

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

November 7, 2011

The Board of Aldermen of the City of Osage Beach, Missouri, met for a special meeting on Monday, November 7, 2011 at 6:30 p.m. in the lower level conference room at City Hall. The following were present: Mayor Penny Lyons, Alderman Fred Catcott, Alderman Lois Farmer, Alderman John Olivarri and Alderman Kevin Rucker. Alderman Steve Kahrs and Alderman Ron Schmitt were absent.

Others present were City Administrator Nancy Viselli, City Attorney Ed Rucker, City Engineer Nick Edelman, Assistant City Administrator Jeana Albertson, City Treasurer Karri Bell, Park and Recreation Manager Brian Willey, Public Works Supervisor Rick King, and City Clerk Diann Warner.

2012 Budget Discussion.

Water.

Mayor Lyons pointed out the memo from City Administrator Nancy Viselli in response to Alderman Schmitt's concerns he expressed in an e-mail today.

Assistant City Administrator Jeana Albertson, addressing one of Alderman Schmitt's concerns, said that the reimbursement was reduced by 50% which is directly tied to MoDOT reimbursement. She added that water throughout the City is 90% built, therefore reimbursement would be reduced. One of Alderman Schmitt's concerns was that projected revenue is less in each fund. Ms. Albertson said that water revenue is based on quantity of water used and the City has stressed water conservation. She said a water and sewer rate increase will be effective January first. Lower late fees and reconnection fees are projected due to the City's plan to begin accepting credit cards. Water tap fees and plant capacity fees are tied to new customers.

City Treasurer Karri Bell commented that the funds from SRF in 2005 and 2007 are just now being depleted so there will be a reduction in construction.

A discussion was held on credit cards and the options that that will be considered. The use of credit cards is a service that many customers have requested.

Superintendent of Public Works Rick King said that public works received vouchers from the State of Missouri for training and employees received \$5,000 worth of training for \$500; however he thinks the program is being discontinued.

It was noted that merit increases have been included in the proposed budget but not a COLA.

A part time person has been included in the budget to exercise valves and paint fire hydrants and to assist with mowing during the peak growing season.

The line item for chemicals is above the amount last year due to having to maintain a certain residual depending on water usage.

Discussion took place on trucks and the request for new replacement vehicles.

Alderman Rucker requested that staff provide a personnel chart.

Sewer.

Discussion followed on chemicals for treating the odor at the Sands lift station and the cost of chemicals. Mr. King thinks there might be new technology that could be utilized to help eliminate the odor. At some point, Mr. King said that certain parts have to be taken out of service for repairs and maintenance. Mayor Lyons commented that many options have been considered over the years to figure out how to reduce/eliminate the odor. Mr. King said that three types of odor control are being used at that location.

Mayor Lyons questioned the land purchase of \$10,000 in the budget. City Engineer Nick Edelman said it is for projects possibly for MoDOT mandated projects or Mace Road and Spring Valley in case funds are needed for purchasing easements. Recording fees also come from that line item.

Mr. King said his goal is to repair some of the major lift stations in house which would be a cost savings to the City. Some of the lift stations are 25 years old.

Transportation.

Assistant City Administrator Jeana Albertson explained that a plan has been developed for transportation funds similar to water and sewer. The money from MoDOT for taking over Highway 54 has been in a self restricted fund and Mr. Edelman and Mr. King came up with a schedule for replacing vehicles and a 25 year plan for repair and maintenance of roadways. Ms. Albertson said that the plan shows a bond issue may be needed in 2028 for improvements. Ms. Albertson was commended for developing the plan.

Mayor Lyons commented that when heavy trucks stop at traffic lights they have ruined the intersections, but much of the truck traffic will use the expressway. Discussion followed on the condition of Osage Beach Parkway and when MoDOT is expected to bring it up to standards. It was noted that survey work must be done and the contract needs to be updated due to changes in the design.

The salary line item has increased from last year due to two full time employees who will be hired in July plus 3,200 hours for a temporary employee. Mr. King explained that the City takes care of 80 lane miles and 40 lanes miles will be added when Osage Beach Parkway becomes the City's.

If the Board wants no parking on streets citywide, more signs will be needed, however consensus is that there are no plans to have no parking signs placed throughout the City unless there is a problem. Ms. Albertson explained how administrative reimbursement is calculated for each fund.

Park.

Ms. Albertson said that with two unsuccessful seasons with concessionaires, the City will run the concessions next year; therefore 500 hours have been added. It was noted that the park is used about three nights per week and a tournament is held every other weekend. A liquor license will be obtained by the City to have the ability to sell beer at adult tournaments at the Park.

City Administrator Nancy Viselli referred to her memo in response to Alderman Schmitt's question about the reason money is budgeted for the parking lot at the park. Funds are budgeted for Peanick

Park walking trail to be paved and the parking lot seal coated. The Little League uses both fields at Peanick Park.

Brian Willey, Park Manager, said the soccer fields will be heavily used and kick ball leagues will be organized. Mr. Edelman said there is a non disturbance area mandated by the Army Corp of Engineers. Mr. Willey was commended for his accomplishments at the park.

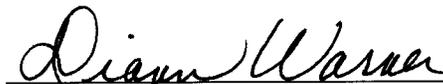
Engineering.

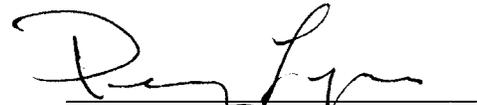
The salary line item has increased because Phil Alton will be totally in the engineering budget rather than his time split between engineering and the building department. The line item for cell phones has also increased because a phone will be purchased for Mr. Alton that will allow him to email files when he is out in the field. A new laptop is being budgeted for Lee Schuman so that he may use Auto Cad when he is out in the field. Mr. Edelman said that MoDOT uses this technology resulting in a savings in windshield time. The increase in the training and conference line item is the department secretary will attend training out of state to learn how to acquire easements. The position will be reevaluated next year following the training.

City Attorney.

City Attorney Ed Rucker asked for a bookcase so that he will able to get books off the floor behind his desk.

There being no further business to come before the Board of Aldermen, the meeting adjourned at 7:55 p.m.


Diann Warner, City Clerk


Penny Lyons, Mayor

APPROVED
11/7/11