



CITY OF OSAGE BEACH
BOARD OF ALDERMEN MEETING

1000 City Parkway
Osage Beach, MO 65065
573/302-2000 FAX 573/302-0528
Email: www.osagebeach.org

OPEN MEETING

TENTATIVE AGENDA
REGULAR MEETING
December 20, 2012 – 6:30 P.M.
CITY HALL

******* Note: Make sure that your cell phone is turned off or on a silent tone only. Please sign the attendance sheet located at the podium if you desire to address the Board.**

CALL TO ORDER
Pledge of Allegiance
Roll Call

MAYOR'S COMMUNICATIONS

CITIZENS' COMMUNICATIONS

- This is a time set aside on the agenda for citizens and visitors to address the Mayor and Board on any topic that is not a public hearing. The Board will not take action on any item not listed on the agenda, but the Mayor and Board welcome and value input and feedback from the public. Speakers will be restricted to three minutes unless otherwise permitted. Minutes may not be donated or transferred from one speaker to another.

APPROVAL OF CONSENT AGENDA

If the Board desires, the consent agenda may be approved by a single motion.

- Minutes of 11/14; 12/06/12 (Page 01)
- Bills List (Page 14)

UNFINISHED BUSINESS

- A. Bill No. 12-39. 2013 Budget Adoption. Second Reading (Page 27)

NEW BUSINESS

- A. Bill No. 12-42. Voluntary Annexation for John and Connie Shaw. First and Second Readings
(Page 29)
- B. Bill No. 12-43. Amendment to Human Resources Rules and Regulations. First and Second Readings
(Page 32)
- C. Bill No. 12-44. Amendment to the Park and Recreation Ordinance. First and Second Readings
(Page 43)
- D. Proposed Contract Modification for Westside Sewer and Water Airport Area (Page 47)
- E. Authorization to Provide Engineering and Contract Administrative Services to the Osage Beach Special Road District for the Reconstruction of Winn Road (Page 51)
- F. Resolution 2012-14. Retirement for K9 Officer AJ and Exhibit A, Adoption Agreement
(Page 53)
- G. Ratification of City Mission Statement Showing President of the Board as Alderman Schmitt
(Page 57)
- H. Request to Reschedule July 2013 Board of Aldermen Meetings (Page 58)

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

STAFF COMMUNICATIONS

ADJOURN

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MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI

November 14, 2012

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a special meeting on Wednesday, November 14, 2012, at 6:30 p.m. at City Hall. The following were present: Mayor Penny Lyons, Alderman Fred Catcott, Alderman Lois Farmer, Alderman Steve Kahrs, Alderman John Olivarri, Alderman Kevin Rucker and Alderman Ron Schmitt. Others present were City Administrator Nancy Viselli, Assistant City Administrator Jeana Woods, City Attorney Ed Rucker, City Treasurer Karri Bell, City Engineer Nick Edelman, Airport Manager Budd Hyde, Police Chief Todd Davis, Ambulance Supervisor Russ Hogan, Senior Officer Sam Ford, and City Clerk Diann Warner.

2013 Budget.

Alderman Rucker said that at the last meeting insurance bids were discussed and he questioned if the Board would have an opportunity to ask Charlesworth questions and to ask him about health and workers' compensation insurance. City Administrator Nancy Viselli said that Mr. Charlesworth would attend the first Board of Aldermen meeting in December to present the results of the bids received for comprehensive and liability insurance.

Alderman Rucker said that Section 125.050 mandates the City do certain things every year and the pay program is a good program however he did not think spending money for a consultant every year is necessary. He asked the Board to review this matter in January.

City Administrator Nancy Viselli said the consultant evaluates and compares $\frac{1}{4}$ of the positions every year. She added that the change could be in the market and not in additional job duties. She said the consultant is expensive and proposed evaluating $\frac{1}{4}$ of the jobs every other year.

Alderman Rucker said he does not think the City has enough in reserves because the City is spending more than is needed. He said that each fund should have reserves. Alderman Rucker said there is 27 months reserves in Transportation and 2 months in Ambulance. Assistant City Administrator Jeana Woods explained that money is set aside for emergencies and each fund has its own revenue stream, however the ambulance and the airports will never have 6 months' reserve. Alderman Rucker voiced his concern that the City is spending more than is being received and he would like to see every fund have more than a 6 month reserve.

City Administrator Nancy Viselli said she reported last year there would be a two month lag in sales tax in the event of an emergency. Alderman Olivarri said that it is the Board's responsibility to be sure there is a six month reserve when the budget is approved but he thinks staff did what the Board asked.

Transportation.

Alderman Catcott said he did not believe that the Key Largo is a dead issue until after tomorrow nights' meeting and he is hesitant to remove the \$1.4 for the intersection. Alderman Rucker said the budget could always be amended and it is MoDOT's responsibility to make improvements in that area. Alderman Olivarri said the residents have asked the City to do nothing and they want an interchange but they do not want the outer road.

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Alderman Kahrs said that most people think it is the state's responsibility to fix the problem at Key Largo and others in the City think the funds should be spent in the City. However, they would like the City to contact legislators to put pressure on MoDOT. Alderman Farmer said she has heard the same thing from citizens.

Lee C. Fine Airport.

Airport Manager Budd Hyde said that funds have been budgeted for gate operators, the fire house and improvements to the terminal building. Mr. Hyde anticipates an increase in the price of fuel and air traffic. The \$365,000 grant will be used to build hangars.

Grand Glaize Airport.

Alderman Rucker commented that the budget was overfunded in 2012. Airport Manager Budd Hyde explained that \$100,000 was budgeted for land purchases and never spent. Alderman Rucker questioned the increase in maintenance. Mr. Hyde explained that headers in the hangars were replaced and vehicle maintenance was higher for the fuel trucks.

Assistant City Administrator Jeana Albertson said that ten vehicles will be placed for sale on eBay beginning November 23.

Law Enforcement.

Police Chief Todd Davis explained that the police department has had the drug dog, AJ, for seven years and recently an opportunity came up to replace him at no cost to the City. He added that they were thinking of replacing him in two years. Chief Davis explained that the City co-sponsored canine training at the City Park and one trainer has offered to donate a dog to the City. It was noted that Osage Beach has the only certified canine. The savings to the City is \$14,000. The dog is trained but it will need time with a new trainer. Chief Davis said the dog will be a full use patrol dog that will be used for suspect apprehension as well as drugs. He added that AJ is trained to track but is not trained to apprehend suspects. Upon a question about where AJ would go, Senior Officer Sam Ford said that Adam Benjamin's family is interested in adopting him.

There would be no increase in insurance after contacting MOPERM and no increase in the budget to care for the dog. The dog will be either a Belgium shepherd or a German shepherd. Officer Ford said a call received last week said they are willing to donate a military dog that is highly trained if he could be in North Carolina by Friday.

Alderman Catcott moved to accept a dog to be used as a full patrol dog. Alderman Farmer seconded the motion which was voted on and unanimously passed.

Alderman Rucker said AJ has been an asset to the City and he questioned the appropriate way to dispose of him. City Attorney Ed Rucker said he would determine if there are specific rules. He added that AJ has no street value and he would be up for adoption, however it would not be acceptable for AJ to go to another department.

