MINUTES OF THE REGULAR MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

June 23, 2016

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a regular meeting on Thursday, June 23, 2016 at 6:30 p.m. at City Hall. The following were present: Mayor John Olivarri, Alderman Jeff Bethurem, Alderman Phyllis Marose, Alderman Ron Schmitt, Alderman Kevin Rucker, Alderman Tom Walker and Alderman Lee Schuman. Dorothy Urlicks, Deputy City Clerk was present and performed duties of the City Clerk's office in the absence of the City Clerk.

Mayor's Communications. Mayor Olivarri welcomed Alderman Lee Shuman to the Board of Aldermen.

Mayor Olivarri added that the Welcome to Summer theme was a great event and he thanked all the volunteers and sponsors. It was a wonderful evening with food, music, cold drinks and beautiful fireworks. He congratulated the staff for a job well done.

Citizens Communications.

No one was present who wished to speak during this portion of the meeting.

Consent Agenda.

Alderman Bethurem moved to approve the consent agenda which includes minutes of the regular meeting held on June 9, 2016, the bills list as submitted, and a liquor license to Go Fast Betty's as recommended by the Liquor Control Board. Alderman Rucker seconded the motion which was voted on and unanimously passed.

Unfinished Business.

None

New Business.

Presentation of 2015 Audit. City Treasurer Karri Bell introduced Heidi Chick and Kelly Schwartze from Williams Keepers LLC who performed the audit for the City of Osage Beach. Heidi and Kelly summarized the audit by stating the City had a clean audit, found the accounting records to be in good order, and felt they received full cooperation from the City's staff.

In addition, Williams Keepers LLC performed an IT audit with an IT consultant. However, as none of the issues noted were considered a significant deficiency, recommendations were provided directly to management and the IT department.

Alderman Rucker questioned why an IT audit was performed. Ms. Schwartze explained that the IT audit was an alternate procedure with the IT consultant and many municipalities are including this as part of the annual audit.

Mayor Olivarri thanked Ms. Chick and Ms. Schwartze for presenting the 2015 Annual Audit.

There being no objections, HDR's presentation was held at this time rather than later so HDR representatives would not have to stay for the entire meeting.

HDR Presentation on Scope of Work.

The Mayor and staff met with HDR to discuss the direction and scope of the project. They have now put together the general scope for Phase 1 of the study and are here to share that with the Board of Aldermen in a presentation. If the Board is happy with the scope and direction, we ask that it confirm HDR as the consultant for the project and direct staff to begin contract negotiation for services provided in Phase 1.

City Planner Cary Patterson welcomed Christopher Kinzel and Cory Imhoff of HDR had a slide show presentation of general scope for Phase 1of Osage Beach West Parkway Study.

They gave a brief history of HDR and what the process is for Phase 1. Phase 1 is an understanding of where we are and how we got here and deciding on where the community wants to go next. It is a baseline study with vision and scope for the future. HDR will begin with data collection and traffic observations. There will be interactive workshops and meetings with the community and a final report of Phase 1 near the end of 2016. Their goal is to develop a plan that will work well with the City of Osage Beach.

Alderman Jeff Bethurem said he served on this committee and is excited to see this project progressing.

Alderman Bethurem moved to confirm HDR as a consultant for the Osage Beach Parkway West corridor study and economic development plan, and to direct staff to negotiate a contract for Phase 1 service to be brought back to the Board of Aldermen for approval. Alderman Schmitt seconded the motion which was voted on and unanimously passed.

Bill No. 16-55. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH CAPITAL MATERIALS, LLC FOR THE HATCHERY ROAD OVERLAY 2016 PROJECT

Public Works Director, Nick Edelman, explained that bids were opened on March 2, 2016 for the Hatchery Road Overlay 2016 Project. At the March 17, 2016 Board of Aldermen meeting, the project was awarded to APAC-Missouri in the amount of $32,182.70. The notice of award and contracts were mailed to APAC-Missouri, however prior to executing the contracts, APAC was acquired by Capital Materials LLC. Capital Materials LLC is willing to honor the bid price of APAC-Missouri. This ordinance will award the contract to Capital Materials.

The Public Works Department recommended approval of this ordinance.

Mayor Olivarri presented the first reading of Bill No. 16-55 by title only. It was noted that Bill No. 16-55 has been available for public review. Alderman Rucker moved to approve the first reading of Bill No. 16-55 as presented by title only. Alderman Schmitt seconded the motion which was voted on and passed.

Mayor Olivarri presented the second and final reading of Bill No. 16-55 by title only. It was noted that Bill No. 16-55 has been available for public review.

