	STRAW BALES REIMB	21.75
			TOTAL:	2,443.43

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
===== FUND TOTALS =====				
10	General Fund			127,600.13
20	Transportation			20,973.03
30	Water Fund			21,170.24
35	Sewer Fund			35,142.42
40	Ambulance Fund			8,497.59
45	Lee C. Fine Airport Fund			5,188.78
47	Grand Glaize Airport Fund			3,106.41

GRAND TOTAL:				221,678.60

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C O U N C I L R E P O R T

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
City Administrator	General Fund	STAPLES ADVANTAGE	CALENDERS	22.34			
			TOTAL:	22.34			
Building Maintenance	General Fund	LAKE SUN LEADER 81525 & 1586450 CONSOLIDATED ELECTRICAL DISTR, INC TRACEY OLIVER DBA KEEPING CONDOS CLEAN GEO-ENTERPRISES, INC EZARD'S	JANITORIAL SERVICES BID	153.00			
			HID LAMPS	56.74			
			NOV JANITORIAL SERV	1,541.67			
			2ND PMP CHECK & SERVICE	1,641.00			
			MOUSE TRAPS	4.49			
			TOTAL:	3,396.90			
Parks	General Fund	MEEKS BUILDING CENTER FASTENAL CO HDR INC O'REILLY AUTOMOTIVE STORES INC HUTCHINS TELECOM LLC EZARD'S EZARD'S STAPLES ADVANTAGE	CABLE TIES	10.98			
			DRINKING FOUNTAIN PARTS	24.65			
			PARK REHAB & STORM REPAIR	1,898.38			
			CLEANER, PROTCT WIPES	7.77			
			PARK STORM REPAIR	39,395.94			
			MOUSE TRAPS	2.98			
			MOUSE TRAP	4.49			
			WALL MOUNT MAG RACK	37.88			
			TOTAL:	41,383.07			
			Human Resources	General Fund	OCCUPATIONAL MEDICINE CLINIC LAKE REGIONAL PHARMACY	FLU VACCINATIONS	120.00
FIT-FOR-DUTY	180.00						
POST ACCIDENT	45.00						
FLU VACCINATIONS	1,230.00						
TOTAL:	1,575.00						
Police	General Fund	PURCELL TIRE & RUBBER CO WALMART COMMUNITY/GEGRB MO POLICE CHIEFS ASSC LEON UNIFORM CO INC NATIONAL NARCOTIC DETECTOR DOG ASSOC I REMINGTON ARMS CO LLC IMAGE QUEST CREATIVE PRODUCT SOURCING, INC-DARE XEROX CORPORATION DBA XEROX FINANCIAL	TIRES	253.90			
			GLOW STICKS	7.78			
			PRISONER FOOD	21.36			
			M O'DAY MEMBERSHIP RENEWAL	75.00			
			UNIFORMS	59.00			
			CERTIFICATION FEE	25.00			
			MEMBERSHIP FEE	30.00			
			ARMS PARTS	1,326.13			
			OVERAGE SVC BILLING	10.81			
			KEEPIN IT REAL, CERTS, DAR	567.74			
			NOV LEASE PAYMENT	146.00			
			TOTAL:	2,522.72			
			911 Center	General Fund	WALMART COMMUNITY/GEGRB INTRADO SYSTEMS CORP	ONN MOUSE	9.94
						V-VAAS SYS NOV FEE	3,525.00
TOTAL:	3,534.94						
Economic Development	General Fund	RAPID SIGNS DAM STEEL SUPPLY EZARD'S	HOLIDAY LIGHT PARK SIGNS	270.00			
			REBAR	81.00			
			REBAR	2.00			
			ELEC TAPE	8.98			
			6-TAP TRIPLE GRND BRN 15A	23.94			
			CABLE TIES	27.98			
TOTAL:	413.90						
Transportation	Transportation	MEEKS BUILDING CENTER ARAMARK UNIFORM & CAREER APPAREL GROUP	ANGLE PLATE	33.98			
			TRANS DEPT UNIFORMS	38.06			
			TRANS DEPT FLOOR MATS	3.78			
			TRANS DEPT UNIFORMS	38.06			
			TRANS DEPT FLOOR MATS	3.78			

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TRANS DEPT UNIFORMS	38.06
			TRANS DEPT FLOOR MATS	3.78
		GB MAINTENANCE SUPPLY	CUPS	14.54
		AIRGAS, INC	LEASE RENEWALS	110.00
		PRAIRIEFIRE COFFEE & ROASTERS	WATER COOLER RENTAL	35.00
		CAMDEN COUNTY RECORDER OF DEEDS	FAXES	3.00
			FAXES	6.00
		TRAVIS HODGE HAULING LLC	STORMWATER IMPROVEMENTS	53,154.00
		EZARD'S	FASTENERS	2.19
		STAPLES ADVANTAGE	CPY PPR, MARKERS, DUSTOFF	30.79
			TOTAL:	53,515.02
Water	Water Fund	MEEKS BUILDING CENTER	SERVICE CHARGE	1.07
		EZARD'S	HEATER	22.99
		ARAMARK UNIFORM & CAREER APPAREL GROUP	WATER DEPT UNIFORMS	26.23
			WATER DEPT FLOOR MATS	3.79
			WATER DEPT UNIFORMS	26.23
			WATER DEPT FLOOR MATS	3.79
			WATER DEPT UNIFORMS	26.23
			WATER DEPT FLOOR MATS	3.79
		GB MAINTENANCE SUPPLY	PPR TOWELS	23.64
			CUPS	14.54
		AIRGAS, INC	LEASE RENEWALS	110.00
		GOEHRI, GEORGE	DEC INS PREMIUMS	82.06
		HACH CO	FLUORIDE REAGENT	471.17
		O'REILLY AUTOMOTIVE STORES INC	ACCES PLUG	3.69
		STAPLES ADVANTAGE	CPY PPR, MARKERS, DUSTOFF	30.79
			TOTAL:	850.01
Sewer	Sewer Fund	EZARD'S	SEWER LINE CLEANER	17.99
			2 - UNION GRND JNT 1.25" G	35.98
			UTILITY PULLS	7.98
			PHIL BIT	2.29
		RP LUMBER INC	5/16' PROOF COIL CHAIN	279.98
		FASTENAL CO	TRUBOLTS, CPLS	9.79
			THREADLOCKER, TPRTABN	36.89
			T ROD Z 3/8-16X6'	19.04
			1/8 (5) STICK, HEX KEY SE	25.72
			KNT CUP BRUSH, WHEELS	39.53
		ARAMARK UNIFORM & CAREER APPAREL GROUP	SEWER DEPT UNIFORMS	46.48
			SEWER DEPT FLOOR MATS	3.78
			SEWER DEPT UNIFORMS	46.48
			SEWER DEPT FLOOR MATS	3.78
			SEWER DEPT UNIFORMS	46.48
			SEWER DEPT FLOOR MATS	3.78
		GB MAINTENANCE SUPPLY	CUPS	14.53
		AIRGAS, INC	LEASE RENEWALS	110.00
		TALLMAN COMPANY	PVC, PRIMER	151.65
			GALV UNION, ELL, TEE, NIPP	39.62
		O'REILLY AUTOMOTIVE STORES INC	MEGACRIMPS, HYD HOSE	99.00
		CONSOLIDATED ELECTRICAL DISTR, INC	GALV STEEL, COND, ELBOWS,	55.80
			MTR SKT	222.48
			SWITCH, NEUTRAL ASSY INSUL	644.42
			GALV SLOTCHNLS	106.11
			THHN, PVC	327.79
		BARNES MARINE INC	SPOOLS & COVERS	39.70

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		BUTLER SUPPLY CO	HEAVY WALL COND	56.95
		DAM STEEL SUPPLY	STAINLESS STEEL PCS	310.00
		SHERWIN-WILLIAMS	3" NYLOX SPRIG	17.25
		HD SUPPLY WATERWORKS LTD	LINK SEAL	426.60
			PVC, SOLVENT	170.60
			PVC, BRASS NIPPLES	143.47
		APAC MO INC	3/8" CLEAN FINE	634.19
		STAPLES ADVANTAGE	CPY PPR, MARKERS, DUSTOFF	30.78
			TOTAL:	4,226.91
Ambulance	Ambulance Fund	WALMART COMMUNITY/GEGRB	LIQ DET, BLEACH	21.84
		AIRGAS, INC	MEDICAL OXYGEN	60.54
		CHAFFIN, JONATHAN	DRIVERS TRAINING	150.00
		HEDRICK MOTIV WERKS LLC	MULTIFUNCTN SWTCH M-9	453.59
			TOTAL:	685.97
Lee C. Fine Airport	Lee C. Fine Airpor	WALMART COMMUNITY/GEGRB	COFFEE, CREAMER, CUPS, FIX	50.55
		GB MAINTENANCE SUPPLY	PPR TOWELS	30.18
		NAEGLER OIL CO	JET A FUEL	16,117.91
			TOTAL:	16,198.64
Grand Glaize Airport	Grand Glaize Airpo	WALMART COMMUNITY/GEGRB	ICE	31.40
		VICKY BURNS	COFFEE, CREAMER, CUPS, FIX	30.00
			2015 REAL ESTATE TAX-HANGA	3,533.38
			TOTAL:	3,594.78

===== FUND TOTALS =====

10	General Fund	52,848.87
20	Transportation	53,515.02
30	Water Fund	850.01
35	Sewer Fund	4,226.91
40	Ambulance Fund	685.97
45	Lee C. Fine Airport Fund	16,198.64
47	Grand Glaize Airport Fund	3,594.78

	GRAND TOTAL:	131,920.20

City of Osage Beach
 1000 City Parkway
 Osage Beach, MO 65065
 573/302-2000 Phone
 573/302-0528 Fax
www.osagebeach-mo.gov



Planning Dept: _____
 Sewer Dept: _____
 License #: _____

LIQUOR LICENSE APPLICATION

Date of Application: 11/16/15 Date Application Received: 11-16-15
 Name of Establishment: Lil Rizzos
 Mailing Address: PO Box 2470, Lake Ozark, MO 65049
 Applicant Name: Lil R3 LLC, Wendy Borders
 (As it is to appear on license. If corporation, name of corporation and managing officer)

Original Applications: Submit a copy of your Missouri voter registration card & background check performed by the Missouri Highway Patrol along with the application.
 Renewal Applications: Submit completed application only. (Background check and voter registration not required for renewals.) Completed applications must be received by May 1st. Applications received after May 1 are subject to the following late fees: May 2 to May 31 - \$100 late fee; June 1 to June 30 - \$200 late fee; after June 30 - \$300 late fee.

Item	Fee	License Description	City Code
a. ___	375.00	Manufacture and distribution (not sales) of intoxicating malt liquor not more than 5% alcohol by weight.	MDBWT
b. ___	150.00	Distribution or wholesale of intoxicating liquors not more than 5% alcohol by weight.	DBLQWT
c. ___	300.00	Manufacture or distilling of intoxicating liquors in excess of 5% alcohol by weight.	MLQWT
d. ___	750.00	Distribution or wholesale of intoxicating liquors in excess of 5% alcohol by weight.	DLQWT
e. ___	75.00	Retail sales of intoxicating liquors not more than 5% alcohol by weight in original package to be consumed on premises. (Includes Sunday Sales.)	BPR
f. ___	75.00	Retail sales of intoxicating liquors not more than 5% alcohol by weight in original package not to be consumed on premises. (Includes Sunday Sales.)	BPK
g. ___	450.00	Retail sales of intoxicating liquors in excess of 5% alcohol by weight to be consumed on premises.	LDRK1
h. <input checked="" type="checkbox"/>	750.00	Retail sales of intoxicating liquors in excess of 5% alcohol by weight to be consumed on premises. (Includes Sunday Sales.)	LDRK2
i. ___	150.00	Retail sales of intoxicating liquors in excess of 5% alcohol by weight in original package not to be consumed or opened on premises.	LPKG1
j. ___	450.00	Retail sales of intoxicating liquors in excess of 5% alcohol by weight in original package not to be consumed or opened on premises. (Includes Sunday Sales.)	LPKG2
k. ___	75.00	Retail sales of malt liquor not more than 5% alcohol by weight /or light wines containing in excess of 14% alcohol by weight.	BWDRK1
l. ___	375.00	Retail sales of malt liquor not more than 5% alcohol by weight /or light wines containing in excess of 14% alcohol by weight. (Includes Sunday Sales.)	BWDRK2
m. ___	300.00	Sunday Liquor Sales	LSUN
n. ___	15.00	*Caterer per day.	CTLQDY
o. ___	10.00	*Picnic per day.	PCLQDY
p. ___	N/C	Change of managing officer.	MGO
q. ___	N/C	Wine tasting.	WTG

* If applying for a Caterer or a Picnic license, describe the event in detail and provide the name, location, time and date of the event.

BILL NO. 15-90

ORDINANCE NO. 15.90

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, CREATING A NEW SECTION OF THE TRAFFIC CODE TO ESTABLISH A PRIMARY SEATBELT LAW TO ENHANCE PUBLIC SAFETY

WHEREAS, seatbelt usage is an effective and proven method to reduce injuries and deaths in motor vehicle accidents; and,

WHEREAS, the Board of Aldermen hereby finds that a primary seatbelt ordinance is in the best interest of the Citizens of the City of Osage Beach and our tourist and guests; and,

WHEREAS, the Board of Aldermen concludes such an ordinance would benefit the community and the traveling public and is legal under City of St. John v. Brockus, 434 S.W.3d 90 (Mo. App. 2014):

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1 That existing Section 370.160 of the Osage Beach Code of Ordinances be and is hereby repealed.

Section 2 That a new Section 370.160 of the Osage Beach Code of Ordinances be and is hereby enacted as follows:

SECTION 370.160 PRIMARY SEAT BELT ORDINANCES

A. As used in this Section, the following terms shall mean:

1. "Passenger car" shall mean every motor vehicle designed for carrying ten persons or less and used for the transportation of persons; except that, the term "passenger car" shall not include motorcycles, motorized bicycles, motor tricycles, and trucks with a licensed gross weight of twelve thousand pounds or more. The term "passenger car" shall include what is commonly referred to as a "pickup truck", whether said truck has one or two rows of passenger seating. As used in this section, the following terms shall mean:
2. "Child booster seat", a seating system which meets the Federal Motor Vehicle Safety Standards set forth in 49 C.F.R. 571.213, as amended, that is designed to elevate a child to properly sit in a federally approved safety belt system;
3. "Child passenger restraint system", a seating system which meets the Federal Motor Vehicle Safety Standards set forth in 49 C.F.R. 571.213, as amended, and which is either permanently affixed to a motor vehicle or is affixed to such vehicle by a safety belt or a universal attachment system;

B. Except as otherwise provided in this Section, each driver and front seat passenger of a passenger car manufactured after January 1, 1968, operated on the streets or highways within this City shall wear a properly adjusted and fastened safety belt that meets federal National Highway, Transportation and Safety Act (NHTSA) requirements, except that a child sixteen (16) years of age or less shall be protected as required in Subsection C of this Ordinance.

C. The provisions of Subsections A and B of this Section shall not be applicable to persons who have a medical reason for failing to have a seat belt fastened about his/her body, nor shall the provisions of Subsections A and B be applicable to persons while operating or riding a motor vehicle being used in agricultural work-related activities, nor to any person employed by the United States Postal Service while performing duties for that federal agency which require the operator to service postal boxes from their vehicle, or which require frequent entry into and exit from their vehicle.

D. Each person who violates the provisions of Subsection B of this Section shall be guilty of an infraction for which a fine not to exceed ten dollars (\$10.00) may be imposed. All other provisions of law and court rules to the contrary notwithstanding, no court costs shall be imposed on any person due to a violation of this Ordinance. In no case shall points be assessed against any person, pursuant to Section 302.302, Revised Statutes of Missouri for a violation of this Ordinance.