Chief Davis said that body armor will be replaced with a grant from the Department of Justice. Four vehicles are being replaced as follows: one 2007 vehicle; one 2008 and two 2009's. He said

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that the SUV provides the space needed to accommodate the needed equipment with the addition of ticket printers.

City Administrator Viselli announced that a credit was received from MPR as reimbursement for training and conference.

911.

A vehicle locator is budgeted and all vehicles, except those driven by the detectives, will have the equipment installed. The 911 center gets revenue from the Osage Beach Fire Protection District.

Ambulance.

Two mattresses and annual license fee is budgeted in 2013. Alderman Rucker expressed his concern that the City is relying on part time staff for emergency services and when there is a disaster the part timers will be needed at their full time jobs.

Discussion followed on the need for a newer ambulance and that a remount may be purchased for 60% of the cost of a new ambulance. An ambulance could also be leased. Alderman Rucker stated that the secondary ambulance should be in service at a moment's notice and he would like to see a vehicle with fewer miles. He added that a newer ambulance should be discussed in next year's budget.

Emergency Management.

Alderman Rucker expressed his concern that when an emergency occurs, the trained staff will not have the time for emergency management. Chief Davis said commented that the City works closely with Denise in Camden County.

IT.

IT Manager Jim Davis said that doubling the cost for internet connections will triple the space. It was noted that most equipment is available through state procurement.

Building Inspection.

Building Official Ron White said the training line item has increased because the additional training will be needed after the 2012 International Building Codes are adopted. Telephone service was transferred to Overhead.

Building Maintenance.

Projects included in the 2013 budget is to seal and stripe the parking lot, complete the lower level, install rubberized flooring in the fitness room, and new carpeting in the Board room.

Miscellaneous.

City Administrator Nancy Viselli said additional items placed in the Park Budget after the last meeting include the following: \$1,000 for advertising to qualify for matching funds from Tri-

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County; additional funds for maintenance of the ball fields and an ice machine.

It was noted that purchases of capital items are spread out over the year except the police vehicles which are ordered in January.

There being no further business to come before the Board, the meeting adjourned at 8:20 p.m.

I, Diann Warner, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the special meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on November 14, 2012.

Diann Warner, City Clerk

Penny Lyons, Mayor

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI

December 6, 2012

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a regular meeting on Thursday, December 6, 2012, at 6:30 p.m. at City Hall. The following were present: Mayor Penny Lyons, Alderman Fred Catcott, Alderman Lois Farmer, Alderman Steve Kahrs, Alderman John Olivarri, Alderman Kevin Rucker and Alderman Ron Schmitt. The City Clerk, Diann Warner was present and performed the duties of that office.

Mayor's Communications.

Mayor Lyons thanked staff, the Osage Beach Special Road District and the Lake of the Ozarks State Parks for working on the connecting road from the expressway to the State Park. She said it took several years but it will enhance access to the boat ramps and the many other visitors to the Park.

Mayor Lyons reported that Lawrie Samuelson, a former alderman, passed away last month. Before his retirement, he was a businessman and he was very active early on in working with the police department, the ambulance department and fire district. He used to store the ambulance in his garage. Mr. Samuelson said that at times in the winter, aldermen helped clear some intersections using shovels. A celebration of life will be held Saturday at 2:00 p.m. at Harper Chapel.

Citizens Communications.

Annica Russo of Summit Natural Gas said gas lines are being installed on KK and on Osage Beach Parkway. She asked those who have questions or concerns to contact her.

Emily Durgan of Missouri Solar Applications was present and distributed information about solar energy which included a sample ordinance that provides for clean energy and clean energy resources that she requested be passed.

Don Neuharth of Econo Lodge commended the City for taking action to connect the Old State Park Road once again.

Consent Agenda.

Alderman Olivarri moved to approve the consent agenda which includes minutes of the regular meeting held on held on November 15, 2012, the minutes of the special meetings held on November 6 and November 7 and the bill list as submitted. Alderman Schmitt seconded the motion which was voted on and passed.

Unfinished Business.

None.

New Business.

Public Hearing.

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City Planner Cary Patterson explained that John and Connie Shaw are requesting annexation of a single lot, located on Runabout Road adjacent to the Dogwood Animal Shelter property, into the City of Osage Beach. The subject property is currently the location of a single family dwelling. The City must resolve that incorporating the requested annexation property is “reasonable and necessary” for the proper growth of the community, as explained in the MML Technical Bulletin on Missouri Annexation Law.

Annexation positives for the City:

1. Provides the City the opportunity to be contiguous with properties further down the Runabout Road Corridor. This will allow the City to annex more properties down that road if the desire exists.

Annexation negatives for the City:

1. The Annexation of this property will not provide the City with any sales tax income or additional area for development.
2. The City will be capable of serving this property with water and sewer in the near future, if desired it will cost the City and its Citizens money to extend the mains to this property.
3. The Annexation will allow the property to pay the lower “In-City” rates for sewer and water services rather than the out of city rates which would be charged if such service was provided to the property without annexation.

Policy Concerns:

It is important to assure that the City benefit from the annexation of any property. It is important that the City does not get into the practice of annexing property primarily for the immediate and direct benefit of the property itself. This is especially the case when the current use of the property does not provide the City with any tax revenue or potential for other income through development.

Another issue is whether the City or the property owner pays the costs for the extension of our water and sewer mains to the subject property. Today the property owner would be responsible for that payment. If the extension happens after annexation the City is required to pay that cost.

No action is required at this time. Comments will be taken until fourteen days following the public hearing.

There being no one present to speak in favor of or in opposition to the proposed annexation, Mayor Lyons closed the public hearing at 6:35 p.m.

Results of Risk Management and Insurance Consulting Services Performed by Charlesworth & Associates.

James Charlesworth of Charlesworth & Associates presented the results through a spreadsheet that was previously distributed.

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Alderman Kahrs expressed concern for the aggregate \$20 million that MPR has for between 60 and 80 members. He said if an entity has a large judgment against them, the City and the taxpayers end up paying because \$20 million would not be enough. Mr. Charlesworth said any judgment would be subject to Missouri Sovereign Immunity.

Alderman Rucker questioned the value placed on the cost to the City for staff members to be involved in meetings at MPR. Mr. Charlesworth believed the additional time would be minimal. Alderman Rucker said that there is not a rating on self insurance and he expressed his concern that with bonding capabilities there would not be a rating to show underwriters the strength of the insurance company. Mr. Charlesworth responded that underwriters could require the City to have an AM Best rated insurance company. Mr. Charlesworth said that neither MPR nor MOPERM have that designation.

It was noted that only one company bid on insurance coverage for the airports. Mr. Charlesworth said airport liability is a unique risk and there are only two or three markets available.

Alderman Rucker questioned how the financial status of both companies was rated. Mr. Charlesworth recommended that someone review the financial reports. Alderman Rucker said that MPR is not under a guaranteed fund but the City would be a part of a pool. The deductibles were discussed and Mr. Charlesworth said the specifications were designed around the current policies. He added that it is very difficult to compare the bid submitted by Naught Naught Agency with MPR because they are both very different.

