

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

September 20, 2018

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a Regular Meeting on Thursday, September 20, 2018, at 6:00 p.m. at City Hall. The following were present: Mayor John Olivarri, Alderman Kevin Rucker, Alderman Jeff Bethurem, Alderman Greg Massey, Alderman Phyllis Marose, and Alderman Richard Ross. Absent: Alderman Tom Walker Cynthia Lambert, City Clerk, was present and performed the duties of that office.

Mayor's Communications.

Mayor Olivarri read a Proclamation commemorating the 150th anniversary of Harper Chapel United Methodist Church.

Mayor Olivarri congratulated City Clerk Cynthia Lambert for achieving the Missouri Municipal League's Certified Municipal Official award at the recent MML Conference.

Citizens Communications.

No one was present who wished to speak during this portion of the meeting.

Consent Agenda.

Alderman Ross moved to approve the Consent Agenda which included the Minutes of the Regular Board Meeting of September 6, 2018 and the Bills List. The motion was seconded by Alderman Marose. Alderman Bethurem noted that several of the vendors on Bills List were not licensed with the City. Discussion followed regarding the issue. City Administrator Jeana Woods stated she would be working with the Assistant City Administrator to take any corrective action necessary. The motion was voted on and unanimously passed on a voice vote.

Unfinished Business.

Bill 18-46. An Ordinance of the City of Osage Beach, Missouri, Establishing a Pro Tem Municipal Judge to Serve in the Event the Duly Appointed Municipal Judge is Unavailable to Temporarily Unable to Serve.

City Attorney Ed Rucker stated that the First Reading was approved at the September 6, 2018, Board Meeting. In response to an inquiry by Alderman Rucker regarding the term of a Pro Tem Municipal Judge, City Attorney Ed Rucker explained the term as set out in the Bill.

Mayor Olivarri presented the second reading of Bill No. 18-46 to become Ordinance 18.46 by title only. It was noted that Bill No. 18-46 to become Ordinance 18.46 had been available for public review.

Alderman Marose moved to approve the second reading of Bill No. 18-46 to become Ordinance 18.46 as presented. Alderman Bethurem seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-46 and to pass same into ordinance: "Ayes": Alderman Bethurem, Alderman Massey, Alderman Marose, Alderman Ross, and Alderman Rucker. "Nays": None. Absent: Alderman Walker. Bill No. 18-46 was passed and approved as Ordinance No. 18.46.

Bill 18-47. An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute Amendment No. 1 to State Block Grant Agreement, Project No. 17-046B-1 with the Missouri Highways and Transportation Commission.

Airport Manager Ty Dinsdale stated that the First Reading was approved at the September 6, 2018, Board Meeting.

Mayor Olivarri presented the second reading of Bill No. 18-47 to become Ordinance 18.47 by title only. It was noted that Bill No. 18-47 to become Ordinance 18.47 had been available for public review.

Alderman Rucker moved to approve the second reading of Bill No. 18-47 to become Ordinance 18.47 as presented. Alderman Ross seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-47 and to pass same into ordinance: "Ayes": Alderman Massey, Alderman Marose, Alderman Ross, Alderman Rucker, and Alderman Bethurem. "Nays": None. Absent: Alderman Walker. Bill No. 18-47 was passed and approved as Ordinance No. 18.47.

Bill 18-48. An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute Engineering Contract AEOB18-009, Task Order No. 3 with HDR Engineering, Inc., for the West Side Water Well.

Public Works Director Nicholas Edelman stated that the First Reading was approved at the September 6, 2018, Board Meeting.

Mayor Olivarri presented the second reading of Bill No. 18-48 to become Ordinance 18.48 by title only. It was noted that Bill No. 18-48 to become Ordinance 18.48 had been available for public review.

Alderman Marose moved to approve the second reading of Bill No. 18-48 to become Ordinance 18.48 as presented. Alderman Massey seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-48 and to pass same into ordinance: "Ayes": Alderman Marose, Alderman Ross, Alderman Rucker, Alderman Bethurem, and Alderman Massey. "Nays": None. Absent: Alderman Walker. Bill No. 18-48 was passed and approved as Ordinance No. 18.48.

New Business.

BILL 18-49 – An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute a Three (3) Year Service Agreement with Mitel for the Installation, Service, and Management of a New Voice over IP (VoIP) Phone System through a Cooperative Bid Agreement.

Assistant City Administrator Mike Welty stated that this was for the purchase, installation, and set-up of all the software and hardware for the Voice Over Internet Protocol (VoIP) phone system. Assistant City Administrator Welty explained the various components of the new phone system including warranty information, 911 service, and costs. In response to questions raised by Alderman Bethurem, Assistant City Administrator Welty stated he would look at the cost of upgrading the wiring to a Cat 5 or 6.

