MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

November 2, 2016

The Board of Aldermen of the City of Osage Beach, Missouri, met at 6:00 p.m. on Wednesday, November 2, 2016, at City Hall. The following were present: Mayor John Olivarri, Alderman Kevin Rucker, Alderman Ron Schmitt, Alderman Phyllis Marose, Alderman Lee Schuman, and Alderman Tom Walker. Absent: Alderman Jeff Bethurem. City Administrator Jeana Woods, City Attorney Ed Rucker, City Treasurer Karri Bell, City Planner Cary Patterson, Airport Manager Ty Dinsdale, Parks Manager Matt Vandevoort, Building Official Ron White, Public Works Director Nick Edelman, Administrative Assistant Lisa Woodson, and City Clerk Cynthia Lambert were also present. Also in attendance was Jim Divincen with the Tri-County Lodging Association.

Lee C. Fine.
Airport Manager Ty Dinsdale gave an overview of the budget requests for the airport for the 2017 fiscal year. City Administrator Jeana Woods noted that one of the projects was removed from the airport's budget as grant funding would not be available.

Alderman Rucker questioned the amount for the rental property in the 2017 fiscal year budget. City Administrator Woods noted that the rental house was currently vacant and in order to make it habitable to rent again there were repair issues that needed to be addressed. General discussion followed regarding the rental house, ownership, and renovations. It was the general consensus of the Aldermen to remove the rental repair and maintenance expenditures as well as rental income from the budget.

Alderman Rucker inquired if the City used flextime. City Administrator Woods stated that the City does have flextime which has been used to assist with offsetting overtime in some cases. Alderman Rucker also inquired as to the increase in electrical expenses. Airport Manager Dinsdale explained that he expected that expense to go down as staff was checking all hangers every evening to ensure their lights had been turned off.

Grand Glaize Airport.
Airport Manager Ty Dinsdale reviewed the upcoming budget requests. Dinsdale highlighted that a 15' Flex Wing Bush Wacker Rotary Cutter was requested to assist with the mowing needs; particularly with the fifteen acres outside of the fence.

Alderman Rucker inquired as to the profit margin on fuel at both airport locations.

Parks & Recreation.
Park Manager Matt Vandevoort gave an overview of his proposed budget. He noted that he had just received notification of funding approval for upcoming project. City Administrator Woods noted that there was a grant project which would not be taking place until 2018. Vandevoort distributed copies to the Aldermen of various playground structures and maintenance equipment. Park Manager Vandevoort highlighted that his goal was to expand the City's playground equipment and that the

latest project was behind soccer field #2. Park Manager Vandevoort noted that under Capital Outlay he had requested a rock sifter attachment. Park Manager Vandevoort highlighted the many functions the attachment could be used for to improve various aspects of the parks. General discussion followed regarding the attachment uses and cost.

Alderman Rucker inquired if the Citizen Advisory Committee would be utilized in the selection of the different facets of the new playground equipment. Alderman Rucker also noted that the expenses versus the revenue generated relative to Park concessions appeared to be too high. City Administrator Woods stated she and the Park Manager would review the figures and make any necessary changes.

Park Manager Vandevoort answered various inquiries regarding Park projects and expenses.

Planning Department.
City Planner Cary Patterson gave a brief review of his budget noting that he had requested no capital outlay this year. It was noted that some of the line items were moved from the Planning Department to Building Inspections as some duties and positions were rearranged.

Building Inspection.
Building Official Ron White gave a brief synopsis of the Building Inspection budget request for the 2017 fiscal year. Building Official White noted that one additional staff person was requested which has led to an overall increase in expenditures for such items as training and conference, uniforms, and various pieces equipment.

Building Maintenance.
City Administrator Jeana Woods distributed copies of updated budget pages which had been e-mailed out earlier in the week noting that the Building Maintenance expenditure sheet was one of those pages. Building Official Ron White reviewed the critical issues with the ground-source heating at city hall. Building Official White believes the consultant is near completion with his proposal for the short-term repair of the system, which would allow for a long-term solution to be developed. Building Official White noted that in Capital Outlay he had requested funds for bullet-proof glass at the front doors and customer services windows. In addition he has requested additional locks for various doors in city hall which lack them, as well as extending the HVAC to the ambulance bay in addition to a permanent HVAC system replacement for city hall.

Alderman Rucker inquired as to how long the data acquired for the security locks were maintained. Staff advised they would advise the Board and soon as they get a definitive timeframe.

Economic Development
City Administrator Woods briefly reviewed the Economic Development budget for the upcoming fiscal year highlighting that funds from other departments had been moved into this budget to more accurately reflect where funds are being spent. City Administrator Woods noted that she serves as a member of LOREDC (Lake of the Ozarks Regional Economic Development Committee), and that the City was being marketed using social media and web presence. The Police Department, Parks, and City all have Facebook pages. In addition, the City has a cooperative program with Tri-County Lodging Association.

Alderman Marose inquired if the $25,000 budgeted in the 2017 for Tri-County Lodging Association was enough. General discussion followed with the general consensus to leave the amount as budgeted.

Discussion followed as the various economic activities and costs associated with them. No changes were made to the economic development budget.

City Administrator

City Administrator Jeana Woods reviewed her departmental budget noting that she had requested an increase in the Training & Conferences which would allow her, the Assistant City Administrator, and their Administrative Assistant to attend various conferences and to maintain their certifications.

Alderman Rucker inquired as to the value in the ICMA Conference. Woods noted that this year the ICMA Conference had been held in Kansas City, which allowed for both her and Assistant City Administrator Welty to attend. She noted that the conference was invaluable providing useful information.

Alderman Schmitt inquired about the significant increase in health insurance. City Administrator Woods noted that increase reflects the types of insurance departmental employees elect.

Overhead

City Administrator Jeana Woods highlighted changes to various line items of the Overhead budget. City Administrator Woods noted that while the line item for phones had decreased, the City would be looking at replacing its current system. Funds were also budgeted for various options for the HVAC replacement. Alderman Rucker stated he would like to see various options with regarding to purchasing or financing the HVAC system before the City moves forward in making that final decision.

General discussion followed regarding the development of the Reserve Fund policy as well as what funding was already reserved or self-restricted.

There being no further business to come before the Board of Aldermen, the meeting adjourned at 8:15 p.m.

I, Cynthia Lambert, City Clerk, do hereby certify that the above foregoing is a true and complete journal of proceedings of the meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on November 2, 2016.

Cynthia Lambert, City Clerk

John Olivarri, Mayor