

MINUTES OF THE REGULAR MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

March 17, 2016

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a regular meeting on Thursday, March 17, 2016 at 6:30 p.m. at City Hall. The following were present: Mayor Penny Lyons, Alderman Jeff Bethurem, Alderman Phyllis Marose, Alderman John Olivarri, Alderman Ron Schmitt, Alderman Kevin Rucker and Alderman Tom Walker. Dorothy Urlicks, Deputy City Clerk, was present and performed the duties in the absence of the city clerk.

Mayor's Communications.

Mayor Lyons welcomed everyone to the meeting. She discussed a letter she received from State Representative Diane Franklin thanking the Mayor and Board of Aldermen for support of House Bill 1960 to reverse the merger of the Missouri State highway and water patrols.

Mayor Lyons also had a letter to send to Representative Dian Franklin requesting a vote against SB 572 the "Ferguson II" bill. After a brief discussion and a small edit in the letter it was recommended to also send the letter to Representative David Wood and Representative Rocky Miller.

Citizens Communications.

Tim Jacobson spoke regarding the 10th Annual Bikefest. He thanked the City for their sponsorship and showed the fliers and postcard for the event.

Consent Agenda.

Alderman Olivarri moved to approve the consent agenda which includes minutes of the regular meeting held on February 18, 2016, the bills list as submitted and a liquor license for Tirebiters Peanut Pub. Alderman Marose seconded the motion which was voted on and unanimously passed.

Unfinished Business.

Bill No. 16-25. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ADOPTING AN AMENDMENT TO THE ZONING MAP OF THE CITY OF OSAGE BEACH, MISSOURI.

The first reading was approved at the March 3, 2016 Board of Aldermen Meeting.

City Planner Cary Patterson was asked who the property owner is and he responded that Julie Wilson is the property owner.

Mayor Lyons presented the second and final reading of Bill No. 16-25 by title only. It was noted that Bill No. 16-25 has been available for public review.

Alderman Bethurem moved to approve the second and final reading of Bill No. 16-25 as presented. Alderman Olivarri seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 16-25 and to pass same into ordinance: "Ayes": Alderman Rucker,

Alderman Olivarri, Alderman Marose, Alderman Bethurem, Alderman Walker, Alderman Schmitt,.
“Nays”: None. Bill No. 16-25 was passed and approved as Ordinance No. 16.25.

New Business.

Bill No. 16-26. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH APAC-MISSOURI, INC. FOR THE HATCHERY ROAD OVERLAY 2016 PROJECT

Public Works Director Nick Edelman explained bids were opened on March 2, 2016 for the Hatchery Road Overlay 2016 Project. The apparent low bidder is APAC-Missouri Inc. with a bid of \$32,182.70. There were four bidders for this project.

The budgeted amount for this project was \$65,000. Other work is planned for Hatchery Road with this account. APAC-Missouri Inc. has completed work in the recent past with good results.

Budget Line / Source of Funds

	<u>Budgeted \$</u>	<u>Requested \$</u>
20-00-764207 Asphalt Overlay	\$65,000	\$32,182.70

The Public Works Department recommended approval of this ordinance and expects work to be complete in approximately 2 months.

Mayor Lyons presented the first reading of Bill No. 16-26 by title only. It was noted that Bill No. 16-26 has been available for public review. Alderman Rucker moved to approve the first reading of Bill No. 16-26. Alderman Marose seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 16-26 by title only. It was noted that Bill No. 16-26 has been available for public review. Alderman Olivarri moved to approve the second reading of Bill No. 16-26 as presented. Alderman Rucker seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 16-26 and to pass same into ordinance: “Ayes”: Alderman Olivarri, Alderman Marose, Alderman Bethurem, Alderman Walker, Alderman Schmitt, Alderman Rucker, “Nays”: None. Bill No. 16-26 was passed and approved as Ordinance No. 16.26.