Mayor Olivarri presented the first reading of Bill No. 18-49 to become Ordinance 18.49 by title only. It was noted that Bill No. 18-49 to become Ordinance 18.49 had been available for public review.

Alderman Rucker moved to approve the first reading of Bill No. 18-49 to become Ordinance 18.49 as presented. Alderman Ross seconded the motion which was voted on and unanimously passed by a voice vote.

BILL 18-50 – An Ordinance of the City of Osage Beach, Missouri, Authorizing the Expenditure of Funds to Support the Veteran’s Day Parade Support Request.

City Administrator Jeana Woods stated the Ozarks Elks Lodge 2517 had submitted their Event Support form on September 7, 2018 requesting \$750.00 for the parade to be held on November 10, 2018.

Mayor Olivarri presented the first reading of Bill No. 18-50 to become Ordinance 18.50 by title only. It was noted that Bill No. 18-50 to become Ordinance 18.50 had been available for public review.

Alderman Ross moved to approve the first reading of Bill No. 18-50 to become Ordinance 18.50 as presented. Alderman Bethurem seconded the motion which was voted on and unanimously passed by a voice vote.

MOTION – Authorizing the City Administrator to Execute a Document Title “Request for Approval of Agreement to Transfer Funds” to Effectuate a Transfer (return to MoDOT Aviation) of Non-Primary Entitlement Funds (\$47,861) Allotted to the City in 2015, by the Missouri Department of Transportation, which Remains Unused and Unneeded by the City During Fiscal Year 2018.

Airport Manager Ty Dinsdale stated this would release funds previously reserved for the Grand Glaize Airport in 2015.

Alderman Marose moved to authorize the City Administrator to execute a document entitled “Request for Approval of Agreement to Transfer Funds” to effectuate a transfer (return to MoDOT Aviation) of non-primary entitlement funds (\$57,861) allotted to the

City in 2015 by the Missouri Department of Transportation, which remains unused and unneeded by the City during Fiscal Year 2018. Alderman Bethurem seconded the motion which was voted on and unanimously passed.

MOTION – Authorizing the Purchase of Grinder Pump Re-Building Parts from Municipal Equipment in the Amount Not to Exceed \$53,205.56.

Public Works Director Nick Edelman stated the purchasing of equipment was from Municipal Equipment. Public Works Director Edelman explained the parts needed noting that the pumps were being rebuilt in-house.

Alderman Ross moved to authorize the purchase of grinder pump re-building parts from Municipal Equipment in the amount not-to-exceed \$53,205.56. The motion was seconded by Alderman Bethurem, which was voted on and unanimously passed.

MOTION – Authorizing the Purchase of a Portable Vehicle Lift from Mohawk Lifts in the Amount of \$31,082.11.

Public Works Director Nick Edelman stated the portable vehicle lift would be utilized by the Public Works Department for maintenance of vehicles and would be house in the maintenance building.

Alderman Bethurem moved to authorize the purchase of a portable vehicle lift from Mohawk Lifts in the amount of \$31,082.11. The motion was seconded by Alderman Massey, which was voted on and unanimously passed.

MOTION – Authorization to Apply for Grant Funding at Lee C. Fine Airport for Apron Reconstruction.

Public Works Director Nick Edelman stated the Public Works and Airport Department would like to pursue a grant for approximately 6.4 million dollars for reconstruction and enlargement of the apron at Lee C. Fine. Airport Manager Ty Dinsdale noted that awards under this grant are at 100%.

Alderman Bethurem moved to authorize the application of grant funding at Lee C. Fine Airport for Apron Reconstruction. The motion was seconded by Alderman Marose, which was voted on and unanimously passed.

MOTION – Approving CPSM Professional Services Contract for Public Safety Technical Assistance for a Contract in the Amount of \$43,650 plus Travel Expenses Not to Exceed \$4,000.

City Administrator Jeana Woods explained the request which had previously been brought forward in July wherein the Board had requested additional information which was distributed to the Board. Police Chief Davis noted that this analysis would provide a very detailed review of the not only the Police Department but the community services as well. General discussion followed regarding the need for the analysis and whether it should be done in-house, etc.

Alderman Rucker moved to approve a contract with CPSM Professional Services for Public Safety Technical Assistance in the amount of \$43,650 plus travel expenses not-to-exceed \$4,000. The motion was seconded by Alderman Massey, which was voted on. The following roll call vote was taken: "Ayes": Alderman Massey, Alderman Rucker and Alderman Marose. "Nays": Alderman Ross and Alderman Bethurem. Absent: Alderman Walker. The motion failed on a 3-2 vote without the majority of the elected officials under Section 110.240 of the Osage Beach Municipal Code and Section 79.130 RSMo.

