



CITY OF OSAGE BEACH
BOARD OF ALDERMEN MEETING

1000 City Parkway
Osage Beach, MO 65065
573/302-2000 FAX 573/302-0528
Email: www.osagebeach.org

TENTATIVE AGENDA

REGULAR MEETING
December 1, 2016 – 6:00 P.M.
CITY HALL

***** **Note: Make sure your cell phone is turned off or on a silent tone only. Please sign the attendance sheet located at the podium if you desire to address the Board. Agendas and packets are available on the back table and on the City's website at www.osagebeach.org.**

CALL TO ORDER

Pledge of Allegiance
Roll Call

MAYOR'S COMMUNICATIONS

- City Treasurer – GFOA Award

CITIZENS' COMMUNICATIONS

- This is a time set aside on the agenda for citizens and visitors to address the Mayor and Board on any topic that is not a public hearing. The Board will not take action on any item not listed on the agenda, but the Mayor and Board welcome and value input and feedback from the public. Speakers will be restricted to three minutes unless otherwise permitted. Minutes may not be donated or transferred from one speaker to another.

APPROVAL OF CONSENT AGENDA

If the Board desires, the consent agenda may be approved by a single motion.

- Minutes of 10/25/16, 10/27/16, 11/2/16, and 11/3/16
- Bills List

(Page 1)
(Page 18)

UNFINISHED BUSINESS.

- A. Bill No. 16-82. Establishing a new Section 245.030.E.7 of the Osage Beach Code Delegating to the City Administrator the power to order any pond, stream, or other body of water included within a City Park closed to fishing, swimming, or boating.
Second Reading. (Page 49)

NEW BUSINESS

- A. Public Hearing.
Rezoning Case No. 393. Grand Teton Mountain Investments LLC; Request for Rezoning 8.69 acres to C-1 (General Commercial) with an E-2 (Entertainment Overlay).
- B. Public Hearing. 2017 Budget Adoption.
- C. Bill No. 16-83. Authorizing, establishing, and providing for the election procedure to be Followed for the general municipal election to be held April 4, 2017, in the City of Osage Beach, Missouri, and establishing a procedure for the order of candidates on The ballot pursuant to Section 115.124 of the Revised Statutes of Missouri.
First and Second Readings. (Page 51)
- D. Bill No. 16-84. Adopting an annual budget for the fiscal year beginning January 1, 2017, and ending December 31, 2017.
First Reading (Page 56)
- E. Bill No. 16-85. Establishing a New Section 135.020.C. Reserves. to the City Code adopting Reserve Fund Target Levels.
First Reading. (Page 59)
- F. Bill No. 16-86. Amending Chapter 125: Human Resources System (Personnel) Rules and Regulations, Section 125.050.G.1 Merit and Lump Sum Increases, Section 125.050.G.2 Overtime/Comp. Time/Flex Time, and Section 125.110.D Completion of Probation of the City Code.
First and Second Readings. (Page 70)
- G. Bill No. 16-87. Rezoning Case: 393: Requesting approval to rezone 8.69 acres to C-1 (General Commercial) with an E-2 (Entertainment Overlay) for the construction of a pool with an outdoor bar and accessory facilities.
First Reading. (Page 83)
- H. Motion to approve the Mutual Aid Agreement with the Lake West Ambulance District. (Page 90)
- I. Motion to approve the Mutual Aid Agreement with Camden County Ambulance District. (Page 96)
- J. Motion to approve the Mutual Aid Agreement with Miller County Ambulance District. (Page 102)
- K. Motion to approve write-offs: Water & Sewer Receivables by \$554.81, Ambulance receivables by \$84,610.57, and Hammons TIF \$3,622.05. (Page 108)
- L. Motion to approve date and location of the Employee Appreciation Dinner. (Page 113)

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

STAFF COMMUNICATIONS

ADJOURN

Representatives of the news media may obtain copies of this notice by contacting the following:

Cynthia Lambert, City Clerk
1000 City Parkway
Osage Beach, MO 65065
573-302-2000 ex 230

If any member of the public requires a specific accommodation as addressed by the Americans with Disabilities Act, please contact the City Clerk's office forty-eight hours in advance of the meeting at the above telephone number.

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

October 25, 2016

The Board of Aldermen of the City of Osage Beach, Missouri, met at 6:00 p.m. on Tuesday, October 25, 2016, at City Hall. The following were present: Mayor John Olivarri, Alderman Kevin Rucker, Alderman Ron Schmitt, Alderman Phyllis Marose, Alderman Lee Schuman, and Alderman Tom Walker. Absent: Alderman Jeff Bethurem. City Administrator Jeana Woods, City Attorney Ed Rucker, City Treasurer Karri Bell, Administrative Assistant Lisa Woodson, Public Works Director Nick Edelman, and City Clerk Cynthia Lambert were also present.

General Fund

City Administrator Jeana Woods gave a brief overview of the General Fund Balance noting the year-end projection was anticipated to be slightly higher than what had been budgeted for 2016. For the 2017 budget year, staff had conservatively projected approximately a 2% increase in the overall General Fund balance.

City Administrator Woods highlighted various carryovers in departments and noted that discussions were still underway to finalize an agreement for a School Resource Officer. In addition, City Administrator Woods commented that there would not be a transfer from CIT to Parks in the upcoming budget.

Alderman Schmitt noted that the fund summary listed expenditures of \$30 million while revenues listed only \$26 million which he felt was a disturbing trend. Mayor Olivarri commented that many of the expenses were encumbered expenses from the previous year or two. Alderman Rucker also expressed concern over the increased expenditure amount being higher than projected revenue. Alderman Rucker requested the City Administrator to consider posting the 2017 with the 2016 projects being rolled over. The City Administrator explained the Summary pages provide most of the requested information. Alderman Rucker also inquired about the FEMA/SEMA money. City Administrator Woods noted that the funds received this year were from the 2013 flood.

Capital Improvement Tax Fund (CIT)

City Administrator Woods reviewed the Capital Improvement Tax Fund noting that the ½ cent tax was split between the Water and Sewer for debt relief. Mayor Olivarri noted it was estimated to have more in 2017 than then current year.

Transportation.

Public Works Director Nick Edelman gave an overview of his department needs including current and upcoming projects. Public Works Director Edelman highlighted the two seasonal employees would be assigned to moving of the Parkway which is estimated to be done every other week depending on weather. Public Works Director Edelman also reviewed the various equipment that was requested along with their needs and uses. Alderman Marose agreed that mowing every other week should work well along the Parkway area noting that the new sidewalks would need to be watched and maintained as well.

Alderman Rucker inquired if Edelman had talked to the Road District for HH regarding mowing of steep inclines. Nick advised he had not at this time, but was using the expertise of his new foreman who had worked for MoDOT when it came to issues with mowing the Parkway and the request for the compact tractor.

Alderman Schuman inquired if use of rock and chemical spraying was considered as an alternative to deal with some of the steep inclines that would need to be mowed. Public Works Director Edelman stated that he had not been looking at that option at this time; however, MoDOT was currently looking into chemical applications for an evasive weed. MoDOT may test the program in the Osage Beach area.

Alderman Schmitt inquired as to uses of the self-restricted funding and of the \$2 million given by MoDOT for the city to take over the Parkway. Public Works Director Edelman highlighted that the city planned to sealcoat all of the Parkway along with some other streets. He further noted that the City does not control all of the Parkway and that he was working with several other entities to workout funding agreements in order to sealcoat the entire Parkway. City Administrator Woods highlighted that the \$2 million from MoDOT for the Parkway was placed by the city in a self-restricted funding account which has experienced an increase.

Public Works Director Edelman further highlighted that the MACE Road Project is underway with the design portion not being done in-house. Alderman Rucker inquired as to the timetable for this project. Edelman stated he anticipated sending out the Request for Qualification before the end of the year and then submitting an agreement to the Board for approval in January. Edelman highlighted that the Osage Beach Special Road District had contributed \$250,000 to the MACE Road project as well as \$250,000 for the Nichols Road Improvements project. Edelman further explained several of the other projects listed for 2017 included possible complications which may delay their completion.

Discussion followed regarding issues associated with the Nichols Road Project including water and sewer lines not being found in there anticipate location. Rucker inquired as to why the City didn't know where lines were located. Public Works Director Edelman stated that at the time the water and sewer lines were laid at Nichols Road the City did not have a construction inspector to ensure the code as being followed. Alderman Schuman concurred that in the 1980's the city did not have an inspector. Public Works Director Edelman commended his staff for doing an outstanding job in dealing with the issues with the Nichols Road project.

Alderman Marose inquired if it was realistic that the list of projects for 2017 could be completed. Public Works Director Edelman stated he believed it was doable, noting that with the progress in the Nichols Road Project he would be able to allocate staff to other projects.

Water and Sewer Fund.

Public Works Director Nick Edelman highlighted that one of the 2017 projects included cleaning of two towers (Columbia College & Passover). The Tower a Bluff Drive would be scheduled for cleaning in 2018. Public Works Director Edelman noted that the HDR Engineering had recently started work on the Water Master Plan, but there would be carryover of 2016 funds into 2017 to complete the study.

Alderman Rucker inquired as to the significant increase in Water Collection. City Administrator Woods stated that was due in part to an anticipated increase in usage. Additional discussion followed concerning capital purchases as well as the purchases that were being carried over from previous years.

Sewer.

Public Works Director Nick Edelman reviewed various points of the sewer budget noting the lift pumps were over 30 years old and would need to be address soon. Alderman Marose inquired about the cost for a vehicle. Public Works Director Edelman explained how the City would be able to purchase the vehicle off the state procurement plan. Public Works Director Edelman also explained various upcoming projects which may be addressed during the upcoming fiscal year.

Alderman Rucker inquired about the carryover funding and was advised that the carryover was mainly in conjunction with the lift station. Alderman Rucker inquired as to various aspects relative to salaries and benefits. City Administrator responded to the inquiries. Alderman Rucker also noted an increase in Professional Services. Public Works Director Edelman stated that such items as pipe tracking, generator maintenance, etc. were items included under that line item. General discussion followed regarding different line items.

City Attorney.

City Attorney Ed Rucker thanked the Board for an increase in Training & Conferences in his budget. City Attorney Rucker noted that instead of going to IMLA this year, he planned to attend the ABA Conference on Employment Law which would be helpful given the large amount of time he spends on employment issues.

City Treasurer.

City Treasurer Karri Bell gave an overview of her department including training for her employees. Treasurer Bell plans to go to GFOA training in Denver this year. She noted that she does not anticipate any changes in personnel in the upcoming fiscal year. Alderman Rucker inquired why the Health Insurance costs went down in her Department this year. Treasure Bell noted that was primarily due to employees being carried on the spouses plan.

Prewitt Point TIF

City Administrator Jeana Woods noted that this fund paid the Prewitt Point TIF Bonds, and that all monies were restricted until 2023.

Dierbergs TIF

City Administrator Jeana Woods stated that this particular TIF was a “pay as you go” plan; noting that only when funds come in are payments made to Dierbergs.

Treasurer Bell also noted that the property tax issue had been settled and the TIF should receive an addition \$90,000 for 2015 and 2016.

There being no further business to come before the Board of Aldermen, the meeting adjourned at 7:50 p.m.

I, Cynthia Lambert, City Clerk, does hereby certify that the above foregoing is a true and complete journal of proceedings of the meeting of the Special Board of Aldermen meeting of the City of Osage Beach, Missouri, held on October 25, 2016.

Cynthia Lambert, City Clerk

John Olivarri, Mayor

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

October 27, 2016

The Board of Aldermen of the City of Osage Beach, Missouri, met at 6:00 p.m. on Thursday, October 27, 2016, at City Hall. The following were present: Mayor John Olivarri, Alderman Kevin Rucker, Alderman Ron Schmitt, Alderman Phyllis Marose, Alderman Lee Schuman, and Alderman Tom Walker. Absent: Alderman Jeff Bethurem. City Administrator Jeana Woods, City Attorney Ed Rucker, Assistant City Administrator Mike Welty, City Treasurer Karri Bell, Police Chief Todd Davis, Information Systems Operations Manager Jim Davis, Human Resources Generalist Cindy Leigh, Public Works Director Nick Edelman, and City Clerk Cynthia Lambert were also present.

Ambulance Fund

Police Chief Davis gave a brief overview of the upcoming budget along with the capital expenditures that were being requested. Chief Davis noted that although the Stryker Power Loaded System Medic 8 which was of a significant amount; the equipment would be an invaluable tool which would assist ambulance employees in moving larger sized patients and at the same time help to prevent employee injuries.

Discussion followed regarding the increase in gas costs. Alderman Rucker requested that City Administrator Woods formulate a set price for gas for the 2017 fiscal year to be used by all departments. Woods advised she would do so and provide the Board with the updated figures for gas throughout the City.

Alderman Rucker inquired as to why the cost of overtime had gone up. Human Resources Generalist Leigh advised that she would review the figures and advise if those numbers were accurate or needed to be adjusted.

Police Department.

Police Chief Davis noted that there were no major changes in the Police Department's budget for the 2017 fiscal year. Police Chief Davis highlighted that a portable AED and two new police vehicles had been requested. In addition twenty-six heavy body amour (vests) were also request which would be used in addition to the soft body amour should the need arise.

Alderman Schmitt inquired as to the delay in police vehicles for this fiscal year. Discussion followed regarding the vehicles being shipped to the City in the wrong color. Staff is waiting on the correct order for the vehicles to arrive.

Alderman Marose inquired about security at City Hall. City Administrator Woods stated the issue of City Hall security would be addressed at the next budget meeting when the Building Official would be available to answer any questions the Aldermen may have on this topic.

Alderman Rucker inquired as to the increase in Maintenance and Support. Police Chief Davis advised that there had been some increases for maintenance of various pieces of equipment; however, the most significant change was due to a line item which was moved to his Department from IT.

911 Center.

Police Chief Davis highlighted that under capital outlay the cost of the Viper Service was the second year of a five-year lease. Davis also explained that they have requested replacement of ten portable radios as well as eleven mobile radios.

Alderman Rucker inquired as to how old the current radios were. Chief Davis advised that the radios are 10 – 12 years old and he was requesting replacement of half of their radios this year with the hopes of replacing the remaining radios next year. Discussion followed regarding the longevity of the new radios.

Alderman Rucker inquired as to the increase in Training & Conferences expense for next fiscal year. Chief Davis noted that most of the expenses were for certifications as well as recertifications of dispatchers.

Emergency Management.

Police Chief Davis noted that funding under Maintenance & Repair had been moved under Siren Maintenance to more accurately reflect usage. In addition, funding under Community Promotions was requested to promote community awareness and public service announcements on different topics. Chief Davis highlighted under Capital Outlay was the cost of a storm siren to be placed at the intersection of KK and Three Seasons.

Alderman Marose inquired as to when the siren would be installed. Chief Davis noted that when the new fiscal year begins on January 1, 2017, staff would proceed with bidding and purchasing process should the request be approved.

Information Technology.

IT Manager Jim Davis noted that the budget includes upgrading one part-time position to a full-time position. Davis also explained upgrades to the system in order to accommodate the City's growing needs.

Alderman Schuman inquired if the cost for Office 365 software was an annual cost. Davis advised that it was. Alderman Rucker inquired as to the costs associated with the communication equipment network. Davis advised that the City's network was a full capacity at this time and a new one was needed. Rucker noted that employees needed to be updated as to what the new computer equipment will do to assist them with their work needs. City Administrator Woods advised that employee education on the computers was already in the works.

City Clerk.

City Administrator Jeana Woods briefly reviewed the City Clerk's budget, highlighting, an increase in Training and Conferences for certification and recertification of staff as well as changing a part-time position to full-time. Alderman Schmitt inquired as to the use of the capital outlay request. City Administrator Wood advised that request for funds were for office chairs.

Court Clerk.

City Administrator Jeana Woods noted that the court has only one position which is supervised by the City Clerk's Office. With the exception of an increase in Training and Conferences for certification requirements, there were no significant changes to this section of the budget.

Collector.

There were no questions or comments regarding this section of the budget.

Mayor and Board of Alderman.

City Administrator Jeana Woods reviewed the Mayor and Board of Aldermen budget noting there was a decrease in the Training and Conference line item since next year's MML Conference would be held at Tan-Tar-A. Woods also noted that there was a reduction in membership expenses primarily due to the fact that some of those costs were moved under Economic Development.

Human Resources.

Human Resources Generalist Cindy Leigh briefly reviewed her department budget and noted an increase in pre-employment testing to better evaluate potential employees for various positions. Leigh also noted there had been 20 employee separations in the past year for various reasons including moving, better jobs, not returning from medical leave, and retirement. Leigh also noted that of those employees who left, five were rehired by the City. HR Generalist Leigh also noted that the City's Ordinance requires that employment advertisement must be done in the newspaper which is quite costly. HR Generalist Leigh noted she was reviewing this policy and may be bringing a change to the Aldermen at a future meeting.

Alderman Schmitt inquired how her health insurance line item dropped in the 2016 budget and projected expense. Leigh explained the change was due to the change in the City's health plan which went into effect in July of 2016. Alderman Marose inquired if health insurance was bid out. HR Generalist Leigh advised that it was.

Human Resources Generalist Leigh discussed with the Mayor and Aldermen various changes in Worker's Compensation costs as well as property and liability insurance costs. HR Generalist Leigh reviewed the increased costs for how the state formulates what the City will be charged. Alderman Rucker inquired what steps had been taken to assist in reducing accidents and injuries involving employees. HR Generalist Leigh stated that additional training was being done to assist with keeping work a safe environment.

Human Resources Generalist Leigh reviewed the increased budget for property and liability. Alderman Rucker inquired if there was any type of assistance that could be provided to her department to assist in making better cost projections. HR Generalist Leigh advised that she would contact MPR for additional assistance.

City Administrator Woods reviewed the City's Pay Plan noting that per the consultant recommendation certain pay levels would be changing. In addition, 1/5 of the positions were reanalyzed and due to added skill levels the Public Works employees at Levels 1, 2, and 3 would see an increase. City Administrator Woods further noted that there would be an overall Pay Plan adjustment moving the merit raise amount from 3% to 2.75%.

Alderman Rucker requested a memo which showed the actual changes to the Pay Plan. City Administrator Woods stated she would prepare the memo.

Alderman Rucker stated that he would like to see the City work on creating incentives to encourage employees to more fully utilize retirement options. City Administrator Woods stated she had been working with HR to develop a new policy relative to the City's retirement plan and would be forwarding it to the Mayor and Aldermen when completed.

Alderman Schuman inquired if employees had any comments regarding the increase in the health insurance deductible. City Administrator Woods stated that they had not received any negative input from employees.

Alderman Rucker inquired if staff had developed the Benefit Sheets to more fully explain to employees all of the benefits they receive. HR Generalist Leigh stated that she hoped to have benefit sheets ready for distribution prior to the City's open enrollment.

There being no further business to come before the Board of Aldermen, the meeting adjourned at 8:05 p.m.

I, Cynthia Lambert, City Clerk, do hereby certify that the above foregoing is a true and complete journal of proceedings of the meeting of the Special Board of Aldermen meeting of the City of Osage Beach, Missouri, held on October 27, 2016.

Cynthia Lambert, City Clerk

John Olivarri, Mayor

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

November 2, 2016

The Board of Aldermen of the City of Osage Beach, Missouri, met at 6:00 p.m. on Wednesday, November 2, 2016, at City Hall. The following were present: Mayor John Olivarri, Alderman Kevin Rucker, Alderman Ron Schmitt, Alderman Phyllis Marose, Alderman Lee Schuman, and Alderman Tom Walker. Absent: Alderman Jeff Bethurem. City Administrator Jeana Woods, City Attorney Ed Rucker, City Treasurer Karri Bell, City Planner Cary Patterson, Airport Manager Ty Dinsdale, Parks Manager Matt Vandervoort, Building Official Ron White, Public Works Director Nick Edelman, Administrative Assistant Lisa Woodson, and City Clerk Cynthia Lambert were also present. Also in attendance was Jim Divincen with the Tri-County Lodging Association.

Lee C. Fine.

Airport Manager Ty Dinsdale gave an overview of the budget requests for the airport for the 2017 fiscal year. City Administrator Jeana Woods noted that one of the projects was removed from the airport's budget as grant funding would not be available.

Alderman Rucker questioned the amount for the rental property in the 2017 fiscal year budget. City Administrator Woods noted that the rental house was currently vacant and in order to make it habitable to rent again there were repair issues that needed to be addressed. General discussion followed regarding the rental house, ownership, and renovations. It was the general consensus of the Aldermen to remove the rental repair and maintenance expenditures as well as rental income from the budget.

Alderman Rucker inquired if the City used flextime. City Administrator Woods stated that the City does have flextime which has been used to assist with offsetting overtime in some cases. Alderman Rucker also inquired as to the increase in electrical expenses. Airport Manager Dinsdale explained that he expected that expense to go down as staff was checking all hangers every evening to ensure their lights had been turned off.

Grand Glaize Airport.

Airport Manager Ty Dinsdale reviewed the upcoming budget requests. Dinsdale highlighted that a 15' Flex Wing Bush Wacker Rotary Cutter was requested to assist with the mowing needs; particularly with the fifteen acres outside of the fence.

Alderman Rucker inquired as to the profit margin on fuel at both airport locations.

Parks & Recreation.

Park Manager Matt Vandevort gave an overview of his proposed budget. He noted that he had just received notification of funding approval for upcoming project. City Administrator Woods noted that there was a grant project which would not be taking place until 2018. Vandevort distributed copies to the Aldermen of various playground structures and maintenance equipment. Park Manager Vandevort highlighted that his goal was to expand the City's playground equipment and that the latest project was behind soccer field #2. Park Manager Vandevort noted that under Capital Outlay he had requested a rock sifter attachment. Park Manager Vandevort highlighted the many functions the attachment could be used for to improve various aspects of the parks. General discussion followed regarding the attachment uses and cost.

Alderman Rucker inquired if the Citizen Advisory Committee would be utilized in the selection of the different facets of the new playground equipment. Alderman Rucker also noted that the expenses versus the revenue generated relative to Park concessions appeared to be too high. City Administrator Woods stated she and the Park Manager would review the figures and make any necessary changes.

Park Manager Vandevort answered various inquiries regarding Park projects and expenses.

Planning Department.

City Planner Cary Patterson gave a brief review of his budget noting that he had requested no capital outlay this year. It was noted that some of the line items were moved from the Planning Department to Building Inspections as some duties and positions were rearranged.

Building Inspection.

Building Official Ron White gave a brief synopsis of the Building Inspection budget request for the 2017 fiscal year. Building Official White noted that one additional staff person was requested which has led to an overall increase in expenditures for such items as training and conference, uniforms, and various pieces equipment.

Building Maintenance.

City Administrator Jeana Woods distributed copies of updated budget pages which had been e-mailed out earlier in the week noting that the Building Maintenance expenditure sheet was one of those pages. Building Official Ron White reviewed the critical issues with the ground-source heating at city hall. Building Official White believes the consultant is near completion with his proposal for the short-term repair of the system, which would allow for a long-term solution to be developed. Building Official White noted that in Capital Outlay he had requested funds for bullet-proof glass at the front doors and customer services windows. In addition he has requested additional locks for various doors in city hall which lack them, as well as extending the HVAC to the ambulance bay in addition to a permanent HVAC system replacement for city hall.