Bill No. 16-27. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE THE STATE BLOCK GRANT AGREEMENT, PROJECT NO. 15-046B-1 WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION WITH REIMBURSEMENT THROUGH THE FEDERAL AVIATION ADMINISTRATION

Airport Manager Ty Dinsdale explained this agreement provides the City reimbursement for Reconstruct Parallel Taxiway – Phase 1 Design at Lee C. Fine Airport. Total project cost for professional services is \$224,542. \$2,500 was spent in 2015, with the remainder approved in December 2015, to be spent in 2016.

FAA through MoDOT Aviation will be reimbursing the City 90% of the design and engineering cost for this project. The City's responsibility is 10%.

The Airports and Public Works Department recommended approval.

Mayor Lyons presented the first reading of Bill No. 16-27 by title only. It was noted that Bill No. 16-27 has been available for public review. Alderman Olivarri moved to approve the first reading of Bill No. 16-27. Alderman Schmitt seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 16-27 by title only. It was noted that Bill No. 16-27 has been available for public review.

Alderman Rucker moved to approve the second and final reading of Bill No. 16-27 as presented. Alderman Marose seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 16-27 and to pass same into ordinance: "Ayes": Alderman Marose, Alderman Bethurem, Alderman Walker, Alderman Schmitt, Alderman Rucker. Alderman Olivarri. "Nays": None. Bill No. 16-27 was passed and approved as Ordinance No. 16.27.

Bill No. 16-28. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE THE AVIATION PROJECT CONSULTANT AGREEMENT WITH CRAWFORD, MURPHY & TILLY, INC. TO PROVIDE PROFESSIONAL SERVICES AT THE LEE C. FINE MEMORIAL AIRPORT

Airport Manager Ty Dinsdale explained this project was not in the budget for 2016, but is listed as a future maintenance item for Lee C. Fine. Due to deteriorating conditions of the pavement, combined with the potential to reduce costs by starting this project prior to and/or during the Taxiway Reconstruction, MoDOT has recommended this item to be considered for approval for FY2016.

The total project, engineering services and construction, is estimated to cost approximately \$380,000. This contract is for design and construction engineering with CMT at a negotiated price of \$22,939.75.

Non-Primary Entitlement Funds will be used (Funds from FAA thru MoDOT) to cover 90% of this contract. The City's responsibility is 10%.

Budget Line / Source of Funds

	<u>Budgeted \$</u>	<u>Requested \$</u>
45-00-773225 Apron Project (New Account)	\$0	\$22,939.75

The Airport Manager and the Public Works Department recommended approval.

Mayor Lyons presented the first reading of Bill No. 16-28 by title only. It was noted that Bill No. 16-28 has been available for public review. Alderman Rucker moved to approve the first reading of Bill No. 16-28. Alderman Schmitt seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 16-28 by title only. It was noted that Bill No. 16-28 has been available for public review.

Alderman Olivarri moved to approve the second and final reading of Bill No. 16-28 as presented. Alderman Marose seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 16-28 and to pass same into ordinance: "Ayes": Alderman Bethurem, Alderman Walker, Alderman Schmitt, Alderman Rucker, Alderman Olivarri, Alderman Marose. "Nays": None. Bill No. 16-28 was passed and approved as Ordinance No. 16.28.

Bill No. 16-29. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 15.97 ADOPTING THE 2016 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

Airport Manager Ty Dinsdale explained this project was not in the budget for 2016, but is listed as a future maintenance item for Lee C. Fine. Due to deteriorating conditions of the pavement, combined with the potential to reduce costs by starting this project prior to and/or during the Taxiway Reconstruction, MoDOT has recommended this item to be considered for approval for FY2016.

The total project, engineering services and construction, is estimated to cost approximately \$380,000. FAA through MoDOT Aviation will be reimbursing the City 90% of the project. The City's responsibility is 10%.

This amendment is to add the CMT contract, engineering portion as awarded, to the FY2016 Budget. Once the construction contract is awarded an additional amendment will follow.

Budget Line / Source of Funds

	<u>Budgeted \$</u>	<u>Requested \$</u>
45-00-773225 Apron Project (NEW ACCT)	\$0	\$22,939.75

The Airport and Public Works Department recommends approval.