Alderman Rucker questioned the reason Mr. Charlesworth does not make a recommendation in his report. Mr. Charlesworth responded that the focus is on a transparent process and he tried to put the information in a format that is understandable. He said it is the City's decision on how much it means to have local representation and continuity in the organization however Mr. Charlesworth said based on his knowledge he could not recommend that the City award the bid to the company with the higher premium.

Alderman Rucker said that Naught Naught speaks for the City but with MPR, the City would deal directly with the insurance company. Alderman Olivarri said the issue is whether there is a benefit to awarding the bid that is \$37,000 more. He asked Mr. Charlesworth what his recommendation would be. Mr. Charlesworth said he would prefer to have local representation but with the difference in the amount of money, he would go with MPR.

Alderman Kahrs said the bids cannot be compared apples to apples and he said he felt strongly about local representation, the defense pool concerns him, and the \$20 million aggregate concerns him. He added that MPR requires that they be notified 90 days in advance of cancelling. City Administrator Viselli said that the City could give notice but not leave the program if a decision is made to remain with MPR.

City Administrator Viselli said the City has had numerous years with MPR and they are very reactive and provide a great deal of training. She added that \$37,000 difference in the bids is a considerable amount of money. Alderman Rucker said that the City already has health insurance and workers' compensation with MPR and he is concerned that the risk would be too great to place all insurance coverage with them. Mr. Charlesworth said that the funds are kept separately.

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Alderman Rucker said that members of MPR would have access to a lot of information and requires members to be involved. City Administrator Viselli said that the HR Generalist is a Board member at MPR which is made up of active members. Alderman Olivarri said he does not have some of the concerns that others have and Mr. Charlesworth cannot justify to him the advantage of staying with Naught Naught Agency. He added that MPR has a 3% risk management safety fund that they use to reimburse members for certain programs.

Alderman Rucker questioned the amount of staff time used to participate in MPR. HR Generalist Cindy Leigh said the MPR Board meets four times per year.

Alderman Olivarri moved to award the bid for comprehensive and liability insurance to MPR, further that MPR place the airport liability insurance. Alderman Schmitt seconded the motion. The motion was voted on and passed to award the bid to MPR as follows: "Ayes": Alderman Catcott, Alderman Farmer, Alderman Olivarri, Alderman Schmitt. "Nays": Alderman Kahrs, Alderman Rucker. The motion to award the bid to MPR passed.

Certified Utility Canine. Officer Sam Ford introduced Axle; the trained canine that was acquired last week. He said Axle is certified in narcotics, tracking, apprehension, article searches and has the designation of a Certified Utility Dog. Officer Ford expressed his appreciation to the elected officials and Chief Davis for their support. He announced that AJ has been adopted by Airport Manager Budd Hyde.

Preliminary Plat. The Gates of Osage Beach Subdivision.

City Planner Patterson presented the following report:

Subdivision Name: The Gates of Osage Beach Preliminary and Final Plats

Location: Off of Sycamore Valley Drive on Live Oak Lane.

Section/Township/Range: 11/39/16

Applicant: Bill Baker

Professional Services: Allen Surveying and Midwest Engineering

Tract Size: 4.87 acres (7 residential lots)

Zoning: R-2 (Two Family Residential)

Surrounding Land Use:

North: Lake of the Ozarks

South: 54 Expressway

East: Vacant Commercial

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West: Residential

Department Comments

Preliminary:

- 1) The plat was reviewed for code compliance and was found to be consistent with the preliminary plat requirements
- 2) The City Engineer reviewed and approved the improvement and infrastructure plans for the development. There are public improvements involved with this subdivision causing the requirement for a Letter of Credit or Performance Bond. The Performance Letter of Credit has been submitted.

Final:

- 1) The plat was reviewed for code compliance and was found to be consistent with the final plat requirements.

Because the subject plats are consistent with the regulations for subdividing property established by the City of Osage Beach Subdivision Code and the subject residential lot subdivision is being requested in the appropriate land use zone, the Planning Department recommends approval of the requested preliminary and final plats.

The Planning Commission concurs with Staff's recommendation for approval.

Alderman Catcott moved to approve the preliminary plat of The Gates of Osage Beach Subdivision. Alderman Farmer seconded the motion which was voted on and unanimously passed.

Bill No. 12-38. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, APPROVING THE PLAT OF THE GATES OF OSAGE BEACH SUBDIVISION, A SUBDIVISION IN OSAGE BEACH, MISSOURI.

Mayor Lyons presented the first reading of Bill No. 12-38 by title only. It was noted that Bill No. 12-38 has been available for public review.

Alderman Olivarri moved to approve the first reading of Bill No. 12-38 as presented. Alderman Rucker seconded the motion which was voted on and unanimously passed.

There being no objections, Mayor Lyons presented the second and final reading of Bill No. 12-38 by title only. Alderman Olivarri moved to approve the second and final reading of Bill No. 12-38. Alderman Schmitt seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 12-38 and to pass same into Ordinance: "Ayes": Alderman Farmer, Alderman Catcott, Alderman Rucker, Alderman Schmitt, Alderman Olivarri, Alderman Kahrs. "Nays": None. Bill No. 12-38 was passed and approved as Ordinance No. 12.38.

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Bill No. 12-39. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2013 AND ENDING DECEMBER 31, 2013, AND APPROPRIATING FUNDS PURSUANT THERETO.

City Administrator Nancy Viselli explained that Bill No. 12-39 reflects the Board's decisions during the budget work sessions.

Mayor Lyons presented the first reading of Bill No. 12-39 by title only. It was noted that Bill No. 12-39 has been available for public review.

Alderman Olivarri moved to approve the first reading of Bill No. 12-39 as presented. Alderman Farmer seconded the motion which was voted on and unanimously passed.

Bill No. 12-40. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ESTABLISHING THE LOCATION OF A NO LEFT TURN SIGN FROM KEY LARGO ONTO U.S. HIGHWAY 54 IN A WESTERLY AND SOUTHERLY DIRECTION AS INDICATED HEREIN

Mayor Lyons presented the first reading of Bill No. 12-40 by title only. It was noted that Bill No. 12-40 has been available for public review.

Alderman Olivarri moved to approve the first reading of Bill No. 12-40 as presented. Alderman Schmitt seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 12-40 by title only. Alderman Schmitt moved to approve the second and final reading of Bill No. 12-40. Alderman Catcott seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 12-40 and to pass same into Ordinance: "Ayes": Alderman Catcott, Alderman Rucker, Alderman Schmitt, Alderman Olivarri, Alderman Kahrs, Alderman Farmer. "Nays": None. Bill No. 12-40 was passed and approved as Ordinance No. 12.40.

Proposed Contract Modification. Progress Road Reconstruction

City Engineer Nick Edelman explained this contract modification is for the subgrade failures on Progress Road near the Industrial Drive cul-de-sac that were in the original scope of work but were not included in the measurements for Bid Form quantities. The original intention was to have them paid under their own bid item and measured by the square yard, but before the Contract Documents were put out to bid, this was not done. Darren Woods of APAC brought the asphalt overage to the attention of the Engineering Department after APAC had finished the base layer of asphalt and started the top layer of asphalt on Wednesday, November 21, 2012.

This project is budgeted in multiple accounts. The sidewalk repairs were done under account 10-09-774256. The road repairs were done under account 20-00-773155. A budget amendment will need to be done if this is approved for account 20-00-773155.