E. Every driver transporting a child sixteen (16) years of age or less shall be responsible, when transporting such child in a motor vehicle operated by that driver on the streets or highways of this City, for providing for the protection of such child as follows:

1. Children less than four years of age, regardless of weight, shall be secured in a child passenger restraint system appropriate for that child;
2. Children weighing less than forty pounds, regardless of age, shall be secured in a child passenger restraint system appropriate for that child;
3. Children at least four years of age, but less than eight years of age, who also weigh at least forty pounds but less than eighty pounds, and who are also less than four feet, nine inches tall, shall be secured in a child passenger restraint system or booster seat appropriate for that child;
4. Children at least eighty pounds or children more than four feet, nine inches in height shall be secured by a vehicle safety belt or booster seat appropriate for that child;
5. A child who otherwise would be required to be secured in a booster seat may be transported in the back seat of a motor vehicle while wearing only a lap belt if the back seat of the motor vehicle is not equipped with a combination lap and shoulder belt for booster seat installation;
6. When transporting children in the immediate family when there are more children than there are seating positions in the enclosed area of a motor vehicle, the children who are not able to be restrained by a child safety restraint device appropriate for the child shall sit in the area behind the front seat of the motor vehicle unless the motor vehicle is designed only for a front seat area. The driver transporting children in compliance with Subsection C (6) shall not be in violation of Subsection E hereof.
7. Subsection E of this Ordinance shall only apply to the use of a child passenger restraint system or vehicle safety belt for children sixteen (16) years of age or less being transported in a motor vehicle.
8. As used in Subsection E, the term "child booster seat" shall mean a seating system which meets the Federal Motor Vehicle Safety Standards that is designed to elevate a child to properly sit in a federally approved safety belt system; and the term "child passenger restraint system" shall mean a seating system which meets the Federal Motor Vehicle Safety Standards and which is either

permanently affixed to a motor vehicle or is affixed to such vehicle by a safety belt or a universal attachment system;

F. With respect to Subsection E hereof:

1. Subsection E of this Ordinance shall not apply to any public carrier for hire. The provisions of Subsection E shall not apply to students four years of age or older who are passengers on a school bus designed for carrying eleven passengers or more and which is manufactured or equipped pursuant to Missouri Minimum Standards for School Buses.

2. Any person who violates Subsection E of this Ordinance shall, upon conviction, be subject to a fine of not more than fifty dollars (\$50.00) and court costs.

Section 3. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or decree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 4. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 5. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: November 19, 2015 READ SECOND TIME: _____

I hereby certify that Ordinance No. 15.90 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

BILL NO. 15-90
Page 4

ORDINANCE 15.90

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No.15.90.

Penny Lyons, Mayor

ATTEST:

Date

Diann Warner, City Clerk

BILL NO. 15-91

ORDINANCE NO. 15.91

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, CREATING A NEW SECTION 111.070 PROVIDING FOR THE PAYMENT OF A TWENTY-FIVE DOLLAR PER MEETING PER DIEM TO VOLUNTEERS ATTENDING THE MEETING OF VARIOUS CITY COMMITTEES

WHEREAS, the Board of Aldermen wishes to acknowledge the contributions and effort expended by volunteer members of various city boards, commissions and committees with the payment of a per diem of twenty-five dollars per meeting for each meeting attended for the personal costs and expenses associated with taking time from their lives and businesses to attend the City's business.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS:

Section 1. There is hereby created a new section 111.070 to read as follows:

Section 111.070. Each member of the Board of Zoning Adjustment, the Planning Commission, the Citizens Advisory Committee, the Liquor Control Board, the Board of Appeals, and the Tax Increment Financing Commission shall be paid a per diem for personal costs and expenses of their service in the amount of Twenty Five Dollars (\$25.00) per meeting. When serving on any of the foregoing, the Mayor and members of the Board of Aldermen are excluded from this section.

Section 2. Severability.

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgement or decree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 3. Repeal of ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 4. Upon final passage and approval of the Mayor or passage and approval over the Mayor's objections pursuant to Section 110.250 of this code this Ordinance shall be in full force and effect from and after January 1, 2016.

READ FIRST TIME: November 19, 2015

READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 15.91 was duly passed on _____.

Bill No. 15-91
Page 2

Ordinance No. 15.91

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 15.91.

Date

Penny Lyons, Mayor

ATTEST:

Diann Warner, City Clerk

Submission Date: November 20, 2015
Submitted By: Todd Davis, Police Chief
Board Meeting Date: December 3, 2015

**City of Osage Beach
 BOARD OF ALDERMEN
 AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 15.92 – Authorization for the Mayor to sign a Communications Dispatch Agreement with the Osage Beach Fire Protection District

Names of Persons, Businesses, Organizations affected by this action:

Citizens and visitors of Osage Beach and others within the Osage Beach Fire Protection District

Why is Board Action Required?

Board approval needed to enter into an agreement

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first and second readings of Bill 15.92.

Are there any deadlines associated with this action?

Yes. Current agreement expires 12-31-2015

Budget Line / Source of Funds

Not applicable

Comments and Recommendation of Department:

The Osage Beach Communications Center provides dispatch services for the Osage Beach Fire Protection District. This renewal period includes a 3% increase in the base fee, raising it to \$20,078.00.

City Administrator Comments and Recommendation:

Concur with the Police Chief's recommendation.

BILL NO. 15-92

ORDINANCE NO.15.93

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A COMMUNICATIONS SYSTEMS AGREEMENT WITH THE OSAGE BEACH FIRE PROTECTION DISTRICT.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO-WIT:

Section 1. That the Mayor is hereby authorized and directed to execute a communications systems agreement with the Osage Beach Fire Protection District to provide dispatch services.

Section 2. A copy of said agreement is attached as Exhibit "A" and made a part hereof as if fully set forth herein.

Section 3. That this Ordinance shall be in full force and effect upon date of passage.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 15.92 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 15.92.

Date

Penny Lyons, Mayor

ATTEST:

Diann Warner, City Clerk

COMMUNICATION SYSTEM AGREEMENT

This Agreement is made and entered into this _____ day of _____, 2015, by and between the City of Osage Beach, Missouri, a Municipal Corporation, hereinafter referred to as "City" and the Osage Beach Fire Protection District, hereinafter referred to as "District" and collectively hereinafter referred to as the "Parties".

WITNESSETH:

WHEREAS, the Parties are political subdivisions of the State of Missouri, as defined by the State Statutes; and

WHEREAS, the District is desirous of contracting with the City for the City to provide public safety communication services to the District and the District to pay compensation to the City for said services. For the purposes of this Agreement, Public Safety Communications Services shall mean and include the receipt of emergency calls within the geographical boundaries of the district, mutual aid requests outside of the district and the transmittal of information regarding those emergencies to district personnel.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, and other good and valuable considerations, the Parties covenant and agree as follows:

1. CONSULTATION The Chief of Police for the City, the Fire Chief for the District and the supervisor for the City Communications shall meet at least

monthly to discuss items of mutual concern. Items of mutual concern should include, but are not limited to:

- A. The City's and District's current and future communications needs.
- B. Review and recommend changes to policies and procedures of the daily operations of the communication system for fire emergencies.
- C. Review and recommend equipment upgrades or modifications to better serve the needs of the City and the District.
- D. Review the District's call load and other services rendered pursuant to Section 6 (B) of this agreement

2. EMPLOYEES. All persons operating the Communication System shall be employees and/or contractors of the City and be under the direct regulation and control of the City, and its personnel policies and procedures at all times.

3. EQUIPMENT. The City shall endeavor at all times to maintain all equipment, whether owned, leased or otherwise obtained, in good working order and suitable to meet the joint needs of the City and the District.

4. POINT OF ENTRY DIRECT LINE. The District shall, under all circumstances, provide all necessary equipment to the point of entry via Microwave which shall be connected to the City's transmitting equipment. The City shall take no responsibility for maintenance or repair of the Microwave Equipment owned by the District. In the event of an emergency (equipment breakdown, power failure, damage to equipment, etc.), the Parties herein agree to make available

to each other any necessary equipment in their possession to maintain communications for both Parties.

5. SERVICES. The parties hereby agree that the City shall provide public safety communication and dispatch services to the District. For the purposes of this Agreement, Public Safety Communications Services shall mean and include the receipt of emergency calls within the geographical boundaries of the district, mutual aid requests outside the district and the transmittal of information regarding those emergencies to district personnel.

6. COMPENSATION. Compensation to the City by the District for the providing of the herein described Communication System shall be paid as follows:

- a. Base compensation payable to the City of Osage Beach shall be Twenty Thousand Seventy Eight Dollars (\$20,078.00) for the calendar year 2016, and is due and payable on the 31st day of January each year during the term of this agreement.
- b. An additional sum of Ten Dollars (\$10.00) per call for services provided to the District, which amount shall be billed monthly by the City on the 10th of the month following the month for which the services were rendered and shall be due and payable no later than the 20th of the month following the month for which services were rendered. For the purposes of this Agreement, a call for service shall mean and include the receipt of emergency calls within the geographical boundaries of the district, mutual aid requests outside of district and the transmittal of information regarding those emergencies to district personnel.
- c. The base compensation amount of Twenty Thousand Seventy Eight Dollars (\$20,078.00) shall be reviewed annually and will be adjusted based upon the cost of providing the services to the District. Provided however, said adjustment shall not exceed a five (5%) percent increase or decrease. The Ten

Dollars (\$10.00) per call amount shall be constant through the term of this Agreement.

- d. The City assumes all responsibility and expense for the providing of necessary equipment, equipment replacement, equipment upgrades, utility costs and other incidental expenses, not covered elsewhere in this agreement and deemed necessary in the sole judgment of the City for proper operation of the Communication System.

7. OTHER GOVERNMENTAL UNITS. It is understood and acknowledged by and between the parties hereto that at the sole discretion of the City, City may provide communication services to other governmental units under agreements similar to the within Agreement.

8. TERMINATION. Either Party may terminate this agreement by giving one hundred twenty (120) days prior written notice to the other party. Notice shall be delivered to the other party and to the Chairman of the Advisory Committee.

9. TERM This agreement shall be in full force and effect upon its execution by the authorized representatives of the parties and shall expire on December 31, 2017, unless cancelled by either party under the provisions of paragraph 8 of this Agreement. It is acknowledged and understood that the compensation to be paid by District to City may be adjusted annually as set forth in paragraph 6 of this Agreement.

10. INDEMNIFICATION District shall indemnify and hold the City harmless from any and all claims, liabilities, damages and costs including reasonable attorney's fees directly related thereto arising out of the performance of the Services..

11. BINDING EFFECT. This Agreement shall be binding upon the parties hereto and their respective successors in interest.

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement the day and year first above written.

City of Osage Beach

Attest:

By: _____
Mayor

City Clerk

Approved as to form

City Attorney

Osage Beach Fire District

By: _____
Chairperson

Attest:

Secretary

Submission Date: November 24, 2015
Submitted By: Planning Commission
Board Meeting Date: December 3, 2015

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 15-93: Rezoning Case 385: Request for approval of a PUD for a 226 acre mixed use development.

Please review the PUD Document sent to you with the November Planning Commission Packet.

Names of Persons, Businesses, Organizations affected by this action:

The applicants and adjacent property owners may be affected by this decision.

Why is Board Action Required?

The City's zoning code requires Board action on Planning Commission recommendations for rezoning. (Code Reference 405.610).

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to approve the first reading of Bill 15-93.

Are there any deadlines associated with this action?

90 day rule

Planning Department comments and recommendation:

Applicant: Arrowhead Development Group, LLC.
Location: Property is located off of Highway KK in the area at and around the former Dogwood Hills Golf Course.
Petition: PUD for a 226.31 acre mixed use development including commercial and residential.

Existing Use: Vacant PUD property.

Zoning: Commercial PUD-1

Tract Size: 226.31 acres

	<u>Surrounding Zoning:</u>	<u>Surrounding Land Use:</u>
<u>North:</u>	A-1 (Agriculture)	Golf Course (The Oaks)
<u>South:</u>	C-1 (General Commercial)	54 and KK Corridor
<u>East:</u>	C-1/A-1	Commercial/ Golf Course
<u>West:</u>	C-1 (General Commercial)	KK Corridor

The Osage Beach Comprehensive Plan
Designates this area as appropriate for: Heavy Traffic Commercial

<u>Rezoning History</u>	<u>Case #</u>	<u>Date</u>
Rezoning	326	April 2007

Utilities

<u>Water:</u>	City	<u>Gas:</u>	none
<u>Electricity:</u>	Ameren UE	<u>Sewer:</u>	City

Access: Property receives access off of Hwy KK.

Analysis:

1. The applicants are the owners of the 226.31 acres in question. The property is currently zoned PUD-1 (Commercial) as approved in 2007.
2. As a whole the applicants have submitted a PUD site plan illustrating thirty seven (37) separate use parcels which will include commercial, residential, and mixed use parcels. The specific uses for each parcel will be specified in the final PUD Document, the Project Development Plan, and the TIF contract.
3. Traffic circulation for the proposed development will be provided by existing Highway 54, the future 54 Expressway, Highway KK, and a series of new streets that will be constructed as part of the development. All infrastructure construction will be done, at minimum, in accordance to the City of Osage Beach Guidelines. The infrastructure construction regulations addressed within the PUD Document will meet if not exceed the requirements as regulated by

the City. As required by the Subdivision Regulations, the specific construction plans for the development will be submitted and reviewed during the platting process. Also during the process of building this development, the appropriate public processes, both city and state (if necessary), must take place as it pertains to vacation of existing public Rights of Way or the acceptance of new streets within the development into the Public Road System.

4. The character of surrounding development is primarily commercial with the highway commercial corridors and the golf course surrounding the subject property.
5. Setbacks for the development will be as follows:
 - A) Properties designated for commercial and/or mixed uses will be required to meet the minimum dimensional requirements for the C-1 (General Commercial) zone.
 - B) Properties Designated for Residential Uses only will be required to meet the minimum Dimensional Requirements for the R-3 (Multi Family Residential) zone.

The PUD is a zoning tool to offer flexibility within the rigid zoning districts by allowing mixed-use developments that adhere to the goals and objectives of the Comprehensive Plan. In this situation we have a large piece of property that maintains a PUD-1 Overlay zone for a much more intense development pattern. The new PUD request takes the focus off of being an entirely commercial/retail development and concentrates on a mixed use development that includes a substantial amount more residential development while still maintaining some of the retail ideology from the currently approved PUD.

This is a project concept that was established because of the expressway and its location adjacent to the subject property. The split diamond interchange opens up the adjacent properties for intense developments of this type because it provides a more efficient means of access to the project location. This location is either the first or last exit location, depending on travel direction, off of the expressway into the City of Osage Beach. This also intensifies the areas desirability as a business/retail node.

Keep in mind that once this request is approved, the only development that can take place within the PUD District are those that conform to the permitted uses and regulations of the PUD itself. This includes everything from facility construction to infrastructure development.

The applicant in this case has made a significant effort to provide a green space and buffer area around the development property. The interior road system will not only serve the development but once completed should provide some much needed connectivity opportunities from the Nichols and Dude Ranch Road Corridors with some further planning.

Keeping in mind the existing conditions of the subject property, a recommendation of Heavy Traffic Commercial for the property by the Comprehensive Plan, and the fact

that a development of greater intensity is already approved for the property; **the Planning Department recommends approval of this request subject to the following provisions:**

Permitted Uses:

All uses must comply with those specified within the Final PUD Document, those specifically illustrated on the PUD Land Use Plan, permitted uses within the C-1 (General Commercial) zone for those properties designated for commercial and/or mixed uses, the permitted uses within the R-3 (Multi Family Residential) zone for parcels designated exclusively as residential, and the specific regulations listed in exhibit I of the TIF contract.

Any specific proposed uses, other than those specifically listed in the PUD document, for the parcels designated for commercial use that would require an E-3 (Entertainment) Overlay under normal zoning and use procedure, will require an amendment to the approved PUD. These uses are customarily of a highly intense nature and a specific public hearing process and development plan will be necessary to assure positive community impact and assimilation.

Also any other proposed use that deviates from the uses permitted in the above listed regulatory documents will require an amendment to the approved PUD.

Construction:

Construction shall be in accordance with the Building Codes as adopted by the City of Osage Beach at the time of Building Permit acquisition for each individual facility.

Bulk, Area, and Height Requirements:

Shall be in conformance with the Building Code, the final PUD document, and the Project Development Plan.

Public Facilities:

Engineering plans for water, streets, and sewer improvements will be submitted with the preliminary plat. These plans, including a drainage plan, must be submitted and approved prior to development. Coordination with the City Engineer is required to ensure that all public improvements are sized and designed to accommodate future phases of development and adjacent properties.

1. All required public improvements will be constructed by the applicants or subsequent owner(s). Financial assurances must be provided in conjunction with the preliminary and final plats.
2. Any infrastructure to be dedicated to the City of Osage Beach into any of the public systems must go through the required procedure for acceptance by the City.
3. Any existing Public Rights of Way to be vacated as part of this development must also go through the proper procedure as required by the City Code of Ordinances for the vacation of roads.