Mayor Lyons presented the first reading of Bill No. 16-29 by title only. It was noted that Bill No. 16-29 has been available for public review. Alderman Marose moved to approve the first reading of Bill No. 16-29. Alderman Walker seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 16-29 by title only. It was noted that Bill No. 16.29 has been available for public review.

Alderman Rucker moved to approve the second and final reading of Bill No. 16-29 as presented. Alderman Olivarri seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 16-29 and to pass same into ordinance: "Ayes": Alderman Walker, Alderman Schmitt, Alderman Rucker, Alderman Olivarri, Alderman Marose, Alderman Bethurem. "Nays": None. Bill No. 16-29 was passed and approved as Ordinance No. 16.29.

Bill No. 16-30. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 15.97 ADOPTING THE 2016 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

Airport Manager Ty Dinsdale explained on June 18, 2015, the Board approved to proceed with the Parallel Taxiway Project at LCF. The City was approved by MoDOT Aviation for grant funds, a 90/10 split. \$30,000 was budgeted in 2015 and \$195,000 was budgeted in 2016 for this phase. On

December 17, 2015, the Board approved a consulting contract with Crawford, Murphy & Tully, Inc. for Phase 1 Design of the Parallel Taxiway Reconstruction for \$222,073. In 2015 only a portion of the budgeted \$30,000 was spent by year end. 2016 \$195,000 was budgeted for completion of the consulting and design of the project.

This budget amendment amends the budget to reflect a carryover of cost from 2015.

Budget Line / Source of Funds

	<u>Budgeted \$</u>	<u>Requested \$</u>
45-00-773216 Taxiway Project	\$195,000	\$222,073

The Airport Manger recommends approval.

Mayor Lyons presented the first reading of Bill No. 16-30 by title only. It was noted that Bill No. 16-30 has been available for public review. Alderman Schmitt moved to approve the first reading of Bill No. 16-30. Alderman Olivarri seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 16-30 by title only. It was noted that Bill No. 16-30 has been available for public review.

Alderman Olivarri moved to approve the second and final reading of Bill No. 16-30 as presented. Alderman Marose seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 16-30 and to pass same into ordinance: "Ayes": Alderman Schmitt, Alderman Rucker, Alderman Olivarri, Alderman Marose, Alderman Bethurem, Alderman Walker. "Nays": None. Bill No. 16-30 was passed and approved as Ordinance No. 16.30.

Bid Award. Street Banners

Approve the purchase of 130 street banners with brackets for Osage Beach Parkway from Street Décor', Inc. for \$23,660.00

Staff recommended the bid be awarded to Street Décor', Inc., the low bidder, in the amount of \$23,660.00.

	<u>Budgeted \$</u>	<u>Requested \$</u>
10-21-754220 Holiday Displays	\$50,000.00	\$23,660.00

Assistant City Administrator Mike Welty explained that eleven bids were submitted for the Street Banner bid. Out of the eleven bidders only two bids were complete. One was from Street Décor', Inc. and the other was from Smart Postal.

The bid was for brackets and banners to replace the existing brackets and banners on the Osage Beach Parkway. 90 brackets and banners was our original estimate of purchase with a \$40,000 budget for these items (other items are budgeted under the total \$50,000 budget), however, with the cost per coming in very favorable in the bids we would like to purchase 130 banners. This would allow us to install a banner on every other light pole along the parkway instead of every third. Every other light pole will be more visibly pleasing and this year we have the budget to acquire the appropriate number of banners and brackets to do so.

A detailed street banner breakdown was provided as additional information on how Street Décor, Inc. was chosen. Assistant City Administrator Welty said he worked closely with the Transportation Department to ensure a product was purchased that allowed for a durable install and the easiest possible installation every year without sacrificing quality and longevity. Bracket design and banner material varied across the board in the bids. Street Décor is a leading name in the street banner industry, we have purchased from them in the past, and their references were all very positive. They are the company that other vendors, many on our bid list, buy their products from.

Mr. Welty added that the banners from Street Décor, Inc. are two layers of polyester with a center layer of vinyl which makes the banner more durable. They also squeegee on a UV coating layer which should last a very long time. He added the posts use a “D” clip which make removal quicker and safer for the street department.