The Engineering Department recommended approving the contract modification as submitted in the amount of \$8,535.29.

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Alderman Olivarri moved to approve the contract modification for Progress Road Reconstruction in the amount of \$8,525.29 as recommended. Alderman Rucker seconded the motion which was voted on and unanimously passed.

Bill No. 12-41. AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 11.70 ADOPTING THE 2012 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

Mayor Lyons presented the first reading of Bill No. 12-41 by title only. It was noted that Bill No. 12-41 has been available for public review.

Alderman Olivarri moved to approve the first reading of Bill No. 12-41 as presented. Alderman Schmitt seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 12-41 by title only. Alderman Catcott moved to approve the second and final reading of Bill No. 12-41. Alderman Rucker seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 12-41 and to pass same into Ordinance: "Ayes": Alderman Rucker, Alderman Schmitt, Alderman Olivarri, Alderman Kahrs, Alderman Farmer, Alderman Catcott. "Nays": None. Bill No. 12-41 was passed and approved as Ordinance No. 12.41.

Request to Reduce Accounts Receivable for Enterprise Funds.

City Treasurer Karri Bell explained that although some accounts will be written off the City's books, the department will continue to pursue collections through liens and collection services with the exception of bankruptcies. She said that the collection agency collected \$5,000 in 2012.

History of Ambulance Write-offs for last five years:

2011	\$ 58,521
2010	\$ 82,562
2009	\$ 52,367
2008	\$ 60,506
2007	\$ 82,984

City Treasurer Bell recommended approval of the requested write-offs.

Alderman Schmitt moved to reduce the accounts receivable for Enterprise Funds as recommended in the amount of \$58,323.94 in the Ambulance fund and \$5,566.08 in the Water and Sewer fund. Alderman Olivarri seconded the motion which was voted on and unanimously passed.

Authorize Expenditure for Mobile Patrol AVL and Mapping.

Police Chief Todd Davis explained that this officer safety item was budgeted for the 911Center as a 2012 capital purchase (line item 10-15-774267). This item has not been ordered prior to this date because a CAD System upgrade needed to be completed. The upgrade has been completed and installed and the AVL is ready to be purchased. Information Technologies, Inc. (ITI) is a sole

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source vendor for AVL that works with the current CAD system. Chief Davis recommended approval.

Alderman Olivarri moved to authorize the expenditure for the software as recommended in the amount of \$57,349 from Information Technologies, Inc. Alderman Farmer seconded the motion which was voted on and unanimously passed.

Bid Award. Employee Appreciation Dinner

Assistant City Administrator Jeana Woods explained that bids were solicited from three area hotels for availability on Friday, January 18, 2013. Staff recommended award to the low bidder, Inn at Grand Glaize.

Inn at Grand Glaize	Per Person Buffet:	\$22.00 Inclusive
Tan-Tar-A Resort	Per Person Buffet:	\$30.00 Inclusive
Resort at Port Arrowhead	Per Person Buffet:	\$36.00 Inclusive

Alderman Olivarri moved to award the bid for the Employee Appreciation Dinner to the low bidder, Inn at Grand Glaize, in the amount of \$22.00 per person. Alderman Farmer seconded the motion which was voted on and unanimously passed.

Kahrs Family Offer to Sell property Along Nichols Road.

City Attorney Ed Rucker said the Kahrs family has offered to sell to the City a parcel of 2.05 acres of land bordering on Nichols Road behind Lake Regional Hospital which will be useful for the redevelopment, expansion and realignment of Nichols Road from the new Highway 54 Expressway to Osage Beach Parkway. Terms of this transaction are not final at this time and should be discussed in closed session.

Communications from Board Members.

Alderman Catcott. Fred Catcott thanked City Engineer Nick Edelman for getting the lights between Lazy Days and KK working.

Alderman Rucker. Kevin Rucker asked staff to review the information presented by Emily Durgan. City Administrator Nancy Viselli said she and City Attorney Rucker would review the information and contact Branson who has adopted the plan. Alderman Rucker asked if the mobile patrol could be expanded to include the public works vehicles. Superintendent of Public Works Rick King said there are other safety measures in place for public works.

Executive Session.

Alderman Rucker moved to close the meeting pursuant to RSMo. Section 610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, and RSMo. Section 610.021(2) Leasing, purchase, or sale of real estate by a public

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governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore. Alderman Olivarri seconded the motion.

The following roll call vote was taken to close the meeting: “Ayes”: Alderman Rucker, Alderman Schmitt, Alderman Farmer, Alderman Catcott, Alderman Olivarri. “Nays”: None. “Abstain”: Alderman Kahrs. The meeting was therefore closed.

Alderman Kahrs excused himself and did not participate in the discussion of this transaction nor was he present in the closed session.

Closed Session

Alderman Rucker moved to open the meeting. Alderman Olivarri seconded the motion. The following roll call vote was taken to open the meeting: “Ayes”: Alderman Rucker, Alderman Schmitt, Alderman Olivarri, Alderman Farmer, Alderman Catcott. “Nays”: None. “Absent”: Alderman Kahrs. The meeting was therefore opened.

Resolution 2012-13.

Mayor Lyons presented Resolution 2012-13. City Attorney Rucker explained that Resolution 2012-13 authorizes Mayor Lyons to execute a contract with Osage Golf LLC to purchase real estate along Nichols Road identified as Tracts A & B, at a price of \$220,000 of which \$175,000 is a charitable contribution and \$45,000 will be paid in cash with a closing date of December 31, 2012.

Alderman Catcott moved to approve Resolution 2102-13 as presented. Alderman Farmer seconded the motion which was voted on and passed with Alderman Kahrs abstaining.

(Alderman Kahrs was present in the audience and abstained from voting.)

There being no further business to come before the Board, the meeting adjourned at 8:30 p.m.

I, Diann Warner, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on December 6, 2012.

Diann Warner, City Clerk

Penny Lyons, Mayor

**CITY OF OSAGE BEACH
BILLS LIST
December 20, 2012**

Bills Paid Prior to Board Meeting	117,025.52
Payroll Paid Prior to Board Meeting	169,873.48
SRF Transfer Prior to Board Meeting	0.00
TIF Transfer Prior to Board Meeting	0.00
TIF Pilots Transfer Prior to Board Meeting	0.00
Bills Pending Board Approval	164,531.63
Total Expenses	<u>451,430.63</u>