Access:

Access shall be derived from Highway 54, Highway KK, and the approved street and roadway plan for the development. All street construction or improvements to the existing roads must conform to the city design guidelines.

Parking:

All development shall, at minimum, adhere to Osage Beach off-street parking requirements and the parking requirements as established in the final PUD Document at the time that it is constructed.

Buffering and Screening:

Buffering and screening shall be required as defined in the PUD Document.

Exterior Lighting:

1. Exterior lighting shall be designed, located and constructed to eliminate or significantly reduce glare and/or a general increase in lighting intensity within the adjoining existing or proposed residential area(s). Additionally, all exterior lighting shall be so arranged and shielded so as to confine all direct light rays within the boundaries of this district.
2. All street lighting proposed shall meet the City's standards for street lighting for the specific designation for each roadway (thoroughfare, collector, local etc.). Applicants should coordinate with the City's Engineering Department on street lighting installations.

Signage:

All signage within the PUD District will be required to meet the city sign code and a permit must be acquired from the city prior to construction or placement of all signage whether it is a development wide or individual facility sign.

Maintenance of Open Space and Common Areas:

The maintenance of common area and facilities within the District shall remain the responsibility of the developer(s) or shall be assumed by a legally constituted property owners association that meets all the legal requirements prescribed by the City Attorney.

Platting:

All development within this PUD must be platted in accordance with Osage Beach Subdivision Regulations. The uses permitted and the intensity of development as prescribed by the approval of this PUD shall not be subject for review during the platting process.

Final Development Plan:

1. A final PUD development plan for the entire 226.31 acres has been submitted to the Planning Department and is enclosed in your packet. The submitted document is in line with the recommendations within this report and is ready for the Planning Commission to review and make a recommendation to the Board of Aldermen.
2. The preliminary plat and final plats will require complete review and approval as specified in the City of Osage Beach Subdivision Code.

Planning Commission Recommendation:

The Planning Commission recommended approval at their meeting on November 10, 2015.

City Administrator Recommendation:

Concur with the City Planner's recommendation.



Date Received: _____
Case # 385

RECEIVED

AUG 25 2015

BY: AW

REZONING/SPECIAL USE PERMIT APPLICATION

Dogwood Hills Land Holdings, Inc. - Property owner

1. Name of property owner: Arrowhead Development Group, LLC. Applicant Phone: 573-280-1271

Address: 1252 State Road KK City: Osage Beach State: MO Zip: 65065

List all owners of the property. If corporation or partnership, list names, addresses and phone numbers of principal officers or partners: Gray Mitchell - 6380 St. Maritz Dr. Osage Beach, MO 65065 - 573-280-1

PRES. - Butch Eaton - 3715 SW 29th St #200, Topeka, KS 66614 - 785-272-1535 - VP

Jim Klausman - 3715 SW 29th St #200, Topeka, KS 66614 - 785-272-1535 - SEC/TREAS

2. Name of landowner's representative, if different from above: Gray Mitchell Phone: 573-280-1271

Address: 6380 St. Maritz Dr. City: Osage Beach State: MO Zip: 65065

3. All correspondence relative to this application should be directed to whom? Same number 2.

Address: _____ City: _____ State: _____ Zip: _____

4. General location of property to be rezoned or for which special use permit is sought (include street numbers for existing structures):

Address: 1252 State Road KK City: Osage Beach State: MO Zip: 65065

5. Do you have a specific use proposed for this property? Yes No

Explain all uses: SEE amended PUD document

6. Area of property in square feet or acres: 226.31 acres

7. Current zoning classification: approved PUD in 2007

8. Sources of utilities: Water: City of Osage Beach Gas: Summit Gas

Sewer: City of Osage Beach Electric: AMEREN UE

9. Proposed zoning classification: Planned unit Development-1 (PUD-1)

10. How long have you owned this property? 21 months

11. Current use of property (describe all improvements): Corporation office & Driving Range

12. Current use of all property adjacent to subject property: North: School & undeveloped property

South: apts & undeveloped property East: Golf Course & US 54 Expressway West: Commercial Businesses & undeveloped property

13. If zoning district or comparable use to that proposed adjoins or lies within the vicinity of subject property, please describe the use and its location:

Zoning Request conforms to City of Osage Beach Comprehensive Pla.

14. Do you own property abutting or in the vicinity of the subject property? Yes No

If yes, where is the property located and why was it not included with this application? N/A

15. Do any private covenants or restrictions encumber the subject property which could be in conflict with the proposed zoning classification? Yes No

If yes, please remit copy of restrictions with Recorder of Deeds Book and Page number.

16. To your knowledge, has any previous application for the reclassification of the subject property been submitted? Yes No PUD approved in 2007

17. How, in your opinion, will the rezoning affect public facilities (sewer, water, schools, roads, etc.), and what mitigating measures are proposed to address these problems, if any? Please include a letter from or regarding, City Engineering Department reviews of proposed zoning. WE BELIEVE THE REQUESTED ZONING WILL NOT NEGATIVELY AFFECT ANY PUBLIC FACILITIES BUT WILL IMPROVE THEM BY THE FOLLOWING REASONS: 1. CONNECT EXISTING WATER LINES 2. UPGRADE ROAD SYSTEM

18. How, in your opinion, will rezoning affect adjacent properties and what mitigating measures are proposed to address these problems, if any? WE BELIEVE THIS ZONING REQUEST WILL NOT AFFECT ADJACENT PROPERTIES BUT WILL ENHANCE THEM.

19. List the reasons why, in your opinion, this application for rezoning/special use permit should be granted (may be left blank if adequately described in letter to Planning Commission): WE BELIEVE THIS ZONING REQUEST SHOULD BE GRANTED FOR THE FOLLOWING REASONS: 1. CONFORMS TO OSAGE BEACH COMPREHENSIVE PLAN 2. ZONING REQUEST IS LESS DENSE 3. PROVIDES MUCH NEEDED PUBLIC IMPROVEMENTS, JOBS AND TAX REVENUE.

Notary Information

State of Missouri }
County of Camden ss

I, Gary Mitchell, owner/applciant, having read the procedures and instructions, make application for a change in the zoning district boundary lines as shown on the zoning maps of the City of Osage Beach, Missouri and explained in this application.

Gary Mitchell
Signature Owner/Applciant

Date:

Subscribed and sworn to before me on this 21st day of August, 2015.

Brandi W. Cochran
Notary Public:

My Commission Expires March 6, 2016

Person Accepting this Application:



BRANDI N. COCHRAN
My Commission Expires
March 6, 2016
Miller County
Commission #12497719

**Applications not properly signed and notarized may be removed from the Agenda and returned to the applicant via regular mail **

CITY OF OSAGE BEACH
PLANNING DEPARTMENT
1000 CITY PARKWAY
OSAGE BEACH, MO 65065
573-302-2000 Phone - 573-302-0528 FAX

Arrowhead Centre Osage Beach, Missouri

- Institutional**
- Skilled Nursing Facility
 - Assisted Senior Living Units
 - Independent Senior Living Units

- Residential**
- Apartment Complex

- Recreation**
- Family Entertainment Center
 - Championship Putting Course
 - Driving Range
 - Chipping and Putting Green
 - Battering Cages
 - Arcade Center

- Retail**
- Restaurant Pad Sites
 - Neighborhood Retail
 - Regional Retail
 - Destination Retail
 - Fast Food Pad Sites
 - Big Box Retail
 - Gas Station w/Convenience Store
 - Storage Units
 - Hotel
 - Winery
 - Nightly Rental Cottages

- Office**
- Medical
 - Bank
 - General Office



Developed by:
Arrowhead Development Group,
LLC
1252 State Road KK
Osage Beach, Missouri 65065

Arrowhead Centre Redevelopment District Map

TIF Information

- Conforms to Osage Beach Comprehensive Plan
- Received Support from R-111 Camdenton School Board because the Proposed TIF Plan Complies with their TIF Policy
- "PAY AS YOU GO" TIF Plan which Puts No Financial Risk to Any Taxing District
- Promoting Economic Growth with Projected Expenditures of \$385 Million during Construction Phases
- Over 2500 Permanent Year-round Jobs
- Over 3800 Estimated Number of Construction jobs
- Millions of Potential Tax Revenue
- Construction of \$26 Million for Needed Infrastructure such as Roads, Sewers and Water Systems.
- Substantially Experienced Development Team in Large Scale Projects



Developed by:

Arrowhead Development Group,
LLC

1252 State Road KK

Osage Beach, Missouri 65065

BILL NO. 15-93

ORDINANCE NO. 15.93

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ADOPTING AN AMENDMENT TO THE ZONING MAP OF THE CITY OF OSAGE BEACH, MISSOURI.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the real estate described as Arrowhead Centre Redevelopment District, zoned PUD-1 (Commercial) is hereby rezoned to PUD with mixed use development.

Section 2. That the following uses shall be permitted in those areas illustrated on the PUD site plan for Case No. 385:

Permitted Uses:

The uses must comply with those specified within the Final PUD Document, those specifically illustrated on the PUD Land Use Plan, permitted uses within the C-1 (General Commercial) zone for those properties designated for commercial and/or mixed uses, the permitted uses within the R-3 (Multi Family Residential) zone for parcels designated exclusively as residential, and the specific regulations listed in Exhibit 1 of the TIF Contract.

Any specific proposed uses, other than those specifically listed in the PUD document, for the parcels designated for commercial use that would require an E-3 (Entertainment) Overlay under normal zoning and use procedures, will require an amendment to the approved PUD. These uses are customarily of a highly intense nature and a specific public hearing process and development plan will be necessary to assure positive community impact and assimilation.

Any other proposed use that deviates from the uses permitted in the above listed regulatory documents requires an amendment to the approved PUD.

Construction:

Construction shall be in accordance with the Building Codes as adopted by the City of Osage Beach at the time of building permit acquisition for each individual facility.

Bulk, Area, and Height Requirements:

Bulk, area and height restrictions shall be in conformance with the Building Codes, the final PUD document, and the Project Development Plan.

Public Facilities:

Engineering plans for water, streets, and sewer improvements will be submitted with the preliminary plat. These plans, including a drainage plan, must be submitted and approved prior to development. Coordination with the Public Works Director is required to ensure that all public improvements are sized and designed to accommodate future phases of development and adjacent properties.

1. All required public improvements will be constructed by the applicants or subsequent owner(s). Financial assurances must be provided in conjunction with the preliminary and final plats.
2. Any infrastructure to be dedicated to the City of Osage Beach into any of the public systems must go through the required procedure for acceptance by the City.
3. Any existing public rights of way to be vacated as part of this development must also go

through the proper procedure as required by the City Code of Ordinances for the vacation of roads.

Access:

Access shall be derived from Highway 54, Highway KK, and the approved street and roadway plan for the development. All street construction or improvements to the existing roads must conform to the City's design guidelines.

Parking:

All development shall, at minimum, adhere to Osage Beach off-street parking requirements at the time that it is constructed.

Buffering and Screening:

Buffering and screening shall be required as defined in the PUD Document.

Exterior Lighting:

1. All street lighting shall be designed, located and constructed to eliminate or significantly reduce glare and/or a general increase in lighting intensity within the adjoining existing or proposed residential area(s). Additionally, all exterior lighting shall be so arranged and shielded so as to confine all direct light rays within the boundaries of this district.
2. All street lighting proposed shall meet the City's standards for street lighting for the specific designation for each roadway (thoroughfare, collector, local, etc.). Applicants should coordinate with the City's Engineering Department on street lighting installations.

Signage:

All signage within the PUD District will be required to meet the City sign code and a permit must be acquired from the City prior to construction or placement of all signage whether it is a development wide or individual facility sign.

Maintenance of Open Space and Common Areas:

The maintenance of common area and facilities within the District shall remain the responsibility of the developer(s) or shall be assumed by a legally constituted property owners association that meets all the legal requirements prescribed by the City Attorney.

Platting:

All development within this PUD must be platted in accordance with Osage Beach Subdivision Regulations. The uses permitted and the intensity of development as prescribed by the approval of this PUD shall not be subject for review during the platting process.

Final Development Plan:

1. A final PUD development plan for the entire 226.31 acres has been submitted to the Planning Department. The submitted document is in line with the recommendations within this report.
2. The preliminary plat and final plats will require complete review and approval as specified in the City of Osage Beach Subdivision Code.

Section 3. Severability.

The chapter, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgement or decree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 4. Repeal of ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into

effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 5. That this Ordinance shall be in full force and effect upon date of passage.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 15.93 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	Nays:
Abstain:	Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

Date
Approved as to form:

Diann Warner, City Clerk

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 15.93.

Date

ATTEST:

Penny Lyons, Mayor

Diann Warner, City Clerk

Submission Date: November 23, 2015

Submitted By: City Administrator

Board Meeting Date: December 3, 2015

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 15-94 - Amend City code Chapter 705.300 Rate Schedule for Water

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach Water Customers, City staff

Why is Board Action Required?

Board of Aldermen approval required for ordinance amendments

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first reading of Bill 15.94

Are there any deadlines associated with this action?

Yes. Staff would like this to be effective January 1, 2016 with time to notify the users.

City Administrator Comments and Recommendation:

Bill 15.94 proposes changes to the water rate schedule, Section 705.300, based on the most recent rate analysis completed. Based on a five year forecast, the rate analysis concluded that the water system necessitates an additional \$300,000 needed in FY2016 from the user charge system and an additional \$100,000 in FY2018 to maintain the system.

Two scheduled increases are proposed, January 1, 2016, and January 1, 2018, based on the rate analysis completed. With rates effective January 1, the new rates will be reflected on the bills received by the users in early February for January service, payable mid-February.

A public hearing will be conducted at the meeting following a detailed presentation.

Ordinance changes are as follows:

WATER Rate Schedule – 705.300:

Minimum Rate:

Meter Size	Effective January 1, 2016		Effective January 1, 2018	
	In-City	Out-Of-City	In-City	Out-Of-City
5/8 inch	\$19.61	\$84.09	\$20.48	\$88.29
1 inch	\$26.99	\$117.27	\$28.24	\$123.13
1½ inch	\$34.36	\$150.44	\$35.98	\$157.97
2 inch	\$54.67	\$241.67	\$57.30	\$253.76
3 inch	\$204.17	\$913.49	\$959.17	\$774.89
4 inch	\$259.53	\$1,162.32	\$272.40	\$1,220.43
6 inch	\$314.90	\$1,411.13	\$330.54	\$1,481.69

Volumetric Rate:

	Effective January 1, 2016	Effective January 1, 2018
Per 1,000 gallons	\$ 1.15	\$ 1.21

Bill No. 15-94

Ordinance No. 15.94

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING SECTIONS 705.300 RELATING TO WATER OF THE OSAGE BEACH CODE OF ORDINANCES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS:

Section 1. That Section 705.300 of the Osage Beach Code of Ordinances is hereby amended so that such section shall read as follows:

SECTION 705.300: Rates and Charges

It is determined to be necessary and conducive of the public health, safety, welfare and convenience of the City to collect charges from all customers who use and/or are connected to the public water system. The proceeds of such charges so derived will be used for the purpose of operating, maintaining, retiring the debt, improvements and extensions for such water system. The water user charge shall be the monthly minimum rate defined in Subsection (1) below plus the volumetric rate defined in Subsection (2) below.

1. *Monthly minimum rate.* The monthly minimum rate includes 0 – 1,000 gallons of water consumption and is applicable to all residential, commercial or industrial users of the City's water system. The monthly minimum rates are scheduled as follows:

Meter Size	Effective July 1, 2010		Effective January 1, 2012		Effective January 1, 2014	
	In-City	Out-Of-City	In-City	Out-Of-City	In-City	Out-Of-City
5/8 inch	\$16.11	\$69.48	\$16.56	\$71.26	\$17.05	\$73.12
1 inch	\$22.22	\$96.94	\$22.82	\$99.41	\$23.47	\$101.97
1½ inch	\$28.33	\$124.39	\$29.08	\$127.55	\$29.88	\$130.82
2 inch	\$45.13	\$199.91	\$46.30	\$204.95	\$47.53	\$210.15
3 inch	\$168.86	\$755.95	\$173.13	\$774.89	\$177.53	\$794.34
4 inch	\$214.69	\$961.89	\$220.10	\$985.98	\$225.68	\$1,010.71
6 inch	\$260.52	\$1,167.83	\$267.08	\$1,197.07	\$273.83	\$1,227.07

All monthly minimum rates include 0 — 1,000 gallons of water consumption.