Alderman Rucker inquired as to how long the data acquired for the security locks were maintained. Staff advised they would advise the Board and soon as they get a definitive timeframe.

Economic Development

City Administrator Woods briefly reviewed the Economic Development budget for the upcoming fiscal year highlighting that funds from other departments had been moved into this budget to more accurately reflect where funds are being spent. City Administrator Woods noted that she serves as a member of LOREDC (Lake of the Ozarks Regional Economic Development Committee), and that the City was being marketed using social media and web presence. The Police Department, Parks, and City all have Facebook pages. In addition, the City has a cooperative program with Tri-County Lodging Association.

Alderman Marose inquired if the \$25,000 budgeted in the 2017 for Tri-County Lodging Association was enough. General discussion followed with the general consensus to leave the amount as budgeted.

Discussion followed as the various economic activities and costs associated with them. No changes were made to the economic development budget.

City Administrator

City Administrator Jeana Woods reviewed her departmental budget noting that she had requested an increase in the Training & Conferences which would allow her, the Assistant City Administrator, and their Administrative Assistant to attend various conferences and to maintain their certifications.

Alderman Rucker inquired as to the value in the ICMA Conference. Woods noted that this year the ICMA Conference had been held in Kansas City, which allowed for both her and Assistant City Administrator Welty to attend. She noted that the conference was invaluable providing useful information.

Alderman Schmitt inquired about the significant increase in health insurance. City Administrator Woods noted that increase reflects the types of insurance departmental employees elect.

Overhead

City Administrator Jeana Woods highlighted changes to various line items of the Overhead budget. City Administrator Woods noted that while the line item for phones had decreased, the City would be looking at replacing its current system. Funds were also budgeted for various options for the HVAC replacement. Alderman Rucker stated he would like to see various options with regarding to purchasing or financing the HVAC system before the City moves forward in making that final decision.

General discussion followed regarding the development of the Reserve Fund policy as well as what funding was already reserved or self-restricted.

There being no further business to come before the Board of Aldermen, the meeting adjourned at 8:15 p.m.

I, Cynthia Lambert, City Clerk, do hereby certify that the above foregoing is a true and complete journal of proceedings of the meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on November 2, 2016.

Cynthia Lambert, City Clerk

John Olivarri, Mayor

MINUTES OF THE REGULAR MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

November 3, 2016

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a regular meeting on Thursday, November 3, 2016, at 6:00 p.m. at City Hall. The following were present: Mayor John Olivarri, Alderman Jeff Bethurem, Alderman Phyllis Marose, Alderman Ron Schmitt, Alderman Lee Schuman, Alderman Kevin Rucker, and Alderman Tom Walker. Cynthia Lambert, City Clerk, was present and performed duties of that office.

Mayor's Communications.

Mayor Olivarri read a Proclamation acknowledging the Service of All Veterans with a Special Recognition of City of Osage Beach Employees for Their Service including Tristian Adriano, James Chapman, James Davis, Brody Eller, Jordan Fields, Sam Ford, Tom Gorsline, Thomas Gruenberg, Floyd Handy, Peter Leyva, Brian Liedel, Travis Morley, Luke Peterson, Tracy Robinett, Aaron Salsman, Paul Schiley, and Steve Swofford.

Mayor Olivarri reminded everyone that Tuesday, November 8th, was Election Day and encouraged everyone to exercise their right to vote.

The Mayor also reminded everyone that Friday, November 11th, was Veterans Day and hoped everyone would take the time to remember those service men and women who made the ultimate sacrifice and to thank veterans for their service and their families for the sacrifices they made and continue to make.

Mayor Olivarri then asked that the city's promotional video be played. City Administrator Jeana Woods stated that staff had completed the project in 2016 using grant funding received from LORDAC along with City funds. Woods thanked April White who had been her administrative assistant when this project began and although she transferred to the Police Department she continued to work on this project til its finalization. Mayor Olivarri thanked staff for their great job with the video and noted that it was on the City's website and would be distributed for marketing uses.

Citizens Communications.

No one was present who wished to address the Board at this time.

Consent Agenda.

Alderman Marose moved to approve the consent agenda which included minutes of the regular meeting held on October 18, 2016, and the bills list as submitted. Alderman Schuman seconded the motion which was voted on and unanimously passed.

Unfinished Business.

There was no Unfinished Business.

New Business.

Bill No. 16-80. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, VACATING A PORTION OF THE RIGHT OF WAY AT THE INTERSECTION OF OSAGE BEACH PARKWAY AND BLUFF DRIVE.

City Planner Cary Patterson explained to the Board the Request.

Mayor Olivarri presented the first reading of Bill No. 16-80 by title only. It was noted that Bill No. 16-80 has been available for public review. Alderman Walker moved to approve the first reading of Bill No. 16-80 as presented. Alderman Bethurem seconded the motion which was voted on and passed.

Mayor Olivarri presented the second and final reading of Bill No. 16-80 as presented. It was noted that Bill No. 16-80 had been available for public review.

Alderman Schmitt moved to approve the second and final reading of Bill No. 16-80 as presented. Alderman Rucker seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 16-80 and to pass same into ordinance: “Ayes”: Alderman Rucker, Alderman Schmitt, Alderman Marose, Alderman Bethurem, Alderman Schuman, and Alderman Walker. “Nays”: None. Bill No. 16-80 was passed and approved as Ordinance No. 16.80.

Bill No. 16-81. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, REPEALING CHAPTER 405 ZONING REGULATIONS, ARTICLE V SIGNS AND ADOPTING A NEW CHAPTER 405 ZONING REGULATIONS, ARTICLE V SIGNS TO COMPLY WITH THE OPINION OF THE UNITED STATES SUPREME COURT IN *REED V. TOWN OF GILBERT*.

Mayor Olivarri presented the first reading of Bill No. 16-81 by title only. It was noted that Bill No. 16-81 had been available for public review. Alderman Bethurem moved to approve the first reading of Bill No. 16-81 as presented. Alderman Marose seconded the motion which was voted on and passed.

Mayor Olivarri presented the second and final reading of Bill No. 16-81 as presented. It was noted that Bill No. 16-81 had been available for public review.

Alderman Bethurem moved to approve the second and final reading of Bill No. 16-81 as presented. Alderman Walker seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 16-81 and to pass same into ordinance: “Ayes”: Alderman Schmitt, Alderman Rucker, Alderman Bethurem, Alderman Schuman, Alderman Walker, and Alderman Marose. Nays”: None. Bill No. 16-81 was passed and approved as Ordinance No. 16.81.

Bill No. 16-82. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ESTABLISHING A NEW SECTION 245.030.E.7 OF THE OSAGE BEACH CODE OF ORDINANCES DELEGATING TO THE CITY ADMINISTRATOR THE POWER TO ORDER ANY POND, STREAM, OR OTHER BODY OF WATER INCLUDED WHOLLY WITHIN A CITY PARK CLOSED TO FISHING, SWIMMING, OR BOATING.

Mayor Olivarri presented the first reading of Bill No. 16-82 by title only. It was noted that Bill No. 16-82 has been available for public review. Alderman Rucker moved to approve the first reading of Bill No. 16-82 as presented by title only. Alderman Marose seconded the motion which was voted on and unanimously passed.

City Attorney Ed Rucker explained that the Department of Conservation recommended there be no fishing at this time at the city’s pond. Following discussions with the Police Department, there was no way to deter any type of water activity at the pond without updating the City’s Code to address that particular issue.

Mayor Olivarri presented the second and final reading of Bill No 16-82 as presented. It was noted that Bill No.16-82 had been available for public review.

Following general discussions it was the general consensus of the Board to next consider the Bill on November 17, 2016, wherein language could be added to cover additional water activities.

RESOLUTION 2016-08. SUPPORTING MIDWEST MEDICAL TRANSPORT COMPANY LICENSURE FOR AMBULANCE TRANSPORT SERVICE WITHIN THE CITY LIMITS OF OSAGE BEACH.

Alderman Bethurem requested that the Resolution and Summary be corrected by removing the “s” from System”s”.

Mayor Olivarri presented Resolution 2016-08. Alderman Bethurem moved to approve Resolution 2016-08 as presented. Alderman Marose seconded the motion which was voted on, and unanimously passed.

Motion to Approve Special Use Case 392: Relaxation, Inc.

City Planner Cary Patterson noted that the request for the Special Use Permit had been approved at the last Planning and Zoning Committee Meeting and was being brought forward to the Board for their approval. He further noted that should the Board approve the Special Use Permit then the applicant could move forward with the Building Permit phase.

A motion was made by Alderman Walker approving Special Use Case 392: Relaxation, Inc. – Special Use Permit to remodel a portion of a commercial structure into a residential dwelling unit within a commercial zone. The motion was seconded by Alderman Marose, voted on, and unanimously passed.

Motion to Accept Kahrs Family Properties Donation

City Administrator Woods explained that the City had been under a lease with the Kahrs since the 1980s and that with the acceptance of the donation of the billboard the City would take on the responsibility of permitting and electricity for the billboard. In response to Bethurem's inquiry as to the City's use of the billboard moving forward, Woods advised that the City would be looking into getting different skins for the billboard to highlight different City events, etc.

A motion was made by Alderman Bethurem accepting the Kahrs Family Properties donation to the City of Osage Beach of the billboard sign structure located on City Hall Property at 1000 City Parkway, Osage Beach, Missouri. The motion was seconded by Alderman Schmitt, voted on, and unanimously passed.

Communications from Members of the Board of Aldermen.

Alderman Bethurem. Jeff Bethurem stated that he was impressed with the new transportation foreman's work particularly noteworthy was the appearance of sidewalks due to maintenance and upkeep efforts.

Staff Communications.

City Administrator – Jeana Woods reported that the three Budget Work Sessions had concluded. A finalized budget should be ready to be sent out to Board Members around November 28th with a Bill introducing the 2017 Budget to be placed on the December 1st agenda.

Assistant City Administrator. Mike Welty reported that beginning November 7th City facilities would be decorated with a patriotic theme to honor veterans. Welty also highlighted the upcoming Veteran's Parade scheduled for Saturday, November 12th which would begin at City Hall and end at Elks Lodge. To date there are 69 entries with more expected. The Mayor noted the parade was a great, family-oriented event.

City Planner – Cary Patterson encouraged people to get the word out and to attending the November 9th Parkway West Study Meeting to be held at City Hall at 6 p.m. The Mayor noted that the City was acting as a facilitator and that the consultant would be conducting the study.

Public Works Director. – Nick Edelman gave an update on various projects. Edelman noted that with weather permitting the section of Nichols Road from Osage Beach Parkway to the Armory would be opened by the end of November. The remainder of Nichols Road was not expected to open until mid-spring.

There being no further business to come before the Board, the meeting adjourned at 6:40 p.m.

I, Cynthia Lambert, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on November 3, 2016.

Cynthia Lambert, City Clerk

John Olivarri, Mayor

**CITY OF OSAGE BEACH
BILLS LIST
December 1, 2016**

Bills Paid Prior to Board Meeting (11/09/16)	242,460.07
Council Report Paid Prior (11/17/16)	219,963.68
Bills Paid Prior to Board Meeting (11/17/16)	117,034.51
Payrolls Paid Prior to Board Meeting (11/03/16)	114,209.92
Payrolls Paid Prior to Board Meeting (11/17/16)	114,850.48
SRF Transfer Prior to Board Meeting	236,864.83
TIF Transfer Dierbergs	37,805.62
TIF Transfer Prewitt's Pt	91,713.62
Bills Pending Board Approval	527,720.57
Total Expenses	<u>1,702,623.30</u>

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	General Fund	MIDWEST PUBLIC RISK	ADJUST PR DEDUCTIONS	4,266.72-
			ADJUST PR DEDUCTIONS	425.51-
			ADJUST PR DEDUCTIONS	98.55-
			Dental Insurance Premiums	481.46
			Dental Insurance Premiums	481.46
			Health Insurance Contribut	701.07
			Health Insurance Contribut	665.57
			Health Insurance Contribut	401.40
			Health Insurance Contribut	401.40
			Vision Insurance Contribut	107.60
			Vision Insurance Contribut	107.60
			Vision Insurance Contribut	31.96
			Vision Insurance Contribut	30.08
			Vision Insurance Contribut	56.55
			Vision Insurance Contribut	56.55
		FAMILY SUPPORT PAYMENT CENTER	Case #81106219	150.00
			Case #31550944	138.46
			Case #16CMAD00032	508.15
		MO DEPT OF REVENUE	State Withholding	3,571.42
		INTERNAL REVENUE SERVICE	Fed WH	11,275.58
			FICA	6,648.10
			Medicare	1,554.77
		LEGALSHIELD	Pre-Paid Legal Premiums	24.90
			Pre-Paid Legal Premiums	24.90
		ICMA	Loan Repayment	186.42
			Loan Repayment	170.36
			Retirement 457 &	211.30
			Retirement 457	925.00
			Loan Repayments	800.03
			Loan Repayments	602.29
			Loan Repayments	547.95
			Loan Repayments	393.64
			Loan Repayments	162.85
			Loan Repayments	109.74
			Loan Repayments	155.86
			Loan Repayments	526.14
			Loan Repayments	326.32
			Retirement Roth IRA %	155.88
			Retirement Roth IRA	340.00
		COLONIAL LIFE & ACCIDENT	ADJUST PR DEDUCTIONS	0.01-
			Colonial Supplemental Insu	30.86
			Colonial Supplemental Insu	30.86
		AFLAC	Aflac Insurance Premiums	45.21
			Aflac Insurance Premiums	45.21
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	1,391.70
			American Fidelity	1,347.97
			Amerian Fidelity	769.03
			Amerian Fidelity	769.03
			ADJUST PAYROLL DEDUCTIONS	168.97
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	ADJUST PAYROLL DEDUCTIONS	623.95
			ADJUST PAYROLL DEDUCTIONS	126.08
			Group Life Ins and Buy Up	122.28
			Group Life Ins and Buy Up	122.28
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	ADJUST PAYROLL DEDUCTIONS	0.77
			Flexible Spending Accts -	10.00
			Flexible Spending Accts -	10.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TEXAS LIFE INSURANCE CO	ADJUST PR DEDUCTIONS	68.67
			Texas Life After Tax	122.28
			Texas Life After Tax	122.28
		CIRCUIT CLERK OF DALLAS COUNTY	Case No. 12DA-CC00055	117.92
		HEIGHTS FINANCE CORPORATION	15CM-AC00617	88.98
		HSA BANK	HSA Contribution	50.00
			HSA Family/Dep. Contributi	1,492.83
		ONE TIME VENDOR	Cash Refund:151506174-01	200.00
			Bond Refund:160709016-01	24.50
			Bond Refund:151506344-01	71.00
			Bond Refund:151506350-01	250.00
			Bond Refund:151506164-01	75.00
			TOTAL:	36,539.63
Mayor & Board	General Fund	VISELLI, NANCY	10/11/16 P & Z MEETING	25.00
		MO MUNICIPAL LEAGUE	2016 MML CONF	1,346.00
			2016 MML CONF	1,649.00
		FOX, JERRY	10/11/16 P & Z MEETING	25.00
		CHISHOLM, DON	10/11/16 P & Z MEETING	25.00
		RAND, ROGER	10/11/16 P & Z MEETING	25.00
		CLOYD, JUDITH	10/11/16 P & Z MEETING	25.00
		KIRN, TONY	10/11/16 P & Z MEETING	25.00
		BLAIR, ALAN	10/11/16 P & Z MEETING	25.00
			TOTAL:	3,170.00
City Administrator	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	89.31
			Dental Insurance Premiums	89.31
			Health Insurance Contribut	1,017.66
			Health Insurance Contribut	1,017.66
			Health Insurance Contribut	434.38
			Health Insurance Contribut	434.38
			Vision Insurance Contribut	10.78
			Vision Insurance Contribut	10.78
		INTERNAL REVENUE SERVICE	FICA	460.54
			Medicare	107.71
		ICMA	Retirement 401	456.66
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	15.86
			Group Life Ins and Buy Up	15.86
			Short Term Disability Ins	27.06
			Short Term Disability Ins	27.06
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	150.00
			TOTAL:	4,402.51
City Clerk	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	89.31
			Dental Insurance Premiums	89.31
			Health Insurance Contribut	1,303.14
			Health Insurance Contribut	1,303.14
			Vision Insurance Contribut	11.31
			Vision Insurance Contribut	11.31
		INTERNAL REVENUE SERVICE	FICA	364.80
			Medicare	85.32
		MO MUNICIPAL LEAGUE	2016 MML CONF	773.00
		ICMA	Retirement 401	7,457.15
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	22.36
			Group Life Ins and Buy Up	22.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Short Term Disability Ins	27.06
			Short Term Disability Ins	27.06
		HSA BANK	HSA Family/Dep. Contributi	150.00
			TOTAL:	11,736.63
City Treasurer	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.77
			Dental Insurance Premiums	29.77
			Dental Insurance Premium	17.08
			Dental Insurance Premium	17.08
			Health Insurance Contribut	193.56
			Health Insurance Contribut	193.56
			Health Insurance Contribut	508.83
			Health Insurance Contribut	508.83
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	3.78
			Vision Insurance Contribut	3.78
		INTERNAL REVENUE SERVICE	FICA	493.54
			Medicare	115.42
		ICMA	Retirement 401	482.40
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	30.96
			Group Life Ins and Buy Up	30.96
			Short Term Disability Ins	36.08
			Short Term Disability Ins	36.08
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	75.00
			TOTAL:	2,854.76
Municipal Court	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.77
			Dental Insurance Premiums	29.77
			Health Insurance Contribut	508.83
			Health Insurance Contribut	508.83
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	5.39
		INTERNAL REVENUE SERVICE	FICA	75.43
			Medicare	17.64
		ICMA	Retirement 401	77.68
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	6.28
			Group Life Ins and Buy Up	6.28
			Short Term Disability Ins	9.02
			Short Term Disability Ins	9.02
		HSA BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	1,364.33
City Attorney	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.77
			Dental Insurance Premiums	29.77
			Health Insurance Contribut	508.83
			Health Insurance Contribut	508.83
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	5.39
		INTERNAL REVENUE SERVICE	FICA	315.45
			Medicare	73.77
		MO MUNICIPAL LEAGUE	2016 MML CONF	399.00
		ICMA	Retirement 401	308.46
		RUCKER, EDWARD	REIMB IMLA CONF EXP - E RU	247.00
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	14.97

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Group Life Ins and Buy Up	14.97
			Short Term Disability Ins	9.02
			Short Term Disability Ins	9.02
		HSA BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	2,554.64
Building Inspection	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	59.54
			Dental Insurance Premiums	59.54
			Health Insurance Contribut	1,017.66
			Health Insurance Contribut	1,017.66
			Vision Insurance Contribut	10.78
			Vision Insurance Contribut	10.78
		INTERNAL REVENUE SERVICE	FICA	297.56
			Medicare	69.59
		ICMA	Retirement 401	297.13
		AT&T MOBILITY-CELLS	BLDG DEPT CELL PHONE	41.56
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	14.87
			Group Life Ins and Buy Up	14.87
			Short Term Disability Ins	18.04
			Short Term Disability Ins	18.04
		HSA BANK	HSA Family/Dep. Contributi	150.00
			TOTAL:	3,097.62
Building Maintenance	General Fund	REPUBLIC SERVICES INC #435	CITY HALL OCT TRASH SERV	156.87
		INTERNAL REVENUE SERVICE	FICA	53.01
			Medicare	12.40
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	CITY HALL JANITORIAL SERV	1,380.75
		SHAWN HOLLENBERG DBA	SIDEWALK & CURB REPAIR	734.38
			TOTAL:	2,337.41
Parks	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.77
			Dental Insurance Premiums	29.77
			Dental Insurance Premium	34.16
			Dental Insurance Premium	34.16
			Health Insurance Contribut	387.12
			Health Insurance Contribut	387.12
			Health Insurance Contribut	508.83
			Health Insurance Contribut	508.83
			Vision Insurance Contribut	5.67
			Vision Insurance Contribut	5.67
		FECHTEL BEVERAGE & SALES INC	BEER	111.00
			BEER	231.00
		REPUBLIC SERVICES INC #435	PARK OCT TRASH SERV	73.43
		INTERNAL REVENUE SERVICE	FICA	296.57
			Medicare	69.37
		ICMA	Retirement 401	235.86
		AT&T MOBILITY-CELLS	PARK CELL PHONE	67.82
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	12.40
			Group Life Ins and Buy Up	12.40
			Short Term Disability Ins	27.06
			Short Term Disability Ins	27.06
		WEST, GREG	COED LEAGUE UMPIRE 10/26/1	60.00
			11/02/16 LEAGUE UMPIRE	60.00
		SCOTT, JOSEPH A	COED LEAGUE UMPIRE 10/26/1	40.00
			11/02/16 LEAGUE UMPIRE	40.00
		HSA BANK	HSA Contribution	75.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HSA Family/Dep. Contributi	75.00
			TOTAL:	3,445.07
Human Resources	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.77
			Dental Insurance Premiums	29.77
			Health Insurance Contribut	434.38
			Health Insurance Contribut	434.38
			Vision Insurance Contribut	3.77
			Vision Insurance Contribut	3.77
		HALFSAUCED BARBEQUE LLC	CATERING SAFETY LUNCH	768.60
		INTERNAL REVENUE SERVICE	FICA	132.42
			Medicare	30.97
		ICMA	Retirement 401	133.89
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	7.49
			Group Life Ins and Buy Up	7.49
			Short Term Disability Ins	9.02
			Short Term Disability Ins	9.02
		SCHMIDT, ELLIOT	TUITION REIMB - E SCHMIDT	870.00
		HSA BANK	HSA Family/Dep. Contributi	75.00
		THE PANCAKE HOUSE	CATERING HEALTH FAIR	598.00
			TOTAL:	3,577.74
Overhead	General Fund	XEROX CORPORATION	OCT SERVICE	366.04
		PURCHASE POWER	CITY HALL POSTAGE	225.81
			TOTAL:	591.85
Police	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	535.86
			Dental Insurance Premiums	535.86
			Dental Insurance Premium	136.64
			Dental Insurance Premium	119.56
			Health Insurance Contribu	316.16
			Health Insurance Contribu	316.16
			Health Insurance Contribut	1,354.92
			Health Insurance Contribut	1,161.36
			Health Insurance Contribut	5,088.30
			Health Insurance Contribut	5,088.30
			Health Insurance Contribut	3,040.66
			Health Insurance Contribut	3,040.66
			Vision Insurance Contribut	59.29
			Vision Insurance Contribut	59.29
			Vision Insurance Contribut	13.23
			Vision Insurance Contribut	11.34
			Vision Insurance Contribut	30.16
			Vision Insurance Contribut	30.16
		INTERNAL REVENUE SERVICE	FICA	2,917.12
			Medicare	682.22
		PURCHASE POWER	POLICE DEPT POSTAGE	72.25
		ICMA	Retirement 401	2,812.98
		AT&T MOBILITY-CELLS	POLICE DEPT CELL PHONES	25.23
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	157.44
			Group Life Ins and Buy Up	150.44
			Short Term Disability Ins	225.50
			Short Term Disability Ins	216.48
		BANKCARD SERV 0833	2X2 SANDED PLYWOOD	7.08
			KWIK KAR DETAIL	12.00
			CONFORT STE - LUTTRELL	110.76