Alderman Schmitt moved to approve the second and final reading of Bill No. 16-55 as presented by title only. Alderman Rucker seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 16-55 and to pass same into Ordinance: "Ayes": Alderman Walker, Alderman Schmitt, Alderman Rucker, Alderman Marose, Alderman Bethurem Alderman Schuman "Nays": None. Bill No. 16-55 was passed and approved as Ordinance No. 16.55.

Bill No. 16-56. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH HESSLING CONSTRUCTION, INC. FOR THE OSAGE BEACH SIDEWALK IMPROVEMENT PHASE 4

Public Works Director, Nick Edelman explained that bids were opened on May 25, 2016 for the Osage Beach Sidewalk Improvements Phase 4. Hessling Construction Inc. submitted the only bid in the amount of $455,287.26. They are listed as an approved contractor on MoDOT's bidders list. MoDOT has given concurrence of award.

This project is to install sidewalks on Osage Beach Parkway from a location near Nichols Road Intersection with Osage Beach Parkway to the Case Road Intersection. This project will mainly be on the City Hall side of Osage Beach Parkway but will cross over at the Case Road Intersection.

We are approximately $5,300 over budget. This contract is a unit price contract and we will only pay for what is installed. At this time, we do not recommend a budget amendment because we may come in under budget with this contract.

The Public Works Department recommended approval of this ordinance.

Mayor Olivarri presented the first reading of Bill No. 16-56 by title only. It was noted that Bill No. 16-56 has been available for public review. Alderman Marose moved to approve the first reading of Bill No. 16-56 as presented by title only. Alderman Bethurem seconded the motion which was voted on and passed.

Mayor Olivarri presented the second and final reading of Bill No. 16-56 by title only. It was noted that Bill No. 16-56 has been available for public review.

Alderman Rucker moved to approve the second and final reading of Bill No. 16-56 as presented by title only. Alderman Bethurem seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 16-56 and to pass same into Ordinance: "Ayes": Alderman Schmitt, Alderman Rucker, Alderman Marose, Alderman Bethurem, Alderman Schuman, Alderman Walker. "Nays": None. Bill No. 16-56 was passed and approved as Ordinance No. 16.56.

Bill No. 16-57. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A MUTUAL AID AGREEMENT FOR AMBULANCE SERVICES BETWEEN THE CITY OF OSAGE BEACH, MISSOURI AND THE LAKE OZARK FIRE PROTECTION DISTRICT.

This is a renewal of an existing mutual aid agreement with the Lake Ozark Fire Protection District. The Police Department recommended approval.

Mayor Olivarri presented the first reading of Bill No. 16-57 by title only. It was noted that Bill No. 16-57 has been available for public review. Alderman Bethurem moved to approve the first reading of Bill No. 16-56 as presented by title only. Alderman Schmitt seconded the motion which was voted on and passed.

Mayor Olivarri presented the second and final reading of Bill No. 16-57 by title only. It was noted that Bill No. 16-57 has been available for public review.

Alderman Marose moved to approve the second and final reading of Bill No. 16-57 as presented by title only. Alderman Bethurem seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 16-57 and to pass same into Ordinance: "Ayes": Alderman Rucker, Alderman Marose, Alderman Bethurem, Alderman Schuman, Alderman Walker, Alderman Schmitt. "Nays": None. Bill No. 16-57 was passed and approved as Ordinance No. 16.57.

Authorize Purchase of Toro Workman Utility Vehicle.

Parks Manager, Matt Vandevoort, explained the current utility vehicle does not meet the Park's maintenance needs because the bed is too small, it is hard on the turf, and it does not allow for additional attachments that are needed for field maintenance.

Purchasing the Toro Workman HDX-D 4WD utility vehicle would also be a significant piece and eventually allow us to begin doing turf maintenance ourselves rather than contracting it out. Topdresser and spray tank attachments may be rented and possible purchased in future years that would allow the parks department to cancel the turf maintenance contract and begin doing turf maintenance in house.

This is not a budgeted item and it would require a budget adjustment. Cost of purchase could be offset some through the surplus sale of a Reelmaster mower (estimated value: $1000.00) and a 2006 Ford F250 (estimated value: $7,000.00), which can be sold in this budget year. Additionally, concession sales are up this year due to the increase in field quality, improved park management, and customer service from the park staff; we currently estimating concession revenue to end up being 130% to140% of budget, which translates to an additional $5,000.00 to $7,000.00 in revenue.

This would be a cooperative purchase through the State of Missouri.