Meter Size	Effective January 1, 2016		Effective January 1, 2018	
	In-City	Out-Of-City	In-City	Out-Of-City
5/8 inch	\$19.61	\$84.09	\$20.48	\$88.29
1 inch	\$26.99	\$117.27	\$28.24	\$123.13
1½ inch	\$34.36	\$150.44	\$35.98	\$157.97
2 inch	\$54.67	\$241.67	\$57.30	\$253.76
3 inch	\$204.17	\$913.49	\$959.17	\$774.89
4 inch	\$259.53	\$1,162.32	\$272.40	\$1,220.43
6 inch	\$314.90	\$1,411.13	\$330.54	\$1,481.69

2. *Volumetric rate.* The volumetric rate is charged per one thousand (1,000) gallons of water consumption in excess of the first one thousand (1,000) gallons included in the monthly minimum rate. The volumetric rates are scheduled as follows:

	Effective July 1, 2010	Effective January 1, 2012	Effective January 1, 2014
Per 1,000 gallons	\$ 0.83	\$ 0.90	\$1.00

	Effective January 1, 2016	Effective January 1, 2018
Per 1,000 gallons	\$ 1.15	\$ 1.21

3. Multi-commercial (office/retail complexes, etc.) and multi-residential (apartment complexes, condominium buildings, etc.) properties not individually metered by unit shall be billed the monthly minimum rate per month per unit equal to the equivalent meter size based on each unit's use as determined by the City Administrator or his/her designee plus the volumetric rate at the per one thousand (1,000) gallon rate based on water consumption in excess of the first one thousand (1,000) gallons per unit.

4. *Non-metered water.*

a. Customers who have an inactive or unmetered water service connection shall be billed the monthly minimum rate per month based on the meter size selected at sign up.

b. Multi-commercial (office/retail complexes, etc.) and multi-residential (apartment complexes, condominium buildings, etc.) customers who have an inactive or unmetered water service connection shall be billed the monthly minimum rate per month per unit equal to the equivalent meter size based on the defined class of each unit to be determined by the City Administrator or his/her designee.

c. Bulk water. Water service requests for bulk water shall be billed a minimum rate equal to the five-eighths (5/8) inch meter rate, plus the volumetric rate based on consumption at the per one thousand (1,000) gallon rate, plus the actual labor, materials and equipment cost for the delivery and dispensing of the water.

d. Temporary metered water. Service requests for temporary metered water service shall be billed the monthly minimum rate based on the temporary meter installed, the monthly volumetric rate based on consumption plus the actual labor, materials and equipment cost for setting the meter.

e. Upon water activation, charges shall be assessed pursuant to Chapter 705 as then enforced at the time of activation.

Section 2. That this Ordinance shall be in full force and effect on January 1, 2016.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 15.94 was duly passed on _____, 2015 by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Bill No. 15-94
Page 3

Ordinance No. 15.94

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 15.94.

Penny Lyons, Mayor

Date

ATTEST:

Diann Warner, City Clerk

Submission Date: November 23, 2015

Submitted By: City Administrator

Board Meeting Date: December 3, 2015

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 15-95 - Amend City code Chapter 710.470 Rate Schedule for sewer

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach Sewer Customers, City staff

Why is Board Action Required?

Board of Aldermen approval required for ordinance amendments

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first reading of Bill 15.95

Are there any deadlines associated with this action?

Yes. Staff would like this to be effective January 1, 2016 with time to notify the users.

City Administrator Comments and Recommendation:

Bill 15.95 proposes changes to the sewer rate schedule, Section 710.470, based on the most recent rate analysis completed. Based on a five year forecast, the rate analysis concluded the sewer system necessitates an additional \$150,000 from the user charge system and an additional \$75,000 in FY2018 to maintain the system.

Two scheduled increases are proposed, January 1, 2016, and January 1, 2018, based on the rate analysis completed. With rates effective January 1, the new rates will be reflected on the bills received by the users in early February for January service, payable mid-February.

A public hearing will be conducted at the meeting following a detailed presentation.

Ordinance changes are as follows:

SEWER Rate Schedule – 710.470:

Minimum Rate:

Meter Size	Effective January 1, 2016		Effective January 1, 2018	
	In-City	Out-Of-City	In-City	Out-Of-City
5/8 inch	\$15.64	\$34.01	\$16.11	\$35.03
1 inch	\$21.01	\$46.75	\$21.64	\$48.15
1½ inch	\$26.41	\$59.50	\$27.20	\$61.28
2 inch	\$41.23	\$94.53	\$42.46	\$97.36
3 inch	\$150.34	\$352.51	\$154.85	\$363.08
4 inch	\$190.76	\$448.05	\$196.48	\$461.49
6 inch	\$231.17	\$543.61	\$238.11	\$559.92

Volumetric Rate:

	Effective January 1, 2016	Effective January 1, 2018
Per 1,000 gallons	\$ 2.16	\$ 2.23

Flat Rate:

Class	Effective January 1, 2016		Effective January 1, 2018	
	In-City	Out-Of-City	In-City	Out-Of-City
A	\$28.64	\$45.18	\$29.50	\$46.53
B	\$181.33	\$285.98	\$186.77	\$294.56
C	\$295.04	\$465.28	\$303.89	\$479.23
D	\$634.80	\$1,001.07	\$653.84	\$1,031.10
E	\$1,231.33	\$1,941.83	\$1,268.27	\$2,000.08
F	\$3,438.02	\$5,421.83	\$3,541.16	\$5,584.49
G	\$5,103.14	\$8,047.74	\$5,256.24	\$8,289.17

Bill No. 15-95

Ordinance No. 15.95

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING SECTION 710.470 RELATING TO RATES AND CHARGES FOR USE OF THE SEWER SYSTEM

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS:

Section 1. That Section 710.470 of the Osage Beach Code of Ordinances is hereby amended so that such section shall read as follows:

SECTION 710.470: Rate Schedule

A. It is determined to be necessary and conducive of the public health, safety, welfare and convenience of the City to collect charges from all customers who use the public sewer system. The proceeds of such charges so derived will be used for the purpose of operating, maintaining, retiring the debt, improvements and extensions for such public sewer system.

For metered customers, the sewer user charge shall be the monthly minimum sewer rate defined in Subsection (1) below plus the volumetric sewer rate defined in Subsection (2) below.

For non-metered customers, the monthly sewer user charge shall be the flat rate charge defined in Subsection (3) below.

1. *Monthly minimum rate.* The sewer monthly minimum rates for both in-City and out-of-City customers are scheduled as follows:

Meter Size	Effective July 1, 2010		Effective January 1, 2012		Effective January 1, 2014	
	In-City	Out-Of-City	In-City	Out-Of-City	In-City	Out-Of-City
5/8 inch	\$13.98	\$30.39	\$14.62	\$31.77	\$15.04	\$32.70
1 inch	\$18.78	\$41.77	\$19.63	\$43.66	\$20.20	\$44.95
1½ inch	\$23.60	\$53.16	\$24.67	\$55.56	\$25.39	\$57.21
2 inch	\$36.84	\$84.45	\$38.51	\$88.26	\$39.64	\$90.89
3 inch	\$134.32	\$314.92	\$140.37	\$329.10	\$144.56	\$338.95
4 inch	\$170.42	\$400.27	\$178.10	\$418.29	\$183.42	\$430.82
6 inch	\$206.53	\$485.64	\$215.83	\$507.50	\$222.28	\$522.70

All monthly minimum rates includes 0 — 1,000 gallons of water consumption.

Meter Size	Effective January 1, 2016		Effective January 1, 2018	
	In-City	Out-Of-City	In-City	Out-Of-City
5/8 inch	\$15.64	\$34.01	\$16.11	\$35.03
1 inch	\$21.01	\$46.75	\$21.64	\$48.15
1½ inch	\$26.41	\$59.50	\$27.20	\$61.28
2 inch	\$41.23	\$94.53	\$42.46	\$97.36

Meter Size	Effective January 1, 2016		Effective January 1, 2018	
	In-City	Out-Of-City	In-City	Out-Of-City
3 inch	\$150.34	\$352.51	\$154.85	\$363.08
4 inch	\$190.76	\$448.05	\$196.48	\$461.49
6 inch	\$231.17	\$543.61	\$238.11	\$559.92

2. *Volumetric rate.* For sewer customers on metered water service, the sewer volumetric rate is charged per one thousand (1,000) gallons of metered water consumption in excess of the first one thousand (1,000) gallons included in the monthly minimum rate. The volumetric rates are scheduled as follows:

	Effective July 1, 2010	Effective January 1, 2012	Effective January 1, 2014
Per 1,000 gallons	\$1.94	\$2.04	\$2.08

	Effective January 1, 2016	Effective January 1, 2018
Per 1,000 gallons	\$ 2.16	\$ 2.23

3. *Flat rate.* For sewer customers without metered City water service, the monthly sewer charge shall be a flat rate charge based on the user's defined class(es).

a. The defined classes are as follows:

Class	Name	Description
A	Residential light commercial	Single-family residences with < 2.5 baths, Small commercial offices/retail, Multi-residential and multi-residential structures, per unit charge (MF/MU) No laundries or laundromats, no restaurants, Maximum continuous demand < 10 gpm.
B	Small-medium commercial	Large residences, swimming pools, lawn irrigation for lawns < 6,000 sq. ft., Hotel/motel with < 15 units, small restaurants - < 75 seats, FF w/drive thru, Other small-medium commercial, Maximum continuous demand < 25 gpm.
C	Medium commercial	Hotel/motel with < 35 units, Medium restaurants - > 75 seats, no outdoor seating, Other medium commercial, Maximum continuous demand < 50 gpm.
D	Medium-large commercial	Hotel/motel with < 70 units, Large restaurants - > 175 seats, outdoor seating, Other medium-large commercial, Maximum continuous demand < 80 gpm.
E	Large commercial 1	Hotel/motel with < 150 units, Other large commercial,

Class	Name	Description
		Maximum continuous demand < 160 gpm.
F	Large commercial 2	Hotel/motel with < 300 units, Maximum continuous demand < 250 gpm.
G	Maximum demand commercial	Hotel/motel with > 301 units, Maximum continuous demand > 1,000 gpm.

b. *Flat rate charges.* The monthly flat rate charges for both in-City and out-of-City customers are scheduled as follows:

Class	Effective July 1, 2010		Effective January 1, 2012		Effective January 1, 2014	
	In-City	Out-Of-City	In-City	Out-Of-City	In-City	Out-Of-City
A	\$25.59	\$40.35	\$26.74	\$42.17	\$27.54	\$43.44
B	\$161.99	\$255.47	\$169.28	\$266.97	\$174.36	\$274.98
C	\$263.57	\$415.65	\$275.43	\$434.35	\$283.69	\$447.38
D	\$567.08	\$894.29	\$592.60	\$934.53	\$610.38	\$962.57
E	\$1,099.99	\$1,734.70	\$1,149.49	\$1,812.76	\$1,183.97	\$1,867.14
F	\$3,071.29	\$4,843.50	\$3,209.50	\$5,061.46	\$3,305.79	\$5,213.30
G	\$4,558.80	\$7,189.31	\$4,763.95	\$7,512.83	\$4,906.87	\$7,738.21

Class	Effective January 1, 2016		Effective January 1, 2018	
	In-City	Out-Of-City	In-City	Out-Of-City
A	\$28.64	\$45.18	\$29.50	\$46.53
B	\$181.33	\$285.98	\$186.77	\$294.56
C	\$295.04	\$465.28	\$303.89	\$479.23
D	\$634.80	\$1,001.07	\$653.84	\$1,031.10
E	\$1,231.33	\$1,941.83	\$1,268.27	\$2,000.08
F	\$3,438.02	\$5,421.83	\$3,541.16	\$5,584.49
G	\$5,103.14	\$8,047.74	\$5,256.24	\$8,289.17

4. *Multi-commercial and multi-residential.*

a. For multi-commercial (office/retail complexes, etc.) and multi-residential (apartment complexes, condominium buildings, etc.) sewer customers on metered water service but not individually metered by unit, the monthly minimum rate per month per unit is equal to the equivalent meter size based on the defined class of each unit's use as determined by the City Administrator or his/her designee plus the volumetric rate at the per one thousand (1,000) gallon rate based on water consumption in excess of the first one thousand (1,000) gallons per unit.

b. For multi-commercial and multi-residential sewer customers without metered City water service, the monthly minimum rate per month per unit shall be the flat rate defined by unit in Subsection (3) above as determined by the City Administrator or his/her designee.

Section 2. That this Ordinance shall be in full force and effect on January 1, 2016.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 15.95 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 15.95.

Penny Lyons, Mayor

Date

ATTEST:

Diann Warner, City Clerk

Submission Date: November 24, 2015
Submitted By: City Administrator
Board Meeting Date: December 3, 2015

**City of Osage Beach
 BOARD OF ALDERMEN
 AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 15-96 - Amend City code Chapter 135: Article I. Budget and Finance In General, Article II. Purchasing, Procurement, Transfers, and Sales, Article III. Agency and Trust Fund, and Article IV. Tax Increment Financing Commission

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach staff, vendors, and citizens

Why is Board Action Required?

Board of Aldermen approval required for ordinance amendments

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first reading of Bill 15.96.

Are there any deadlines associated with this action?

No.

City Administrator Comments and Recommendation:

Bill 15.96 proposes comprehensive changes Chapter 135: Article I. Budget and Finance In General, Article II. Purchasing, Procurement, Transfers, and Sales, Article III. Agency and Trust Fund, and Article IV. Tax Increment Financing Commission.

The current Chapter 135 does not reflect current detailed practices as it pertains to the budget, purchasing, procurement, transfers, and sales. The comprehensive changes in Chapter 135 outline details of current practice, in addition to one new aspect being requested, increasing dollar thresholds in regard to approvals of budgeted items and the type of competitive bidding to use. The following is a synopsis of that requested change (135.040).

PURCHASE AMOUNT	AUTHORIZATION	BID PROCEDURE
=/< \$999	Department Manager	Small Purchases 135.040. B.1.
\$1,000 - \$24,999	City Administrator	INFORMAL - Verbal Bids Accepted 135.040. B.2
=/> \$25,000	Board of Aldermen	FORMAL - Written Bids 135.040. C

Current thresholds are up to \$1,000 for departments (as seen above), up to \$5,000 for City Administrator, and over \$5,000 for Board approval. Current thresholds have not increased with inflation over the years (no increase since 1985). The requested thresholds, seen in chart above, are maximum amounts staff is comfortable with given our level of purchases and procurement and are in line with best practices with other municipalities.

With the requested thresholds in combination with the detailed regulations on the budget and amendments, competitive bidding, competitive proposals, cooperative purchasing, sole procurements, and emergency purchases, our purchasing and procurement practices will be a more efficient way for staff and the Board to conduct City business.

Chapter 135 comprehensive changes are summarized as follows:

Article I. Budget and Finance In General

- Expanded definitions
- Restates the City's Budget Officer, Fiscal Year, Required Financial Reporting (Budget and Financial Statements), and Audit requirement
- Restates Budget Preparation and Adoption details
- Expanded on Budget Transfers and Budget Amendments

Article II. Purchasing, Procurement, Transfers, and Sales

- Restates the City's Purchasing Agent, requisitions and estimate requirement
- Expands on preferences
- Expands on general procedures, payments, and ethics
- Expands on authority and responsibilities, informal and formal competitive bidding, and competitive proposals
- Expands on purchasing and procurement correction, withdrawal, and cancellation
- Expands on cooperative purchasing, sole source procurement, and emergency purchases
- Expands on disposal of city property and seized, unclaimed, or abandoned property

Article III. Agency and Trust Fund and Article IV. Tax Increment Financing Commission

- Only restructures section numbers to accommodate sequential flow due to Article I and II changes

BILL NO. 15-96

ORDINANCE NO. 15.96

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, REPEALING CHAPTER 135, FINANCE AND PURCHASING, AND ENACTING IN LIEU THEREOF A NEW SECTION UNDER THE SAME NUMBER

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. That Chapter 135 of the Code of Ordinances of the City of Osage Beach is hereby repealed in its entirety and a new Chapter 135 is hereby enacted in its place to read as follows:

ARTICLE I. BUDGET AND FINANCE IN GENERAL

SECTION 135.010: DEFINITIONS.

The following words, terms and phrases, when used in chapter 135, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Bidders List: A list maintained by the Office of the City Clerk used to identify potential suppliers of materials and services. The bidders list contains business firms that have advised and supplied appropriate contact information to the Office of the City Clerk in order to be notified of City bidding opportunities on particular items, services, and/or projects.