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			CONFORT STE - PAGE	110.76
			KWIK KAR WASH CLUB	24.00
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	31.26
			Flexible Spending Accts -	31.26
		HSA BANK	HSA Contribution	262.50
			HSA Family/Dep. Contributi	1,275.00
			TOTAL:	30,062.19
911 Center	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	148.85
			Dental Insurance Premiums	148.85
			Dental Insurance Premium	51.24
			Dental Insurance Premium	51.24
			Health Insurance Contribut	580.68
			Health Insurance Contribut	580.68
			Health Insurance Contribut	508.83
			Health Insurance Contribut	508.83
			Health Insurance Contribut	868.76
			Health Insurance Contribut	868.76
			Vision Insurance Contribut	10.78
			Vision Insurance Contribut	10.78
			Vision Insurance Contribut	5.67
			Vision Insurance Contribut	5.67
			Vision Insurance Contribut	7.54
			Vision Insurance Contribut	7.54
		INFORMATION TECHNOLOGIES INC	SOFTWARE SUB/SUPPORT 12/01	34,581.00
		INTERNAL REVENUE SERVICE	FICA	708.89
			Medicare	165.77
		ICMA	Retirement 401	700.59
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42
			American Fidelity	10.42
			Amerian Fidelity	10.42
			Amerian Fidelity	10.42
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	41.62
			Group Life Ins and Buy Up	41.62
			Short Term Disability Ins	72.16
			Short Term Disability Ins	72.16
		BANKCARD SERV 0833	CJIS CONF - ASANTE	125.00
		HSA BANK	HSA Contribution	112.50
			HSA Family/Dep. Contributi	225.00
			TOTAL:	41,252.69
Planning	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.77
			Dental Insurance Premiums	29.77
			Health Insurance Contribut	434.38
			Health Insurance Contribut	434.38
			Vision Insurance Contribut	3.77
			Vision Insurance Contribut	3.77
		INTERNAL REVENUE SERVICE	FICA	182.54
			Medicare	42.68
		PURCHASE POWER	PLANNING DEPT POSTAGE	40.18
		ICMA	Retirement 401	180.54
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	8.48
			Group Life Ins and Buy Up	8.48
			Short Term Disability Ins	9.02
			Short Term Disability Ins	9.02
		HSA BANK	HSA Family/Dep. Contributi	75.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	1,491.78
Information Technology	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	29.77
			Dental Insurance Premiums	29.77
			Dental Insurance Premium	17.08
			Dental Insurance Premium	17.08
			Health Insurance Contribut	387.12
			Health Insurance Contribut	387.12
			Vision Insurance Contribut	3.78
			Vision Insurance Contribut	3.78
		INTERNAL REVENUE SERVICE	FICA	350.23
			Medicare	81.91
		ICMA	Retirement 401	311.13
		AT&T INTERNET/IP SERVICES	SERV 10/19-11/18/16	868.40
		AT&T MOBILITY-CELLS	PD LAP 09/13-10/12/16	978.00
			IT DEPT CELL PHONE	108.68
		VERIZON WIRELESS	SERV 10/22-11/21/16	80.02
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	15.63
			Group Life Ins and Buy Up	15.63
			Short Term Disability Ins	18.04
			Short Term Disability Ins	18.04
		HSA BANK	HSA Contribution	75.00
			TOTAL:	3,796.21
NON-DEPARTMENTAL	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	80.20
			Dental Insurance Premiums	80.20
			Health Insurance Premium	85.11
			Health Insurance Premium	85.11
			Health Insurance Contribut	35.03
			Health Insurance Contribut	35.03
			Health Insurance Contribut	80.28
			Health Insurance Contribut	80.28
			Health Insurance Premiums	217.30
			Health Insurance Premiums	217.30
			Vision Insurance Contribut	12.56
			Vision Insurance Contribut	12.56
			Vision Insurance Contribut	5.02
			Vision Insurance Contribut	5.02
			Vision Insurance Contribut	15.08
			Vision Insurance Contribut	15.08
		MO DEPT OF REVENUE	State Withholding	280.71
		INTERNAL REVENUE SERVICE	Fed WH	866.07
			FICA	748.51
			Medicare	175.06
		ICMA	Retirment 457 &	321.53
			Retirement 457	189.81
			Loan Repayments	27.86
			Loan Repayments	33.64
			Retirement Roth IRA	54.15
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	102.01
			American Fidelity	102.01
			Amerian Fidelity	87.07
			Amerian Fidelity	87.07
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	18.19
			Texas Life After Tax	18.19
		HSA BANK	HSA Contribution	28.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HSA Family/Dep. Contributi	288.16
			TOTAL:	4,489.70
Transportation	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	188.44
			Dental Insurance Premiums	188.44
			Dental Insurance Premium	45.61
			Dental Insurance Premium	45.61
			Health Insurance Premium	231.06
			Health Insurance Premium	231.06
			Health Insurance Contribut	516.81
			Health Insurance Contribut	516.80
			Health Insurance Contribut	508.83
			Health Insurance Contribut	508.82
			Health Insurance Contribut	1,303.14
			Health Insurance Contribut	1,303.14
			Health Insurance Premiums	509.38
			Health Insurance Premiums	509.38
			Vision Insurance Contribut	12.62
			Vision Insurance Contribut	12.62
			Vision Insurance Contribut	5.05
			Vision Insurance Contribut	5.04
			Vision Insurance Contribut	15.08
			Vision Insurance Contribut	15.08
		REPUBLIC SERVICES INC #435	TRASH SERVICES STREET DEPT	46.51
		INTERNAL REVENUE SERVICE	FICA	748.51
			Medicare	175.06
		PURCHASE POWER	TRANS DEPT POSTAGE	13.57
		ICMA	Retirement 401	731.94
		AT&T MOBILITY-CELLS	TRANS DEPT CELL PHONES	82.28
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	TRANS JANITORIAL SERV	270.30
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.55
			American Fidelity	3.55
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	58.06
			Group Life Ins and Buy Up	58.06
			Short Term Disability Ins	81.19
			Short Term Disability Ins	81.19
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	24.28
			Flexible Spending Accts -	24.28
		PHILLIPS, MITCHELL	SAFETY BOOT REIMB	161.07
		WEX BANK	GPS UNITS	2,121.75
		HSA BANK	HSA Contribution	50.25
			HSA Family/Dep. Contributi	249.75
			TOTAL:	11,657.16
NON-DEPARTMENTAL	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	73.73
			Dental Insurance Premiums	73.73
			Health Insurance Contribut	104.74
			Health Insurance Contribut	104.74
			Health Insurance Contribut	66.90
			Health Insurance Contribut	66.90
			Vision Insurance Contribut	17.88
			Vision Insurance Contribut	17.88
			Vision Insurance Contribut	1.24
			Vision Insurance Contribut	1.24
			Vision Insurance Contribut	9.42
			Vision Insurance Contribut	9.42

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MO DEPT OF REVENUE	State Withholding	248.44
		INTERNAL REVENUE SERVICE	Fed WH	765.72
			FICA	625.17
			Medicare	146.20
		ICMA	Retirement 457	123.16
			Loan Repayments	14.07
			Loan Repayments	16.08
			Loan Repayments	51.88
			Loan Repayments	33.63
			Retirement Roth IRA	52.80
		CAMDEN COUNTY RECORDER OF DEEDS	WATER LIENS	14.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	115.95
			American Fidelity	115.95
			Amerian Fidelity	57.25
			Amerian Fidelity	57.25
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	5.03
			Texas Life After Tax	5.03
		HSA BANK	HSA Contribution	8.25
			HSA Family/Dep. Contributi	50.16
		ONE TIME VENDOR ROOTS HAIR SALON LLC	03-3780-01	11,202.51
			TOTAL:	14,256.35
Water	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	173.26
			Dental Insurance Premiums	173.25
			Dental Insurance Premium	11.28
			Dental Insurance Premium	11.28
			Health Insurance Contribut	127.75
			Health Insurance Contribut	127.74
			Health Insurance Contribut	1,521.41
			Health Insurance Contribut	1,521.40
			Health Insurance Contribut	1,085.95
			Health Insurance Contribut	1,085.95
			Vision Insurance Contribut	17.89
			Vision Insurance Contribut	17.89
			Vision Insurance Contribut	1.25
			Vision Insurance Contribut	1.24
			Vision Insurance Contribut	9.43
			Vision Insurance Contribut	9.42
		REPUBLIC SERVICES INC #435	TRASH SERVICES WATER DEPT	46.51
		INTERNAL REVENUE SERVICE	FICA	625.18
			Medicare	146.21
		POSTMASTER	UTILITY BILL POSTAGE	390.00
		PURCHASE POWER	WATER DEPT POSTAGE	54.17
		ICMA	Retirement 401	600.21
		AT&T MOBILITY-CELLS	WATER DEPT CELL PHONES	170.21
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	WATER JANITORIAL SERV	270.30
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.44
			American Fidelity	3.44
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	39.24
			Group Life Ins and Buy Up	39.24
			Short Term Disability Ins	58.46
			Short Term Disability Ins	58.46
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	3.44
			Flexible Spending Accts -	3.44
		WEX BANK	GPS UNITS	1,178.75
		AMEREN MISSOURI	WELL #2 LK RD 54-59	661.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MANKEY, KYLE	MILEAGE REIMB 10/19-10/25/	54.00
		HSA BANK	HSA Contribution	12.38
			HSA Family/Dep. Contributi	399.00
			TOTAL:	10,713.47
NON-DEPARTMENTAL	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	74.13
			Dental Insurance Premiums	74.13
			Health Insurance Contribut	105.44
			Health Insurance Contribut	105.44
			Health Insurance Contribut	40.14
			Health Insurance Contribut	40.14
			Vision Insurance Contribut	17.98
			Vision Insurance Contribut	17.98
			Vision Insurance Contribut	5.02
			Vision Insurance Contribut	5.02
			Vision Insurance Contribut	5.66
			Vision Insurance Contribut	5.66
		MO DEPT OF REVENUE	State Withholding	409.85
		INTERNAL REVENUE SERVICE	Fed WH	1,322.11
			FICA	806.73
			Medicare	188.68
		ICMA	Retirment 457 &	93.78
			Retirement 457	125.22
			Loan Repayments	21.11
			Loan Repayments	49.94
			Loan Repayments	34.65
			Retirement Roth IRA	53.05
		CAMDEN COUNTY RECORDER OF DEEDS	SEWER LIENS	14.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	148.41
			American Fidelity	148.41
			Amerian Fidelity	72.93
			Amerian Fidelity	72.93
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	10.16
			Texas Life After Tax	10.16
		HSA BANK	HSA Contribution	8.25
			HSA Family/Dep. Contributi	126.18
			TOTAL:	4,213.29
Sewer	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	174.16
			Dental Insurance Premiums	174.17
			Dental Insurance Premium	45.59
			Dental Insurance Premium	45.59
			Health Insurance Contribut	516.80
			Health Insurance Contribut	516.82
			Health Insurance Contribut	1,531.57
			Health Insurance Contribut	1,531.59
			Health Insurance Contribut	651.57
			Health Insurance Contribut	651.57
			Vision Insurance Contribut	18.00
			Vision Insurance Contribut	18.00
			Vision Insurance Contribut	5.04
			Vision Insurance Contribut	5.06
			Vision Insurance Contribut	5.65
			Vision Insurance Contribut	5.66
		REPUBLIC SERVICES INC #435	TRASH SERVICES SEWER DEPT	46.51
		INTERNAL REVENUE SERVICE	FICA	806.72

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Medicare	188.67
		POSTMASTER	UTILITY BILL POSTAGE	390.00
		PURCHASE POWER	SEWER DEPT POSTAGE	62.31
		ICMA	Retirement 401	775.55
		AT&T MOBILITY-CELLS	SEWER DEPT CELL PHONES	246.15
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	SEWER JANITORIAL SERV	270.32
		STARK, CHAD	MILEAGE REIMB 10/16-10/26/	73.44
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	13.85
			American Fidelity	13.85
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	55.64
			Group Life Ins and Buy Up	55.64
			Short Term Disability Ins	76.83
			Short Term Disability Ins	76.83
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	3.54
			Flexible Spending Accts -	3.54
		WEX BANK	GPS UNITS	1,414.50
		AMEREN MISSOURI	GRINDER PUMPS & LIFT STATI	2,328.15
			GRINDER PUMPS & LIFT STATI	6,177.89
			1075 RUNABOUT RD LIFT STAT	13.35
			GRINDER PUMPS & LIFT STATI	2,881.61
			GRINDER PUMPS & LIFT STATI	6,188.13
		HSA BANK	HSA Contribution	49.87
			HSA Family/Dep. Contributi	326.25
			TOTAL:	28,435.98
NON-DEPARTMENTAL	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	50.68
			Dental Insurance Premiums	50.68
			Health Insurance Contribut	70.06
			Health Insurance Contribut	70.06
			Health Insurance Contribut	26.76
			Health Insurance Contribut	26.76
			Vision Insurance Contribut	5.38
			Vision Insurance Contribut	5.38
			Vision Insurance Contribut	11.31
			Vision Insurance Contribut	11.31
		MO DEPT OF REVENUE	State Withholding	311.00
		INTERNAL REVENUE SERVICE	Fed WH	964.65
			FICA	703.80
			Medicare	164.60
		ICMA	Loan Repayments	60.41
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	46.06
			American Fidelity	46.06
			Amerian Fidelity	100.13
			Amerian Fidelity	100.13
		LACLEDE COUNTY CIRCUIT CLERK	Case No. #11LA-AC00632	91.68
		HSA BANK	HSA Family/Dep. Contributi	65.00
			TOTAL:	2,981.90
Ambulance	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	119.08
			Dental Insurance Premiums	119.08
			Dental Insurance Premium	17.08
			Dental Insurance Premium	17.08
			Health Insurance Contribut	193.56
			Health Insurance Contribut	193.56
			Health Insurance Contribut	1,017.66
			Health Insurance Contribut	1,017.66

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Health Insurance Contribut	434.38
			Health Insurance Contribut	434.38
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	5.39
			Vision Insurance Contribut	11.31
			Vision Insurance Contribut	11.31
		INTERNAL REVENUE SERVICE	FICA	703.80
			Medicare	164.60
		PURCHASE POWER	AMBULANCE DEPT POSTAGE	8.05
		ICMA	Retirement 401	1,025.50
		AT&T MOBILITY-CELLS	AMB DEPT CELL PHONES	81.51
		AMERICAN FIDELITY ASSURANCE COMPANY	Amerian Fidelity	10.42
			Amerian Fidelity	10.42
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	27.00
			Group Life Ins and Buy Up	27.00
			Short Term Disability Ins	36.08
			Short Term Disability Ins	36.08
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	225.00
			TOTAL:	5,989.88
NON-DEPARTMENTAL	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	20.27
			Dental Insurance Premiums	20.27
			Health Insurance Contribut	35.03
			Health Insurance Contribut	35.03
			Health Insurance Contribut	16.06
			Health Insurance Contribut	16.06
			Vision Insurance Contribut	13.99
			Vision Insurance Contribut	13.99
			Vision Insurance Contribut	1.88
			Vision Insurance Contribut	1.88
		MO DEPT OF REVENUE	State Withholding	74.80
		INTERNAL REVENUE SERVICE	Fed WH	209.15
			FICA	239.38
			Medicare	55.98
		ICMA	Retirement 457	74.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	11.58
			American Fidelity	11.58
			Amerian Fidelity	14.94
			Amerian Fidelity	14.94
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	7.88
			Texas Life After Tax	7.88
			TOTAL:	896.57
Lee C. Fine Airport	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	47.63
			Dental Insurance Premiums	47.63
			Dental Insurance Premium	17.08
			Dental Insurance Premium	17.08
			Health Insurance Contribut	193.56
			Health Insurance Contribut	193.56
			Health Insurance Contribut	508.83
			Health Insurance Contribut	508.83
			Health Insurance Contribut	260.63
			Health Insurance Contribut	260.63
			Vision Insurance Contribut	14.01
			Vision Insurance Contribut	14.01

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Vision Insurance Contribut	1.89
			Vision Insurance Contribut	1.89
		REPUBLIC SERVICES INC #435	LCF AIRPORT OCT TRASH SERV	64.89
		AMEREN MISSOURI	LO STATE PARK LOCALZR	32.81
			LCF FIREHOUSE	28.22
		INTERNAL REVENUE SERVICE	FICA	239.38
			Medicare	55.98
		PURCHASE POWER	LCF AIRPORT POSTAGE	15.78
		ICMA	Retirement 401	237.77
		DISH NETWORK	SERVICE 10/29-11/28/16	74.03
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42
			American Fidelity	10.42
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	13.50
			Group Life Ins and Buy Up	13.50
			Short Term Disability Ins	23.45
			Short Term Disability Ins	23.45
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	120.00
			TOTAL:	3,088.36
NON-DEPARTMENTAL	Grand Glaize Airpo	MIDWEST PUBLIC RISK	Dental Insurance Premiums	17.74
			Dental Insurance Premiums	17.74
			Health Insurance Contribut	37.46
			Health Insurance Contribut	37.46
			Vision Insurance Contribut	2.15
			Vision Insurance Contribut	2.15
			Vision Insurance Contribut	1.88
			Vision Insurance Contribut	1.88
			Vision Insurance Contribut	3.77
			Vision Insurance Contribut	3.77
		MO DEPT OF REVENUE	State Withholding	69.20
		INTERNAL REVENUE SERVICE	Fed WH	226.23
			FICA	175.30
			Medicare	40.99
		ICMA	Retirement 457	20.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	14.33
			American Fidelity	14.33
			Amerian Fidelity	9.96
			Amerian Fidelity	9.96
			TOTAL:	706.30
Grand Glaize Airport	Grand Glaize Airpo	CITY OF OSAGE BEACH	OCT UTILITY BILL	39.72
		MIDWEST PUBLIC RISK	Dental Insurance Premiums	41.68
			Dental Insurance Premiums	41.68
			Dental Insurance Premium	17.08
			Dental Insurance Premium	17.08
			Health Insurance Contribut	193.56
			Health Insurance Contribut	193.56
			Health Insurance Contribut	608.13
			Health Insurance Contribut	608.13
			Vision Insurance Contribut	2.16
			Vision Insurance Contribut	2.16
			Vision Insurance Contribut	1.89
			Vision Insurance Contribut	1.89
			Vision Insurance Contribut	3.77
			Vision Insurance Contribut	3.77

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		REPUBLIC SERVICES INC #435	GG AIRPORT OCT TRASH SERV	80.08
		AMEREN MISSOURI	GG AIRPORT HANGAR	43.93
			AIRPORT RD HWY 54 TBLC EXT	201.57
			GG AIRPORT SHOP	21.03
			957 AIRPORT RD	10.48
			TBLC EXT D GG AIRPORT	15.42
			GG AIRPORT HANGAR	18.11
			GG AIRPORT SLEEPY	10.65
		INTERNAL REVENUE SERVICE	FICA	175.30
			Medicare	40.99
		PURCHASE POWER	GG AIRPORT POSTAGE	7.88
		ICMA	Retirement 401	174.03
		LINCOLN NATIONAL LIFE INSURANCE COMPAN	Group Life Ins and Buy Up	6.28
			Group Life Ins and Buy Up	6.28
			Short Term Disability Ins	12.63
			Short Term Disability Ins	12.63
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	105.00
			TOTAL:	2,756.05

----- FUND TOTALS -----

10	General Fund	152,275.06
20	Transportation	16,146.86
30	Water Fund	24,969.82
35	Sewer Fund	32,649.27
40	Ambulance Fund	8,971.78
45	Lee C. Fine Airport Fund	3,984.93
47	Grand Glaize Airport Fund	3,462.35
GRAND TOTAL:		242,460.07

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
Mayor & Board	General Fund	SUN BADGE CO	MAYOR & ALDERMEN BADGES	595.50			
			TOTAL:	595.50			
City Clerk	General Fund	MO DEPT OF REVENUE STAPLES BUSINESS ADVANTAGE GENERAL CODE LLC	OCT SALES TAX REPORT	35.00			
			3-RING BINDERS RETURNED	29.80-			
			RETURN 3-RING BINDERS	59.60-			
			SB 491 OFFENSES CHAPTER UP	1,339.00			
TOTAL:	1,284.60						
City Treasurer	General Fund	STAPLES BUSINESS ADVANTAGE	MINI BINDER CLPS, TONER	39.74			
			TOTAL:	39.74			
Building Inspection	General Fund	FINISHING TOUCH HEDRICK MOTIV WERKS LLC STAPLES BUSINESS ADVANTAGE WEX BANK	CITY LOGOS - BUILDING DEPT	240.00			
			HVAC BOX, OIL CHG BD1	734.49			
			SHEET PROT, FILE LABELS	23.44			
			BLDG DEPT FUEL	91.42			
			TOTAL:	1,089.35			
Building Maintenance	General Fund	EZARD'S CONSOLIDATED ELECTRICAL DISTR, INC PRAIRIEFIRE COFFEE & ROASTERS SURECUT LAWN CARE LLC	FASTENERS, SCHRTCH CVR, BL	13.02			
			HARDWARE	19.50			
			FLUOR LAMPS	140.70			
			T8 3 LAMP BLSTS	102.85			
			FLUOR LAMPS	79.50			
			WATER COOLER RENTAL	38.51			
			SEPT GROUNDS MAINT	2,926.43			
			TOTAL:	3,320.51			
			Parks	General Fund	EZARD'S O'REILLY AUTOMOTIVE STORES INC HD SUPPLY WATERWORKS LTD CHASE CO INC WEX BANK MPR SUPPLY CO INDUSTRIAL PROCESS SYSTEMS LAND PRIDE	GARDEN SUPPLIES	75.96
						CONNECTOR, TARP	11.98
REFILL KIT	4.48						
ADPT, REDUCER, HOSE BIBB	58.03						
PVC, BUSH, CPLG	52.67						
SKID STEER 18" AUGER	268.40						
PARK DEPT FUEL	531.15						
IRRIGATION QUICK COUPLERS	203.60						
IRR. PUMP DIAGNOSIS	740.00						
TILLER	2,077.00						
TOTAL:	4,023.27						
Overhead	General Fund	WEX BANK				CITY HALL GPS	350.00
						TOTAL:	350.00
Police	General Fund	MO POLICE CHIEFS ASSC LEON UNIFORM CO INC O'REILLY AUTOMOTIVE STORES INC CREATIVE PRODUCT SOURCING, INC-DARE HEDRICK MOTIV WERKS LLC STAPLES BUSINESS ADVANTAGE WEX BANK	DARE OFFICER TRAINING- LUT	1,140.00			
			UNIFORMS	166.00			
			UNIFORMS	89.00			
			CAPS	76.00			
			HEADLIGHT PD-33	12.63			
			ENG ELEMENTARY KEEPIN IT R	147.50			
			OIL CHG PD-24	65.00			
			REPLACE BATTERY PD-16	171.95			
			OIL CHG, MOUNT TIRE PD-19	75.00			
			OIL CHG PD-27	65.00			
			TIRE REPAIR PD-32	20.00			
			POSTITS, CPY PPR, PENS, OR	104.39			
			TAPE	10.30			
			POLICE DEPT FUEL	3,356.38			