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
NON-DEPARTMENTAL	General Fund	MO DEPT OF REVENUE	CVC COLLECTIONS	299.46		
			Case# 26v050500201	344.31		
		FAMILY SUPPORT PAYMENT CENTER	State Withholding	3,967.00		
		MO DEPT OF REVENUE	State Withholding	1,764.00		
			MO TREASURER BUDGET DIRECTOR	PEACE OFFCR STNDRDS/TRAINI	42.00	
		INTERNAL REVENUE SERVICE	Fed WH	12,433.96		
			Fed WH	5,538.91		
		FICA	FICA	4,898.47		
			FICA	2,030.76		
		Medicare	Medicare	1,723.53		
			Medicare	701.09		
		ICMA	Retirement 457 &	275.51		
			Retirement 457	783.19		
			Loan Repayments	729.71		
			Loan Repayments	801.44		
			401 Loan Payment	453.11		
			401 Loan Payment	280.28		
			Loan Repayments	318.00		
			Loan Repayments	227.55		
			Loan Repayments	242.25		
			Retirement Roth IRA	180.00		
			CAMDEN COURT	Case No. 11CM-SC00049	86.12	
				Case No. 11CM-SC00049	186.22	
		CITIZENS AGAINST DOMESTIC VIOLENCE	CADV COLLECTIONS	84.00		
		THE BANCORP BANK	HSA Contribution	25.00		
			HSA Family/Dep. Contributi	1,610.58		
		ONE TIME VENDOR	Bond Refund:111537972-01	115.00		
			Bond Refund:101941335-01	35.00		
			TOTAL:	40,176.45		
		City Administrator	General Fund	INTERNAL REVENUE SERVICE	FICA	412.31
					Medicare	96.43
				ICMA	Retirement 401	410.60
THE BANCORP BANK	HSA Family/Dep. Contributi			50.00		
	TOTAL:			969.34		
City Clerk	General Fund	INTERNAL REVENUE SERVICE	FICA	358.73		
			Medicare	83.89		
		ICMA	Retirement 401	294.70		
		THE BANCORP BANK	HSA Contribution	25.00		
			HSA Family/Dep. Contributi	50.00		
	TOTAL:	812.32				
City Treasurer	General Fund	INTERNAL REVENUE SERVICE	FICA	467.09		
			Medicare	109.25		
		ICMA	Retirement 401	461.00		
		THE BANCORP BANK	HSA Family/Dep. Contributi	100.00		
			TOTAL:	1,137.34		
Municipal Court	General Fund	INTERNAL REVENUE SERVICE	FICA	2.94		
			Medicare	0.69		
		ICMA	Retirement 401	3.44		
			TOTAL:	7.07		
City Attorney	General Fund	INTERNAL REVENUE SERVICE	FICA	141.90		
			Medicare	65.60		

000016

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ICMA	Retirement 401	274.27
		THE BANCORP BANK	HSA Family/Dep. Contributi	50.00
			TOTAL:	531.77
Building Inspection	General Fund	FLEET ONE	BLDG DEPT FUEL	59.54
		INTERNAL REVENUE SERVICE	FICA	311.56
			Medicare	72.87
		ICMA	Retirement 401	311.51
		THE BANCORP BANK	HSA Family/Dep. Contributi	150.00
			TOTAL:	905.48
Building Maintenance	General Fund	ALLIED WASTE SERVICES #435	11/01-11/30/12 SERVICE	114.91
		KEEPING CONDOS CLEAN	NOV CLEANING SERVICES	1,541.67
			TOTAL:	1,656.58
Parks	General Fund	FLEET ONE	PARKS FUEL	104.56
		ALLIED WASTE SERVICES #435	PARK DEPT TRASH SERVICE	43.12
		INTERNAL REVENUE SERVICE	FICA	273.51
			Medicare	63.97
		ICMA	Retirement 401	218.06
		THE BANCORP BANK	HSA Contribution	25.00
			HSA Family/Dep. Contributi	100.00
			TOTAL:	828.22
Human Resources	General Fund	INTERNAL REVENUE SERVICE	FICA	118.15
			Medicare	27.63
		ICMA	Retirement 401	117.38
		THE BANCORP BANK	HSA Family/Dep. Contributi	50.00
			TOTAL:	313.16
Police	General Fund	FLEET ONE	PUBLIC SAFETY FUEL	1,213.72
			PUBLIC SAFETY CAR WASH	62.00
		INTERNAL REVENUE SERVICE	FICA	3,144.18
			FICA	2,308.02
			Medicare	735.34
			Medicare	539.78
		ICMA	Retirement 401	3,051.28
			Retirement 401	2,233.56
		THE BANCORP BANK	HSA Contribution	125.00
			HSA Family/Dep. Contributi	750.00
			TOTAL:	14,162.88
911 Center	General Fund	INTERNAL REVENUE SERVICE	FICA	851.69
			FICA	689.73
			Medicare	199.18
			Medicare	161.31
		ICMA	Retirement 401	850.48
			Retirement 401	667.50
		THE BANCORP BANK	HSA Contribution	75.00
			HSA Family/Dep. Contributi	100.00
			TOTAL:	3,594.89
Planning	General Fund	INTERNAL REVENUE SERVICE	FICA	299.92
			Medicare	70.14
		ICMA	Retirement 401	293.72
		THE BANCORP BANK	HSA Contribution	25.00

000017

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HSA Family/Dep. Contributi	50.00
			TOTAL:	738.78
Engineering	General Fund	FLEET ONE	CITY ENG FUEL	47.18
		INTERNAL REVENUE SERVICE	FICA	549.07
			Medicare	128.41
		ICMA	Retirement 401	537.85
		THE BANCORP BANK	HSA Contribution	50.00
			HSA Family/Dep. Contributi	100.00
		ONE TIME VENDOR INTERNATIONAL RIGHT OF	RIGHT OF WAY AGENT CERT AP	50.00
			TOTAL:	1,462.51
Information Technology	General Fund	INTERNAL REVENUE SERVICE	FICA	299.87
			Medicare	70.13
		ICMA	Retirement 401	291.14
		AT&T INTERNET/IP SERVICES	11/19-12/18/12 SERVICE	852.50
		AT & T /EMSGTWY_SBC	SERVICE 10/01-10/31/12	141.07
		AT & T MOBILITY-CELLS	SERVICE 10/13-11/12/12	79.98
		VERIZON WIRELESS	11/22-12/21/12 SERVICE	80.04
		THE BANCORP BANK	HSA Contribution	25.00
			TOTAL:	1,839.73
Economic Development	General Fund	VACATION NEWS	FALL FESTIVAL AD	155.00
			TOTAL:	155.00
NON-DEPARTMENTAL	Transportation	MO DEPT OF REVENUE	State Withholding	385.50
		INTERNAL REVENUE SERVICE	Fed WH	1,175.62
			FICA	485.55
			Medicare	167.64
		ICMA	Retirement 457	50.00
			Loan Repayments	60.91
			401 Loan Payment	16.89
		THE BANCORP BANK	HSA Contribution	20.00
			TOTAL:	2,362.11
Transportation	Transportation	FLEET ONE	TRANS FUEL	573.73
		ALLIED WASTE SERVICES #435	TRASH SERVICES STREET DEPT	38.30
		AMEREN MISSOURI	792 PASSOVER RD STREET LIG	113.56
			872 PASSOVER RD STREET LIG	81.83
			680 PASSOVER RD LIGHTING C	101.66
			KETTERLIN IN PK FEEDER	155.09
			KETTERLIN IND PK STORAGE F	9.74
		INTERNAL REVENUE SERVICE	FICA	716.77
			Medicare	167.64
		ICMA	Retirement 401	682.13
		THE BANCORP BANK	HSA Contribution	25.00
			HSA Family/Dep. Contributi	166.49
			TOTAL:	2,831.94
NON-DEPARTMENTAL	Water Fund	MO DEPT OF REVENUE	State Withholding	245.70
		INTERNAL REVENUE SERVICE	Fed WH	788.91
			FICA	329.69
			Medicare	113.81
		ICMA	Retirement 457	25.00
			Loan Repayments	16.89
			Loan Repayments	22.97