City: The "City" shall mean the City of Osage Beach, Missouri.

Commodities: Supplies, materials, or other goods that have value to the City that are used or consumed by the City in its operations; for example, office supplies, repair parts, tools, chemicals, uniforms, etc.

Confidential Information: Information not available to the public. Information made available to an employee only due to the relative position or rank within employment at the City.

Contractual Services: Labor and/or services performed for the City by persons not employed by the City, and may include the use of equipment, furnishing of commodities, or other items under a formal or legally binding agreement.

Equipment: Personal property of durable nature; for example, office furniture, vehicles, etc.

Invitation for Bids (IFB): Includes documents with specifications utilized for soliciting competitive bids to be submitted in sealed envelopes to the Office of the City Clerk or other designated official for the purchase of commodities or other items that have value to the City for the City's use.

Procurement: The process and the function of purchasing, renting, or otherwise obtaining City commodities, services, equipment, or construction on behalf of the City.

Professional Services: Services within the scope of practice of architecture, engineering, or those performed by an architect, professional engineer, registered land surveyor, or other professional service allowed per State statute in connection with this professional practice.

Purchasing Agent or Agent: Shall be the City Administrator or his/her designee.

Request for Proposal (RFP): Includes documents utilized for obtaining proposals for professional and other contractual services which are evaluated against predetermined criteria and other competing proposals with the possibility of negotiation post bid opening.

Request for Qualifications (RFQ): Includes documents utilized for obtaining proposals for architectural, engineering, and land surveying services which are evaluated against predetermined criteria and other competing proposals with the possibility of negotiation post bid opening.

Responsible Bidder: A person or entity who has the capability in all respects to fully perform the contract requirements, and possesses the experience, integrity, reliability, capacity, facilities, equipment, and credit necessary to assure good faith performance.

Responsive Bidder: A person or entity who has submitted a bid or offer which conforms in all material respects to the requirements set forth in the IFB (Invitation for Bid) or RFP (Request for Proposal).

Surplus Property: Tangible City property that has been deemed by the Board of Aldermen obsolete, scrap, or surplus as to the needs of said department, Board, or agency of the City.

User Department: Refers to the department assigned to or responsible for a commodity or service.

Vendor: A supplier of commodities, services and/or equipment.

SECTION 135.020. BUDGET AND FINANCIAL CONTROL.

A. Administration.

1. The City Administrator or his/her designee shall be the Budget Officer of the City.
2. Fiscal Year. The fiscal year of the City shall begin on January 1 and end on December 31.
3. Financial Reporting.
 - a. The City Administrator or his/her designee shall make monthly and annual reports to the Mayor and Board of Aldermen showing the financial condition of the City in relation to the budget.
 - b. Annually, the City Administrator or his/her designee shall prepare a financial report covering all funds and operations, published for the public, and presented to the Mayor and Board of Aldermen.
4. Audit. All funds, accounts, and financial transactions of the City shall be subject to an independent audit on an annual basis by a certified public accountant selected by the Mayor and Board of Aldermen.

B. Budget.

1. Preparation and Proposed Budget.
 - a. An annual budget shall be prepared by the City Administrator or his/her designee for each fiscal year and shall represent a complete financial plan for the City.
 - b. A proposed budget shall be sent to the Mayor and Board of Aldermen for review before the required date of adoption and shall be made available for public inspection during regular office hours in the Office of the City Clerk.
 - c. All appropriations not expended at the fiscal year end shall become part of the beginning fund balances for the next fiscal year and may be appropriated for that fiscal year or future years.
 - d. All funds within the budget shall be balanced. Anticipated revenues, including unexpended balances from prior years which were not obligated or expended in prior years, shall not be less than anticipated expenditures.
2. Adoption. The Mayor and Board of Aldermen shall adopt the annual budget prior to the first day of the fiscal year. A public hearing shall precede the adoption of the budget.
3. Budget Modification. No expenditure within any fund shall be made unless appropriations have been made to meet that expenditure within the adopted budget.

- a. Transfers. A department manager may request in writing to the City Administrator a transfer of use of an expenditure appropriation of an amount equal to or less than Four Thousand, Nine Hundred and Ninety-Nine Dollars (\$4,999) from one line-item account for use in another within the same fund. Transfers may not increase total fund expenditure appropriations. Any transfer equal to or greater than greater than Five-Thousand Dollars (\$5,000) from one line-item account to another shall be considered a budget amendment.
- b. Budget Amendments.
 - i. Increases in expenditure appropriations within a budgeted fund that are equal to or greater than Five-Thousand Dollars (\$5,000) may be approved by the Board of Aldermen in the form of an amendment to the budget ordinance. Increases in expenditure appropriation within a budgeted fund that do not meet the above criteria may be approved by the City Administrator.
 - ii. If total expenditures in any fund are over budget at year end, a budget amendment may be approved by the Board of Aldermen.

~~SECTION 135.010: FISCAL YEAR~~

~~—The fiscal year of this City shall begin on January first (1st) and end on December thirty-first (31st) next succeeding. (Code 1975 §22.010; CC 1985 §2-301)~~

~~SECTION 135.020: WHEN BILLS PAYABLE~~

- ~~A. All bills payable by the City, other than for the payment of salary as established by the Board of Aldermen, shall be submitted to the City Administrator for approval prior to payment.~~
- ~~B. All bills payable by the City other than for the payment of salary as established by the Board of Aldermen shall be submitted to the City Administrator by the fifth (5th) of each month to be paid in that month; those bills not submitted by the fifth (5th) of each month will not be paid until the following month. (Code 1975 §24.095; CC 1985 §2-302)~~

ARTICLE II. PURCHASING, PROCUREMENT, TRANSFERS, AND SALES

SECTION 135.030: GENERAL POWERS AND PROVISIONS

The City Administrator shall be the purchasing agent for the City. All purchases and the final authority on whether to use informal and/or formal sealed competitive bidding, or negotiated requests for proposals shall be the responsibility of the City Administrator and shall be made under his/her discretion and supervision. All such purchases, bidding, and negotiations shall be made in accordance with the purchasing rules and procedures approved by the Board of Aldermen and set forth in this code.

- A. Requisitions and Estimates.
 1. All departments shall provide detailed requisitions or estimates of their requirements for supplies, equipment, and contractual services during the annual budget preparation process or at such time requested by the City Administrator or his/her designee.
 2. A City department shall not be prevented from revising any requisition or estimate due to unforeseen details emerging after the completion of the annual budget process.
 3. The City Administrator or his/her designee shall have the authority to revise any estimate or requisition as to quantity, quality, or estimated cost.
- B. Preferences.

The City accepts the responsibility to its residents of ensuring that the maximum value is obtained for each public dollar spent. For all purchases the City shall consider the following preferences:

1. Local Products. It is the goal of the City to give local or resident businesses preference to the extent that all other factors are equal with no sacrifice of loss in quality. Preference shall be given to purchases of items or contracts for service within the boundaries of the City when quality is equal to or better and delivered price is the same or less. Preference may also be given whenever entire competing bids are comparable.
2. State Products. Preference shall be given to purchases of items manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, and individuals doing business as a Missouri firm, corporation, or individuals when quality is equal to or better and delivered price is the same or less. When using contracts based on the performance or service, preference may be given to firms, corporations, or individuals doing business as a Missouri firm, corporation, or individual which maintains a Missouri office or place of business, when the quality of performance promised is equal or better and the price quoted is the same or less. Preference may also be given whenever entire competing bids are comparable. (RSMo, 34.070, 34.073, & 34.076)
3. United States Products. Preference shall be given to purchases of items or contracts for service within the boundaries of the United States of America when quality is equal to or better and delivered price is the same or less. Preference may also be given whenever entire competing bids are comparable. (RSMo 34.353)

C. Payment Procedures.

1. General Procedures.

- a. Requisition. The user Department Manager of the using department is responsible for all procurement and purchasing of commodities and/or contracting for services based on the approved annual budget of said department and in accordance with the City's Purchase and Procurement Code as stated in this chapter as well as any applicable federal or state laws and regulations.
- b. Receiving.
 - i. Upon receipt of commodities the using department shall inspect and/or test all commodities upon delivery or pickup and shall confirm said commodities with supplier's receiving report against the original order. User departments shall exercise reasonable care to ensure quantity and quality of delivered goods is as ordered.
 - ii. In the event non-conforming commodities are delivered due to non-conformance with the specifications ordered or for other reasons that are not acceptable to the using department the department shall notify the vendor immediately so appropriate corrective action may be taken. Documentation of action to remedy the situation shall be made and shall accompany the receiving report.
- c. Payment.
 - i. An invoice is a vendor's statement of commodities or services provided and charges due from the City. Upon receipt of an invoice the using department's manager shall be responsible for appropriate classification and brief explanation of charges with documental approval by way of signature.
 - ii. Department managers are responsible for reconciling all invoices for commodities or services purchased for said department. All reconciled invoices shall be accompanied with corresponding receiving report, bills of laden, order confirmations, or other

- verification of purchases and/or deliveries and forwarded to Accounts Payable for payment.
- iii. The Office of the City Treasurer shall be responsible for recording expenditures and payment of invoices.
2. Credit Cards. Department managers may be issued upon Board of Aldermen authorization a City credit card with a credit limit not to exceed Five Thousand Dollars (\$5,000) for the purpose of travel, training, and other authorized purchases related to City operations. The following regulations shall apply:
- a. No personal purchases, purchases not pertaining to City business, or cash advances shall be made;
 - b. All expenditures shall be conducted in accordance with the City's Purchase and Procurement Code as stated in this chapter as well as any applicable federal or state laws and/or regulations;
 - c. Department managers are responsible for his /her credit card and for the proper classification, retention of receipts and other appropriate verification of purchases and monthly reconciliation of all credit card expenditures.
3. Petty Cash. The City Treasurer may create petty cash funds as needed within the City departments for the purpose of routine purchases of less than One Hundred Dollars (\$100). The size of said funds shall be determined by the City Treasurer. The following regulations shall apply:
- a. No personal or payroll checks shall be cashed;
 - b. All expenditures shall be conducted in accordance with the City's Purchase and Procurement Code as stated in this chapter as well as any applicable federal or state laws and regulations;
 - c. The manager of the using department shall be the authorized custodian of any petty cash funds established within their department and shall be responsible for authorizing reimbursements, ensuring classification of reimbursed expenditures, and replenishing the fund;
 - d. The using department shall request to the Office of the City Treasurer replenishing funds on a regular basis;
 - e. Replenishment of funds shall only be made with valid receipt or other means of certifying an expenditure;
 - f. All petty cash funds shall be subject to unscheduled audits by the Office of the City Treasurer.
4. Grants. Any proceeds from Federal, State, private, or other source grants shall be expended for the special purpose stated by the terms of said grant. Grant expenditures shall be made in accordance with the City's Purchase and Procurement Code as stated in this chapter as well as any applicable federal or state laws and regulations. All grants in which the City participates shall be administered by the City Administrator or his/her designee. All grants in which the City participates shall be tracked and reconciled by the City Treasurer or his/her designee.
- D. Ethics. Any attempt to realize personal gain through elected office, public employment or any effort to influence any elected official or employee to disobey or divert from any law, City Code, or immoral standard is a breach in ethical standards.

1. Confidential Information. It shall be a breach of ethical standards for any elected official, employee, or former employee, to knowingly use confidential information for actual or anticipated personal gain, or for actual or anticipated personal gain on behalf of another.
2. Conflicts of Interest. Elected officials and employees are prohibited from participating directly or indirectly in a contract for purchase or sale when a conflict of interest exists as stated in Ordinance 120.020. Upon discovery of actual or potential conflict of interest, an employee shall promptly file with the City Administrator or his/her designee a written statement as to the conflict. An elected official shall promptly file with the City Clerk a written statement as to the conflict.
3. Gifts and Rebates. Gifts and/or rebates offered, given, or an agreement to offer or give, to any elected official or employee is prohibited. Gifts and/or rebates provided to all employees equally may be allowed when approved by the City Administrator or his/her designee.
4. Kickbacks. It shall be a breach of ethical standards for any payment, gratuity, offer of employment, or any other form of bribery to be made by or on behalf of a contractor or subcontractor under a contract to the City, or any person associated therewith, as an inducement for an award.
5. Personal Purchases/Discounts. Purchases for elected officials or employees by the City are prohibited. Elected officials or employees are also prohibited from using the City's name or the official's or employee's position to obtain special consideration in personal purchases. Corporate discounts that are offered by business firms to all City employees equally may be allowed when approved by the City Administrator or his/her designee.

SECTION 135.040: PURCHASING AND PROCUREMENT – COMPETITIVE BIDDING

Any purchases or contracts made shall be made only after liberal competition, unless defined otherwise.

A. Authority and Responsibilities.

PURCHASE AMOUNT	AUTHORIZATION	BID PROCEDURE
=/< \$999	Department Manager	Small Purchases 135.040. B.1.
\$1,000 - \$24,999	City Administrator	INFORMAL - Verbal Bids Accepted 135.040. B.2
=/> \$25,000	Board of Aldermen	FORMAL - Written Bids 135.040. C

B. Informal Bidding.

1. Small Purchases - Department Manager Approval =/< \$999 . Purchases that are equal to or less than Nine Hundred and Ninety-Nine Dollars (\$999) shall be obtained under the following guidelines:
 - a. Non-repetitive purchases not to exceed an aggregate amount of Nine Hundred and Ninety-Nine Dollars (\$999) may be made as approved by the department manager for his/her

appropriate department. Purchases shall not be artificially divided to constitute a small purchase under this section.

- b. All purchases not within their approved Annual Operating Budget must be pre-approved by the City Administrator or his/her designee.
 - c. Such purchases under this section shall not interfere with the procurement of items in an existing contractual obligation, services or items already within a cooperative contract with another agency, or for other items of procurement through another established City policy.
2. Informal - City Administrator Approval: \$1,000 - \$24,999. Purchases equal to or greater than One Thousand Dollars (\$1,000) through Twenty Four Thousand, Nine Hundred and Ninety-Nine Dollars (\$24,999) shall be obtained under the following guidelines:
- a. Purchases procured by individual departments that are equal to or greater than One Thousand Dollars (\$1,000) through Twenty Four Thousand, Nine Hundred and Ninety-Nine Dollars (\$24,999) shall be pre-approved by the City Administrator or his/her designee prior to purchase.
 - b. Competitive quotations should be solicited and documented from more than one qualified supplier. Verbal quotes are authorized. Methods of soliciting bids should include direct mail request to prospective vendors; fax or phone requests; and/or electric media requests such as, email or portable document format (pdf).
 - c. If fewer than three (3) proposals from qualified vendors are received, two may be acceptable. The City Administrator or his/her designee may choose to advertise using the formal bidding procedures if it is deemed by the City Administrator to be in the best interest of the City.
 - d. Such purchases under this section shall not interfere with the procurement of items in an existing contractual obligation, services or items already within a cooperative contract with another agency, or for other items of procurement through another established City policy.

C. Formal Bidding.

1. Formal - Board of Aldermen Approval: \geq \$25,000. Purchases and contracts equal to or greater than Twenty Five Thousand Dollars (\$25,000) shall be obtained under the following guidelines:
 - a. Bidding Method. Purchases and contracts shall be procured through formal competitive sealed bidding procedures unless it is determined in writing by the City Administrator or his/her designee that this method is not practical. Factors for this determination include:
 - i. Specifications of the bid can be prepared to permit the award on the basis of either the lowest or the lowest evaluated bid price(s); and/or
 - ii. The specifics of the purchase such as supplies, time, place and/or performance are not appropriate for the use of competitive sealed bidding.
 - b. Public Notice.
 - i. An Invitation for Bid (IFB) shall be published, stating a general description, once in at least one (1) local newspaper of the general circulation and on site at City Hall and electronically via the City's website no less than fifteen (15) calendar days prior to stated bid opening.
 - ii. Notice of the bid invitation shall be sent, stating a general description, to all prospective bidders who have requested their names be added to the Bidder's List on file with and maintained by the Office of the City Clerk pertaining to all published IFBs.
 - c. Bid Opening.