Alderman Bethurem moved to approve the purchase of a Toro Workman HDX-D 4WD Utility Vehicle from Professional Turf Products LP via a State procurement contract in the amount of $27,687.37. Alderman Walker seconded the motion which was voted on and unanimously passed.

Bill No. 16-58. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 15.97 ADOPTING THE 2016 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

Assistant City Administrator Mike Welty explained this is the budget amendment needed for the purchase of a Toro Workman HDX-D 4WD Utility Vehicle. Assistant City Administrator recommended approval.

Mayor Olivarri presented the first reading of Bill No. 16-58 by title only. It was noted that Bill No. 16-58 has been available for public review. Alderman Bethurem moved to approve the first

reading of Bill No. 16-58. Alderman Schuman seconded the motion which was voted on and passed.

Mayor Olivarri presented the second and final reading of Bill No. 16-58 by title only. Alderman Marose moved to approve the second and final reading of Bill No. 16-58. Alderman Bethurem seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 16-58 and to pass same into Ordinance: "Ayes": Alderman Marose, Alderman Bethurem, Alderman Schuman, Alderman Walker, Alderman Schmitt, Alderman Rucker. "Nays": None. Bill No. 16-58 was passed and approved as Ordinance No. 16.58.

Alderman Rucker commented and hoped that City Administrator, Jeana Woods, would convey this to staff that he feels this is something that we should not be doing regularly. It should be brought up at budget time. He has concerns about budget changes mid-stream. He will support this change, but wants us to be aware of his concerns.

Bill No. 16-59. AN ORDINANCE AMENDING SECTION 640.090 THE INSURANCE REQUIREMENT TO PERMIT COMBINED SINGLE LIMIT COVERAGE OF $150,000 PER VEHICLE AS ACCEPTABLE INSURANCE FOR THE OPERATION OF TAXICAB SERVICE WITHIN THE CITY OF OSAGE BEACH, MISSOURI

City Attorney Ed Rucker explained this is an ordinance amending Section 640.090 the insurance requirement to permit combined single limit coverage of $150,000 per vehicle as acceptable insurance for the operation of taxicab service within the City of Osage Beach, Missouri.

The City Attorney recommended approval.

Alderman Walker questioned if the City Attorney spoke with Alderman Bethurem regarding this change. Alderman Bethurem responded that he did and he is fine with this change.

Mayor Olivarri presented the first reading of Bill No. 16-59 by title only. It was noted that Bill No. 16-59 has been available for public review. Alderman Bethurem moved to approve the first reading of Bill No. 16-59. Alderman Marose seconded the motion which was voted on and passed.

Alderman Rucker asked since we established this we are working with the City of Lake Ozark, and he would like to make sure they are aware of this change. City Attorney, Ed Rucker, said the City of Lake Ozark is aware of this change.

Mayor Olivarri presented the second and final reading of Bill No. 16-49 by title only. Alderman Walker moved to approve the second and final reading of Bill No. 16-59. Alderman Bethurem seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 16-59 and to pass same into Ordinance: "Ayes": Alderman Bethurem, Alderman Schuman, Alderman Walker, Alderman Schmitt, Alderman Rucker, Alderman Marose. "Nays": None. Bill No. 16-59 was passed and approved as Ordinance No. 16.59.

Application for Well Plugging Funds.

Public Works Director, Nick Edelman, explained we are currently working on installing City Water to the City Park. This project will allow the City to discontinue the use of the well in the City Park and cap it once it is no longer needed. The well is outside of the well house so we do not plan on tearing down the well house building. There are future plans to use the well house building.

The Well Plugging Grants from the Missouri Department of Natural Resources is a 100% grant. The Public Works Department recommended approval.

Alderman Rucker moved to authorize an application for well plugging funds as requested. Aldermen Marose seconded the motion which was voted on and passed.

Authorize Purchase of Equipment for Rockway Pump Station.

Public Works Director, Nick Edelman, explained this purchase is for the replacement of impellers and appurtenances for Rockway Pump Station. The City has standardized around ABS/Sulzer pumps. This is a sole source purchase as Municipal Equipment is the authorized manufacturer's representative for this area.

Staff recommended the purchase be made from Municipal Equipment Company in the amount of $16,908.99.

35-00-743500 Pump Repairs	$140,000	$16,908.99

Alderman Walker moved to approve the purchase of equipment for Rockway Pump Station in the amount of $16,908.99. Aldermen Bethurem seconded the motion which was voted on and passed.

Authorize Purchase of Meters from Schulte Supply.