Alderman Rucker requested that the CPSM Professional Services Contract for Public Safety Technical Assistance be placed on the next Board of Alderman Agenda.

Communications from Members of the Board of Aldermen.

Alderman Bethurem asked that Public Works Director thank Supervisor Long and staff for the work they have been doing on Nichols and Dude Ranch Road which has seen a marked improvement over the years.

Alderman Rucker stated that by the end of summer he had expected a list of City property that was not in use. Assistant City Administrator Mike Welty stated that he was complying the list and expected to bring it to the Board in October for disposition. Alderman Rucker inquired if "budget billing" could be done with the City's utility billing. City Treasurer Karri Bell stated that should would look into it and report back to the Board. Alderman Rucker inquired if the City could look into processing payments online the next time the City's banking services went out to bid. City Treasurer Karri Bell stated that the banking services were currently out to bid. City Treasurer Bell stated that payments for City services can be paid online through the City's website.

Alderman Rucker stated that he had attended the 9/11 Memorial Service at the Fire Station on Bluff Drive which included paying tribute to Deputy Shoemate and encouraged everyone to attend the 9/11 Service in the future.

Alderman Rucker inquired as to the problems with the paint on the Bluff water tower. Public Works Director Edelman stated that the paint, which had been applied over 10 years ago was peeling and staff was looking into what options were available to remedy the situation.

Alderman Marose stated she appreciated the opportunity to attend the MML Conference which was quite a learning experience. Alderman Marose gave an update on Alderman Walker's recovery and noted that he hoped to be back for the October 4th Board Meeting. Alderman Marose thanked Public Works Director Edelman for responding to the issue regarding grass mowing near Key Largo and for ensuring the Parkway was in great shape for the recently held Bikefest. Alderman Marose reminded everyone of the upcoming Parkway West Wine Trail to be held September 22nd.

Alderman Massey stated that the traffic islands at various locations were in bad shape and needed to be cleaned and/or painted. Public Works Director Edelman stated explained

which traffic islands were the city's versus MoDOTs, and he would inquire if MoDOT had any plans to work on the traffic islands.

Staff Communications.

City Administrator Jeana Woods stated he enjoyed the MML Conference as well and would be leaving in the morning along with the Assistant City Administrator to attend the ICMA Conference through September 26th.

City Attorney Ed Rucker stated he appreciated the opportunity to attend the MML Conference and attended the session about Sunshine Law. City Attorney Rucker noted that the seminar on recent legislation regarding harassment and whistleblower protect was very informative.

General discussion followed regarding another seminar held at the MML Conference of small cell towers and what the City should do to prepare for this issue which will affect the public right-of-way City Attorney Rucker stated that in the next several months he will do research on this topic and report back to the Board with his findings.

City Clerk Cynthia Lambert thanked the Board for the opportunity to attend the MML Conference and for their support in achieving certification through the Missouri Municipal League.

Assistant City Administrator Mike Welty stated that he was looking forward to the educational opportunity available thru the upcoming ICMA Conference.

Police Chief Todd Davis stated that at the recent 9/11 Memorial Service, the City's IT Director Kellie Atkins did an outstanding job singing the National Anthem. Police Chief Davis also noted that last week's Bikefest had an exceptional turnout with not major issues to report.

City Planner Cary Patterson stated that he had recently attended co-ed softball games at the City Park and want to commend the Parks staff for the outstanding work they have done in preparing the fields, umpiring the games, and working the concession stand.

Public Works Director Nick Edelman stated that water was now in the Columbia College water tower.

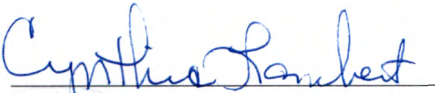
Treasurer Karri Bell stated that annually the City files TIF Reports and that the latest ones, which are a snapshot of 2017, can be found on the City's website.

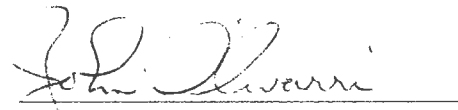
Airport Manager Ty Dinsdale thanked the Board for the support in releasing the unused 2015 funds back to MoDOT.

Adjourn.

There being no further business to come before the Board, the meeting adjourned at 7:40 p.m.

I, Cynthia Lambert, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on September 20, 2018.


Cynthia Lambert, City Clerk


John Olivarri, Mayor