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			POLICE DEPT CAR WASHES	174.07
			TOTAL:	5,673.22
911 Center	General Fund	WIRELESS USA INC	NOV SERVICE	225.00
		MSHP CJ TECH FUND	3RD QTR MULES	225.00
		NATL ACADEMIES OF EMERGENCY DISPATCH D	RECERTIFICATION BILLIE LOO	50.00
		CENTRAL COMMUNICATIONS	EQUIPMENT REPAIR	40.00
		MEDICAL PRIORITY CONSULTANTS INC DBA	MPDS BACKUP CARDSET LIC ES	147.00
		WEST SAFETY SOLUTIONS CORP	V-VAAS SYS NOV MONTHLY FEE	3,525.00
			TOTAL:	4,212.00
Planning	General Fund	WEX BANK	PLANNING DEPT FUEL	35.08
			TOTAL:	35.08
Information Technology	General Fund	TYLER TECHNOLOGIES INC	CLL CNTR, RCPT PRNTR, CSH	2,002.51
		PRECISION AUTO & TIRE SERVICE LLC	HUB ASSEMBLY OB1	434.75
		STAPLES BUSINESS ADVANTAGE	BATTERY BACK UP	949.40
		WEX BANK	IT DEPT	52.12
			TOTAL:	3,438.78
Transportation	Transportation	CAPITAL MATERIALS LLC	6" CLEAN	462.31
			6" CLEAN	244.09
		MARK'S MOBILE GLASS, INC	WINDSHIELD #62	180.00
		MEEKS BUILDING CENTER	2X12 10' HEM FIR SEL STRUC	34.70
			2 - 2X6 8' SPF PREMIUM	8.08
			20-02X12 8' HEM FIR SEL ST	27.76
		XEROX CORPORATION	BASE & EXCESS PRINT CHRGS	51.39
		RP LUMBER INC	BLACKTOP PATCH	21.98
		FASTENAL CO	SAFETY GLASSES	6.41
		ARAMARK UNIFORM & CAREER APPAREL GROUP	TRANS DEPT UNIFORMS	36.92
			TRANS DEPT FLOOR MATS	4.78
		GB MAINTENANCE SUPPLY	PAPER TOWELS	17.19
			CUPS	15.44
			PINK PEARL	15.73
		ECONO SIGNS & BARRICADE LLC	GOLF CART CROSSING SIGN	168.00
		KNAPHEIDE TRUCK INC	ANTI-SAIL BRACKET, MUD FLA	57.17
		LAKE CLEANERS	UNIFORM CLEANING	36.00
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE, HOT CHOCOLATE	34.91
		BARNES MARINE INC	16" CHAIN, BAR OIL, FILES	54.30
			SHARPER CHAINS	15.00
		CROWN POWER & EQUIPMENT	SKIDSTEER REPAIR	307.29
		PRECISION AUTO & TIRE SERVICE LLC	OIL CHG #69	43.95
			OIL CHG #61	43.95
		ULINE	30 GAL LEAF BAGS	539.69
		CHASE CO INC	ROLLER/COMPACTOR RENTAL	179.30
		STAPLES BUSINESS ADVANTAGE	CPY PPR, PENS, SORTER, NOT	33.74
		WEX BANK	ENG -TRANS FUEL	18.95
			TRANS DEPT FUEL	1,572.58
			TRANS GPS	316.75
		HESSLING CONSTRUCTION INC	SIDEWALK IMPROVEMENTS	151,939.26
		J & A TRAFFIC PRODUCTS LLC	SURFACE MNT KLEEN BREAK AS	160.00
			TOTAL:	156,647.62
Water	Water Fund	CAPITAL MATERIALS LLC	1" BASE	154.91
		EZARD'S	FASTENERS	1.13
			RECEPTACLES, HAND TOOL/ACC	6.97

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			RULE TAPE	11.99
		MEEKS BUILDING CENTER	PROCELAIN LANMHOLDER	1.99
		XEROX CORPORATION	BASE & EXCESS PRINT CHRGS	51.38
		FASTENAL CO	GOJO SCRUB WIPES	81.12
		ARAMARK UNIFORM & CAREER APPAREL GROUP	WATER DEPT UNIFORMS	22.35
			WATER DEPT FLOOR MATS	4.78
		GB MAINTENANCE SUPPLY	PAPER TOWELS	17.18
			CUPS	15.43
			PINK PEARL	15.73
		MO ONE CALL SYSTEM INC	LOCATES	99.45
		O'REILLY AUTOMOTIVE STORES INC	FUSE	3.69
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE, HOT CHOCOLATE	34.92
		HD SUPPLY WATERWORKS LTD	REDUCER, GASKETS, T-HEAD B	296.05
			MJ TEE C/L, PVC, BELL HARN	673.40
			TUBING	298.00
			4 MJ BEND, GASKET, TRANS A	54.93
			PVC PIPE	479.20
			VALVE BOX RISERS, ADAPTER	72.51
			MARKING PAINT	97.92
		STAPLES BUSINESS ADVANTAGE	CPY PPR, PENS, SORTER, NOT	33.75
		WEX BANK	ENG -WATER FUEL	18.95
			WATER DEPT FUEL	719.01
			WATER GPS	141.75
		WEST COAST TELCOM PRODUCTS DBA	DETECTABLE DUCT RODDER	666.55
			TOTAL:	4,075.04
Sewer	Sewer Fund	XEROX CORPORATION	BASE & EXCESS PRINT CHRGS	51.39
		FASTENAL CO	CABLE TIES	25.01
			EXTERNAL RETAINING RINGS	14.97
			DIGITAL CALIPER, CRIMP RIN	48.57
			SPROCKET, 16" BAR & CHAIN	805.98
			GOJO SCRUB WIPES	81.12
			SAW BLADE	33.37
			HEX CAP SCREWS	14.38
			HX WSHERS, JOBBBER, RAPID T	27.18
			JOBBER, RECIP BLADES	48.30
			NUTS	0.07
		ARAMARK UNIFORM & CAREER APPAREL GROUP	SEWER DEPT UNIFORMS	41.38
			SEWER DEPT FLOOR MATS	4.79
		GB MAINTENANCE SUPPLY	PAPER TOWELS	17.19
			CUPS	15.44
			PINK PEARL	15.74
		MO ONE CALL SYSTEM INC	LOCATES	99.45
		O'REILLY AUTOMOTIVE STORES INC	HI-PWR BELTS	22.68
		CONSOLIDATED ELECTRICAL DISTR, INC	WASHERS	3.32
			COND, PVC	36.29
			PVC	23.18
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE, HOT CHOCOLATE	34.92
		BUTLER SUPPLY CO	GENLTHN3362R 60A 3P 600V 3	237.55
		HD SUPPLY WATERWORKS LTD	PVC, REG ACC SET, BEND, RE	919.26
			6X4 MJ TEE (I) CP DI C153	74.33
			COP WIRE, DET TAPE, SPLICE	183.50
			6 MJ REGULAR ACC SETS	97.28
			4X12-1/2 CLAMP	102.33
			6MJ TRANSITION ACC SETS	71.64
			6 PVC STARGRIP RESTRS	50.14

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			6 MJ 22-1/2 BEND	46.51
			4 MJ REG ACC SETS, BENDS	109.86
			MARKING PAINT	97.92
			PVC, TEE, INCREASER	945.41
		MAGRUDER LIMESTONE CO INC	1" DIRTY BASE	1,527.66
			1" DIRTY & 2" BASE	857.92
		CHASE CO INC	CORE BIT	101.20
		STAPLES BUSINESS ADVANTAGE	CPY PPR, PENS, SORTER, NOT	33.74
		WEX BANK	ENG -SEWER FUEL	18.95
			SEWER DEPT FUEL	825.47
			SEWER GPS	216.50
		KIMBALL MIDWEST	TORQ CB, SUPER PRIME REFIL	289.00
			TORQ CB, S-MAXX WHEEL, COO	140.34
		WEST COAST TELCOM PRODUCTS DBA	DETECTABLE DUCT RODDER	666.56
			TOTAL:	9,077.79
Ambulance	Ambulance Fund	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	1,044.82
		STAPLES BUSINESS ADVANTAGE	TONER	288.68
		WEX BANK	AMB FUEL	400.97
			TOTAL:	1,734.47
Lee C. Fine Airport	Lee C. Fine Airpor	NAEGLER OIL CO	JET A FUEL	15,640.85
			HEARTLAND & SATELLITE EQUI	46.00
		CRAWFORD, MURPHY & TILLY INC	SERV 08/27-09/30/16 LCF AP	5,794.00
		WEX BANK	LCF FUEL	84.56
			LCF GPS	50.00
		DBT TRANSPORTATION SERVICES LLC	QTRLY NAVAID	2,523.75
			TOTAL:	24,139.16
Grand Glaize Airport	Grand Glaize Airpo	EZARD'S	FASTENERS	6.12
			FASTENERS, STENCIL, BLUE P	13.54
			FASTENERS, SCR PIN, CLEVIS	32.15
			LUG WRNCH, PLIER, SOCKETS	50.46
			CARB & CHOKE CLEANER	4.59
			STENCIL	3.99
		NAEGLER OIL CO	HEARTLAND & SATELLITE EQU	46.00
		WEX BANK	GG FUEL	45.70
			GG GPS	25.00
			TOTAL:	227.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====
10  General Fund                24,062.05
20  Transportation              156,647.62
30  Water Fund                  4,075.04
35  Sewer Fund                  9,077.79
40  Ambulance Fund             1,734.47
45  Lee C. Fine Airport Fund    24,139.16
47  Grand Glaize Airport Fund   227.55
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                                GRAND TOTAL:    219,963.68
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TOTAL PAGES: 5

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
NON-DEPARTMENTAL	General Fund	MO DEPT OF REVENUE FAMILY SUPPORT PAYMENT CENTER	OCT CVC COLLECTIONS	827.50		
			Case #81106219	150.00		
			Case #31550944	138.46		
		MO DEPT OF REVENUE	Case #16CMAD00032	508.15		
			OCT BOOKS & MISC SALES TAX	5.44		
			State Withholding	3,603.27		
		MO TREASURER BUDGET DIRECTOR INTERNAL REVENUE SERVICE	OCT PEACE OFFCR S&T	226.00		
			Fed WH	11,372.16		
		ICMA	FICA	6,835.58		
			Medicare	1,598.63		
			Loan Repayment	186.42		
			Loan Repayment	170.36		
			Retirement 457 &	965.29		
			Retirement 457	925.00		
			Loan Repayments	800.03		
			Loan Repayments	602.29		
			Loan Repayments	497.30		
			Loan Repayments	393.64		
			Loan Repayments	167.51		
			Loan Repayments	109.74		
			Loan Repayments	155.86		
			Loan Repayments	526.14		
			Loan Repayments	326.32		
			Retirment Roth IRA &	155.88		
			Retirement Roth IRA	340.00		
			CITIZENS AGAINST DOMESTIC VIOLENCE CIRCUIT CLERK OF DALLAS COUNTY LACLEDE COUNTY CIRCUIT CLERK HEIGHTS FINANCE CORPORATION HSA BANK	OCT CADV COLLECTIONS	222.13	
				Case No. 12DA-CC00055	117.92	
				Case No. #11LA-AC00632	7.85	
		15CM-AC00617		95.38		
		HSA Contribution		50.00		
		HSA Family/Dep. Contributi		1,502.83		
		Bond Refund:151505962-01		150.00		
		161069		1,770.97		
		Bond Refund:160708955-01		111.00		
		Bond Refund:150650542-01		75.00		
		Bond Refund:150650543-01	150.50			
			TOTAL:	35,840.55		
		Mayor & Board	General Fund	VISELLI, NANCY INTERNAL REVENUE SERVICE	NOV P & Z MEETING	25.00
					FICA	222.68
				ICMA	Medicare	52.08
					Retirement 401	215.50
					NOV P & Z MEETING	25.00
					NOV P & Z MEETING	25.00
					NOV P & Z MEETING	25.00
					NOV P & Z MEETING	25.00
NOV P & Z MEETING	25.00					
NOV P & Z MEETING	25.00					
	TOTAL:	640.26				
Collector	General Fund	INTERNAL REVENUE SERVICE	FICA	6.20		
			Medicare	1.45		
			TOTAL:	7.65		
City Administrator	General Fund	INTERNAL REVENUE SERVICE BANKCARD SERV 7564	FICA	465.15		
			Medicare	108.79		
			POST-IT 1IN FLAGS	25.98		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			ICMA ANNUAL DUES - WOODS	776.00
		ICMA	Retirement 401	461.13
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	150.00
			TOTAL:	2,024.55
City Clerk	General Fund	INTERNAL REVENUE SERVICE	FICA	256.71
			Medicare	60.04
		BANKCARD SERV 7564	CUSTOM STAMP - C LAMBERT	41.55
		ICMA	Retirement 401	265.58
		HSA BANK	HSA Family/Dep. Contributi	150.00
			TOTAL:	773.88
City Treasurer	General Fund	INTERNAL REVENUE SERVICE	FICA	530.74
			Medicare	124.12
		ICMA	Retirement 401	518.40
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	75.00
			TOTAL:	1,285.76
Municipal Court	General Fund	INTERNAL REVENUE SERVICE	FICA	75.43
			Medicare	17.64
		ICMA	Retirement 401	77.68
		HSA BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	245.75
City Attorney	General Fund	INTERNAL REVENUE SERVICE	FICA	315.45
			Medicare	73.77
		ICMA	Retirement 401	308.46
		HSA BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	772.68
Building Inspection	General Fund	INTERNAL REVENUE SERVICE	FICA	141.72
			MEDICARE	33.15
			FICA	297.56
			Medicare	69.59
		BANKCARD SERV 7564	PHONE CASE	28.70
		ICMA	Retirement 401	297.13
		BANKCARD SERV 7663	I-PAD SOFTWARE	9.99
		HSA BANK	HSA Family/Dep. Contributi	150.00
			TOTAL:	1,027.84
Building Maintenance	General Fund	AMEREN MISSOURI	CITY HALL SERV 10/12-11/13	3,422.04
		INTERNAL REVENUE SERVICE	FICA	53.94
			Medicare	12.62
		LOWE'S	HACKSAW & BLADES	18.93
			GLUE	4.74
		BANKCARD SERV 7663	WATER FILTER, STEP LADDER	278.48
			CEILING TILE	74.45
			TOTAL:	3,865.20
Parks	General Fund	INTERNAL REVENUE SERVICE	FICA	289.83
			Medicare	67.79
		ICMA	Retirement 401	237.67
		LOWE'S	RECP SAW BLADE	4.26
			STRAP WRENCH	14.24

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			PURPLE PRIMER	5.69
			LIGHT BULBS	7.59
			T-POST, REBAR, FENCING	163.68
			THEOCHM SULFRIC ACD	9.49
			GLASSES	28.48
			SAW BLADES	13.29
			SPRINKLER	18.99
			SCH40 COUP, BUSHING	1.72
			SCH 80 NIPPLES	5.14
			SANDING BELTS, ELBOWS	27.33
			QUIKRETE	16.08
			QUIKRETE, LUMBER, FASTENER	43.75
			QUIKRETE	8.04
			SULFRIC ACD	9.49
		BANKCARD SERV 7663	HAMPTON INN - M VANDEVOOR	186.73
		WCA WASTE CORPORATION	OCT POJ SERVICE	110.00
		AMEREN MISSOURI	LOWER DIAMOND LIGHTS	10.81
			HWY 42 BALL PK LTS	11.25
		WEST, GREG	UMP FEES COED 11/9/16 4 GA	80.00
		SCOTT, JOSEPH A	UMP FEES COED 11/9/16 4 GA	80.00
		HSA BANK	HSA Contribution	75.00
			HSA Family/Dep. Contributi	75.00
			TOTAL:	1,601.34
Human Resources	General Fund	INTERNAL REVENUE SERVICE	FICA	132.42
			Medicare	30.97
		BANKCARD SERV 7564	ETHIC'S TRAINING LUNCH	94.37
			IPMA-SCP CERT STUDY GUIDE	85.00
			ETHIC'S TRAINING LUNCH	137.70
		ICMA	Retirement 401	133.89
		LOWE'S	EVENT TABLES	807.16
		BANKCARD SERV 5106	MARSHALL RETIREMNT HALFSAU	266.00
			MARSHALL RETIREMNT HALFSAU	284.81
		BANKCARD SERV 7663	SAFETY LUNCH WATER	5.38
		HSA BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	2,052.70
Overhead	General Fund	AT & T/CITY HALL	SERV 11/03-12/02/16	1,208.94
			SERVICE 11/03-12/02/16	323.92
			SERVICE 11/05-12/04/16	670.15
		SPECTRUM BUSINESS	NOV SERVICE	49.03
			TOTAL:	2,252.04
Police	General Fund	INTERNAL REVENUE SERVICE	FICA	520.81
			MEDICARE	121.81
			FICA	2,930.92
			Medicare	685.44
		ICMA	Retirement 401	2,799.64
		BANKCARD SERV 0833	STAFF TO SUPERVISOR- J CHA	199.00
			MPCA CONF- TDAVIS, ODAY, T	750.00
			UNLIMITED CAR WASH CLUB	24.00
		HSA BANK	HSA Contribution	262.50
			HSA Family/Dep. Contributi	1,280.78
			TOTAL:	9,574.90
911 Center	General Fund	AT & T/CITY HALL	911 SERV 10/23-11/22/16	1,366.44

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		INTERNAL REVENUE SERVICE	FICA	716.00
			Medicare	167.45
		ICMA	Retirement 401	707.47
		SPECTRUM BUSINESS	NOV SERVICE	89.98
			NOV SERVICE	24.51
		BANKCARD SERV 0833	SQUARETRADE WARRANTY, HEAD	161.90
		HSA BANK	HSA Contribution	112.50
			HSA Family/Dep. Contributi	225.00
			TOTAL:	3,571.25
Planning	General Fund	INTERNAL REVENUE SERVICE	FICA	182.54
			Medicare	42.68
		ICMA	Retirement 401	184.11
		HSA BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	484.33
Information Technology	General Fund	INTERNAL REVENUE SERVICE	FICA	49.60
			MEDICARE	11.60
			FICA	360.01
			Medicare	84.20
		BANKCARD SERV 7564	MEMBERSHIP	275.00
			PHONE CASE	25.23
		ICMA	Retirement 401	325.39
		SPECTRUM BUSINESS	NOV SERVICE	269.97
		HSA BANK	HSA Contribution	75.00
			TOTAL:	1,476.00
Economic Development	General Fund	BANKCARD SERV 7564	LOREDC MTG - J WOODS	12.34
			MO ECONOMIC DEV - J OLIVAR	40.00
			TOTAL:	52.34
NON-DEPARTMENTAL	Transportation	MO DEPT OF REVENUE	State Withholding	238.75
		INTERNAL REVENUE SERVICE	Fed WH	758.46
			FICA	669.12
			Medicare	156.51
		ICMA	Retirment 457 &	321.53
			Retirement 457	189.81
			Loan Repayments	27.86
			Loan Repayments	33.64
			Retirement Roth IRA	54.15
		HSA BANK	HSA Contribution	28.50
			HSA Family/Dep. Contributi	288.16
			TOTAL:	2,766.49
Transportation	Transportation	INTERNAL REVENUE SERVICE	FICA	669.10
			Medicare	156.49
		BANKCARD SERV 7564	PHONE CASE	9.41
		ICMA	Retirement 401	659.86
		CAMDEN COUNTY RECORDER OF DEEDS	RECORDING FEES	36.00
		BANKCARD SERV 5106	1X4" CONCRETE TEST BIO-CYL	64.38
		AMEREN MISSOURI	KK LTG PALISADES COMMON	115.08
			680 PASSOVER RD LIGHTING C	65.96
			5757 CHAPEL DR MAINT SALT	10.24
			STREET LIGHTS	3,851.05
			STREET LIGHTS	3,850.88
			STREET LIGHTS	1,405.73

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		HSA BANK	HSA Contribution	50.25
			HSA Family/Dep. Contributi	249.75
			TOTAL:	11,194.18
NON-DEPARTMENTAL	Water Fund	MO DEPT OF REVENUE	OCT WATER SALES TAX	3,405.20
			State Withholding	238.48
		INTERNAL REVENUE SERVICE	Fed WH	749.74
			FICA	629.98
			Medicare	147.32
		ICMA	Retirment 457 &	30.43
			Retirement 457	123.16
			Loan Repayments	14.07
			Loan Repayments	16.08
			Loan Repayments	51.88
			Loan Repayments	33.63
			Retirement Roth IRA	52.80
		HSA BANK	HSA Contribution	8.25
			HSA Family/Dep. Contributi	50.16
		ONE TIME VENDOR PROFFITT, RYAN	01-7435-03	1.54
		BAUMAN, KATHERINE	03-4235-03	1.70
		STEINER, NEIL	06-2120-00	0.85
			TOTAL:	5,555.27
Water	Water Fund	INTERNAL REVENUE SERVICE	FICA	629.98
			Medicare	147.33
		BANKCARD SERV 7564	KYOCERA DURAFORCE PRO	29.99
			PHONE CASE	9.41
		ICMA	Retirement 401	611.44
		AMEREN MISSOURI	PARKVIEW WELL	456.05
			BLUFF RD WATER TOWER	1,501.93
			COLLEGE WELL BEHIND CHURCH	1,449.35
			SWISS VILLAGE WELL	1,753.83
			COLUMBIA COLLEGE TOWER	130.85
		HSA BANK	HSA Contribution	12.38
			HSA Family/Dep. Contributi	399.00
		DEVORE, CALEB	MILEAGE REIMB 11/2-11/8/16	89.10
			TOTAL:	7,220.64
NON-DEPARTMENTAL	Sewer Fund	MO DEPT OF REVENUE	State Withholding	373.77
		INTERNAL REVENUE SERVICE	Fed WH	1,195.77
			FICA	714.19
			Medicare	167.02
		BANKCARD SERV 7564	GEHL SKID LOADER AUCTION	268.00
		ICMA	Retirment 457 &	47.25
			Retirement 457	125.22
			Loan Repayments	21.11
			Loan Repayments	49.94
			Loan Repayments	34.65
			Retirement Roth IRA	53.05
		HSA BANK	HSA Contribution	8.25
			HSA Family/Dep. Contributi	126.18
			TOTAL:	3,184.40
Sewer	Sewer Fund	INTERNAL REVENUE SERVICE	FICA	253.89
			MEDICARE	59.39
			FICA	714.21