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
				000018
			401 Loan Payment	89.23
			401 Loan Payment	75.98
			Loan Repayments	68.06
		CAMDEN COUNTY RECORDER OF DEEDS	WATER LIENS	42.00
		THE BANCORP BANK	HSA Family/Dep. Contributi	30.00
		ONE TIME VENDOR ASHTON DEVELOPMENT G	01-6650-00	<u>226.35</u>
			TOTAL:	2,074.59
Water	Water Fund	AMEREN MISSOURI	WELL #2 LK RD 54-59	782.77
			SWISS VILLAGE WELL	1,246.25
			COLUMBIA COLLEGE WELL	889.29
		FLEET ONE	WATER FUEL	537.32
		ALLIED WASTE SERVICES #435	TRASH SERVICES WATER DEPT	38.30
		AMEREN MISSOURI	PARKVIEW WELL	552.36
			HOLIDAY SHORES WELL	9.74
			KETTERLIN IN PK FEEDER	155.10
			COLUMBIA COLLEGE TOWER	134.49
		INTERNAL REVENUE SERVICE	FICA	486.67
			Medicare	113.82
		ICMA	Retirement 401	485.26
		BRIZENDINE, TERRY	MILEAGE REIMB 11/14-11/27/	31.08
		DEGRAZIA, PHIL	MILEAGE REIMB 11/28-12/4/1	48.84
		THE BANCORP BANK	HSA Contribution	50.00
			HSA Family/Dep. Contributi	<u>141.74</u>
			TOTAL:	5,703.03
NON-DEPARTMENTAL	Sewer Fund	FAMILY SUPPORT PAYMENT CENTER	Case #00718078	46.15
		MO DEPT OF REVENUE	State Withholding	354.80
		INTERNAL REVENUE SERVICE	Ped WH	1,280.27
			FICA	505.74
			Medicare	174.60
		ICMA	Retirement 457	45.00
			Loan Repayments	22.56
			Loan Repayments	90.56
			401 Loan Payment	120.25
			401 Loan Payment	193.85
			Loan Repayments	94.62
		CAMDEN COUNTY RECORDER OF DEEDS	SEWER LIENS	42.00
		THE BANCORP BANK	HSA Contribution	17.50
			HSA Family/Dep. Contributi	<u>60.00</u>
			TOTAL:	3,047.90
Sewer	Sewer Fund	AMEREN MISSOURI	GRINDER PUMPS & LIFT STATI	1,962.17
			GRINDER PUMPS & LIFT STATI	3,517.96
			GRINDER PUMPS & LIFT STATI	3,924.11
			GRINDER PUMPS & LIFT STATI	2,427.56
			GRINDER PUMPS & LIFT STATI	4,979.57
		FLEET ONE	SEWER FUEL	497.42
		ALLIED WASTE SERVICES #435	TRASH SERVICES SEWER DEPT	38.31
		AMEREN MISSOURI	WINDGATE BLDG SEWER	320.59
			PASSOVER RD SEWER	42.00
			1184 JEFFRIES RD LIFT STAT	23.75
			COBBLESTONE DR LIFT STATIO	41.15
			KETTERLIN IN PK FEEDER	155.10
		INTERNAL REVENUE SERVICE	FICA	746.57
			Medicare	174.59

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ICMA	Retirement 401	741.99
		PEDROLA, TOM	MILEAGE REIMB 11/21-11/27/	134.09
		DOLLISON, JOE	MILEAGE REIMB 11/21-11/27/	8.33
			MILEAGE REIMB 11/28-12/4/1	16.65
		EARP, NATHAN	MILEAGE REIMB 11/21-11/27/	122.10
		THE BANCORP BANK	HSA Contribution	50.00
			HSA Family/Dep. Contributi	241.77
		MO DEPT OF NATURAL RESOURCES	MACE RD SEWER EXTENSION	300.00
			TOTAL:	20,465.78
NON-DEPARTMENTAL	Ambulance Fund	MO DEPT OF REVENUE	State Withholding	348.00
			State Withholding	155.00
		INTERNAL REVENUE SERVICE	Fed WH	1,097.33
			Fed WH	479.05
			FICA	482.97
			FICA	204.02
			Medicare	166.76
			Medicare	70.43
			TOTAL:	3,003.56
Ambulance	Ambulance Fund	FLEET ONE	AMB FUEL	58.64
		INTERNAL REVENUE SERVICE	FICA	712.96
			FICA	301.16
			Medicare	166.76
			Medicare	70.43
		ICMA	Retirement 401	356.64
			Retirement 401	231.18
		THE BANCORP BANK	HSA Family/Dep. Contributi	150.00
			TOTAL:	2,047.77
NON-DEPARTMENTAL	Lee C. Fine Airpor	MO DEPT OF REVENUE	State Withholding	58.20
			State Withholding	15.00
		INTERNAL REVENUE SERVICE	Fed WH	201.19
			Fed WH	60.53
			FICA	129.35
			FICA	54.71
			Medicare	44.66
			Medicare	18.88
		ICMA	Retirment 457 &	116.87
			TOTAL:	699.39
Lee C. Fine Airport	Lee C. Fine Airpor	ALLIED WASTE SERVICES #435	LCF AIRPORT TRASH SERVICE	54.93
		AMEREN MISSOURI	LO STATE PARK LOCALZR	32.48
			AIRPORT FIREHOUSE	111.45
			LCF AIRPORT HANGAR	239.81
			LCF AIRPORT HANGAR	67.35
		INTERNAL REVENUE SERVICE	FICA	190.95
			FICA	80.76
			Medicare	44.66
			Medicare	18.88
		ICMA	Retirement 401	178.36
			Retirement 401	78.15
		VAISALA INC	PREVENTIVE MAINT 8/1-10/31	2,450.00
		THE BANCORP BANK	HSA Contribution	15.00
			HSA Family/Dep. Contributi	100.00
			TOTAL:	3,662.79

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	Grand Glaize Airpo	MO DEPT OF REVENUE	State Withholding	44.80
			State Withholding	55.00
		INTERNAL REVENUE SERVICE	Fed WH	138.85
			Fed WH	194.45
			FICA	83.00
			FICA	91.20
			Medicare	28.65
			Medicare	31.48
		ICMA	Retirment 457 &	77.91
			TOTAL:	745.34
Grand Glaize Airport	Grand Glaize Airpo	CITY OF OSAGE BEACH	GG AIRPORT UTILITY BILLING	31.68
		ALLIED WASTE SERVICES #435	GG AIRPORT TRASH SERVICE	54.93
		AMEREN MISSOURI	GG AIRPORT HANGAR	52.30
			AIRPORT RD 54 HWY TBLC EXT	211.94
			GG AIRPORT SHOP	36.90
			957 AIRPORT RD	10.11
			GG AIRPORT TBLC EXT D	17.52
			GG AIRPORT HANGAR	16.99
			GG AIRPORT SLEEPY	28.52
		INTERNAL REVENUE SERVICE	FICA	122.52
			FICA	134.62
			Medicare	28.65
			Medicare	31.48
		ICMA	Retirement 401	121.37
			Retirement 401	130.28
		THE BANCORP BANK	HSA Contribution	10.00
			HSA Family/Dep. Contributi	50.00
			TOTAL:	1,089.81