This is for the purchase of new meters, replacement MIUs (Meter Interface Units) for meter sizes ranging from 5/8" to 2". The City has standardized around the Neptune T-10 water meter for these meter sizes and Schulte Supply is the authorized manufacturer's representative for this area, therefore this is a sole source purchase.

The meters and/or appurtenances will be purchased on an as needed basis throughout the year. The Public Works Department would like the authorization to purchase up to $25,000 worth of meters from Schulte Supply.

Purchases and the budget breakdown will be based upon actual installations.

Alderman Bethurem moved to authorize the purchase of meters and appurtenances from Schulte Supply in an amount not to exceed $25,000. Alderman Rucker seconded the motion which was voted on and passed.

Authorize Purchase of Sands Lift Station Pumps, Panels, Appurtenances

Public Works Director, Nick Edelman, explained this purchase is for the new pump being added to the Sands Lift Station Facility to pump sewage into Rockway Lift Station which will help with the odor issues. The reason we are ordering this now is because of the length of the lead time. We are trying to figure out if we are going out for bids or if we are going to build the project in house. Either way, we will supply the materials to whoever builds the project.

The City has standardized around ABS/Sulzer pumps. Municipal Equipment is the authorized manufacturer's representative for this area therefore this is a sole source purchase.

Staff recommends the purchase be made from Municipal Equipment Company in the amount of $122,402.00.

Alderman Rucker noticed the price is only firm for sixty days. Nick Edelman said they are good with the price.

Alderman Rucker moved to authorize the purchase of equipment for the Sands Lift Station from Municipal Equipment in the amount of $122,402.00 with the stipulation that the price will not change when purchased. Alderman Marose seconded the motion which was voted on and passed.

Authorize Disposal of City's Surplus Equipment.

Assistant City Administrator, Mike Welty, advised the items listed have been deemed to have no use for the department or any other department within the City. The items will be disposed of via a surplus sale on e-bay.

Gehl Skid Steer Model #: SL5636 DX
Dodge Durango Year: 2007 VIN: 7393
Ford F250 Year: 2006 VIN: 0410
1994 Toro Reelmaster Mower

Alderman Schmitt moved to authorize the disposal of the City's surplus equipment as recommended. Alderman Bethurem seconded the motion which was voted on and passed.

Communications from Members of the Board of Aldermen.

Alderman Schmitt. Ron Schmitt reported he has received numerous comments on the water tower, people love it and would like to see all our water towers painted the same way. He added whether you realize it or not we have become a big city. The State Farm Road Atlas lists Osage Beach in determining mileage between cities.

Alderman Bethurem. Jeff Bethurem congratulated Mike Welty on the great job on the Welcome to Summer event.

Alderman Rucker. Kevin Rucker reported although he did not attend the event he could hear it from his deck. The fireworks were great. He added that there were in other locations besides the park that enjoyed the fireworks as well.

Alderman Schuman. Lee Schuman thanked the Mayor and Board of Aldermen for the opportunity to serve on the Board and hopes to be here for many years. He also thanked Mike Welty for a great event.

Staff Communications.

City Administrator. Jeana Woods echoed comments on the event, and she thanked Mike and all the management team and volunteers. She added two years ago we only had two events, the fall festival and city wide garage sale. We now have five events which are well organized but they do take a lot of time and volunteers.

City Planner. Cary Patterson thanked the Board for the action tonight on HDR. He looks forward to working with them and we are in good hands.

City Treasurer. Karri Bell thanked the Board of Aldermen for the financial support and qualified staff support that you have given her to keep the City's finances running. All of the departments are part of creating the report that was given to you tonight. She thanked her staff for their assistance.

Assistant City Administrator. Mike Welty thanked everyone for their comments. He added that we could not do this event or any event without the help of the volunteers. He thanked all the volunteers for their help.

Public Works Director. Nick Edelman said Lake Regional Health System will be painting their water tower and will be going on City Water during that time. He thanked Lake Regional Health System for their help when Swiss Village Water Tower was down.

Park Department. Matt Vandevoort thanked the Board for their approval on the purchase tonight.

Mayor Olivarri added that in addition to the wonderful job we get from our staff, we couldn't do this without the help of the rest of the community. He thanked the local businesses for their support. The whole community gets together to provide for the rest of the community. He is proud to be the Mayor of Osage Beach.

There being no further business to come before the Board, the meeting adjourned at 7:36 p.m.

I, Dorothy Urlicks, Deputy City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on June 23, 2016.

Dorothy Urlicks, Deputy City Clerk

John Olivarri, Mayor

APPROVED 7/7/16