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Medicare	167.03
		BANKCARD SERV 7564	PHONE CASE	25.24
			KYOCERA DURAFORCE PRO	59.98
			PHONE CASE	9.41
		ICMA	Retirement 401	689.03
		LOWE'S	SLF-LVLG CHALKLINE	429.02
		PEDROLA, TOM	MILEAGE REIMB 11/9-11/15/1	65.23
		DUNCAN, CHRIS	MILEAGE REIMB 11/9-11/15/1	34.02
		AMEREN MISSOURI	CLEARWOOD LN LOT 9/10	11.33
			4631 WINDSOR GRINDER	10.57
			701 PA HE TSI	11.58
			GRINDER PUMPS & LIFT STATI	4,174.52
			1089 OSAGE BEACH RD LIFT	10.78
			5707 OSAGE BEACH PKWY	11.58
		HSA BANK	HSA Contribution	49.87
			HSA Family/Dep. Contributi	326.25
			TOTAL:	7,112.93
NON-DEPARTMENTAL	Ambulance Fund	MO DEPT OF REVENUE	State Withholding	327.15
		INTERNAL REVENUE SERVICE	Fed WH	952.04
			FICA	680.88
			Medicare	159.23
		ICMA	Loan Repayments	55.75
		LACLEDE COUNTY CIRCUIT CLERK	Case No. #11LA-AC00632	93.97
		HSA BANK	HSA Family/Dep. Contributi	65.00
			TOTAL:	2,334.02
Ambulance	Ambulance Fund	INTERNAL REVENUE SERVICE	FICA	382.17
			MEDICARE	89.38
			FICA	680.88
			Medicare	159.23
		ICMA	Retirement 401	552.65
		SPECTRUM BUSINESS	NOV SERVICE	24.51
		AMBULANCE REIMBURSEMENT SYSTEMS INC	OCT AMBULANCE BILLING FEES	1,209.58
		BANKCARD SERV 0833	MEMSA MEMBERSHIP - F HANDY	200.00
			WHEN TO WORK SUBSCRIPTION	200.00
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	219.22
		ALAN J WILSON, MD	OCT/NOV MEDICAL DIRECTOR S	2,000.00
			TOTAL:	5,755.12
NON-DEPARTMENTAL	Lee C. Fine Airpor	MO DEPT OF REVENUE	OCT LCF SALES TAX	1,366.09
		INTERNAL REVENUE SERVICE	State Withholding	70.80
			Fed WH	197.27
			FICA	233.45
			Medicare	54.59
		ICMA	Retirement 457	74.00
			TOTAL:	1,996.20
Lee C. Fine Airport	Lee C. Fine Airpor	AMEREN MISSOURI	1111 LCF RD WELL	10.24
			KAISER TERMINAL BLDG	357.94
			1000 LCF RD HANGAR 2	21.28
			1000 LCF RD NEW HANGAR	83.82
		INTERNAL REVENUE SERVICE	FICA	233.45
			Medicare	54.59
		ICMA	Retirement 401	232.05

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		LOWE'S	100' PLYPT, GARAGE DOOR RE	53.17
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	120.00
			TOTAL:	1,204.04
NON-DEPARTMENTAL	Grand Glaize Airpo	MO DEPT OF REVENUE	OCT GG SALES TAX	2.49
			State Withholding	69.20
		INTERNAL REVENUE SERVICE	Fed WH	226.23
			FICA	175.30
			Medicare	40.99
		ICMA	Retirement 457	20.00
			TOTAL:	534.21
Grand Glaize Airport	Grand Glaize Airpo	INTERNAL REVENUE SERVICE	FICA	175.30
			Medicare	40.99
		ICMA	Retirement 401	174.03
		LOWE'S	SAFETY HARNESS	94.05
		SPECTRUM BUSINESS	BAL NOV SERV	1.12
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	105.00
			TOTAL:	627.99

===== FUND TOTALS =====

10	General Fund	67,549.02
20	Transportation	13,960.67
30	Water Fund	12,775.91
35	Sewer Fund	10,297.33
40	Ambulance Fund	8,089.14
45	Lee C. Fine Airport Fund	3,200.24
47	Grand Glaize Airport Fund	1,162.20
GRAND TOTAL:		117,034.51

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Mayor & Board	General Fund	ALPHAGRAPHS OF OSAGE BEACH AMERICAN FIDELITY ASSURANCE COMPANY	MAYOR - 24 X 18 MAGNETIC S	54.84
			MEDICAL REIMB	5.49
			TOTAL:	60.33
City Clerk	General Fund	STAPLES BUSINESS ADVANTAGE	LBL WRTR, LBLs, CLIPS, TAP	164.40
			LABELWRITER PRINT SERVER	89.03
			BLACK STICKY BACK TAPE	1.31
TOTAL:	254.74			
City Treasurer	General Fund	STAPLES BUSINESS ADVANTAGE	WALL CALENDAR, HIGHLIGHTER	27.91
			TOTAL:	27.91
City Attorney	General Fund	THOMSON REUTERS - WEST	INFORMATION CHARGES	280.51
			TOTAL:	280.51
Building Maintenance	General Fund	AMERICAN STAMP & MARKING PROD INC CONSOLIDATED ELECTRICAL DISTR, INC CONTROLLED HEATING & COOLING SHERWIN-WILLIAMS SURECUT LAWN CARE LLC STAPLES BUSINESS ADVANTAGE	SLIMLINE INSERT	22.90
			LIGHT BULBS	173.76
			AMB BAY SENSOR	1,035.80
			YEL PAINT, BRUSH, ROLLER,	65.72
			OCT GROUNDS MAINT	3,452.43
			PLATES, CUPS, FACE TISSUE,	194.34
			TOTAL:	4,944.95
Parks	General Fund	ADVANCED TURF SOLUTIONS INC. GB MAINTENANCE SUPPLY O'REILLY AUTOMOTIVE STORES INC PRECISION AUTO & TIRE SERVICE LLC SOUTHWEST STONE SUPPLY INC LONGFELLOW'S GARDEN CENTER	GRASS & TREE FERTILIZER	124.50
			PRETTY POTTTY	49.56
			O'RING	0.93
			BALL MOUNT, PIN, CLIP	62.98
			REPLACE BRAKE LINE P4	104.24
			HARDWOOD BARK	45.00
			TREES	1,852.00
			TOTAL:	2,239.21
Human Resources	General Fund	HY-VEE FOOD & DRUG STORES INC LAKE REGIONAL OCCUPATIONAL MEDICINE LAKE SUN LEADER 645 LAKE REGIONAL PHARMACY STAPLES BUSINESS ADVANTAGE STROKE DETECTION PLUS	SAFETY LUNCH	54.99
			PRE-EMPLOYMENT TESTING	100.00
			PRE-EMPLOYMENT TESTING	25.00
			EMPLOYMENT ADS	423.00
			VACCINATIONS	975.00
			CALENDARS	28.42
			STROKE & OSTEO SCREENINGS	3,345.00
			TOTAL:	4,951.41
Overhead	General Fund	WALMART COMMUNITY/GEGRB DATA FLOW STAPLES BUSINESS ADVANTAGE	BATTERIES	10.97
			W-2S, 1099S, ENVELOPES	147.44
			COPY PAPER, CLPS	53.92
			TOTAL:	212.33
Police	General Fund	EZARD'S PURCELL TIRE & RUBBER CO WALMART COMMUNITY/GEGRB MO POLICE CHIEFS ASSC LEON UNIFORM CO INC IMAGE QUEST HEDRICK MOTIV WERKS LLC STAPLES BUSINESS ADVANTAGE	TARGET FASTENERS	3.27
			WHEEL BAL PD19	10.70
			HALLOWEEN CANDY	93.30
			FIREARMS & RANGE EXPENSE	114.44
			MEMBERSHIP RENEWAL - O'DAY	75.00
			UNIFORMS	122.00
			OBPD LOGO	40.00
			OVERAGE CHARGE 10/14-11/13	15.85
			NEEDS NEW DRIVE SHAFT PD20	30.00
			3-SHELF BOOKCASE	153.32

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	657.88
911 Center	General Fund	NATL ACADEMIES OF EMERGENCY DISPATCH D POLICE LEGAL SCIENCES INC	RECERT A SALSMAN & D MORLE DISPATCH PRO SUBSCRIPTION	100.00 440.00
			TOTAL:	540.00
Economic Development	General Fund	EZARD'S WALMART COMMUNITY/GECRB LAKE SUN LEADER 645	FASTENRS, PVC PIPE FASTNRS, SCRWEYE LG, RECPT DISHPANS, WATER COMMUNITY PROMTIONS COMM PROMTIONS	3.78 16.35 12.40 50.00 10.00
			TOTAL:	92.53
Transportation	Transportation	PURCELL TIRE & RUBBER CO WALMART COMMUNITY/GECRB ARAMARK UNIFORM & CAREER APPAREL GROUP O'REILLY AUTOMOTIVE STORES INC PRAIRIEFIRE COFFEE & ROASTERS STOCKMAN CONSTRUCTION STAPLES BUSINESS ADVANTAGE	MOUNT WINTER TIRES #57 FLASHLIGHTS FOR TRUCKS TRANS DEPT UNIFORMS TRANS DEPT FLOOR MATS TRANS DEPT UNIFORMS TRANS DEPT FLOOR MATS TRANS DEPT UNIFORMS TRANS DEPT FLOOR MATS MOTOR OIL MTR OIL, AIR/OIL FLTRS, DS WATER COOLER RENTAL NICHOLS RD RECONSTRUCTION CALENDARS, DESKPADS CALENDAR	240.75 98.80 38.06 4.78 33.77 4.78 33.77 4.78 29.98 134.59 35.00 350,565.70 27.53 8.10
			TOTAL:	351,260.39
Water	Water Fund	EZARD'S ARAMARK UNIFORM & CAREER APPAREL GROUP GOEHRI, GEORGE HACH CO MO VOCATIONAL ENTERPRISES O'REILLY AUTOMOTIVE STORES INC BRENNTAG MID SOUTH INC STAPLES BUSINESS ADVANTAGE LO ENVIRONMENTAL LLC	HAND TOOL ACCESSORIES AAA BATTERIES WIRE STRIPPER GLADE SPRAY WATER DEPT UNIFORMS WATER DEPT FLOOR MATS WATER DEPT UNIFORMS WATER DEPT FLOOR MATS WATER DEPT UNIFORMS WATER DEPT FLOOR MATS DEC PREMIUMS FLUORIDE REAGENT DPD FREE CHLORINE BUSINESS CARDS - TREY LEIG STRAP FLUORIDE, CHLORINE CALENDARS, DESKPADS AUG & SEP WATER TESTING OCT WATER TESTING	29.97 14.99 11.99 3.18 22.34 4.78 22.34 4.78 22.34 4.78 85.00 964.53 210.89 8.00 16.99 1,277.50 27.54 75.00 115.00
			TOTAL:	2,921.94
Sewer	Sewer Fund	FASTENAL CO ARAMARK UNIFORM & CAREER APPAREL GROUP	WASHERS WASHERS DUCT TAPE NUTSETTERS SEWER DEPT UNIFORMS SEWER DEPT FLOOR MATS	6.58 21.16 24.95 8.14 40.25 4.79

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			SEWER DEPT UNIFORMS	40.25
			SEWER DEPT FLOOR MATS	4.79
			SEWER DEPT UNIFORMS	40.25
			SEWER DEPT FLOOR MATS	4.79
		MO VOCATIONAL ENTERPRISES	BUSINESS CARDS - TREY LEIG	8.00
		EVOQUA WATER TECHNOLOGIES LLC	ODOR CONTROL	1,771.00
			ODOR CONTROL	450.00
		TALLMAN COMPANY	CARBON UNIT MOBILIZATN CHA	2,500.00
			PVC ELL	0.98
		O'REILLY AUTOMOTIVE STORES INC	PVC ELL & FEMALE ADAPTER	19.15
			SOCKET	5.99
			MOTOR OIL	157.98
			FUEL FILTER	18.34
		BUTLER SUPPLY CO	SWITCH	237.55
			SWITCH	146.19
		CAMDEN COUNTY RECORDER OF DEEDS	QUIT CLAIM DEED	3.00
			SEWER LAND PURCHASE	2.00
			EMAIL	3.00
		HD SUPPLY WATERWORKS LTD	INLET HUB	75.82
			DET TAPE-SEWER	22.40
		MAGRUDER LIMESTONE CO INC	1" DIRTY BASE	348.09
			1" DIRTY BASE	329.80
		CORROSION TECHNOLOGIES INC	CALIBRATION SERVICE	375.00
		STAPLES BUSINESS ADVANTAGE	CALENDARS, DESKPADS	27.53
			2017 DESK PAD	8.10
		LO ENVIRONMENTAL LLC	AUG & SEP WATER TESTING	150.00
			OCT WATER TESTING	125.00
			TOTAL:	6,980.87
Lee C. Fine Airport	Lee C. Fine Airpor	EZARD'S	TRASH BAGS, AUTO FUSE	7.98
			TRASH BAGS	8.99
		PURCELL TIRE & RUBBER CO	2-MULTITRAC C/S LF/GOLF TI	192.10
		WALMART COMMUNITY/GECRB	SOAP REFILLS	7.68
			ICE	17.76
			WIPER BLADES	7.76
		CANNON GENERAL CONTRACTORS	LCF APRON RECONSTRUCTION	151,890.68
			TOTAL:	152,132.95
Grand Glaize Airport	Grand Glaize Airpo	WALMART COMMUNITY/GECRB	ICE	17.76
		GB MAINTENANCE SUPPLY	TP PREMIUM	91.45
			LINERS	53.41
			TOTAL:	162.62

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====
10  General Fund                14,261.80
20  Transportation              351,260.39
30  Water Fund                  2,921.94
35  Sewer Fund                   6,980.87
45  Lee C. Fine Airport Fund    152,132.95
47  Grand Glaize Airport Fund   162.62
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                                GRAND TOTAL: 527,720.57
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TOTAL PAGES: 4

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ESTABLISHING A NEW SECTION 245.030.E.7. OF THE OSAGE BEACH CODE OF ORDINANCES DELEGATING TO THE CITY ADMINISTRATOR THE POWER TO ORDER ANY POND, STREAM, OR OTHER BODY OF WATER INCLUDED WHOLLY WITHIN A CITY PARK CLOSED TO FISHING, SWIMMING, OR BOATING, SKATING, OR OTHER RELATED ACTIVITIES.

WHEREAS, the best fish and wildlife conservation practice recommends that the reconstructed pond at the Osage Beach City Park, when filled with fish, should remain unfished and allowed to develop naturally for a period of time, anticipated to be 24 months; and,

WHEREAS, the Board of Aldermen hereby finds that it is necessary to regulate the fishing, as well as swimming boating, ice skating, or other related activities at the pond and that regulation may be effectively delegated to the City Administrator; and,

WHEREAS, the Board of Aldermen conclude that an ordinance allowing the City Administrator to prohibit fishing, swimming, boating, ice skating, or other related activities in a park pond when necessary is the best interest of the long term health of the pond located in the City Park:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1 That a new Section 245.030.E.7. of the Osage Beach Code of Ordinances be and is hereby enacted as follows:

245.030 E 7. Prohibitions for the pond, streams, or other bodies of water within a City park.

(a) The City Administrator or his/her designee shall have the authority to order any pond, stream, or other body of water included wholly within a city park closed to fishing, swimming, boating, ice skating, or other related activities. Notice of the closure shall be posted at each such pond or stream so closed.

(b) No person shall pursue fishing, swimming, boating, ice skating, or other related activities, nor shall any person possess fishing, swimming, or boating equipment, within any city park where such activity is not allowed.

(c) Any violation of this section shall be punishable under Section 100.190 of the Osage Beach Code of Ordinances.

Section 2. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or

degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 3. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 4. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that Ordinance No.16.82 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No.16.82

John Olivarri, Mayor

Date

Cynthia Lambert, City Clerk

Submission Date: November 21, 2016

Submitted By: City Attorney

Board Meeting Date: December 1, 2016

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 16.83 – An ordinance authorizing, establishing and providing for the election procedure to be followed for the general municipal election to be held April 4, 2017, in the City of Osage Beach, Missouri, and establishing a procedure for the order of candidates on the ballot pursuant to Section 115.124 of the Revised Statutes of Missouri.

Names of Persons, Businesses, Organizations affected by this action:

City, elected officials, candidates for office

Why is Board Action Required?

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc.
- Generally.

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first and second reading of Bill 16.83.

Are there any deadlines associated with this action?

Yes. Candidate filing begins December 13, 2016

Budget Line / Source of Funds

N/A

Department Comments:

This bill proposes to establish election dates for the 2017 Municipal Election and repealing and reenacting Section 105.030 of the Osage Beach Municipal Code to provide for a random lottery for the appearance of candidates on the ballot for candidates who file on the first day of filing to use to the procedure available to us in Section 115.124(2) of the Revised Statutes of Missouri

RSMo. 115.124(2) directs us to designate where candidates will form a line to file, or allows for random drawing on the first day to determine the candidates position on the ballot. While fourth class cities are not required to adopt the lottery system for candidates' names on the ballot, staff believes adopting this ordinance will eliminate any question of impropriety.

City Administrator Comments and Recommendation:

Concur with the City Attorney's recommendation.

BILL NO. 16-83

ORDINANCE NO. 16.83

AN ORDINANCE AUTHORIZING, ESTABLISHING AND PROVIDING FOR THE ELECTION PROCEDURE TO BE FOLLOWED FOR THE GENERAL MUNICIPAL ELECTION TO BE HELD APRIL 4, 2017, IN THE CITY OF OSAGE BEACH, MISSOURI. AND ESTABLISHING A PROCEDURE FOR THE ORDER OF CANDIDATES ON THE BALLOT PURSUANT TO SECTION 115.124 OF THE REVISED STATUTES OF MISSOURI

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS:

Section 1. Pursuant to the provisions of the Missouri Comprehensive Election Act of 1977, Chapter 115 RSMo, the City of Osage Beach will hold its General Municipal Election on the 4TH day of April, 2017 for the following offices:

<u>OFFICE</u>	<u>TERM</u>
Alderman from Ward I	Two Year Term
Alderman from Ward II	Two Year Term
Alderman from Ward III	Two Year Term

Section 2. The dates for filing for the above offices shall commence on December 13, 2016 and continue to 5:00 pm on Tuesday January 17, 2017. Candidates must file a Declaration of Candidacy with the City Clerk, 1000 City Parkway, Osage Beach, beginning at 8:00 a.m. on Tuesday, December 13, 2016, and continuing during regular business hours between 8:30 a.m. and 5:00 p.m. Monday through Friday, until Tuesday, January 17, 2017, when the hours of filing shall be 8:00 a.m. until 5:00 p.m. City Hall will be closed on December 26, 2016; January 2, 2017, and January 16, 2017 therefore, no filings will be accepted on those dates.

Section 3. Section 105.030 of the Osage Beach Municipal Code is hereby repealed and a new section known by that same number is hereby enacted as follows:

Section 105.030 Declaration of Candidacy — Dates For Filing.

- (a) Any person who desires to become a candidate for an elective City office at the general municipal election shall file with the City Clerk, not prior to the hour of 8:00 A.M. on the sixteenth (16th) Tuesday prior to, nor later than 5:00 P.M. on the eleventh (11th) Tuesday prior to the general municipal election, a written declaration of intent to become a candidate at said election. The City Clerk shall keep a permanent record of the name of the candidate, the office for which the candidate seeks election, and the date and time of filing.
- (b) For candidates who file a declaration of candidacy with the City Clerk prior to 5:00 p.m. on the first day for filing, the City Clerk shall administer a random drawing in order to determine the sequence in which such candidates' names shall appear on the ballot. Each candidate shall draw a number at random at the time of filing and the number shall be recorded on the candidate's declaration of candidacy form. The names of candidates filing on the first day of filing for each office on each ballot shall be listed in ascending order of the numbers so drawn. Thereafter candidates who file after the first day of filing shall be listed in chronological order on the ballot.

Section 4 Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 5. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 6. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: December 1, 2016

READ SECOND TIME: December 1, 2016

I hereby certify that the above Ordinance No. 16.83 was duly passed on December 1, 2016 by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

December 1, 2016

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 16.83.

John Olivarri, Mayor

December 3, 2015

Date

ATTEST:

Cynthia Lambert, City Clerk

Submission Date: November 21, 2016

Submitted By: City Administrator

Board Meeting Date: December 1, 2016

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 16.84 – An ordinance of the City of Osage Beach, Missouri, adopting an annual budget for the fiscal year beginning January 1, 2017, and ending December 31, 2017.

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach, and all persons who receive City services.

Why is Board Action Required?

Board of Aldermen approval required for budget adoption per Section 135.020.B.2 Budget and Financial Control. Budget – Adoption.

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first reading of Bill 16.84.

Are there any deadlines associated with this action?

Yes. Fiscal year begins January 1, 2017.

Budget Line / Source of Funds

N/A

City Administrator Comments and Recommendation:

FY2017 Budget reflects the appropriated total expenditures as follows:

General Fund	\$ 7,776,868
CIT Fund	\$ 2,233,000
Transportation Fund	\$ 5,202,967
Water Fund	\$ 3,877,700
Sewer Fund	\$ 4,326,244
Ambulance Fund	\$ 662,810
Lee C Fine Airport Fund	\$ 3,067,193
Grand Glaize Airport Fund	\$ 295,322
Prewitt's Point TIF	\$ 2,365,000
Dierbergs TIF	\$ 686,700
TOTAL EXPENDITURES	\$30,493,804

BILL NO. 16-84

ORDINANCE NO. 16.84

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017, AND ENDING DECEMBER 31, 2017, AND APPROPRIATING FUNDS PURSUANT THERETO

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. That the budget for the City of Osage Beach, Missouri, for the fiscal year beginning January 1, 2017 and ending December 31, 2017, a copy of which is attached hereto as Exhibit A, is made a part hereof as if fully set forth herein is hereby adopted.

Section 2. That funds are hereby appropriated for expenditures set forth in said budget and approved as follows:

General Fund	\$ 7,776,868
CIT Fund	\$ 2,233,000
Transportation Fund	\$ 5,202,967
Water Fund	\$ 3,877,700
Sewer Fund	\$ 4,326,244
Ambulance Fund	\$ 662,810
Lee C Fine Airport Fund	\$ 3,067,193
Grand Glaize Airport Fund	\$ 295,322
Prewitt's Point TIF	\$ 2,365,000
Dierbergs TIF	\$ 686,700
TOTAL EXPENDITURES	\$30,493,804

Section 3. This Ordinance shall be in full force and effect January 1, 2017.

READ FIRST TIME: December 1, 2016 READ SECOND TIME: _____

I hereby certify that Ordinance No. 16.84 was duly passed on _____, 2016 by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	Nays:
Abstain:	Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 16.84.

Date

John Olivarri, Mayor

ATTEST:

Cynthia Lambert, City Clerk

Submission Date: November 22, 2016

Submitted By: City Administrator

Board Meeting Date: December 1, 2016

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 16.85 – An ordinance of the City of Osage Beach, Missouri, establishing a new Section 135.020.C. Reserves. to the Osage Beach Code of Ordinances adopting Reserve Fund Target Levels.

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach, Citizens.

Why is Board Action Required?

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc.
- Generally.

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first reading of Bill 16.85.

Are there any deadlines associated with this action?

Yes. Ideally the Reserve Policy should accompany the upcoming budget.

Budget Line / Source of Funds

N/A

City Administrator Comments and Recommendation:

During the budget workshop I discussed initiating a Reserve Policy. Bill 16.85 adds a new Section 135.020.C. within our Budget and Finance section of the code for said Reserve Policy. Exhibit A is the policy itself and outlines the specific details. The Reserve Policy guidelines have been incorporated in the FY2017 proposed budget.