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----- FUND TOTALS -----

10	General Fund	69,291.52
20	Transportation	5,194.05
30	Water Fund	7,777.62
35	Sewer Fund	23,513.68
40	Ambulance Fund	5,051.33
45	Lee C. Fine Airport Fund	4,362.17
47	Grand Glaize Airport Fund	1,835.15
GRAND TOTAL:		117,025.52

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	General Fund	LAKE SUN LEADER 81525 & 1586450	SURPLUS VEHICLE AUCTION	49.50
			TOTAL:	49.50
City Administrator	General Fund	BANKCARD CENTER 5569	PENS	6.29
			TOTAL:	6.29
City Clerk	General Fund	ELDON ADVERTISER	ELECTION NOTICE	36.00
		LAKE SUN LEADER 81525 & 1586450	CANDIDATE FILING	117.00
		STAPLES ADVANTAGE	PENS, HILITERS, CALCULATR	79.23
			TOTAL:	232.23
Municipal Court	General Fund	WASHBURN, WILLIAM F	DEC MUNICIPAL COURT JUDGE	1,763.17
		STAPLES ADVANTAGE	TONER, BANKER BOXES, INK,	308.01
			TOTAL:	2,071.18
Building Inspection	General Fund	FLEET ONE	BLDG DEPT FUEL	50.92
		O'REILLY AUTOMOTIVE STORES INC	FLASHLIGHT, ADHESIVE	13.98
			TOTAL:	64.90
Building Maintenance	General Fund	O'REILLY AUTOMOTIVE STORES INC	HANDCLEANER	3.49
		CONSOLIDATED ELECTRICAL DISTR, INC	LAMPS	16.08
		PRAIRIEFIRE COFFEE & ROASTERS	WATER COOLER RENTAL	38.51
			COFFEE, HOT CHOC, CREAM, S	174.30
		BANKCARD CENTER 2268	PAINT, KNIFE BLUE HAWK 3CT	144.94
			ICICLE LGTS, TREE TOPPER	164.99
		MO DEPT OF PUBLIC SAFETY	ELEVATOR CERTIFICATE	25.00
		EZARD'S	24 HR TIMER	15.98
			16/3 SJTW COMBOS, EXT CORD	53.97
			TOTAL:	637.26
Parks	General Fund	MEEKS BUILDING CENTER	4" VELSTRIPS	2.79
		FLEET ONE	PARKS FUEL	18.33
			PARKS FUEL	96.11
		O'REILLY AUTOMOTIVE STORES INC	ANTIFREEZE, DSL TREAT	27.96
			AIR FILTER	22.61
			AIR FILTER RETURNED	22.61
			WIPER BLADES	25.98
			SPRAY PAINT	5.49
		BANKCARD CENTER 3374	LED GLOW STICK	161.29
		MO STATE AGENCY FOR SURPLUS	CREEPERS	12.00
		BANKCARD CENTER 5569	PROPANE	30.00
			SIGNS	63.95
		EZARD'S	GARDEN HOSE	13.99
			TOTAL:	457.89
Human Resources	General Fund	OCCUPATIONAL MEDICINE CLINIC	DRUG TESTING	210.00
			DRUG TESTING	240.00
			FLU VACCINES	160.00
			PRE-EMPLOYMENT TESTING	40.00
		LAKE SUN LEADER 645	EMPLOYMENT ADVERTISING	108.00
			EMPLOYMENT ADVERTISING	28.40
			EMPLOYMENT ADVERTISING	40.00
			TOTAL:	826.40
Overhead	General Fund	XEROX CORPORATION	NOVEMBER BASE CHARGE	547.32
		FEDERAL EXPRESS CORP	RETURN UNUSED EMP TESTS	56.51

000022

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			RETURN UNUSED EMP TESTS	15.22
		BANKCARD CENTER 5569	BUDGET	140.07
		WILLIAMS KEEPERS LLC	2012 AUDIT BILLING #1	2,500.00
		CHARTER BUSINESS	NOV SERVICE	6.44
		STAPLES ADVANTAGE	CPY PPR, ENVELOPES, TONER	349.07
			TOTAL:	3,614.63
Police	General Fund	FLEET ONE	PUBLIC SAFETY FUEL	1,084.19
			PUBLIC SAFETY CAR WASH	32.00
			PUBLIC SAFETY FUEL	1,367.22
			PUBLIC SAFETY CAR WASH	74.00
		HI-TECH AUTO BODY INC	VEHICLE REPAIR PD 17	1,115.95
		MO POLICE CHIEFS ASSC	ANN CONF - DAVIS, O'DAY	250.00
		O'REILLY AUTOMOTIVE STORES INC	WIPER BLADES	16.98
		LAKE CLEANERS	UNIFORM CLEANING	419.00
		MSBA-MO SCHOOL BOARDS' ASSC	BULLYING PREVENTION - R AR	49.00
		HEDRICK MOTIV WERKS LLC	TIRE REPAIR PD16	25.00
			OIL CHG CHIEF'S VEHICLE	32.50
			REPLACE LIGHT BULB, OIL CH	62.48
			OIL CHG PD22	65.00
		STAPLES ADVANTAGE	BATTERY, CD-RS, CPY PPR, T	271.10
			CPY PPR, FILE, LABELS	101.44
		OSAGE ANIMAL HOSPITAL	BOARDING AJ	57.80
		BANKCARD CENTER 0833	MINIBADGE PINS	720.00
			CARDS	139.50
			SHIPPING	45.00
			ARRANGEMENT - ASANTE	52.99
		EZARD'S	HARDWARE, DOWELS, CLOTHSLN	57.36
		SCOLLON PRODUCTIONS INC	DAREN LION REPAIR	789.84
			TOTAL:	6,828.35
911 Center	General Fund	BANKCARD CENTER 0833	JACKET	30.97
			TOTAL:	30.97
Planning	General Fund	ELDON ADVERTISER	HEARING/STONEBROOK	20.40
		BANKCARD CENTER 3333	RIPSTOP PANTS	40.80
		FLEET ONE	PLANNING FUEL	85.17
		LAKE SUN LEADER 81525 & 1586450	PUBLIC HRG - 12/6 ANNEXATI	49.50
		HEDRICK MOTIV WERKS LLC	OIL CHG 2005 CHEVY SILVERA	32.50
			TOTAL:	228.37
Engineering	General Fund	FLEET ONE	CITY ENG FUEL	52.02
			CITY ENG FUEL	145.13
		LOWE'S	REBAR PINS, MASON LINE	20.31
		BANKCARD CENTER 5106	TRAINING CONFLICT MGMT-WIL	265.00
		STAPLES ADVANTAGE	PENS	14.64
			TOTAL:	497.10
Information Technology	General Fund	WORLD WIDE TECHNOLOGY, INC	MICROSOFT VISUAL STUDIO PR	932.56
		ELECTRONICS UNLIMITED	INSTALL DATA CABLE	238.30
			LC TO ST DUPLEX SINGLE MOD	103.90
		OPTIMUM DATA INC	48 PORT SWITCH, CONNECTORS	1,303.15
			TOTAL:	2,577.91
Emergency Management	General Fund	FLEET ONE	EMER MNGT FUEL	41.45
			TOTAL:	41.45