- i. Sealed bids shall be delivered to and held by the Office of the City Clerk who shall conduct the public bid opening at said date and time established by the formal notice.
 - ii. The names of the bidders, the prices, and the items offered, shall be recorded by the Office of the City Clerk and be posted for public inspection. The delivery terms, and/or other bid specifications items shall be recorded by the user Department Manager.
 - d. Evaluation.
 - i. All bids are evaluated against the criteria included in the bid specifications as formally advertised.
 - ii. The user Department Manager and/or City Administrator shall review all bids recorded by the Office of the City Clerk.
 - iii. The user Department Manager shall check and document at least three (3) references of any proposed awardee which has previously not done business with the City.
 - iv. Changes to the bids or the IFB are not allowed after opening of the bids.
 - v. A contract modification may be made only after formal approval of the contract.
 - vi. A pending contract modification may not be considered in evaluating procurement.
 - e. Award.
 - i. The Board of Aldermen may accept and/or reject any or all bids and shall make the final award as determined to be the most advantageous to the City, taking into consideration price, bid solicitation and specifications.
 - ii. The City Administrator or his/her designee shall give written notification of award to the successful bidder.
 - f. Non-Responsive and Unacceptable Bids.
 - i. The City may reject any bid which is materially non-responsive to the requirements set forth in the formal bid specifications.
 - ii. The City Administrator may re-solicit bids if bids received as a result of a solicitation for bids are not acceptable for any reason. Such re-solicitation shall not be for the purpose of directing the award to particular bidder.
 - g. Prohibitions.
 - i. Competitive Price “sharing”. Otherwise known as ‘auctioneering,’ price/cost sharing between vendors is prohibited when soliciting bids either in informal or formal, verbal or written, bid soliciting.
 - ii. Contract Splitting. Contracts shall not otherwise be divided or split to constitute small quantities and/or amounts or divided into artificial phases or sub-contracts for the purpose of circumventing the requirements of formal bidding.
 - h. Records. The Office of the City Clerk shall keep records of all bids and all contracts awarded which shall be open for public inspection. The Office of the City Treasurer shall keep all invoice and payment records.

SECTION 135.050: PURCHASING AND PROCUREMENT – COMPETITIVE PROPOSALS

A. Conditions for Use.

1. Request for Qualifications (RFQ). RFQ's may be used in lieu of competitive bidding procedures where it is necessary to demonstrate competence and qualifications for the type of services required. Price shall not be a factor in determining the best proposal. The City Administrator or his/her designee shall negotiate these contracts on the basis of predetermined criteria as outlined in RSMo Section 8.285 to 8.291.
 - a. RFQ uses:
 - i. Required professional services; includes, engineers, architects, and land surveyors.
 - ii. Optional professional services; includes legal and financial services.
 2. Request for Proposal (RFP). RFP's may be used in lieu of competitive bidding procedures under specific circumstances where it is necessary to ensure fair and reasonable price, product, and/or service analysis, but not to prevent competition for technical superiority or price. This method allows for the possibility for negotiations of specific applicable conditions and is only used when competitive bidding is not practical or not advantageous to the City as determined by the City Administrator or his/her designee.
 - a. RFP may be used for the following:
 - i. Optional professional services; including but not limited to, legal, financial services, and other professional people who, in keeping with the standards of their discipline, will not enter into a competitive bidding process;
 - ii. Complex services; or
 - iii. Nonstandard items.
- B. Public Notice.
1. Notice of a proposal invitation shall be published, stating a general description, once in at least one (1) local newspaper of the general circulation and on site at City Hall and electronically via the City's website no less than fifteen (15) calendar days prior to stated proposal opening.
 2. Competitive proposal packets may be mailed to proposers who have participated in previous competitive proposal on similar items and/or who have expressed an interest on the specific item and who are on the Prospective Bidder's List on file with the Office of the City Clerk. Notice of the invitation shall be sent, stating a general description, to all prospective bidders who have requested their names be added to the Bidder's List on file with and maintained by the Office of the City Clerk pertaining to all competitive proposal published.
- C. Proposal Opening.
1. Sealed proposals shall be delivered to and held by the Office of the City Clerk at said date and time established by the formal notice.
 2. The names of each proposer shall be recorded by the Office of the City Clerk and shall be posted for public inspection
- D. Post-Opening Proposal Discussion. Post-Opening negotiations, discussions, and clarifications may be made with each proposer by the user Department Manager and/or the City Administrator or his/her designee as needed to the extent of one's own proposal.
- E. Evaluation.
1. The evaluated criteria shall be predetermined factors as formally advertised which measure the differences on how well a proposer meets the desired qualifications and performance characteristics.

2. Reasonableness and credibility of price may be considered. Pursuant to RSMo Section 8.285 to 8.291, price cannot be a factor in the selection of engineers, architects, and land surveyors.
3. The user Department Manager and/or City Administrator shall review all proposals recorded by the Office of the City Clerk.
4. The user Department Manager shall check and document at least three (3) references of any proposed awardee which has previously not done business with the City.
5. Changes to the proposal are not allowed after opening of the proposals.
6. Contract modification may be made by the Board of Aldermen only after formal approval of the contract.
7. A pending contract modification may not be considered in evaluating procurement.

F. Award.

1. The City Administrator or his/her designee shall recommend to the Board of Aldermen that the award be made to the most responsive and responsible proposer who submitted the lowest and/or best proposal.
2. The Board of Aldermen may accept and/or reject any or all proposals and shall make the final award as determined to be the most advantageous to the City.
3. The City Administrator or his/her designee shall give written notification of award to the successful proposer.

G. Non-Responsive and Unacceptable Proposals.

1. The City may reject any proposal which is materially non-responsive to the requirements set forth in the formal specifications.
2. The City Administrator may re-solicit proposals if proposals received as a result of a solicitation are not acceptable for any reason. Such re-solicitation shall not be for the purpose of directing the award to a particular proposer.

H. Records. The Office of the City Clerk shall keep records of all competitive proposals and such records shall be open for public inspection.

SECTION 135.060: PURCHASING AND PROCUREMENT - CORRECTION/WITHDRAWAL/ CANCELLATION

- A. Bids or proposals may be revised, modified, or withdrawn by the bidder/proposer at any time by written or electronic notice received by the Office of the City Clerk prior to the opening.
- B. After bid or proposal opening, bid/proposal documentation shall be irrevocable as to preserve fair competition.
- C. Bids, proposals, or other solicitation for purchases or procurements may be cancelled or rejected if it is determined by the City Administrator or his/her designee that such action is in the best interest of the City. This determination shall be in writing and shall be kept in the contract and/or final purchase/invoice file.

SECTION 135.070: PURCHASING AND PROCUREMENT – COOPERATIVE PURCHASING/SOLE SOURCE PROCUREMENT/EMERGENCY PURCHASES

- A. Cooperative Purchasing. It is the goal of the City to participate in the cooperative procurement program with the State of Missouri, the County of Camden and/or Miller, or other governmental

body. In lieu of purchasing requirements set out in this chapter, purchasing may be authorized based on bids received by another governmental entity, provided that all of the following criteria are met:

1. The other governmental entity must have competitively bid the purchase using procedures which are substantially similar to the procedures which would have been required by this chapter had the City of Osage Beach bid the purchase itself;
 2. Verification can be made as to the fact that the bid procedures were in indeed followed by the other governmental entity;
 3. The successful bidder to the other governmental entity must state in writing to the City of Osage Beach that the City of Osage Beach is authorized to make the same purchase at the same price.
- B. Sole Source Procurement. A contract may be awarded without competition when it has been determined by the City Administrator that there is only one feasible source.
1. Defined. A sole source is defined as follows:
 - a. Proprietary. When there is no substitute for items deemed necessary or a product is only available from one manufacturer or single distributor; and/or
 - b. History. When the City purchases from the same vendor as it has in the past for the purpose of staying consistent.
 2. Procedure and Records.
 - a. Appropriate negotiations shall determine price, delivery, and other terms necessary for purchase.
 - b. Determination of sole source shall be documented and made part of the purchase/invoice file.
 - c. The user Department Manager shall check and document at least three (3) references of any proposed awardee which has previously not done business with the City.
- C. Emergency Purchases.
1. Defined. An emergency is a disaster declared by the Mayor or when a breakdown in machinery or equipment or termination of essential services that may vitally affect the health, safety, or welfare of the employees or the public. Emergency purchases shall be made consistently as authorized by section 225.130(c) of this code.
 2. Authority. The approval authority is set forth as follows:
 - a. Department Manager: Approval of emergency purchases equal to or less than Nine Hundred and Ninety-Nine Dollars (\$999);
 - b. City Administrator: Approval of emergency purchases equal to or greater than One Thousand Dollars (\$1,000) through Twenty Four Thousand, Nine Hundred and Ninety-Nine Dollars (\$24,999);
 - c. Board of Aldermen: City Administrator or his/her designee shall obtain approval of emergency purchases equal to or greater than Twenty Five Thousand Dollars (\$25,000) at the next Board of Aldermen meeting, if time permits, or by means of a concentrated effort to poll the Board of Aldermen to obtain an agreement of the majority.

SECTION 135.080 TRANSFERS AND SALES

A. Disposal of City Property.

1. Authority. The City Administrator shall be responsible for the effective disposal of all surplus property of the City.

- a. Annually, or as needed, all departments shall submit to the City Administrator or his/her designee a detailed report of City property to be declared surplus. The report shall be the responsibility of the department manager from which the stated property was last assigned and shall include a detailed description of the property including any surveys, drawings, appraisals, photos, or any other identifying and/or descriptive information that may be pertinent to the disposal of the stated property.
 - b. The City Administrator or his/her designee shall provide a report to the Board of Aldermen of all property deemed surplus and the recommended method of disposal.
2. Property deemed surplus may be disposed of in the following methods:
- a. Transfer. The City Administrator or his/her designee may notify all departments of surplus property on hand for disposal. A department manager may submit a request to the City Administrator or his/her designee stating the interest in and the reasons for need in stated surplus property from the other City department. The City Administrator may approve the transfer of surplus items between City departments based on current need of said department;
 - b. Trade-In. When a department is replacing its surplus property with a like-kind item(s) the City Administrator or his/her designee may approve the possible trade-in of stated property. The IFB shall request prices with or without the stated trade-in and should indicate that the award may be made on either basis. The City Administrator or his/her designee shall compare the stated trade-in value versus the expected sale price based on current market evaluations and shall determine the best method of disposal;
 - c. Sale. Sale of surplus property requires Board of Aldermen approval and may be handled by the following methods:
 - i. Sale by Auction. Auction, including online auction venues, shall be publicly advertised to include a general description of the item(s) to be sold, method of auction, and shall be placed in at least one (1) local newspaper of general circulation and on site at City Hall and electronically via the City's website no less than fifteen (15) calendar days prior to sale's end date and time. Items shall be sold to the highest registered bidder;
 - ii. Sale by Sealed Bids. Public notice shall be made of the sale which shall include a general description of the item(s) to be sold and placed in at least one (1) local newspaper of general circulation and on site at City Hall and electronically via the City's website no less than fifteen (15) calendar days prior to sale's end date and time. Sealed bids shall be delivered to and held by the Office of the City Clerk who shall conduct the bid opening at said date and time established by the formal notice;
 - iii. Sale by Salvage. When surplus property is deemed unfit for sale by auction or sealed bids the City Administrator or his/her designee shall approve the sale to a licensed scrap and/or recycle dealer/business;
 - d. Destruction. Property that has been deemed by the City Administrator or his/her designee to be surplus and has no monetary value or use to the City may be disposed of by means of proper destruction based on the specific item(s) stated as such. It shall be the responsibility of the department manager to ensure effective and legal disposal of approved said item(s);
 - e. Donation. In the event property has been deemed by the City Administrator or his/her designee to be surplus and of no use to the City, the Board of Aldermen may elect to donate stated property to a charity or other not-for-profit organizations.
- B. Disposal of Seized, Unclaimed, or Abandoned Property.

1. **Proceeds of Sales.** All property coming into the custody of the City of Osage Beach in the nature of lost, unclaimed, seized, or abandoned property shall be sold and/or disposed of in accordance with RSMo 542.301.
2. **State, Federal Forfeiture Proceedings.** The Police Chief shall have the authority to permit Police Department participation in any State or Federal forfeiture proceedings. The Police Chief may apply to receive any property or cash which may become available to the City pursuant to any State or Federal forfeiture proceedings. Upon receipt of any forfeited property or cash the Board of Aldermen shall act to accept or reject it, paying all liens and other encumbrances, and shall designate the use of the forfeited property or cash pursuant to the provisions of the law under which it was forfeited.

ARTICLE II. PURCHASING

SECTION 135.030:—REQUISITIONS AND ESTIMATES

- A.—Each City department or agency shall file with the City Clerk detailed requisitions or estimates of their requirements for supplies, equipment and contractual services in such manner, at such times, and for such future periods as the City Administrator shall prescribe.
- B.—A City department or agency shall not be prevented from filing, in the same manner, with the City Administrator at any time a requisition or estimate for any supplies, equipment or contractual services, the need for which was not foreseen when the detailed estimates were filed.
- C.—The City Administrator shall examine each requisition or estimate and shall have the authority to revise it as to quantity, quality or estimated cost. (CC 1985 §2-326; Ord. No. 90.12 §1, 5-17-90)

SECTION 135.040:—OFFICERS AND EMPLOYEES NOT TO DEAL WITH CERTAIN ENTITIES

No officer or employee of this City shall enter into any private business transaction with any person or entity that has a matter pending or to be pending upon which the officer or employee is or will be called upon to render a decision or pass judgment. If any officer or employee is already engaged in the business transaction at the time that a matter arises, he/she shall be disqualified from rendering any decision or passing any judgment upon the same. (CC 1985 §2-327; Ord. No. 90.12 §1, 5-17-90)

SECTION 135.050:—GIFTS AND REBATES

The City Clerk and every other officer and employee of the City is expressly prohibited from accepting, directly or indirectly, from any person, company, firm or corporation to which any purchase order or contract is, or might be awarded, any rebate, gift, money, or anything of value whatsoever, except where given for the use and benefit of the City. (CC 1985 §2-328; Ord. No. 90.12 §1, 5-17-90)

SECTION 135.060:—COMPETITIVE BIDDING REQUIRED

All purchases of and contracts for supplies, equipment and contractual services, and all sales of personal property which has become obsolete and unusable shall, except as specifically provided herein, be based where possible on competitive bids, provided however, in the case of items of personal property that can be utilized as a trade in for new property, formal bidding requirements for the disposal of said property shall not be required so long as the bidding requirements for the item of personal property being acquired are followed. (CC 1985 §2-329; Ord. No. 90.12 §1, 5-17-90; Ord. No. 05.17 §1, 4-7-05)

SECTION 135.070:—FORMAL CONTRACT PROCEDURE

- A.—All supplies, equipment and contractual services, except as otherwise provided in this Article, when the estimated cost thereof shall exceed five thousand dollars (\$5,000.00) shall be purchased by

~~formal, written contract from the lowest responsible bidder, after due notice inviting bids. All sales of personal property which have become obsolete and unusable, when the estimated value shall exceed five thousand dollars (\$5,000.00) shall be sold by formal written contract to the highest responsible bidder, after due notice inviting bids, provided however, in the case of items of personal property that can be utilized as a trade in for new property, formal bidding requirements for the disposal of said property shall not be required so long as the bidding requirements for the item of personal property being acquired are followed.~~

~~B. The notice required by Subsection (A) shall be given as follows:~~

- ~~1. Notice inviting bids shall be published once in at least one (1) newspaper of the City and at least five (5) days preceding the last day set for the receipt of bids. The newspaper notice required herein shall include a general description of the articles to be purchased or sold, shall state where bid blanks and specifications may be secured, and the time, date and place for opening bids.~~
- ~~2. The City Clerk shall also solicit sealed bids from all responsible prospective suppliers who have requested their names be added to a "bidders' list" which the Clerk shall maintain, by sending them a copy of such newspaper notice or such other notice as will acquaint them with the proposed purchase or sale. In any case, invitations sent to the vendors on the bidders' list shall be limited to commodities that are similar in character and ordinarily handled by the trade group to which the invitations are sent.~~
- ~~3. The City Clerk shall also advertise all pending purchases or sales by a notice posted on the public bulletin board in the City Hall.~~
- ~~4. The City Clerk shall also solicit sealed bids by:

 - ~~a. Direct mail request to prospective vendors, or~~
 - ~~b. By telephone, as may seem to the City Clerk to be in the best interest of the City. (CC 1985 §2-330; Ord. No. 90.12 §1, 5-17-90; Ord. No. 05.17 §2, 4-7-05)~~~~