The Reserve policy outlines fund reserve target levels for the General Fund, Transportation Fund, Water Fund, Sewer Fund, Lee C Fine Airport Fund, and the Grand Glaize Airport Fund. Per the proposed guidelines, the FY2017 proposed budget shows the Transportation Fund and the Sewer Fund as estimated to be fully funded by FY2017 year-end. However, the General Fund is estimated to be 57% by FY2017 year-end, the Water Fund at 92%, the Lee C Fine Airport Fund at 47%, and the Grand Glaize Airport Fund at 8%. The proposed policy does include a schedule target dates to reach targeted reserve levels for the funds not initially fully.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ESTABLISHING A NEW SECTION 135.020.C. RESERVES. TO THE OSAGE BEACH CODE OF ORDINANCES ADOPTING RESERVE FUND TARGET LEVELS.

WHEREAS, the Board of Aldermen hereby finds that it is necessary to establish recommended fund reserve target levels for the General Fund, Transportation Fund, Sewer Fund and Airport Funds; and,

WHEREAS, the Board of Aldermen conclude that an ordinance recommending reserve fund balances shall thereby be established.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1 That a new Section 135.020.C of the Osage Beach Code of Ordinances be and is hereby enacted as follows:

Section 135.020 Budget and Financial Control.

C. Reserves.

1. Reserves Established. The City shall establish and maintain fund reserves for the General Fund, Transportation Fund, Water Fund, Sewer Fund, Lee C Fine Fund, and the Grand Glaize Fund. Refer to the Osage Beach Reserve Policy as adopted by the Board of Aldermen on December 1, 2016. Exhibit A.
2. Target Reserve Levels. Target levels as described below shall be established and maintained by fund and detailed within the annual adopted budget.
 - a. The target level for the Governmental Fund Reserves, the General Fund and the Transportation Fund, shall be Twenty-Five percent (25%) of the most recent three (3) year average of personnel and operation and maintenance expenditures plus an annual contribution for the Capital Reserve based on a Capital Plan Schedule. The Twenty-Five percent (25%) reserves shall consist of an Emergency Reserve set at Fifteen percent (15%) and a Stability Reserve set at Ten percent (10%).
 - b. The target level of the Water Fund and the Sewer Fund shall be Sixteen percent (16%) of the most recent three (3) year average of personnel and operation and maintenance expenditures plus an annual contribution for the Capital Reserve based on a Capital Plan Schedule. The Sixteen percent (16%) reserves shall consist of an Operating Reserve.

c. *The target level of the Lee C Fine Airport Fund and the Grand Glaize Airport Fund shall be Eight percent (8%) of the most recent three (3) year average of personnel and operation and maintenance expenditures plus an annual contribution for the Capital Reserve based on a Capital Plan Schedule. The Eight percent (8%) reserves shall consist of an Operating Reserve.*

3. Accountability. It shall be the responsibility of the City Administrator, or his or her designee, to maintain and account for the fund reserves established under this Section.

Section 2. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 3. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 4. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that Ordinance No.16.85 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No.16.85

John Olivarri, Mayor

Date

Cynthia Lambert, City Clerk

City of Osage Beach, Missouri**RESERVE POLICY****Adopted by the BOA December 1, 2016****Exhibit A to Section 135.020.C.**

A key financial attribute of a financially stable organization is appropriate cash reserves. Strong reserves position the City to weather economic downturns, manage effects of outside agency actions that may change revenue flows, maintain the capital needs of the departments, and to effectively address unexpected emergencies such as natural disasters or legal judgments.

The purpose of the City's Reserve Policy is to establish and maintain strong reserves across the spectrum of City operations. The policy is designed to:

- Identify City operations and functions by fund for which self-restricted reserves should be established and maintained in addition to other fund reserves required by law, i.e. for bonds, rate schedules, etc.,
- Establish target reserve levels and the method of calculating those levels, and
- Establish the process and criteria for the use of the reserves.

Reserve details shall be outlined by fund within the annual adopted budget. The goal for each of the Fund Reserves is to reach the target level of reserves at the earliest opportunity. When a specific Fund Reserve is fully funded, any amounts at year end not spent according to the adopted budget shall be deemed excess equity at the end of the year and shall be spendable and considered the unrestricted fund balance that is not otherwise assigned to Fund Reserve. When the Fund Reserve is not fully funded, a timeline projecting the fully funded targeted level of reserve shall be formulated and presented to the Mayor and Board of Aldermen as part of the annual budget.

Governmental Fund Reserves**General Fund Reserve**

The General Fund is the main operating fund that pays for general services and activities provided to and for the benefit of all of the citizens of the City, including general administration, economic development, public safety services, 911 communications, and parks, in addition to subsidizing the City's ambulance service operating out of the Ambulance Fund. The General Fund accounts for all general revenues of the City not specifically collected for other funds.

The General Fund Reserves shall consist of three separate Reserves calculated together for the purposes of the total General Fund Reserve balance, in addition to any other reserves required by law for this fund.

- Emergency Reserve – Maintained for the purpose of sustaining fund operations in the case of a public emergency such as a natural disaster or other unforeseen catastrophic event. The Emergency Reserve may not be used to meet budget shortfalls or to fund new

programs. This reserve may be expended if an event is determined to be a public emergency or when such expenditures are necessary to ensure the safety of the City's residents and visitors by a majority vote of the Board of Aldermen.

- **Stability Reserves** – Maintained to mitigate financial risks due to revenue shortfalls or unanticipated critical expenditures. The purpose is to provide budgetary stability and not serve as an alternative funding source for new programs. Recommendations to appropriate from this reserve may be brought to the Board by the Mayor or City Administrator and will require approval by a majority of the Board of Aldermen.
- **Capital Reserve** – Maintained to provide for the capital needs, both new and replacement purchases. The Capital Reserve annual contribution shall be calculated based on a Capital Plan Schedule updated annually. Recommendations to appropriate from this reserve will ideally be outlined in the annually adopted budget as detailed in capital outlay, but may also be brought to the Board by the Mayor or City Administrator and will require approval by a majority of the Board of Aldermen.

The target level for General Fund Reserves shall be 25% of the most recent three year average of personnel and operation and maintenance expenditures plus an annual contribution for the Capital Reserve based on a Capital Plan Schedule. The 25% reserves shall consist of an Emergency Reserve set at 15% and a Stability Reserve set at 10%.

General Fund Reserves will be based on and reconciled to the General Fund Balance as detailed in the annual adopted budget. The sum of the Emergency Reserve, Stability Reserve, and the Capital Reserve shall equal the sum of the total restricted General Fund balance, in addition to other restricted balances required by law. The amounts determined to be excess equity shall equal the unrestricted General Fund balance.

Per the FY2017 Budget, the initial FY2017 General Fund Reserve is not fully funded per policy guidelines. The General Fund Target Schedule is as follows:

General Fund Reserves Targets			
<u>Target Date</u>	<u>Target Contribution</u>	<u>Projected Reserve Balance</u>	<u>Balance as a % to Target Level</u>
Dec 31, 2017*	\$1,141,764	\$1,141,764	57%
Dec 31, 2018	\$146,000	\$1,287,764	64%
Dec 31, 2019	\$146,000	\$1,433,764	71%
Dec 31, 2020	\$146,000	\$1,579,764	78%
Dec 31, 2021	\$146,000	\$1,725,764	85%
Dec 31, 2022	\$146,000	\$1,871,764	93%
Dec 31, 2023	\$148,486	\$2,020,250	100%

*Initial year of policy adoption.

Transportation Reserve

The Transportation Fund accounts for the maintenance and expansion of transportation needs of our citizens and is funded by specifically by Transportation taxes including the City's ½ cent sales tax.

The Transportation Reserve shall consist of three separate Reserves calculated together for the purposes of the total Transportation Fund Reserve balance, in addition to any other reserves required by law for this fund.

- **Emergency Reserve** – Maintained for the purpose of sustaining fund operations in the case of a public emergency such as a natural disaster or other unforeseen catastrophic event. The Emergency Reserve may not be used to meet budget shortfalls or to fund new programs. This reserve may be expended if an event is determined to be a public emergency or when such expenditures are necessary to ensure the safety of the City's residents and visitors by a majority vote of the Board of Aldermen.
- **Stability Reserves** – Maintained to mitigate financial risks due to revenue shortfalls or unanticipated critical expenditures. The purpose is to provide budgetary stability and not serve as an alternative funding source for new programs. Recommendations to appropriate from this reserve may be brought to the Board by the Mayor or City Administrator and will require approval by a majority of the Board of Aldermen.
- **Capital Reserve** – (also known as the Depreciation and Replacement Account) Maintained to provide for the capital needs, both new and replacement purchases. The Capital Reserve annual contribution shall be calculated based on a Capital Plan Schedule updated annually. Recommendations to appropriate from this reserve will ideally be outlined in the annually adopted budget as detailed in capital outlay, but may also be brought to the Board by the Mayor or City Administrator and will require approval by a majority of the Board of Aldermen.

The target level for Transportation Fund Reserves shall be 25% of the most recent three year average of personnel and operation and maintenance expenditures plus an annual contribution for the Capital Reserve based on a Capital Plan Schedule. The 25% reserves shall consist of an Emergency Reserve set at 15% and a Stability Reserve set at 10%.

Transportation Fund Reserves will be based on and reconciled to the Transportation Fund Balance as detailed in the annual adopted budget. The sum of the Emergency Reserve, Stability Reserve, and the Capital Reserve shall equal the sum of the total restricted Transportation Fund balance, in addition to other restricted balances required by law. The amounts determined to be excess equity shall equal the unrestricted Transportation Fund balance.

Per the FY2017 Budget, the initial FY2017 Transportation Fund Reserve is fully funded per policy guidelines.

Enterprise Fund Reserves

Water and Sewer Fund Reserves

The Water and Sewer Funds account for specific services funded directly by the fees and charges to City water and sewer customers, separately. The funds are intended to be self-supporting.

The Water Reserve and the Sewer Reserve shall each consist of two separate Reserves calculated together for the purposes of the total Water Fund Reserve and the Sewer Fund Reserve balance, in addition to any other reserves required by law for these funds.

- Operating Reserves – Maintained for the purpose of sustaining fund operations in the event of a catastrophe or a major disruption that prevents the utility from operating in its normal course of business. Recommendations to appropriate from this reserve may be brought to the Board by the Mayor or City Administrator and will require approval by a majority of the Board of Aldermen.
- Capital Reserve – (also known as the Depreciation and Replacement Account) Maintained to provide for the capital needs, both new and replacement purchases. The Capital Reserve annual contribution shall be calculated based on a Capital Plan Schedule updated annually. Recommendations to appropriate from this reserve will ideally be outlined in the annually adopted budget as detailed in capital outlay, but may also be brought to the Board by the Mayor or City Administrator and will require approval by a majority of the Board of Aldermen.

The target level for both the Water Fund Reserve and the Sewer Fund Reserve shall be 16% of the most recent three year average of personnel and operation and maintenance expenditures plus an annual contribution for the Capital Reserve (also known as the Depreciation and Replacement Account) based on a Capital Plan Schedule.

Fund Reserves will be based on and reconciled to the respective Fund Balance as detailed in the annual adopted budget. The sum of the Operating Reserve and the Capital Reserve shall equal the sum of the total restricted Fund balance, in addition to other restricted balances required by law. The amounts determined to be excess equity shall equal the unrestricted Fund balance.

Per the FY2017 Budget, the initial FY2017 Water Fund Reserve is not fully funded per policy guidelines. The Water Fund Target Schedule is as follows:

<u>Water Fund Reserves Targets</u>			
<u>Target Date</u>	<u>Target Contribution</u>	<u>Projected Reserve Balance</u>	<u>Balance as a % to Target Level</u>
Dec 31, 2017*	\$1,120,059	\$1,120,059	92%
Dec 31, 2018	\$17,000	\$1,137,059	93%

Dec 31, 2019	\$17,000	\$1,154,059	94%
Dec 31, 2020	\$17,000	\$1,171,059	96%
Dec 31, 2021	\$17,000	\$1,188,059	97%
Dec 31, 2022	\$17,000	\$1,205,059	99%
Dec 31, 2023	\$18,070	\$1,223,129	100%

*Initial year of policy adoption.

Per the FY2017 Budget, the initial FY2017 Sewer Fund Reserve is fully funded per policy guidelines.

Lee C Fine and Grand Glaize Airport Fund Reserves

The Lee C Fine and the Grand Glaize Airport Funds account for specific services funded directly by the fees and charges to the users of the airports, separately. The funds are intended to be self-supporting.

The Lee C Fine Airport Fund Reserve and the Grand Glaize Airport Fund Reserve shall each consist of two separate Reserves calculated together for the purposes of the total Lee C Fine Airport Fund Reserve and the Grand Glaize Airport Fund Reserve balance, in addition to any other reserves required by law for these funds.

- Operating Reserves – Maintained for the purpose of sustaining fund operations in the event of a catastrophe or a major disruption that prevents the airport from operating in its normal course of business. Recommendations to appropriate from this reserve may be brought to the Board by the Mayor or City Administrator and will require approval by a majority of the Board of Aldermen.
- Capital Reserve – Maintained to provide for the capital needs, both new and replacement purchases. The Capital Reserve annual contribution shall be calculated based on a Capital Plan Schedule updated annually. Recommendations to appropriate from this reserve will ideally be outlined in the annually adopted budget as detailed in capital outlay, but may also be brought to the Board by the Mayor or City Administrator and will require approval by a majority of the Board of Aldermen.

The target level for both Lee C Fine Airport Fund Reserve and the Grand Glaize Airport Fund Reserve shall be 8% of the most recent three year average of personnel and operation and maintenance expenditures plus an annual contribution for the Capital Reserve (also known as the Depreciation and Replacement Account) based on a Capital Plan Schedule.

Fund Reserves will be based on and reconciled to the respective Fund Balance as detailed in the annual adopted budget. The sum of the Operating Reserve and the Capital Reserve shall equal the sum of the total restricted Fund balance, in addition to other restricted balances required by law. The amounts determined to be excess equity shall equal the unrestricted Fund balance.

Per the FY2017 Budget, the initial FY2017 Lee C Fine Airport Fund Reserve is not fully funded per policy guidelines. The Lee C Fine Airport Fund Target Schedule is as follows:

Lee C Fine Airport Fund Reserves Targets			
<u>Target Date</u>	<u>Target Contribution</u>	<u>Projected Reserve Balance</u>	<u>Balance as a % to Target Level</u>
Dec 31, 2017*	\$30,657	\$30,657	47%
Dec 31, 2018	\$8,000	\$38,657	60%
Dec 31, 2019	\$8,000	\$46,657	72%
Dec 31, 2020	\$9,000	\$55,657	86%
Dec 31, 2021	\$8,903	\$64,560	100%

*Initial year of policy adoption.

Per the FY2017 Budget, the initial FY2017 Grand Glaize Airport Fund Reserve is not fully funded per policy guidelines. The Grand Glaize Airport Fund Target Schedule is as follows:

Grand Glaize Airport Fund Reserves Targets			
<u>Target Date</u>	<u>Target Contribution</u>	<u>Projected Reserve Balance</u>	<u>Balance as a % to Target Level</u>
Dec 31, 2017*	\$2,540	\$2,540	8%
Dec 31, 2018	\$5,000	\$7,540	25%
Dec 31, 2019	\$5,000	\$12,540	41%
Dec 31, 2020	\$6,000	\$18,540	61%
Dec 31, 2021	\$6,000	\$24,540	81%
Dec 31, 2022	\$6,000	\$30,540	100%

*Initial year of policy adoption.

Submission Date: November 18, 2016

Submitted By: Human Resources Generalist

Board Meeting Date: December 1, 2016

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 16-86 - Amend City code Chapter 125: Human Resources System (Personnel) Rules and Regulations, Section 125.050.G.1 Merit and Lump Sum Increases, Section 125.050.G.2 Overtime/Comp. Time/Flex Time, and Section 125.110.D Completion of Probation.

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach Employees

Why is Board Action Required?

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. - Generally.

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first and second reading of Bill 16-86.

Are there any deadlines associated with this action?

Yes, Staff would like the changes to be effective January 1, 2017.

Budget Line / Source of Funds

N/A

Staff Comments and Recommendation

Bill 16-86 proposes changes to Chapter 125: Human Resources System (Personnel) Rules and Regulations, Section 125.050.G.1 Merit and lump sum increases, Section 125.050.G.2 Overtime/comp. time/flex time, and Section 125.110.D Completion of Probation. The changes to these sections are:

Section 125.050.G.1 Merit and Lump Sum Increases. – Change the date of the Merit and Lump Sum Increase Policy to 01/01/17.

The proposed change to the Merit and Lump Sum Increase Policy is changing the percentage of the merit increases. The 2017 budget includes an upper movement of the pay plan structure. To offset the cost to the 2017 budget staff recommends adjusting the merit increases. The change is a savings of \$27,138.68. Staff will review the merit percentages during the 2018 budget process. Following are the proposed merit increase percentage changes.

Performance	Quartile 1	Quartile 2	Quartile 3	Quartile 4
4	5% to 3.5%	4% to 3.25%	3.5% to 3%	3% to 2.75%
3	4% to 3%	3.5% to 2.75%	2.5% to 2.5%	2.5% to 2.25%
2	3% to 2.5%	2.5% to 2.25%	2% to 2%	1.5% to 1.75%
1	0% to 0%	0% to 0%	0% to 0%	0% to 0%

Another proposed change is moving eligibility for annual merit increases for probation employees from six (6) months after successful completion of probation to twelve (12) months.

Section 125.050.G.2 Overtime/Comp, Time/Flex Time. – Change the date of the Overtime/Comp. Time/Flex Time Policy to 01/01/17.

The change to the Overtime/Comp. Time/Flex Time Policy is how ‘hours worked’ is defined. Currently ‘hours worked’ includes anytime taken for vacation, personal time, holiday time, and comp. time. The proposed change is: “Scheduled workweek or scheduled workday” is defined as hours worked and does not include personal time, holiday time, vacation time and comp time. This proposed change is common practice in the public and private sectors.

The other changes are title changes for uniformity throughout Chapter 125.

Section 125.110.D. Completion of Probation – the proposed change is the monetary amount an employee receives after successful completion of their six (6) probation period from 3% to 2%.

The above changes are recommended to provide more efficiency within City operations.

City Administrator Comments and Recommendation:

During the FY2017 Budget preparation these items were determined to be in need of updating. Although the changes monetarily are minor compared to the budget overall, they changes are reflected in the proposed budget.

Concur with the recommendation of the HR Generalist.

BILL NO. 16-86

ORDINANCE NO. 16.86

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI AMENDING THE HUMAN RESOURCES SYSTEM (PERSONNEL) RULES AND REGULATIONS CHAPTER SECTION: 125.050 PAY AND COMPENSATION AND SECTION: 125.110 PROBATIONARY PERIOD.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That Section 125.050. Pay and Compensation, Item G is amended to read as follows:

- G. *Individual Employee Pay Adjustments.* Individual pay adjustments may be made in any of the following ways:
1. Merit and lump sum increases. Refer to Merit Increase Policy dated 01/01/17.
 2. Overtime/comp. time/flex time. Refer to policy dated 01/01/17.

Section 2. The Section 125.110. Probationary Period, Item D is amended to read as follows:

- D. *Completion Of Probation.* Upon successful completion of the six (6) month probationary period, employees shall be eligible for two percent (2%) increase in their base pay upon the recommendation of their supervisor and approval by the City Administrator.

Section 3. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 4. Repeal or Modification of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this

ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 5. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 16.86 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 16.86.

John Olivarri, Mayor

Date

ATTEST:

Cynthia Lambert, City Clerk

Chapter 125. Human Resource System (Personnel) Rules and Regulations

Section 125.050. Pay and Compensation.

G. Individual Employee Pay Adjustments. Individual pay adjustments may be made in any of the following ways:

1. Merit and lump sum increases. Refer to Merit Increase Policy dated ~~01/01/12~~ 01/01/17.
2. Overtime/comp.time/flex time. Refer to policy dated ~~05/01/05~~ 01/01/17.

Section 125.110. Probationary Period.

D. Completion of Probation. Upon successful completion of the six (6) month probationary period, employees shall be eligible for a ~~three percent (3%)~~ two percent (2%) increase in their base pay upon the recommendation of their supervisor and approval by the City Administrator.



CITY OF OSAGE BEACH
MERIT INCREASE POLICY

Revised January 1, 2017

CITY OF OSAGE BEACH
MERIT INCREASE POLICY

City of Osage Beach Merit Increase Policy Statement

The City of Osage Beach understands the need for employees to know what their strengths and weaknesses are and what is expected of them to perform the important elements of their jobs. The City will strive to provide a consistent evaluation to provide developmental and honest feedback and a judicious merit system for the employees on an end-of-probation and annual basis.

Policy and Procedures

1. Application

The purpose of this policy is to provide information and direction pertaining to merit increases for all employees.

2. Policy and Procedures

A. All employees will be evaluated for their specific evaluation period annually ~~in addition to the end of probation period evaluation~~. The performance evaluation includes the following sections; Goals and Objectives, Strength and Need for Improvement, and the Competency Rating. The performance evaluations have a total of 11 categories with total points assessed as follows:

Clearly Outstanding	=	4 points
Exceeds Expectations	=	3 points
Meets Expectations	=	2 points
Needs Improvement	=	1 point
Unsatisfactory/At Risk	=	0 points

B. Each employee has the opportunity to earn a merit increase based on the employee's ~~end of probation or~~ annual performance evaluation points. The amount of the merit increase varies with the individual employee's performance evaluation and what quartile the employee is in within the pay plan level and shall be based on the following merit point system:

3.7 – 4.0	=	3.0% – 5.0% <u>2.75% - 3.5%</u> Merit Increase
2.7 – 3.6	=	2.5% – 4.0% <u>2.25% - 3.00%</u> Merit Increase
1.7 – 2.6	=	1.5% – 3.0% <u>1.75% - 2.50%</u> Merit Increase
0.0 – 1.6	=	0 % Merit Increase – 3 or 6 Month Probation

C. Employees will be eligible for an annual merit increase twelve (12) months after successful completion of their six (6) month probation period.

~~E.D.~~ Merit Increases cannot exceed the salary range assigned to a position.

~~D.E.~~ Employees who have reached the maximum of their pay range shall receive a 1.5% lump sum increase at the time of their performance evaluation if the evaluation is Exceeds or Outstanding.

~~E.F.~~ Problems leading up to an unacceptable rating shall be discussed prior to the evaluation.

F.G. If an employee is placed on 3-month or 6-month probation, bi-weekly meetings will be scheduled with the employee and the Department Head/Supervisor to review his/her progress. The City Administrator will be notified and given regular updates as to the progress being made. At the end of the probation, if the employee has brought his/her performance up to 'Meets Expectations', he/she will receive a merit increase for the remaining months of the annual evaluation. The employee will be re-evaluated again on their regular annual evaluation date, but will not be reimbursed for the months spent on probation.

G.H. If an employee is placed on a 3-month probation and has not improved his/her performance, he/she will be given an additional 3 months to improve. If no improvement is made at that time, he/she will be terminated. At no time will a probation period be extended beyond 6 months.

H.I. It is the Department Manager/ Supervisor's responsibility to initiate the evaluation process. Evaluations cover a specific time period. End-of-Probation evaluations are due in memo format only and annual evaluations are due in the formal format on the evaluation forms. Both are due by the end of the evaluation period.

