

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

November 16, 2011

The Board of Aldermen of the City of Osage Beach, Missouri, met for a special meeting on Wednesday, November 16, 2011 at 6:30 p.m. in the lower level conference room at City Hall. The following were present: Mayor Penny Lyons, Alderman Fred Catcott, Alderman Lois Farmer, Alderman John Olivarri, Alderman Kevin Rucker and Alderman Ron Schmitt. Alderman Steve Kahrs was absent.

Others present were City Administrator Nancy Viselli, Assistant City Administrator Jeana Albertson, City Treasurer Karri Bell, City Attorney Ed Rucker, Airport Manager Budd Hyde, Police Chief Todd Davis, IT Manager Jim Davis, Building Official Ron White, City Engineer Nick Edelman and City Clerk Diann Warner.

2012 Budget Discussion.

Lee C. Fine Airport.

Discussion followed on non primary entitlement funds which may be banked for three years. The City has banked \$447,000 for fiscal years 2010, 2011, and 2012. Projects on hold are seal coating the runway and runway maintenance at Lee C. Fine Airport. MoDOT does not distribute the funds until the City has a project.

Budd Hyde, Airport Manager, said 122,000 gallons of Jet A was sold at Lee C. Fine this year. Administrative reimbursement is up due to engineering services.

Grand Glaize Airport.

The line item for a grant in the amount of \$190,000 is for tree clearing and perimeter fencing. There is also a line item for purchasing land in the amount of \$100,000 using City funds because land purchased with federal funds requires a lifetime commitment to keep the airport open. City Engineer Nick Edelman said that currently there are no lifetime commitments at the airport according to MoDOT Aviation. Alderman Olivarri commented that the ALP calls for land purchases at both ends of the airport using federal funds and he thought that was the purpose of completing the ALP. City Engineer Nick Edelman said the property being considered for purchase is a priority for MoDOT and it may be done in phases. He added that there are options for the City to consider; if the property is purchased with City funds, then the only commitment is the construction which is for the lifetime of the improvement. City Administrator Nancy Viselli did not recommend using federal funds for purchasing property. She suggested leaving it in the budget and keeping the funds in the general fund until the Board makes a decision.

The City purchased the airport from the City of Linn Creek at a cost of \$60,000 and paid a fix based operator between \$200,000 and \$300,000 for the hangars. The property that is needed is in excess of \$1 million. Consensus was to make a decision later regarding purchasing property. Alderman Olivarri said the goal is to operate the Grand Glaize Airport in the black.

Law Enforcement.

Police Chief Todd Davis said the budget includes four new vehicles and the fleet will be decreased by one; two vehicles will be transferred – one to the Building Department and one to the Park

Department and three others will be sold.

Chief Davis said he was notified today that a grant was received for body armor in the amount of \$3,420 and it will only cost the City \$342. The budget will be amended to include this grant.

Discussion followed on the possibility of transferring one vehicle to the IT Department since \$12,000 has been budgeted for a vehicle in IT. IT Manager Jim Davis said he wanted to procure a van or a vehicle with a hatchback for his purposes and to have a vehicle that is dependable. It was noted that the 1996 Taurus is not dependable.

The salary line item has decreased due to staff changes. There are 18 road officers, three in the detective bureau, three command staff; one reserve officer and one reserve road officer. The overtime line item is \$50,000 and includes scheduled and unscheduled overtime but does not include grant overtime which is reimbursed. A great deal of the overtime is for municipal court.

911.

The 911 budget includes mapping that will interface with CAD to increase dispatch and response time. This technology uses a GPS antenna on police cars and runs on the current ITI System. Overtime includes both scheduled and nonscheduled.

Ambulance.

Administrative reimbursement has increased due to the computer work that will be performed by the IT Department. It also includes billing and accounts payable. City Treasurer Karri Bell said that before 2008, the ambulance billing was done in house. Alderman Olivarri said that administrative reimbursement in other departments has not increased as much as in this budget. Assistant City Administrator Jeana Albertson will check to verify it is accurate.

Cardiac monitors will be purchased to replace monitors that are six years old. The salary line item is up due to budgeting for a full staff in 2012. Chief Davis said that one full time position is changing to a part time position.

Emergency Management.

Chief Davis said that both he and Ambulance Supervisor Russ Hogan are planning training in 2012 for emergency management. Alderman Rucker said the emergency manager should be someone else because when disaster strikes, the Chief will be too busy to perform the duties. Chief Davis said he relies on the Camden County Emergency Manager a great deal. It was noted that the City has adopted Camden County's Emergency Management Plan.

IT.

The IT budget includes 87 computer stations and the street, water, sewer and ambulance departments' hardware is included in those budgets. Air cards for different vehicles will cost \$50 per month; however, there is a grant that will cover the cost for police vehicles.

Alderman Schmitt suggested that a printer be purchased that prints on both sides of the paper. Alderman Olivarri questioned whether there is an advantage to budgeting for all computers in one year rather than two. IT Manager Davis said that all equipment is out of warranty and requires a

great deal of repairs. He proposed purchasing 1/3 of the computers in the first three months; 1/3 in the second, etc. Mr. Davis said that four servers could be eliminated with the purchase of storage arrays. Alderman Rucker suggested ordering the computers at one time with delivery in phases to save money. Mr. Davis said that purchasing from the state bid is a better price than soliciting bids. Two computers will be purchased for the water department; one for the sewer department; one for the street department and three for the ambulance department. The cost of 87 computers, 2 storage arrays, 1 server plus software is approximately \$300,000.

Alderman Olivarri commented that he had no objections to leaving the \$12,000 for a vehicle in the budget however, it would be better if one of the vehicles the police department is selling could be used. Mayor Lyons commented that this would come back to the Board in the future anyway.

Building Inspection.

The budget includes one inspector and the Building Official and a department secretary. The 2012 building code will be adopted in 2012 and the line item for books will purchase all the code books necessary. Training includes updates for the 2012 building code.

Building Maintenance.

Capital outlay includes enclosing the corridor from the IT Department to the lower level conference room and proximity locks for the armory, the evidence room and the door off the Board room to the police department. Finishing the pavilion at the rear of City Hall is also included in the budget.

Revenue.

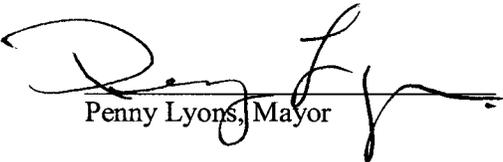
Alderman Rucker asked that time be dedicated to discussing revenues next year.

Revenues for electric rates, DWI reimbursement, CVC collection, Park were explained, as well as rental of public property.

Assistant City Administrator Jeana Albertson explained how administrative reimbursement is calculated.

There being no further business to come before the Board of Aldermen, the meeting adjourned at 8:20 p.m.


Diann Warner, City Clerk


Penny Lyons, Mayor

APPROVED
12/1/11