Alderman Tom Walker discussed the advantage of buying from a local vender like Smart Postal in regards to repairs or problems with the products. Street Décor, Inc. is located in a residential street in Nevada and Smart Postal is located on Osage Beach Parkway in Osage Beach. Tom requested Mike to bring samples from Street Décor, Inc. which were shown earlier. Tom also requested Tim Gardner, owner of Smart Postal to bring his samples and speak at tonight’s meeting.

Mr. Gardner did attend the meeting and described the samples he brought with him. His brackets uses nuts to remove the poles and banners. His banners are made of 18 ounce vinyl and is resistant to fires, oils and chemicals.

Samples from both companies were studied by the aldermen. After a brief discussion regarding the brackets and their differences they proceeded with the bid award.

Alderman Rucker moved to award the bid for 130 street banners with brackets to Street Décor’, Inc., the low bidder, in the amount of \$23,660.00. Alderman Schmitt seconded the motion which was voted on and passed. A roll call vote was requested : “Ayes”: Alderman Schmitt, Alderman Rucker, Alderman Olivarri, Alderman Bethurem. “Nays”: Alderman Marose, Alderman Walker.

Communications from Members of the Board of Aldermen.

Alderman Schmitt. Ron Schmitt stated Erin Go Bragh – Happy St. Patrick’s Day.

Alderman Marose. Phyllis Marose thanked everyone for their due diligence with both proposals but prefers to deal with local businesses.

Alderman Bethurem. Jeff Bethurem asked if we could review builders fees or impact fees. He would also like to look into businesses that do not pay their taxes and fold. He knows when the businesses renew their license each year they have to show a no tax due letter, he would like to know if there is a way to be sure they are paying their taxes during the year. Jeff would also like to see if we can give a percentage break to assist local businesses when they bid on an item.

Alderman Rucker. Kevin Rucker agreed with Alderman Bethurem and stated that the purchasing policy took about two years to approve, and at that time he wanted to give local businesses a percentage advantage on bidding. Alderman Olivarri thought it was ten percent which was discussed previously. Alderman Rucker also wanted to know where Summit Gas moved to since they closed their office in Sunrise Beach. Nick Edelman told him they are located in Camdenton.

Staff Communications.

Assistant City Administrator. Mike Welty reported that March 26, 2016 is the Second Annual Easter Egg Hunt at Osage Beach city park. Mike added that the Elks Lodge has become an important sponsor and he is anticipating a good attendance.

City Attorney. Ed Rucker reported that he, Mike Welty and Cary Patterson are looking at the sign ordinance and may have some changes. He is also looking at Zoning amendments regarding group homes. Ed attended a hearing on Senate Bill 572 the "Ferguson II" bill which will impact local government when it is meant to address problems in St. Louis.

City Planner. Cary Patterson reported that he has four or five changes in codes, the most recent would allow single family homes to become a hotel, renting homes short term. Cary also stated the company Shawn Walters owned plans to proceed with the project.

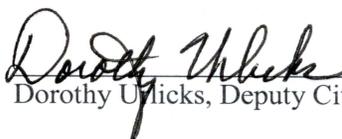
City Engineer. Nick Edelman said Nichols Road is getting closer to bid and work has begun on Industrial Drive to widen some areas.

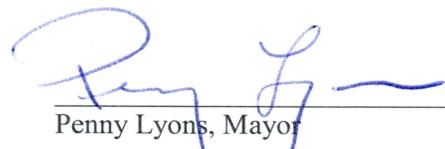
Park Department. Matt Vandervoort reported that the pond is nearly full and Peanick Park fence repair bid has gone out.

Airport Manager. Ty Dinsdale reported that April 5, 2016 is the tenth annual aviation day.

There being no further business to come before the Board, the meeting adjourned at 8:10 p.m.

I, Dorothy Urlicks, Deputy City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on March 17, 2016.


Dorothy Urlicks, Deputy City Clerk


Penny Lyons, Mayor

APPROVED
4/7/16