I.J. Lump Sum Merit – A Lump Sum Merit is a merit increase based on a recommendation from the employee's Department Head and approved by the City Administrator. A one-time lump sum increase may be awarded to reflect an employee's contribution to the City for a task or suggestion. No lump sum increase payment can exceed 3% of the employee's base annual wage/salary.



CITY OF OSAGE BEACH
OVERTIME/COMP TIME/FLEX TIME POLICY

REVISED JANUARY 1, 2017

CITY OF OSAGE BEACH
OVERTIME/COMP TIME/FLEX TIME POLICY

City of Osage Beach Overtime/Comp Time/Flex Time Policy Statement

The City of Osage Beach recognizes the fact that in designing employee benefit plans, 'one size does not fit all'. The Overtime/Comp Time/Flex Time Policy is designed to allow direction and freedom in individual time related to overtime, comp time and flex time in relation to hours worked.

Policy and Procedures

1. Application

It is the policy of the City of Osage Beach that non exempt City employees who work hours in excess of their standard workweek shall be compensated for such overtime at a rate of time and one-half as required by the Federal Fair Labor Standards Act. Employees may be compensated for overtime worked in the form of overtime wages or compensatory time off at the rate of time and one-half.

Flex Time is when an employee alters his/her normal work schedule to maintain the standard work week hours due to arising obligations, i.e., medical appointments, etc. Flex Time is available on a short term basis to all employees with proper approval.

2. Policy and Procedures

A. Overtime

- i. The standard work week for full time employees other than those exempt from the overtime provisions of the Fair Labor Standards Act such as Department Managers, Appointed Officials, and other exempt salaried positions shall be forty (40) hours. ~~Public Safety Police Department~~ members and other shift workers have different workweeks (forty-two hours) and workdays as approved by the Department Manager.
- ii. Overtime shall be authorized by the Department Manager and shall be paid at a rate of time and one-half (1 ½ %) for any time worked in excess of a scheduled workweek.
- iii. “Scheduled workweek or scheduled workday” is defined as hours worked and does not ~~to~~ include personal time, holiday time, vacation time and comp time. ~~This time is considered time worked and will be computed in determining and calculating overtime pay.~~
- iv. For exempt employees, overtime is considered part of their job responsibility and does not justify overtime pay.

B. Comp Time

- i. Compensatory time shall be requested and used like annual leave – at the convenience of the department with advanced approval. Provided that in the event annual leave and personal leave have been exhausted due to the illness of an employee or a family member within the employee’s immediate household, compensatory time may be used without specific advance approval.

- ii. The amount of compensatory time banked accrual is limited to eighty (80) hours. All overtime worked after the compensatory time balance has achieved the maximum shall be paid in the form of overtime pay, until the employee uses compensatory time and reduces the balance.
 - iii. Employees who leave the employment of the City for whatever reason shall be paid for all accrued compensatory time at their final hourly rate.
 - iv. The Human Resources ~~Specialist~~ Generalist shall maintain employee compensatory time records from the employee's time sheet and shall provide responses to employee inquiries concerning compensatory time.
- C. Employees shall indicate on each timecard his/her overtime hours and if he/she chooses to be paid for those hours by overtime compensation or compensatory time.
- D. Flex Time
- i. Flex Time is available to all employees for a short period of time.
 - ii. Employees must have prior authorization from his/her immediate Department Manager.
- E. Time sheets shall provide accurate time on duty, reflecting times mentioned above; overtime, comp time, and flex time appropriately.

Submission Date: November 21, 2016
Submitted By: Planning Commission/ City Planner
Board Meeting Date: December 1, 2016

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 16-87: Rezoning Case 393: Request for approval to rezone 8.69 acres to C-1 (General Commercial) with an E-2 (Entertainment Overlay) for the construction of a pool with an outdoor bar and accessory facilities.

Names of Persons, Businesses, Organizations affected by this action:

The applicants and adjacent property owners may be affected by this decision.

Why is Board Action Required?

The City's zoning code requires Board action on Planning Commission recommendations for rezoning. (Code Reference 405.610).

Type of Action Requested (Ordinance, Resolution, Motion):

Requesting first reading of Bill 16-87.

Are there any deadlines associated with this action?

Yes. 90 day rule

Budget Line / Source of Funds

N/A

Planning Department comments and recommendation:

Applicant: Grand Teton Mountain Investments LLC
Location: Approximately 1600 feet down Beach Drive on the right hand side.
Petition: C-1 (General Commercial) with an E-2 (Entertainment Overlay) for the construction of a pool with an outdoor bar and accessory facilities.

Existing Use: Vacant Commercial Property

Zoning: C-1 and R-1b

Tract Size: 8.69 acres

	<u>Surrounding Zoning:</u>	<u>Surrounding Land Use:</u>
<u>North:</u>	A-1 Agriculture	Vacant Agriculture
<u>South:</u>	MH Mobile Home	Scattered Mobile and Single Family
<u>East:</u>	R-3 Multi Family	Sparsely developed Residential
<u>West:</u>	C-1 Commercial	Restaurant
The Osage Beach Comprehensive Plan Recommends this area as:		Moderate Density Residential

<u>Rezoning History</u>	<u>Case #</u>	<u>Date</u>
Citywide		May 1984

Utilities

<u>Water:</u> City	<u>Gas:</u> MFA propane
<u>Electricity:</u> Ameren	<u>Sewer:</u> City

Access: Property has approximately 100 feet of frontage on Beach Drive.

Analysis:

1. The applicant is the owner of the 8.69-acre parcel in question. The applicants are requesting an Entertainment Overlay that would allow them to build a new pool and outdoor bar facility adjacent to the existing Backwater Jacks Restaurant Facility. Currently, the restaurant operates as a grandfathered use without an E Overlay and will not be given one as part of this request as the new pool facility is on a separate piece of property. The current request will govern the permitted uses associated with the new pool and outdoor bar along with accessory outdoor entertainment uses that are a part there of.
2. Recognizing past incompatibility problems with similar uses and less intense (residential) uses, the City adopted Ordinance 96.21, which regulates all uses with outdoor entertainment overlay zoning requirements.

Department Comments:

The primary intent of E-zones is to regulate outdoor activities that could adversely affect adjacent properties, both commercial and residential. The character of this corridor is mixed, with the vast majority of the adjacent properties being undeveloped with a mixture of Commercial, Residential, and Agricultural zones. With the subject properties location on a large property surrounded by largely undeveloped property, it lends itself favorably to the

type of use being requested, provided that the intensity of the uses such as live music and similar uses is not allowed to increase. In this case, the only uses that will be allowed as part of the E Overlay are the pool and the outdoor bar along with some customary accessory uses. There will be no live music allowed on the property zoned with the E-2 District.

Currently, there are some pressing issues that are facing properties and facilities such as the one we are currently looking at. The main issue is being able to provide a safe, accessible, and quality environment from which to provide their particular services. As the Lake of the Ozarks and these facilities become more family focused, most if not all, have had to do substantial improvements on their facilities from a building code perspective, to provide for the safety needs of the customer and employee as well as providing required and necessary improvements for accessibility for those who are protected by the American with Disabilities Act. These upgrades are completed even before the necessary improvements are done in order to compete.

In this particular request, the applicant is requesting to build a pool with an outdoor bar facility not unlike the others that we have seen develop around the lake area at facilities similar to theirs. It will not significantly increase the level of noise pollution involved as there will be no further expansion or relocation of the live music entertainment that presently exists at the Backwater Jacks facility. Uses customary to a pool and outdoor bar including the deck additions are what will be permitted. Accessory uses such as a sand beach and uses common to a sand beach, will also be allowed, in an attempt to make the facility a more family affiliated use. It is also worth noting that approval of this request would not increase the number of docking facilities or boat slips that will be allowed for the property. Any additional customer base will come from the city via the roadways, as opposed to the lake, meaning additional impact to the cove in which the subject property is located should be minimal.

With the subject property being zoned Commercial and located on a large lot surrounded largely by undeveloped agriculture or multifamily zoned property, the Planning Department would recommend that this request be approved subject to the following provisions and conditions:

Permitted Uses: The pool, outdoor bar, and accessory uses requested as part of rezoning case 393 and illustrated on the submitted site plan.

The subject property will now be governed by the regulations pertaining to E-2 overlays as specified in the Land Use Chapter of the City of Osage Beach Municipal Code and the submitted site development plan.

Construction Requirements: All construction will be in conformance with the codes that are adopted by the City at the time that a Building Permit is requested for any portion of the development that a permit is required.

Parking: Parking will be provided on the subject property in accordance with the Off Street Parking Regulations established by the City of Osage Beach Municipal Code.

Signage: The applicant will be required to get a sign permit for any additional signage.

Exterior Lighting: Any additional lighting, proposed as part of this activity, must be shielded to direct light inward and not increase light intensity within adjoining properties.

Landscaping: A minimum of 5 percent of the areas devoted to parking must be left in open lawn or landscaped areas.

Final Development Plan: The site plan submitted with the application is sufficient for the final development plan, unless changes or additions are requested by the Board of Aldermen, as part of the approval of the request. In that case an amended site development plan will be submitted illustrating all of the required changes.

Planning Commission Recommendation:

The Planning Commission unanimously recommended approval at their meeting on November 8, 2016.

City Administrator Recommendation:

Concur with the Planning Commission's and the City Planner's recommendation.

BILL NO. 16-87

ORDINANCE NO. 16.87

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ADOPTING AN AMENDMENT TO THE ZONING MAP OF THE CITY OF OSAGE BEACH, MISSOURI.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the real estate, described as follows, 8.69 acres zoned C-1 (General Commercial) to C-1 (General Commercial) with an E-2 (Entertainment Overlay):

Backwater Jacks 2, Lot 2.

Section 2. That the development as described herein and referred to as Case 393 shall conform to the provisions for the approved zones as listed in the Osage Beach Code of Ordinances.

Section 3. That this Ordinance shall be in full force and effect upon date of passage.

READ FIRST TIME: _____, 2016 READ SECOND TIME: _____, 2016

I hereby certify that the above Ordinance No. 16.87 was duly passed on _____, 2016 by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

_____, 2016
Date

Cynthia Lambert, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby APPROVE Ordinance 16.87

_____, 2016
Date

John Olivarri, Mayor

ATTEST:

Cynthia Lambert, Deputy City Clerk

Submission Date: November 17, 2016

Submitted By: Police Chief

Board Meeting Date: December 1, 2016

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Motion to approve the Mutual Aid Agreement with the Lake West Ambulance District

Names of Persons, Businesses, Organizations affected by this action:

Residents and Visitors of Osage Beach and the Lake West Ambulance District

Why is Board Action Required?

Board of Alderman Approval for such agreements is required pursuant to 70.220 and 432.0700 RSMO

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to authorize the Mayor, on behalf of the City, to execute the agreement.

Are there any deadlines associated with this action?

None

Budget Line / Source of Funds

N/A

Comments and Recommendation of Department:

This is a renewal of an existing Mutual Aid Agreement with the Lake West Ambulance District for ambulance services. I recommend approval.

City Administrator Comments and Recommendation:

Concur with the Police Chief's recommendation.

Mutual Aid Agreement between the Lake West Ambulance District and the City of Osage Beach, Missouri

WHEREAS, the governmental units of Lake West Ambulance District and the City of Osage Beach have rendered mutual aid in emergency medical services in the past and anticipate a continuing demand for such mutual aid and cooperation in the use of their medical personnel and equipment for the safety, health, and welfare of the people of their respective governmental units during times of emergency; and,

WHEREAS, Section 190.107 of the revised statutes of Missouri permits the creation of mutual aid agreements between a city and an ambulance district when both are operating ambulance services:

NOW THEREFORE, Lake West Ambulance District and the City of Osage Beach agree as follows:

1. In the event of any emergency, the parties to this agreement shall cooperate in an effort to provide emergency medical services subject to the terms and conditions prescribed in this agreement.
2. The EMS Chief or commanding officer of the Ambulance District/Service of the parties to this agreement shall have the authority in the event of an emergency to determine whether personnel and/or equipment shall be sent beyond the jurisdictional limits of the responding party. It is the intention of this agreement to vest in each party to this agreement the sole right to determine when its needs will permit it to respond to a call by the other unit of government. It is further agreed by the parties thereto that if the responding ambulance service shall refrain from sending any personnel and/or equipment beyond its jurisdiction, such party failing to respond for any reason, shall not be liable for damages to the other party to this agreement or to any third party.
3. The EMS Chief or commanding officer of the ambulance district/service requesting mutual aid shall be in command of all units responding from other governmental units. All personnel and equipment of a responding unit shall be under the inundated command of the highest ranking officer attached to such responding units. All commands and orders for the use of such personnel and equipment shall be made by the commanding officer of the requesting department through the ranking officer of the units responding, whenever possible. The officer in charge of the department sending assistance shall, however, at all times have the power to recall to the responding department any personnel or equipment from any assistance mission.
4. Each governmental unit entering this agreement shall continue to provide the same salaries, compensation for death or disability, and retirement and furlough payments to their employees who are assigned to render assistance to another governmental unit in performance of this agreement as that employee would receive if on-duty within the corporate limits of the governmental unit by which he is employed. Any cost of repairs and maintenance of equipment incurred while rendering assistance under this agreement will be borne by the governmental unit owning the equipment.
5. When a governmental unit responds with mutual aid, it should be understood that the responsibility of providing and/or requesting aid to protect the home area is that of the responding unit.

- 6. It will be the responsibility of the agency providing mutual aid to be responsible for the billing of their services.
- 7. Pursuant to Section 190.107.1 R.S.Mo. either party to this agreement may at any time withdraw from further participating in this agreement by giving 60 days prior written notice of termination to the other party to this agreement.
- 8. In witness whereof, the parties sign and execute this agreement as of this ____ day of _____, 2016.

City Of Osage Beach

Lake West Ambulance District

John Olivarri, Mayor

Ron Riley, Board President

Attest Cynthia Lambert, City Clerk

Gayle Webb, Administrator

**MUTUAL AID AGREEMENT
FOR
EMERGENCY MEDICAL SERVICES**

THIS AGREEMENT entered this _____ day of _____, 2016 by and between the City of Osage Beach and the Lake West Ambulance District.

WITNESSETH:

WHEREAS, Missouri Revised Statute 190.107 authorizes public agencies providing emergency ambulance service in this state to enter into mutual aid agreements; and

WHEREAS, the parties hereto desire to avail themselves of the authority conferred by this law; and

WHEREAS, the purpose of this agreement is to provide each of the parties, through their mutual cooperation, a predetermined plan by which each might render aid to the other in case of an emergency which demands emergency medical services to a degree beyond the existing capabilities of either party; and

WHEREAS, it is deemed in the public interest for the parties hereto to enter into an agreement for mutual assistance to provide reserves needed to assure each party of adequate protection;

NOW THEREFORE, in consideration of the mutual covenants contained, herein, the parties hereby agree as follows:

1. The parties will respond to calls for emergency medical assistance upon request for such assistance by the dispatching agency of each party provided that resources exist to supply such response.
2. Upon request for mutual aid received as provided for in paragraph (1), the responding party will authorize a response as follows:
 - a. Each of the parties to this agreement will provide at least the following personnel and equipment in response to the request:
Minimum request - one (1) Advanced Life Support (ALS) equipped ambulance with two (2) licensed Emergency Medical Technicians.
3. It shall be the responsibility of the responding party to see that all personnel responding to the request for assistance are responsible persons, and the conduct and actions of said personnel shall be the responsibility of the party sending assistance.

4. When emergency medical personnel are sent to another community pursuant to this agreement, the jurisdiction, authority, rights, privileges, and immunities including any coverage under the Worker's Compensation Laws, which they have in the sending jurisdiction shall be extended to and include the are in which like benefits and authorities are or could be afforded to personnel of the requesting department and shall be extended to any geographic area necessary as a result of the request when said personnel are acting within the scope of the authority conferred by this agreement.
5. The party who requests mutual aid shall in no way be deemed liable or responsible for the personal property of the members of the Department of the responding party which may be lost, stolen, or damaged while performing their duties in responding under the terms of this agreement.
6. The party responding to the request for mutual aid under the terms of this agreement shall assume all liability and responsibility for damage to its own apparatus and/or equipment. The party responding shall also assume all liability and responsibility for any damage caused by its own apparatus an/or negligence of its personnel while in route to or returning from a specific location.
7. The party responding under the terms of this agreement shall assure that its personnel drive their vehicles while in the territory of the requesting party in compliance with all laws regarding speed and at all times with due regard for the safety of all persons using the highway.
8. The party responding under the terms of this agreement shall assume no responsibility or liability for property damaged or destroyed or bodily injury at the actual scene of any emergency due to actions which are required in responding under this agreement; said liability and responsibility shall rest solely with the party requesting such aid and within whose boundaries the property exists or the incident occurs.
9. No compensation will be paid by the parties under this agreement for mutual aid assistance rendered. The responding agency will be responsible for billing for the services provided and collecting for such services. The billing procedures for each agency will be extended to the response area.
10. The respective parties agree that no claim for compensation will be made by either against the other for loss, damage, or personal injury occurring in consequence of mutual aid assistance rendered under this agreement, and all such rights or claims are hereby expressly waived by the respective parties as to each party.
11. This agreement shall continue from year to year from 2016 through , 2019, unless notice of termination is given by either party Hereto at least sixty (60) days prior to such termination. No further obligations or liabilities shall be imposed after such termination.
12. This agreement shall be valid only when it is executed by the Mayor and Board President of the respective political subdivisions pursuant to the ordinance/resolution of each political subdivision authorizing the Mayor and Board President to execute it.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year written above.

CITY OF OSAGE BEACH

LAKE WEST AMBULANCE DISTRICT

John Olivarri, Mayor

Ron Riley, Board President

Gayle Webb, Administrator

..... ATTEST:

..... ATTEST:

Cynthia Lambert, City Clerk

Witness

Date: _____

Approved as to Form:

Edward Rucker, City Attorney

Submission Date: November 17, 2016

Submitted By: Police Chief

Board Meeting Date: December 1, 2016

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Motion to approve the Mutual Aid Agreement with the Camden County Ambulance District

Names of Persons, Businesses, Organizations affected by this action:

Residents and Visitors of Osage Beach and the Camden County Ambulance District

Why is Board Action Required?

Board of Alderman Approval for such agreements is required pursuant to 70.220 and 432.0700 RSMO

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to authorize the Mayor, on behalf of the City, to execute the agreement.

Are there any deadlines associated with this action?

None

Budget Line / Source of Funds

N/A

Comments and Recommendation of Department:

This is a renewal of an existing Mutual Aid Agreement with the Camden County Ambulance District for ambulance services. I recommend approval.

City Administrator Comments and Recommendation:

Concur with the Police Chief's recommendation.

Mutual Aid Agreement between the Camden County Ambulance District and the City of Osage Beach, Missouri

WHEREAS, the governmental units of Camden County Ambulance District and the City of Osage Beach have rendered mutual aid in emergency medical services in the past and anticipate a continuing demand for such mutual aid and cooperation in the use of their medical personnel and equipment for the safety, health, and welfare of the people of their respective governmental units during times of emergency; and,

WHEREAS, Section 190.107 of the revised statutes of Missouri permits the creation of mutual aid agreements between a city and an ambulance district when both are operating ambulance services:

NOW THEREFORE, Camden County Ambulance District and the City of Osage Beach agree as follows:

1. In the event of any emergency, the parties to this agreement shall cooperate in an effort to provide emergency medical services subject to the terms and conditions prescribed in this agreement.
2. The EMS Chief or commanding officer of the Ambulance District/Service of the parties to this agreement shall have the authority in the event of an emergency to determine whether personnel and/or equipment shall be sent beyond the jurisdictional limits of the responding party. It is the intention of this agreement to vest in each party to this agreement the sole right to determine when its needs will permit it to respond to a call by the other unit of government. It is further agreed by the parties thereto that if the responding ambulance service shall refrain from sending any personnel and/or equipment beyond its jurisdiction, such party failing to respond for any reason, shall not be liable for damages to the other party to this agreement or to any third party.
3. The EMS Chief or commanding officer of the ambulance district/service requesting mutual aid shall be in command of all units responding from other governmental units. All personnel and equipment of a responding unit shall be under the inundated command of the highest ranking officer attached to such responding units. All commands and orders for the use of such personnel and equipment shall be made by the commanding officer of the requesting department through the ranking officer of the units responding, whenever possible. The officer in charge of the department sending assistance shall, however, at all times have the power to recall to the responding department any personnel or equipment from any assistance mission.
4. Each governmental unit entering this agreement shall continue to provide the same salaries, compensation for death or disability, and retirement and furlough payments to their employees who are assigned to render assistance to another governmental unit in performance of this agreement as that employee would receive if on-duty within the corporate limits of the governmental unit by which he is employed. Any cost of repairs and maintenance of equipment incurred while rendering assistance under this agreement will be borne by the governmental unit owning the equipment.
5. When a governmental unit responds with mutual aid, it should be understood that the responsibility of providing and/or requesting aid to protect the home area is that of the responding unit.

- 6. It will be the responsibility of the agency providing mutual aid to be responsible for the billing of their services.
- 7. Pursuant to Section 190.107.1 R.S.Mo. either party to this agreement may at any time withdraw from further participating in this agreement by giving 60 days prior written notice of termination to the other party to this agreement.
- 8. In witness whereof, the parties sign and execute this agreement as of this ____ day of _____, 2016.

City Of Osage Beach

Camden County Ambulance District

John Olivarri, Mayor

Ralph Perry, Board Chairman

Attest Cynthia Lambert City Clerk

Witness

**MUTUAL AID AGREEMENT
FOR
EMERGENCY MEDICAL SERVICES**

THIS AGREEMENT entered this _____ day of _____, 2016 by and between the City of Osage Beach and the Camden County Ambulance District.

WITNESSETH:

WHEREAS, Missouri Revised Statute 190.107 authorizes public agencies providing emergency ambulance service in this state to enter into mutual aid agreements; and

WHEREAS, the parties hereto desire to avail themselves of the authority conferred by this law; and

WHEREAS, the purpose of this agreement is to provide each of the parties, through their mutual cooperation, a predetermined plan by which each might render aid to the other in case of an emergency which demands emergency medical services to a degree beyond the existing capabilities of either party; and

WHEREAS, it is deemed in the public interest for the parties hereto to enter into an agreement for mutual assistance to provide reserves needed to assure each party of adequate protection;

NOW THEREFORE, in consideration of the mutual covenants contained, herein, the parties hereby agree as follows:

1. The parties will respond to calls for emergency medical assistance upon request for such assistance by the dispatching agency of each party provided that resources exist to supply such response.
2. Upon request for mutual aid received as provided for in paragraph (1), the responding party will authorize a response as follows:
 - a. Each of the parties to this agreement will provide at least the following personnel and equipment in response to the request:
Minimum request - one (1) Advanced Life Support (ALS) equipped ambulance with two (2) licensed Emergency Medical Technicians.
3. It shall be the responsibility of the responding party to see that all personnel responding to the request for assistance are responsible persons, and the conduct and actions of said personnel shall be the responsibility of the party sending assistance.