~~SECTION 135.080: BID OPENING PROCEDURE~~

~~Bids shall be submitted sealed to the City Clerk and shall be identified as bids on the envelope. They shall be opened in public at the time and place stated in the public notices. A tabulation of all bids received shall be posted for public inspection. (CC 1985 §2-331; Ord. No. 90.12 §1, 5-17-90)~~

~~SECTION 135.090: LOWEST RESPONSIBLE BIDDER~~

~~Contracts shall be awarded to the lowest responsible bidder. Bids shall not be accepted from, nor contracts awarded to, a contractor who is in default on the payment of taxes, licenses or other monies due the City. In determining the "lowest responsible bidder", in addition to price, the following shall be considered:~~

- ~~1. The ability, capacity and skill of the bidder to perform the contract or provide the service required;~~
- ~~2. Whether the bidder can perform the contract or provide the services promptly, or within the time specified, without delay or interference;~~
- ~~3. The character, integrity, reputation, judgment, experience and efficiency of the bidder;~~
- ~~4. The quality of performances of previous contracts or services;~~
- ~~5. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;~~
- ~~6. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;~~

- ~~—7.— The quality, availability and adaptability of the supplies, or contractual services, to the particular use required;~~
- ~~—8.— The ability of the bidder to provide future maintenance and service for the use of the subject of the contract; and~~
- ~~—9.— The number and scope of conditions attached to the bid. (CC 1985 §2-332; Ord. No. 90.12 §1, 5-17-90)~~

SECTION 135.100:—ACCEPTANCE OF BIDS

- ~~A.— All bids over the amount of five thousand dollars (\$5,000.00) shall be accepted or rejected by the Board of Aldermen.~~
- ~~B.— Bids less than five thousand dollars (\$5,000.00) may be awarded by the City Administrator when:

 - ~~—1.— The bidding process as set forth in the Osage Beach Code of Ordinances has been followed.~~
 - ~~—2.— The bid is awarded to the lowest bidder.~~
 - ~~—3.— A minimum of two (2) bids are submitted.~~~~
- ~~C.— Bids not fulfilling the conditions of Subsection (B) above must be awarded by the Board of Aldermen. (CC 1985 §2-333; Ord. No. 90.12 §1, 5-17-90; Ord. No. 96.38 §1, 9-19-96)~~

SECTION 135.110:—TIE BIDS

~~If all bids received or the lowest bids received are for the same amount or unit price, quality and service being equal, the contract shall be awarded to a local bidder. Where there is no local low bidder, the award shall be made on the basis of a drawing of lots, to be held in public. (CC 1985 §2-334; Ord. No. 90.12 §1, 5-17-90)~~

SECTION 135.120:—OPEN MARKET PROCEDURE

- ~~A.— All purchases of supplies, equipment and contractual services, and all sales of personal property which have become obsolete and unusable for which competitive bidding is not required by [Section 135.070](#) shall be made in the open market, without newspaper advertising and without observing the procedure prescribed by [Section 135.080](#) for the award of formal contracts.~~
- ~~B.— All open market purchases shall, when over one thousand dollars (\$1,000.00) in amount, be based on at least three (3) competitive bids, and shall be awarded to the lowest responsible bidder in accordance with the standards set forth in [Section 135.090](#).~~
- ~~C.— The City shall solicit bids by:

 - ~~—1.— Direct mail request to prospective vendors;~~
 - ~~—2.— By telephone; and~~
 - ~~—3.— By public notice posted on the bulletin board of the City Hall.~~~~
- ~~D.— The City Clerk shall keep a record of all open market orders and the bids submitted in competition thereon, and such records shall be open to public inspection. (CC 1985 §2-335; Ord. No. 90.12 §1, 5-17-90; Ord. No. 96.38 §2, 9-19-96)~~

SECTION 135.130:—EMERGENCY PURCHASES

~~In case of an apparent emergency which requires immediate purchase of supplies, equipment or contractual services, the Board of Aldermen may authorize the purchase at the lowest obtainable price, any supplies, equipment or contractual services regardless of the amount of the expenditure. A full explanation of the circumstances of an emergency purchase shall be recorded in the journal of the Board of Aldermen. (CC 1985 §2-336; Ord. No. 90.12 §1, 5-17-90)~~

~~SECTION 135.140: COOPERATIVE PROCUREMENT~~

~~To the maximum extent practicable the purchases on this City shall be made under the provisions of Section 70.210 et seq, RSMo. The provisions of this Chapter requiring competitive bidding at the local level shall not apply to such purchases. (CC 1985 §2-337; Ord. No. 90.12 §1, 5-17-90)~~

~~SECTION 135.150: PROFESSIONAL SERVICES~~

~~Professional services, including, but not limited to, accounting, architectural, engineering and legal services are excepted from the provisions and application of this Article. (CC 1985 §2-338; Ord. No. 90.12 §1, 5-17-90)~~

ARTICLE III. AGENCY AND TRUST FUND

~~SECTION 135.160~~ 090: ESTABLISHMENT AND PURPOSE OF AGENCY AND TRUST FUND

- A. There is hereby established an Agency and Trust Fund.
- B. The purpose of this fund is to receive gifts and endowments made to the City of Osage Beach for special purposes and accurately safeguard the monies.
- C. The accounts shall be maintained as per Governments Finance Officers Association publication "Governmental Accounting, Auditing, and Financial Reporting", copyright 1988 and any updates. (Ord. No. 91.33 §§1--3, 12-5-91)

ARTICLE IV. TAX INCREMENT FINANCING COMMISSION

~~SECTION 135.170~~ 100: CREATION OF TAX INCREMENT FINANCING COMMISSION

There is created pursuant to Section 99.820.2 of the Act, a commission to be known as the "Tax Increment Financing Commission of Osage Beach, Missouri," (the "Commission"). The Commission shall have continuous existence unless and until terminated by the adoption of an ordinance of the Board of Aldermen terminating it.

~~SECTION 135.180~~ 110: COMPOSITION--APPOINTMENT OF MEMBERS

The Commission shall be composed of members to be appointed as follows:

1. Six (6) members shall be appointed by the Mayor of the City, with the consent of the Board of Aldermen.
2. Two (2) members shall be appointed by the Presiding Commissioner of the County of Miller, with the consent of the majority of the County Commission of the County of Miller.
3. Within thirty (30) days after the receipt of notice of a proposed redevelopment area, redevelopment plan or redevelopment project required by Section 99.830 of the Act, two (2) members shall be appointed by the school board whose district is included within such proposed redevelopment area. The manner of selection of the members is left to the discretion of the affected district.
4. Within thirty (30) days after the receipt of notice of a proposed redevelopment area, redevelopment plan or redevelopment project required by Section 99.830 of the Act, one (1) member shall be appointed, in any manner agreed upon by the affected districts, to represent all other districts levying ad valorem taxes (excluding the representatives of the Board) within the area selected for a redevelopment plan.

~~SECTION 135.190~~ 120: TERM OF MEMBERS

- A. With regard to the term of the first six (6) members appointed by the Mayor with the consent of the Board:
 1. Two (2) shall be designated to serve for terms of two (2) years;

2. Two (2) shall be designated to serve for terms of three (3) years; and
3. Two (2) shall be designated to serve for terms of four (4) years.

Thereafter, members appointed by the Mayor with the consent of the Board of Aldermen shall serve for a term of four (4) years. All vacancies shall be filled for the unexpired terms in the same manner as were the original appointments.

- B. At the option of the members appointed under [Section 135.180](#) of this Article, the members who are appointed by the school board and other taxing districts may serve on the Commission for a term which coincides with the length of time such redevelopment project, redevelopment plan or the designation of the area for which they were appointed is being considered for approval by the Commission, or for a definite term pursuant to Section 99.820.2 of the Act. If the members representing the school district and other taxing districts are appointed for a term coinciding with the length of time a redevelopment project, plan or area is approved; such term will terminate upon final approval of such redevelopment project, redevelopment plan or designation of the area by the Board.

SECTION 135.200 130: VOTING AUTHORIZATION

Those Commission members who are appointed by the school board and other taxing districts shall only be authorized to vote on matters specifically and directly relating to the redevelopment plan, redevelopment project or redevelopment area upon which their affected taxing districts levy ad valorem taxes.

SECTION 135.210 140: ORGANIZATION OF COMMISSION

The Commission, upon the effective date of this Article (February 3, 2000), shall organize itself and elect from its six (6) members appointed by the Mayor, a chairperson, vice chairperson, treasurer and secretary, each to serve for one (1) year terms or until their successors are elected.

SECTION 135.220 150: POWERS

The Board of Aldermen hereby authorizes and approves the exercise by the Tax Increment Financing Commission of all the powers delegable under the Real Property Tax Increment Allocation Redevelopment Act and in particular those enumerated in Section 99.820(3) thereof.

SECTION 135.230 160: MEETINGS

The Commission shall meet regularly and shall adopt such rules and regulations for operations as shall enable it to maintain an orderly procedure for its business and to effectively and efficiently exercise the powers authorized by the Statute and delegated to it by the Board.

SECTION 135.240 170: RECORDS AND MINUTES OF MEETINGS

The Commission shall keep records and minutes of its meetings and shall report annually to the Board with regard to its activities.

READ FIRST TIME: _____; READ SECOND TIME _____;

I hereby certify that the above Ordinance No. 15.96 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain

Absent:

Bill No. 15-96
Page 18

Ordinance No. 15.96

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker,
City Attorney

I hereby APPROVE the above ordinance 15.96

Penny Lyons, Mayor

Date
ATTEST:

Diann Warner, City Clerk

Articles I and II – Proposed comprehensive outline.

CHAPTER 135: FINANCE

ARTICLE I. BUDGET AND FINANCE IN GENERAL

SECTION 135.010: Definitions

SECTION 135.020: Budget and Financial Control

A. Administration.

1. Budget Officer.
2. Fiscal Year.
3. Financial Reporting.
4. Audit.

B. Budget

1. Preparation and Proposed Budget.
2. Adoption
3. Budget Modification

ARTICLE II. PURCHASING, PROCUREMENT, TRANSFERS, AND SALES

SECTION 135.030: General Powers and Provisions

A. Requisitions and Estimates.

B. Preferences.

1. Local Products.
2. State Products.
3. United States products.

C. Purchasing and Payment Procedures.

1. General Procedures.

- a. Requisition
- b. Receiving

- c. Payment
 - 2. Credit Cards.
 - 3. Petty Cash.
 - 4. Grants
- D. Ethics
- 1. Confidential Information
 - 2. Conflict of Interest
 - 3. Gifts and Rebates
 - 4. Kickbacks
 - 5. Personal Purchase/Discounts

SECTION 135.040: Purchasing and Procurement – Competitive Bidding

- A. Authority and Responsibility.
- B. Informal Bidding
 - 1. Small Purchases – Department Manager Approval: \leq \$999
 - 2. Informal - City Administrator Approval: \$1,000 - \$24,999
- C. Formal Bidding.
 - 1. Formal - Board of Aldermen Approval: $>$ \$25,000
 - a. Bidding Method
 - b. Public Notice.
 - c. Bid Opening.
 - d. Evaluation.
 - e. Award.
 - f. Non-Responsive and Unacceptable Bids.
 - g. Prohibitions.

h. Records

SECTION 135.050: Purchasing and Procurement – Competitive Proposals

- A. Conditions of Use
 - 1. Request for Qualifications (RFQ).
 - 2. Request for Proposal (RFP)
- B. Public Notice
- C. Proposal Opening
- D. Post-Opening Proposal Discussion
- E. Evaluation
- F. Award
- G. Non-Responsive and Unacceptable Proposals
- H. Records

**SECTION 135.060: Purchasing and Procurement Correction/Withdrawal/
Cancellation**

- A. Bids may be revised.
- B. After bid opening.
- C. Cancelled or rejected.

**SECTION 135.070: Purchasing and Procurement – Cooperative Purchasing/Sole
Source Procurement/Emergency Purchases**

- A. Cooperative Purchasing
- B. Sole Source Procurement
 - 1. Defined
 - 2. Procedure and Records
- C. Emergency Purchases
 - 1. Defined

2. Authority
 - a. Department Manager
 - b. City Administrator
 - c. Board of Alderman

SECTION 135.080: Transfers and Sales

- A. Disposal of City Property
 1. Authority
 2. Property Deemed Surplus
 - a. Transfer
 - b. Trade-In
 - c. Sale
 - d. Destruction
 - e. Donation
- B. Disposition of Seized, Unclaimed or Abandoned Property
 1. Proceeds of Sale
 2. State, Federal Forfeiture Proceedings

Articles III & IV – Proposed changes to section numbers only.

ARTICLE III. AGENCY AND TRUST FUND

SECTION 135.090: ESTABLISHMENT AND PURPOSE OF AGENCY AND TRUST FUND

ARTICLE IV. TAX INCREMENT FINANCING COMMISSION

SECTION 135.100: CREATION OF TAX INCREMENT FINANCING COMMISSION

SECTION 135.110: COMPOSITION -- APPOINTMENT OF MEMBERS

SECTION 135.120: TERM OF MEMBERS

SECTION 135.130: VOTING AUTHORIZATION

SECTION 135.140: ORGANIZATION OF COMMISSION

SECTION 135.150: POWERS

SECTION 135.160: MEETINGS

SECTION 135.170: RECORDS AND MINUTES OF MEETINGS

Submission Date: November 24, 2015

Submitted By: City Administrator

Board Meeting Date: December 3, 2015

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 15.97 – Adoption of the FY2016 Budget

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach, and all persons who receive City services.

Why is Board Action Required?

Ordinances require action by Board of Aldermen.

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to approve first reading of Bill 15.97.

Are there any deadlines associated with this action?

Yes. Fiscal year begins January 1, 2016.

City Administrator Comments and Recommendation:

Bill 15.97 reflects the budget as authorized by the Board during their review at the budget workshops. FY2016 Funds are appropriated for expenditures as follows:

General Fund	\$ 7,301,126
CIT Fund	\$ 2,321,750
Transportation Fund	\$ 5,667,010
Combined Water & Sewer Fund	\$ 8,861,829
Ambulance Fund	\$ 624,060
Lee C Fine Airport Fund	\$ 995,391
Grand Glaize Airport Fund	\$ 385,896
Prewitt's Point TIF	\$ 2,318,250
Dierbergs TIF	<u>\$ 521,000</u>
TOTAL EXPENDITURES	\$28,996,312

BILL NO. 15-97

ORDINANCE NO. 15.97

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016, AND ENDING DECEMBER 31, 2016, AND APPROPRIATING FUNDS PURSUANT THERETO

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. That the budget for the City of Osage Beach, Missouri, for the fiscal year beginning January 1, 2016 and ending December 31, 2016, a copy of which is attached hereto as Exhibit A, is made a part hereof as if fully set forth herein is hereby adopted.

Section 2. That funds are hereby appropriated for expenditures set forth in said budget and approved as follows:

General Fund	\$ 7,301,126
CIT Fund	\$ 2,321,750
Transportation Fund	\$ 5,667,010
Combined Water & Sewer Fund	\$ 8,861,829
Ambulance Fund	\$ 624,060
Lee C Fine Airport Fund	\$ 995,391
Grand Glaize Airport Fund	\$ 385,896
Prewitt's Point TIF	\$ 2,318,250
Dierbergs TIF	\$ 521,000
TOTAL EXPENDITURES	\$28,996,312

Section 3. This Ordinance shall be in full force and effect January 1, 2016.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that Ordinance No. 15.97 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes: _____ Nays: _____

Abstain: _____ Absent: _____

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

Bill No. 15-97
Page 2

Ordinance No. 15.97

I hereby APPROVE Ordinance No. 15.97.

Penny Lyons, Mayor

Date

ATTEST:

Diann Warner, City Clerk

Submission Date: November 24, 2015

Submitted By: City Attorney

Board Meeting Date: December 3, 2015

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 15.98 – This is a request to amend the current Section 110.070: Communications To Board of Aldermen to require the Mayor to report no less than annually to the Board of Aldermen and to the citizens on the state of the city and any measures as may, in his or her opinion, tend to the improvement of the finances, safety, health, security, ornament, comfort and general prosperity of the City.

Drafted at the request of Aldermen Bethurem.

Names of Persons, Businesses, Organizations affected by this action:

Mayor, Board of Aldermen, Citizens of Osage Beach

Why is Board Action Required?

Board approval required to amend an ordinance.

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first reading of Bill 15.98.

Are there any deadlines associated with this action?

No.