4. When emergency medical personnel are sent to another community pursuant to this agreement, the jurisdiction, authority, rights, privileges, and immunities including any coverage under the Worker's Compensation Laws, which they have in the sending jurisdiction shall be extended to and include the are in which like benefits and authorities are or could be afforded to personnel of the requesting department and shall be extended to any geographic area necessary as a result of the request when said personnel are acting within the scope of the authority conferred by this agreement.
5. The party who requests mutual aid shall in no way be deemed liable or responsible for the personal property of the members of the Department of the responding party which may be lost, stolen, or damaged while performing their duties in responding under the terms of this agreement.
6. The party responding to the request for mutual aid under the terms of this agreement shall assume all liability and responsibility for damage to its own apparatus and/or equipment. The party responding shall also assume all liability and responsibility for any damage caused by its own apparatus and/or negligence of its personnel while in route to or returning from a specific location.
7. The party responding under the terms of this agreement shall assure that its personnel drive their vehicles while in the territory of the requesting party in compliance with all laws regarding speed and at all times with due regard for the safety of all persons using the highway.
8. The party responding under the terms of this agreement shall assume no responsibility or liability for property damaged or destroyed or bodily injury at the actual scene of any emergency due to actions which are required in responding under this agreement; said liability and responsibility shall rest solely with the party requesting such aid and within whose boundaries the property exists or the incident occurs.
9. No compensation will be paid by the parties under this agreement for mutual aid assistance rendered. The responding agency will be responsible for billing for the services provided and collecting for such services. The billing procedures for each agency will be extended to the response area.
10. The respective parties agree that no claim for compensation will be made by either against the other for loss, damage, or personal injury occurring in consequence of mutual aid assistance rendered under this agreement, and all such rights or claims are hereby expressly waived by the respective parties as to each party.
11. This agreement shall continue from year to year from 2016 through 2019, unless notice of termination is given by either party Hereto at least sixty (60) days prior to such termination. No further obligations or liabilities shall be imposed after such termination.
12. This agreement shall be valid only when it is executed by the Mayor and Board President of the respective political subdivisions pursuant to the ordinance/resolution of each political subdivision authorizing the Mayor and Board President to execute it.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year written above.

CITY OF OSAGE BEACH

CAMDEN COUNTY AMBULANCE DISTRICT

John Olivarri, Mayor

Ralph Perry, Board Chairman

ATTEST:

ATTEST:

Cynthia Lambert, City Clerk

Witness

Date: _____

Approved as to Form:

Edward Rucker, City Attorney

Submission Date: November 17, 2016

Submitted By: Police Chief

Board Meeting Date: December 1, 2016

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Motion to approve the Mutual Aid Agreement with the Miller County Ambulance District

Names of Persons, Businesses, Organizations affected by this action:

Residents and Visitors of Osage Beach and the Miller County Ambulance District

Why is Board Action Required?

Board of Alderman Approval for such agreements is required pursuant to 70.220 and 432.0700 RSMO

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to authorize the Mayor, on behalf of the City, to execute the agreement.

Are there any deadlines associated with this action?

None

Budget Line / Source of Funds

N/A

Comments and Recommendation of Department:

This is a renewal of an existing Mutual Aid Agreement with the Miller County Ambulance District for ambulance services. I recommend approval.

City Administrator Comments and Recommendation:

Concur with the Police Chief's recommendation.

Mutual Aid Agreement between the Miller County Ambulance District and the City of Osage Beach, Missouri

WHEREAS, the governmental units of Miller County Ambulance District and the City of Osage Beach have rendered mutual aid in emergency medical services in the past and anticipate a continuing demand for such mutual aid and cooperation in the use of their medical personnel and equipment for the safety, health, and welfare of the people of their respective governmental units during times of emergency; and,

WHEREAS, Section 190.107 of the revised statutes of Missouri permits the creation of mutual aid agreements between a city and an ambulance district when both are operating ambulance services:

NOW THEREFORE, Miller County Ambulance District and the City of Osage Beach agree as follows:

1. In the event of any emergency, the parties to this agreement shall cooperate in an effort to provide emergency medical services subject to the terms and conditions prescribed in this agreement.
2. The EMS Chief or commanding officer of the Ambulance District/Service of the parties to this agreement shall have the authority in the event of an emergency to determine whether personnel and/or equipment shall be sent beyond the jurisdictional limits of the responding party. It is the intention of this agreement to vest in each party to this agreement the sole right to determine when its needs will permit it to respond to a call by the other unit of government. It is further agreed by the parties thereto that if the responding ambulance service shall refrain from sending any personnel and/or equipment beyond its jurisdiction, such party failing to respond for any reason, shall not be liable for damages to the other party to this agreement or to any third party.
3. The EMS Chief or commanding officer of the ambulance district service requesting mutual aid shall be in command of all units responding from other governmental units. All personnel and equipment of a responding unit shall be under the inundated command of the highest ranking officer attached to such responding units. All commands and orders for the use of such personnel and equipment shall be made by the commanding officer of the requesting department through the ranking officer of the units responding, whenever possible. The officer in charge of the department sending assistance shall, however, at all times have the power to recall the responding department any personnel or equipment from any assistance mission.
4. Each governmental unit entering this agreement shall continue to provide the same salaries, compensation for death or disability, and retirement and furlough payments to their employees who are assigned to render assistance to another governmental unit in performance of this agreement as that employee would receive if on-duty within the corporate limits of the governmental unit by which he is employed. Any cost of repairs and maintenance of equipment incurred while rendering assistance under this agreement will be borne by the governmental unit owning the equipment.
5. When a governmental unit responds with mutual aid, it should be understood that the responsibility of providing and/or requesting aid to protect the home area is that of the responding unit.

- 6. It will be the responsibility of the agency providing mutual aid to be responsible for the billing of their services.
- 7. Pursuant to Section 190.107.1 R.S.Mo. either party to this agreement may at any time withdraw from further participating in this agreement by giving 60 days prior written notice of termination to the other party to this agreement.
- 8. In witness whereof, the parties sign and execute this agreement as of this ____ day of _____, 2016.

City Of Osage Beach

Miller County Ambulance District

John Olivarri, Mayor

Beth Eidson, Board President

Attest Cynthia Lambert, City Clerk

Kevin Johnson, Administrator

**MUTUAL AID AGREEMENT
FOR
EMERGENCY MEDICAL SERVICES**

THIS AGREEMENT entered this _____ day of _____, 2016 by and between the City of Osage Beach and the Miller County Ambulance District.

WITNESSETH:

WHEREAS, Missouri Revised Statute 190.107 authorizes public agencies providing emergency ambulance service in this state to enter into mutual aid agreements; and

WHEREAS, the parties hereto desire to avail themselves of the authority conferred by this law; and

WHEREAS, the purpose of this agreement is to provide each of the parties, through their mutual cooperation, a predetermined plan by which each might render aid to the other in case of an emergency which demands emergency medical services to a degree beyond the existing capabilities of either party; and

WHEREAS, it is deemed in the public interest for the parties hereto to enter into an agreement for mutual assistance to provide reserves needed to assure each party of adequate protection;

NOW THEREFORE, in consideration of the mutual covenants contained, herein, the parties hereby agree as follows:

1. The parties will respond to calls for emergency medical assistance upon request for such assistance by the dispatching agency of each party provided that resources exist to supply such response.
2. Upon request for mutual aid received as provided for in paragraph (1), the responding party will authorize a response as follows:
 - a. Each of the parties to this agreement will provide at least the following personnel and equipment in response to the request:
Minimum request -one (1) Advanced Life Support (ALS) equipped ambulance with two (2) licensed Emergency Medical Technicians.
3. It shall be the responsibility of the responding party to see that all personnel responding to the request for assistance are responsible persons, and the conduct and actions of said personnel shall be the responsibility of the party sending assistance.

4. When emergency medical personnel are sent to another community pursuant to this agreement, the jurisdiction, authority, rights, privileges, and immunities including any coverage under the Worker's Compensation Laws, which they have in the sending jurisdiction shall be extended to and include the area in which like benefits and authorities are or could be afforded to personnel of the requesting department and shall be extended to any geographic area necessary as a result of the request when said personnel are acting within the scope of the authority conferred by this agreement.
5. The party who requests mutual aid shall in no way be deemed liable or responsible for the personal property of the members of the Department of the responding party which may be lost, stolen, or damaged while performing their duties in responding under the terms of this agreement.
6. The party responding to the request for mutual aid under the terms of this agreement shall assume all liability and responsibility for damage to its own apparatus and/or equipment. The party responding shall also assume all liability and responsibility for any damage caused by its own apparatus and/or negligence of its personnel while in route to or returning from a specific location.
7. The party responding under the terms of this agreement shall assure that its personnel drive their vehicles while in the territory of the requesting party in compliance with all laws regarding speed and at all times with due regard for the safety of all persons using the highway.
8. The party responding under the terms of this agreement shall assume no responsibility or liability for property damaged or destroyed or bodily injury at the actual scene of any emergency due to actions which are required in responding under this agreement; said liability and responsibility shall rest solely with the party requesting such aid and within whose boundaries the property exists or the incident occurs.
9. No compensation will be paid by the parties under this agreement for mutual aid assistance rendered. The responding agency will be responsible for billing for the services provided and collecting for such services. The billing procedures for each agency will be extended to the response area.
10. The respective parties agree that no claim for compensation will be made by either against the other for loss, damage, or personal injury occurring in consequence of mutual aid assistance rendered under this agreement, and all such rights or claims are hereby expressly waived by the respective parties as to each party.
11. This agreement shall continue from year to year from 2016 through 2019, unless notice of termination is given by either party Hereto at least sixty (60) days prior to such termination. No further obligations or liabilities shall be imposed after such termination.
12. This agreement shall be valid only when it is executed by the Mayor and Board President of the respective political subdivisions pursuant to the ordinance/resolution of each political subdivision authorizing the Mayor and Board President to execute it.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year written above.

CITY OF OSAGE BEACH

MILLER COUNTY AMBULANCE DISTRICT

John Olivarri, Mayor

Beth Eidson, Board President

Kevin Johnson, Administrator

ATTEST:

ATTEST:

Cynthia Lambert, City Clerk

Witness

Date: _____

Approved as to Form:

Edward Rucker, City Attorney

Submission Date: November 15, 2016

Submitted By: City Treasurer

Board Meeting Date: December 1, 2016

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Motion to approve the following write-offs: Water & Sewer receivables by \$554.81, Ambulance receivables by \$84,610.57 and Hammons TIF \$3,622.05.

Names of Persons, Businesses, Organizations affected by this action:

Staff, specific account holders

Why is Board Action Required?

Staff requests Board approval for annual write-offs to City accounts.

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to approve the following write-offs: Water & Sewer receivables by \$554.81, Ambulance receivables by \$84,610.57 and Hammons TIF \$3,622.05.

Are there any deadlines associated with this action?

Yes, by the end of the year so that the City's Accounts Receivables will reflect our best assessment of collectable debts.

Budget Line / Source of Funds

N/A

Comments and Recommendation of Department Head:

Although some accounts will be written off the City's books, we will continue to pursue collections through liens and collection services with the exception of bankruptcies.

During the year, All-Cal Collection Services Inc. has collected \$5,344 from Ambulance accounts.

History of Ambulance Write-offs, last five years:

2015	\$ 65,402
2014	\$ 62,178
2013	\$ 75,816
2012	\$ 58,234
2011	\$ 58,521

Recommend approval of the requested write-offs.

City Administrator Comments and Recommendation:

Concur with the City Treasurer's recommendation.

UTILITY BILLING
2016 WRITE-OFFS

LOCATION	ACCOUNT	WATER	SEWER	WRITE-OFF	EXPLANATION
Residential-Inside City	03-3470-06	\$ 90.34	\$ 86.55	\$ 176.89	Disconnected, Lien
Residential-Inside City	03-4230-02	\$ 15.22	\$ 11.91	\$ 27.13	Uncollectable, Occupancy Change
Residential-Inside City	03-4275-01	\$ 9.52	\$ 8.09	\$ 17.61	Uncollectable, Occupancy Change
Residential-Inside City	04-0510-00	\$ 12.07	\$ 11.52	\$ 23.59	Property Sold on Court House Steps
Residential-Inside City	04-4090-00	\$ 10.14	\$ 9.14	\$ 19.28	Property Sold on Court House Steps
Residential-Inside City	04-5370-02	\$ 87.92	\$ 71.69	\$ 159.61	Disconnected, Lien
Residential-Inside City	05-0800-00	\$ 24.90	\$ 35.64	\$ 60.54	Property Sold, Deceased
Commercial-Inside City	01-5170-00	\$ 36.81	\$ 33.35	\$ 70.16	Property Sold
		\$ 286.92	\$ 267.89	\$ 554.81	

AMBULANCE 2016

INCIDENT AMOUNT

150503	662.50	COLLECTIONS		150892	900.00	COLLECTIONS	
160203	677.50	COLLECTIONS		150984	250.00	COLLECTIONS	
160245	902.00	COLLECTIONS		150651	647.50	COLLECTIONS	
150833	545.00	COLLECTIONS		160107	522.50	COLLECTIONS	
150558	625.00	COLLECTIONS		160380	834.00	COLLECTIONS	
150771	116.99	COLLECTIONS		150992	500.00	COLLECTIONS	MINOR
150839	632.50	COLLECTIONS		150791	212.25	COLLECTIONS	
150679	298.43	COLLECTIONS		150560	655.00	COLLECTIONS	
150403	677.50	COLLECTIONS		150449	530.00	COLLECTIONS	
150496	188.97	COLLECTIONS		160180	662.50	COLLECTIONS	
150394	677.50	COLLECTIONS		160185	487.50	COLLECTIONS	
160292	919.00	COLLECTIONS		150675	545.00	COLLECTIONS	
160265	285.23	COLLECTIONS		150901	670.00	COLLECTIONS	
150451	545.00	COLLECTIONS		160252	885.00	COLLECTIONS	
160078	685.00	COLLECTIONS		150698	662.50	COLLECTIONS	
160339	853.00	COLLECTIONS		150967	77.82	COLLECTIONS	
150799	625.00	COLLECTIONS		150970	65.58	COLLECTIONS	
160307	667.00	COLLECTIONS		160367	140.20	COLLECTIONS	
150600	632.50	COLLECTIONS		150345	358.75	COLLECTIONS	
150821	647.50	COLLECTIONS		160020	545.00	COLLECTIONS	
150467	632.50	COLLECTIONS		150195	194.25	COLLECTIONS	
150882	500.00	COLLECTIONS	MINOR	150871	647.50	COLLECTIONS	
150980	79.32	COLLECTIONS		150735	522.50	COLLECTIONS	MINOR
150983	80.67	COLLECTIONS		150993	685.00	COLLECTIONS	
150437	625.00	COLLECTIONS		150440	662.50	COLLECTIONS	
150752	632.50	COLLECTIONS		160449	313.20	COLLECTIONS	
160267	868.00	COLLECTIONS		150454	335.00	COLLECTIONS	
150848	487.50	COLLECTIONS		160275	902.00	COLLECTIONS	
160413	298.00	COLLECTIONS		150595	625.00	COLLECTIONS	
160065	625.00	COLLECTIONS		150916	132.50	COLLECTIONS	
160461	902.00	COLLECTIONS		150719	640.00	COLLECTIONS	
150649	545.00	COLLECTIONS		150992	500.00	COLLECTIONS	MINOR
160158	625.00	COLLECTIONS		160249	701.00	COLLECTIONS	
160134	537.50	COLLECTIONS		160092	655.00	COLLECTIONS	
160213	662.50	COLLECTIONS		150526	250.00	COLLECTIONS	
160386	868.00	COLLECTIONS		150145	77.52	COLLECTIONS	
120471	632.50	COLLECTIONS		150688	82.02	COLLECTIONS	
150586	692.50	COLLECTIONS		150639	126.50	COLLECTIONS	
160024	997.50	COLLECTIONS		160200	241.40	COLLECTIONS	
150854	487.50	COLLECTIONS		150450	632.50	COLLECTIONS	
160046	662.50	COLLECTIONS		150819	662.50	COLLECTIONS	
160170	662.50	COLLECTIONS		150557	522.50	COLLECTIONS	
160095	640.00	COLLECTIONS		150922	530.00	COLLECTIONS	
150659	670.00	COLLECTIONS		160387	851.00	COLLECTIONS	
150509	522.50	COLLECTIONS		150702	662.50	COLLECTIONS	
150734	522.50	COLLECTIONS		150922	500.00	COLLECTIONS	
160176	647.50	COLLECTIONS		150495	515.00	COLLECTIONS	MINOR
150315	625.00	COLLECTIONS		150992	545.00	COLLECTIONS	
160002	250.00	COLLECTIONS		150833	670.00	COLLECTIONS	

AMBULANCE 2016

160254	752.00	COLLECTIONS	150401	135.50	COLLECTIONS	
150925	166.00	COLLECTIONS	150405	647.50	COLLECTIONS	
160173	632.50	COLLECTIONS				
160360	800.00	COLLECTIONS	160305	103.80	WRITE-OFF/BAD DEPT	
160068	300.00	COLLECTIONS	150641	85.77	WRITE-OFF/BAD DEPT	
150443	670.00	COLLECTIONS	150889	46.95	WRITE-OFF/BAD DEPT	
160096	522.50	COLLECTIONS	150950	101.41	WRITE-OFF/BAD DEPT	
160336	735.00	COLLECTIONS	150691	85.00	WRITE-OFF/BAD DEPT	
160334	701.00	COLLECTIONS	150796	85.00	WRITE-OFF/BAD DEPT	
150709	552.50	COLLECTIONS	150979	79.92	WRITE-OFF/BAD DEPT	DECEASE
150972	515.00	COLLECTIONS	160147	84.70	WRITE-OFF/BAD DEPT	
150876	677.50	COLLECTIONS	150945	84.72	WRITE-OFF/BAD DEPT	
160328	834.00	COLLECTIONS	160446	371.28	WRITE-OFF/BAD DEPT	CITY EMPI
150807	662.50	COLLECTIONS	160011	83.20	WRITE-OFF/BAD DEPT	
160331	769.00	COLLECTIONS	160202	73.26	WRITE-OFF/BAD DEPT	
150761	487.50	COLLECTIONS	160105	118.34	WRITE-OFF/BAD DEPT	
160043	670.00	COLLECTIONS	140727	46.41	WRITE-OFF/BAD DEPT	DECEASE
160349	902.00	COLLECTIONS	160016	78.25	WRITE-OFF/BAD DEPT	
140362	212.29	COLLECTIONS	150515	86.02	WRITE-OFF/BAD DEPT	
150651	522.50	COLLECTIONS	150674	20.00	WRITE-OFF/BAD DEPT	
150999	522.50	COLLECTIONS	150161	552.50	WRITE-OFF/BAD DEPT	HOMELES
160088	515.00	COLLECTIONS	150544	83.67	WRITE-OFF/BAD DEPT	
150903	900.00	COLLECTIONS	150574	46.80	WRITE-OFF/BAD DEPT	
150593	194.25	COLLECTIONS	150577	85.02	WRITE-OFF/BAD DEPT	
160408	701.00	COLLECTIONS	150786	82.50	WRITE-OFF/BAD DEPT	
160193	507.50	COLLECTIONS	150147	83.37	WRITE-OFF/BAD DEPT	
160142	655.00	COLLECTIONS	160033	75.81	WRITE-OFF/BAD DEPT	
160204	640.00	COLLECTIONS	150921	86.97	WRITE-OFF/BAD DEPT	
150052	134.00	COLLECTIONS	150539	41.10	WRITE-OFF/BAD DEPT	
150581	632.50	COLLECTIONS	150538	66.33	WRITE-OFF/BAD DEPT	
160042	625.00	COLLECTIONS	150191	85.17	WRITE-OFF/BAD DEPT	
150907	111.89	COLLECTIONS	160018	65.76	WRITE-OFF/BAD DEPT	
150239	462.92	COLLECTIONS	150852	81.87	WRITE-OFF/BAD DEPT	
150559	900.00	COLLECTIONS	150444	83.22	WRITE-OFF/BAD DEPT	
160266	300.00	COLLECTIONS	150468	83.82	WRITE-OFF/BAD DEPT	
150543	647.50	COLLECTIONS	150753	67.00	WRITE-OFF/BAD DEPT	
150618	632.50	COLLECTIONS	160082	83.35	WRITE-OFF/BAD DEPT	
150654	655.00	COLLECTIONS	150589	69.78	WRITE-OFF/BAD DEPT	
160312	305.60	COLLECTIONS	140359	76.94	WRITE-OFF/BAD DEPT	
150956	670.00	COLLECTIONS	150156	77.82	WRITE-OFF/BAD DEPT	
160065	500.00	COLLECTIONS	150910	70.08	WRITE-OFF/BAD DEPT	
150301	135.50	COLLECTIONS	150986	80.97	WRITE-OFF/BAD DEPT	
150508	677.50	COLLECTIONS	160192	85.00	WRITE-OFF/BAD DEPT	
150655	522.50	COLLECTIONS				
160135	125.00	COLLECTIONS	TOTAL	80,761.69	COLLECTIONS	
150456	677.50	COLLECTIONS	TOTAL	3,848.88	WRITE-OFF/BAD DEPT	
150672	296.55	COLLECTIONS		84,610.57		
150687	331.59	COLLECTIONS				
160210	537.50	COLLECTIONS				

Submission Date: November 23, 2016

Submitted By: Human Resources Generalist

Board Meeting Date: December 1, 2016

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Motion to hold the Employee Appreciation Dinner on Friday, January 13, 2017 at Tan-Tar-A.

Names of Persons, Businesses, Organizations affected by this action:

Elected officials and employees

Why is Board Action Required?

No action is required; however, staff is requesting Board approval on date and location.

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to hold the Employee Appreciation Dinner on Friday, January 13, 2017 at Tan-Tar-A.

Are there any deadlines associated with this action?

Yes. We need to finalize the location where the event will be held, send invitations to employees and officials, and finalize entertainment.

Budget Line / Source of Funds

10-12-754110 Employee Programs – FY2017 Expenditure

Request - \$ 1,400 - \$ 3,600*

*Depends on employee and guest attendance

Department Comments

The 2015 and 2016 events were extremely successful at Dog Days and Redhead Lakeside Grill, however, space was tight. It is difficult to find a venue to accommodate a group our size within Osage Beach city limits. Informal request for proposals were solicited from area hotels and restaurants. The responses were:

Country Club Hotel	No response received	
Resort at Port Arrowhead	Closed for season	
Lodge of Four Seasons	No response received	
Tan-Tar-A Resort	Per Person Buffet	\$24.00 inclusive of service charge
Redhead Lakeside Grill	Per Person Buffet	\$28.32 (\$24.00 + 18% service charge)
Osage National	Per Person Buffet	\$30.95 (150 ppl)/\$31.77 (130 ppl) (\$21.00 + 22% service charge + \$800 facility fee)

Tan-Tar-A is the low bid. Staff recommends Tan-Tar-A.

This event has been consistently held the Friday before the Martin Luther King holiday which is January 13, 2017.

City Administrator Comments and Recommendation:

With our size of group we need adequate room for dinner as well as entertainment. In addition to Tan Tar A's bid being the lowest, their accommodations will best suit our needs.

Concur with the HR Generalist's recommendation.