Budget Line / Source of Funds

None

Comments and Recommendation of Department:

This change requires the Mayor to report no less than annually to the Board of Aldermen on the state of the city and any measures as may, in his or her opinion, tend to the

improvement of the finances, safety, health, security, ornament, comfort and general prosperity of the City. It is consistent with past practice in the budget process and creates a state of the City message.

City Administrator Comments and Recommendation:

For further clarification, the following indicates the changes requested to the current Section 110.070. Added language is in *italic*; deleted language is ~~crossed-out~~.

Section 110.070 Communications To Board of Aldermen

The Mayor shall from time to time, *but no less than annually*, communicate to the Board of Aldermen, *and the citizens of the City, a report on the state of the city and may recommend* such measures as may, in his/her opinion, tend to the improvement of finances, the ~~Police~~, *safety*, health, security, ornament, comfort and general prosperity of the City.

In respect to the current Section 110.070, the Mayor issues bi-monthly updates regarding City affairs, including an annual update, in the City's newsletter, the Direct Connection. The Direct Connection is published by the City Administrator's office and distributed electronically city wide. As most of you may know, the Direct Connection not only includes the Mayor's updates and reports, but the various updates and reports from the City Administrator and other departments.

BILL NO. 15-98

ORDINANCE NO. 15.98

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING SECTION 110.070 PROVIDING FOR THE MAYOR TO COMMUNICATE NO LESS THAN ANNUALLY TO THE BOARD AND TO THE CITIZENS ON THE STATE OF THE CITY AND MAY RECOMMEND SUCH MEASURES AS MAY, IN HIS OR HER OPINION, TEND TO THE IMPROVEMENT OF THE FINANCES, SAFETY, HEALTH, SECURITY, ORNAMENT, COMFORT AND GENERAL PROSPERITY OF THE CITY.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS:

Section 1. That currently existing Section 110.070 is hereby repealed and a new section is hereby enacted and numbered as Section 110.070 to read as follows:

Section 110.070 The Mayor shall from time to time, but no less than annually, communicate to the Board of Aldermen, and the citizens of the City, a report on the state of the city and may recommend such measures as may, in his or her opinion, tend to the improvement of the finances, safety, health, security, ornament, comfort and general prosperity of the City.

Section 2. Severability.

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgement or decree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 3. Repeal of ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 4. Upon final passage and approval of the Mayor or passage and approval over the Mayor's objections pursuant to Section 110.250, this Ordinance shall be in full force and effect from and after January 1, 2016.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 15.98 was duly passed on _____.

Ayes:

Nays:

Abstain:

Absent:

Bill No. 15-98
Page 2

Ordinance No. 15.98

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 15.98.

Date

Penny Lyons, Mayor

ATTEST:

Diann Warner, City Clerk

Submission Date: November 24, 2015

Submitted By: City Administrator

Board Meeting Date: December 3, 2015

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 15-99 - Amend City code Section 120.020: Conflicts of Interest.

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach officials, staff, vendors, and citizens

Why is Board Action Required?

Board of Aldermen approval required for ordinance amendments

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first reading of Bill 15.99.

Are there any deadlines associated with this action?

No.

City Administrator Comments and Recommendation:

Bill 15.99 proposes changes to Section 120.020: Conflicts of Interest.

Due to the comprehensive changes to the Chapter 135, updates to Section 120.020 are needed to ensure consistency throughout the City's code.

BILL NO. 15-99

ORDINANCE NO. 15.99

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING SECTION 120.020, CONFLICTS OF INTEREST, ADDING A SECTION TO BE NUMBERED 120.020 (C) ESTABLISHING A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS:

Section 1. Conflicts of Interest.

- A. All elected and appointed officials as well as employees of a political subdivision must comply with Section 105.454, RSMo., on conflicts of interest as well as any other state law governing official conduct.
- B. Any member of the governing body of a political subdivision who has a **conflict of interest as defined by section 120.020(C) and/or** a substantial or private interest in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the City Clerk of such body, and such disclosure shall be recorded in the appropriate journal of the governing body. "Substantial or private interest" is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly, of:
 - 1. Ten percent (10%) or more of any business entity; or
 - 2. An interest having a value of ten thousand dollars (\$10,000.00) or more; or
 - 3. The receipt of a salary, gratuity, or other compensation or remuneration of five thousand dollars (\$5,000.00) or more, per year from any individual, partnership, organization, or association within any calendar year.
- C. **Conflict of interest is defined as follows:**
 - 1. **An elected official or employee or any member of the elected official's or employee's immediate family has a financial interest pertaining to the purchase or sale; or**
 - 2. **A business or organization in which the elected official or employee or any member of the elected official's or employee's immediate family has a financial interest pertaining to the purchase or sale; or**
 - 3. **Any other person, business, or organization with whom the elected official or employee or any member of the elected official's or employees immediate family is negotiating or has an arrangement concerning prospective employment is involved in the purchase or sale**

Section 2. Severability.

The chapter, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgement or decree of any Court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases,

clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 3. Repeal of ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 4. This ordinance shall be in full force and effect from and after the date of its passage and approval by the Mayor.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 15.99 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

Date
Approved as to form:

Diann Warner, City Clerk

Edward B. Rucker,
City Attorney

I hereby approve Ordinance 15.99.

Date

Penny Lyons, Mayor

ATTEST:

Diann Warner, City Clerk

Submission Date: November 24, 2015

Submitted By: City Administrator

Board Meeting Date: December 3, 2015

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Resolution 2015-09 – Resolution creating a selection committee for the OB Pkwy West Study

Names of Persons, Businesses, Organizations affected by this action:

The City, Staff, and Citizens, interested consulting firms

Why is Board Action Required?

Board action required to adopt a resolution.

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to approve Resolution 2015-09 and to appoint two Board member representatives in addition to the Mayor.

Are there any deadlines associated with this action?

No. Staff would like to proceed as soon as possible.

City Administrator Comments and Recommendation:

2015-09 is a resolution creating the OB Parkway West Study Selection Committee. The committee will assist with the selection of a qualified firm. The committee will consist of the Mayor, Public Works Director Nick Edelman, City Planner Cary Patterson, and two Board of Aldermen representatives appointed by the Board.

Staff recommends motion to approval of Resolution 2015-09 and to appoint two Board representatives in addition to the Mayor.

RESOLUTION 2015-09

WHEREAS, the Board of Aldermen has determined that a study of Osage Beach Parkway west of the Grand Glaize Bridge is necessary to evaluate the options for the future of the parkway, and;

WHEREAS, the Board and city staff are desirous of creating a selection committee to assist with the selection of a qualified firm:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, THAT THERE IS CREATED AND APPOINTED A OSAGE BEACH PARKWAY WEST STUDY SELECTION COMMITTEE TO CONSIST OF THE MAYOR, THE CITY PLANNER, THE PUBLIC WORKS DIRECTOR AND TWO MEMBERS OF THE BOARD OF ALDERMEN SELECTED BY THE BOARD TO ASSIST WITH THE SELECTION OF A QUALIFIED FIRM.

I hereby certify that RESOLUTION 2015-09 was duly considered by the Board of Aldermen of the City of Osage Beach on December 3, 2015, and the votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

December 3, 2015
Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

Penny Lyons, Mayor

December 3, 2015
Date

ATTEST:

Diann Warner, City Clerk

Submission Date: November 23, 2015
Submitted By: Public Works Director
Board Meeting Date: December 3, 2015

**City of Osage Beach
 BOARD OF ALDERMEN
 AGENDA ITEM SUMMARY SHEET**

Description of Item:

Motion to approve Swiss Village Water Tower wording and design

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach, City Staff, Citizens and Visitors

Why is Board Action Required?

Staff would like direction on what is painted on the water tower

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to approve tower wording and design

Are there any deadlines associated with this action?

Yes. Staff would like to go out for bid soon to accommodate a painting scheduled for March/April timeframe.

Budget Line / Source of Funds

30-00-774269 Tower and Well Improvements D & R

Comments and Recommendation of Department:

Staff would like the painting of the Swiss Village Water Tower done in spring of 2016. Staff would like direction on the tower wording and design. The tower currently has the following on it with no artwork included:

City of Osage Beach
 The Heart of Lake of the Ozarks

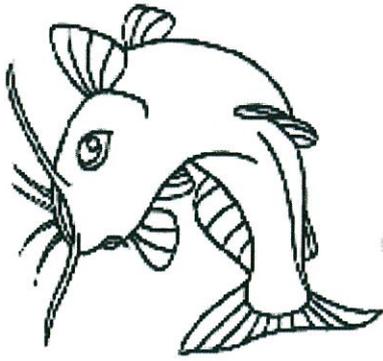
What is on the tower currently can be repainted or replaced. Attached are three other ideas with the heart of the lake included in them.

Once a design is determined, we will go out for bid.

City Administrator Comments and Recommendation:

Concur with the Public Works Director's recommendation.

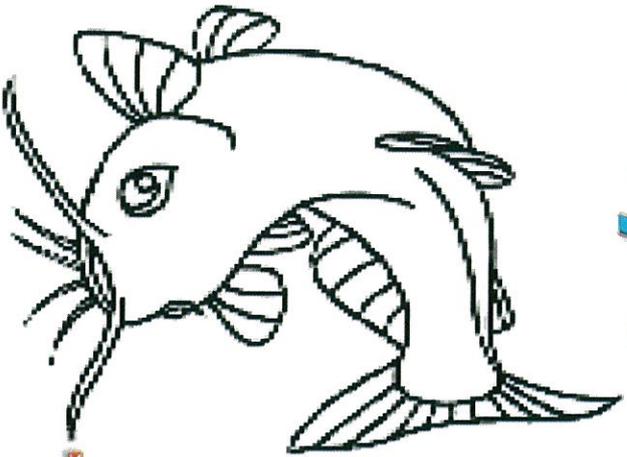
City of Osage Beach



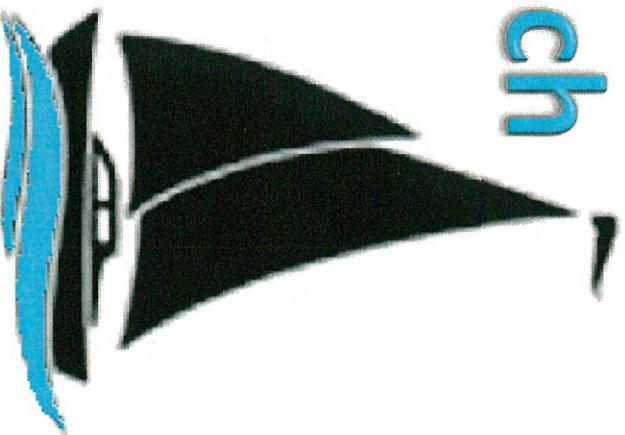
The Heart Of The Lake



City of Osage Beach



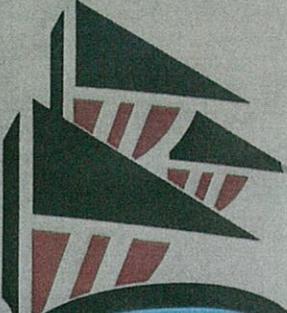
The Heart Of The Lake



City of Osage Beach



The Heart Of The Lake



CITY OF
OSAGE BEACH
MISSOURI

In the
of Lake of the Ozarks

Submission Date: November 24, 2015
Submitted By: Human Resources Generalist
Board Meeting Date: December 3, 2015

**City of Osage Beach
 BOARD OF ALDERMEN
 AGENDA ITEM SUMMARY SHEET**

Description of Item:

Approve payment of insurance claim number 15/P0582 in the amount not to exceed \$26,000 for the Warning Siren located at the former Osage Beach Elementary school building.

Names of Persons, Businesses, Organizations affected by this action:

Citizens, visitors, and staff

Why is Board Action Required?

Board approval is required for purchases (payments) and contracts over \$5,000

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to award payment to Outdoor Warning Consultants in an amount not to exceed \$26,000.

Are there any deadlines associated with this action?

Yes. The siren is not functioning.

Budget Line / Source of Funds

10-20-743101 Siren Maintenance

Department Comments

On November 15th the City was notified the warning siren was hanging by a thin wire. The exact time and date the damage occurred is unknown, however the Lake area did experience high wind gusts on November 11th and 12th. An annual inspection and maintenance of the warning siren was conducted on October 21st. After viewing photos of the damage the factory stated it looked like the damage was from straight line wind or a micro burst.

Outdoor Warning Consultants is a sole source vendor for repair and maintenance of the warning sirens. Outdoor Warning Consultants' initial estimate to repair the damage was \$23,038.00 however due to electrical costs the amount could increase but not exceed \$26,000.00.

This claim will be reimbursed by insurance, less the City's deductible of \$2,500.

City Administrator Comments and Recommendation:

Concur with the HR Generalist's recommendation.

Submission Date: November 24, 2015
Submitted By: Human Resources Generalist
Board Meeting Date: December 3, 2015

**City of Osage Beach
 BOARD OF ALDERMEN
 AGENDA ITEM SUMMARY SHEET**

Description of Item:

Request to approve date and location of 2016 Employee Appreciation Dinner.

Names of Persons, Businesses, Organizations affected by this action:

Elected officials and employees

Why is Board Action Required?

No action is required; however, staff is requesting Board approval on date and location.

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to hold the Employee Appreciation Dinner on Friday, January 15, 2016 at Redhead Lakeside Grill.

Are there any deadlines associated with this action?

Yes. We need to finalize the location where the event will be held, send invitations to employees and officials, and finalize entertainment.

Budget Line / Source of Funds

10-12-754110 Employee Programs

Department Comments

The 2015 event was extremely successful at Dog Days, however, space was tight. It is difficult to find a venue to accommodate a group our size within Osage Beach city limits. Therefore, informal request for proposals were solicited from area hotels and restaurants. The responses were:

Country Club Hotel Date is not available

Resort at Port Arrowhead	Date is not available (under renovation)	
Inn at Grand Glaize	Per Person Buffet	\$23.00 inclusive
Old Kinderhook	No response	
Osage National	Per Person Buffet	\$35.34 inclusive
Redhead Lakeside Grill	Per Person Buffet	\$23.00 inclusive
Tan-Tar-A Resort	Per Person Buffet	\$30.00 inclusive
The Exchange Venue with catering-		
Wobbly Boots	Per Person Buffet	\$23.00 inclusive
	\$600 venue charge	

This year the Employee Strategic Planning Committee discussed a variety of options for the 2016 Employee Appreciation Dinner. The consensus of the committee is to try other venues since this event has been held at the same location for approximately 13 consecutive years. The committee recommends the Redhead Lakeside Grill. The Redhead Lakeside Grill is located off Three Seasons Road and is out of city limits however they are a utility customer. This event has been consistently held the Friday before the Martin Luther King holiday which is January 15, 2016.

City Administrator Comments and Recommendation:

Concur with the HR Generalist's recommendation.

Submission Date: November 24, 2015
Submitted By: City Administrator
Board Meeting Date: December 3, 2015

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Ratification of City Mission Statement to add new Alderman.

Names of Persons, Businesses, Organizations affected by this action:

Elected Officials, City Staff, all persons who live in or have contact with the City of Osage Beach.

Why is Board Action Required?

The Governing Body adopts the mission and vision for the City.

Type of Action Requested (Ordinance, Resolution, Motion):

Motion: To ratify and confirm City Mission Statement.

Are there any deadlines associated with this action?

No.

City Administrator Comments and Recommendation:

Each year the Board re-adopts the mission statement for placement in the upcoming budget.

In reviewing this document for placement in the FY2016 Budget, a change is needed to add Alderman Bethurem.

Enclosed is an updated copy. Each member will need to sign the original. The mission statement is not only added to the adopted budget but is distributed to staff.

City of Osage Beach Mission Statement



Our mission is to provide superior municipal services and conduct all City business with openness and integrity, and to be recognized as a safe and appealing place to live, a supportive environment to conduct business, and a premier visitor destination.

Adopted by the Board of Aldermen of the City of Osage Beach, November 1, 2001. Readopted and ratified by the Board of Aldermen, December 17, 2015.

By our signatures affixed hereto, we the undersigned hereby adopt the Mission Statement of the City of Osage Beach and pledge to uphold it.

Penny Lyons, Mayor

Ron Schmitt, President of the Board
Alderman, Ward 1

Kevin Rucker
Alderman, Ward 1

Phyllis Marose
Alderman, Ward 2

Jeff Bethurem
Alderman, Ward 2

John Olivarri
Alderman, Ward 3

Thomas Walker
Alderman, Ward 3