000023

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Economic Development	General Fund	LAKE SUN LEADER 81525 & 1586450	FREON RECLAMATION INVITATI	58.50
		BILLS TREE AND CRANE SERVICE	BANNERS DOWN/SNOW FLAKES U	600.00
			CITY HALL LIGHTS	400.00
			TOTAL:	1,058.50
NON-DEPARTMENTAL	Transportation	BANKCARD CENTER 3374	PAYPAL REFUND	5.00-
			SALE OF EQUIPMENT	65.45
			TOTAL:	60.45
Transportation	Transportation	FLEET ONE	TRANS FUEL	319.76
			TRANS FUEL	631.82
		GB MAINTENANCE SUPPLY	TOWELS, TP, HAND CLEANER	48.70
		KNAPHEIDE TRUCK INC	CARB CUTTING EDGE 5/8" BOL	945.00
			8' & 8.5' CUTTING EDGE	370.00
		O'REILLY AUTOMOTIVE STORES INC	CHAIN LUBE	5.19
			TRACTOR LT, ADAPTER, CONN	37.47
			LUBRICANT, DETAILER, GLASS	37.74
			ROCKER SWITCH	5.99
			DETAILER, FLOOR MATS	66.15
			TRACTOR LIGHT	59.95
		PRAIRIEFIRE COFFEE & ROASTERS	WATER COOLER RENTAL	35.00
			COFFEE, CREAM, SUGAR	33.58
		BANKCARD CENTER 3374	PRINTER CARTRIDGE	17.34
			PRINTER CARTRIDGE	17.34
			PRINTER CARTRIDGE	22.67
		DAM STEEL SUPPLY	SQ TUBE, CRANE SERVICE	997.00
		PRECISION AUTO & TIRE SERVICE LLC	EXHAUST MANIFLD, PLG WIRES	1,047.67
			OIL CHG #54	92.50
			OIL CHG #62	41.95
			OIL CHG, AIR FILTER #55	64.80
		HEDRICK MOTIV WERKS LLC	OIL CHG #61	32.50
		UNIFIRST CORPORATION	STREET DEPT UNIFORMS	33.50
			STREET DEPT FLOOR MATS	6.45
			STREET DEPT UNIFORMS	33.50
			STREET DEPT FLOOR MATS	6.45
		STAPLES ADVANTAGE	TISSUES, PLATES, DUST DEST	22.07
			COPY TONER	22.40
			SHREDDER	15.16
		TRAVIS HODGE HAULING LLC	OLD STATE PARK RD RECONSTR	99,818.55
		EZARD'S	ECHO POWER EQUIP	10.14
			TOTAL:	104,898.34
Water	Water Fund	PURCELL TIRE CO	OIL CHG, TIRE ROTATION #58	58.85
		MCDUFFEY LAB	BACTERIOLOGICAL WATER ANAL	25.00
		MEEKS BUILDING CENTER	BLACKTOP PATCH	9.49
		EZARD'S	CABLE TIES	1.99
			HARDWARE, BATTERIES	32.49
			ECHO POWER EQUIP	10.14
		RP LUMBER INC	BLACKTOP PATCH	21.98
		FLEET ONE	WATER FUEL	158.52
			WATER FUEL	389.25
		GB MAINTENANCE SUPPLY	FOAM CUPS	39.48
			TOWELS, TP, HAND CLEANER	48.70
		HACH CO	REAGENT	286.75
		MO ONE CALL SYSTEM INC	LOCATES	199.55
		O'REILLY AUTOMOTIVE STORES INC	EXHAUST HOSE, SPLICE, ADAP	234.44

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	000024	AMOUNT
		POSTMASTER	UTILITY BILL POSTAGE		355.00
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE, CREAM, SUGAR		33.58
		BANKCARD CENTER 3374	PRINTER CARTRIDGE		17.33
			PRINTER CARTRIDGE		17.33
			PRINTER CARTRIDGE		22.67
		BRENNTAG MID SOUTH INC	CHLORINE, FLUORIDE		2,492.16
			CHLORINE		1,123.80
			DRUM RETURNS		375.00-
		HD SUPPLY WATERWORKS LTD	MARKING FLAGS		48.00
			MTR BOX CVR		33.33
			MARKING FLAGS		80.00
			TAPT CAPS, CPLGS, INSERTS		203.52
		PRECISION AUTO & TIRE SERVICE LLC	OIL CHG #60		69.90
			OIL CHG #51		35.95
		UNITED STATES PLASTIC CORP	PVC, SPACERS, O-RINGS		33.21
		UNIFIRST CORPORATION	WATER DEPT UNIFORMS		23.78
			WATER DEPT FLOOR MATS		6.45
			WATER DEPT UNIFORMS		23.78
			WATER DEPT FLOOR MATS		6.45
		STAPLES ADVANTAGE	TISSUES, PLATES, DUST DEST		22.07
			COPY TONER		22.40
			SHREDDER		15.16
		BLUE SPRINGS WINWATER COMPANY	MAIN VALVE ASSEMBLY		288.32
			TOTAL:		6,115.82
Sewer	Sewer Fund	AMOS SEPTIC SERVICE INC	LIFT STATIONS PUMPED		115.00
		EZARD'S	SURGE STRIPS		45.98
			ANTI-FREEZE, SFTWH BULBS		10.87
		FASTENAL CO	3/8 SPRINGHOOKS		299.40
		FLEET ONE	SEWER FUEL		272.66
			SEWER FUEL		589.61
		GB MAINTENANCE SUPPLY	TOWELS, TP, HAND CLEANER		48.70
		MO ONE CALL SYSTEM INC	LOCATES		199.55
		SIEMENS WATER TECH CORP	ODO-FREE		8,212.30
			ODOR CONTROL		1,750.00
		MUNICIPAL EQUIPMENT CO	1.75" DIA RUBBER BALLS		454.33
		O'REILLY AUTOMOTIVE STORES INC	SEPERATOR		12.49
			SEPERATOR RETURNED		12.49-
			BODY FASTENERS		4.98
			WIPER BLADES & FLUID		18.27
			MEGACRIMP		8.50
			CONNECTOR		4.99
			WIRE RING		12.00
			MINI LAMP		2.10
			CONTROL CBL		32.99
			MOTOR OIL, AIR FILTER		42.85
		CONSOLIDATED ELECTRICAL DISTR, INC	RT LD-CNTR, 2P-120/240V-60		71.39
			SCREW DRIVER		6.86
			RT LD-CNTR, 2P-120/240V-60		71.39
			RT LD-CNTR, 2P-120/240V-60		75.51
		POSTMASTER	UTILITY BILL POSTAGE		355.00
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE, CREAM, SUGAR		33.59
		BANKCARD CENTER 3374	PRINTER CARTRIDGE		17.33
			PRINTER CARTRIDGE		17.33
			PRINTER CARTRIDGE		22.67
		BOWLING ELECTRIC MACHINE	CAPACITORS		434.20

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			000025	
			CAPACITORS	371.50
			CAPACITORS	24.00
			CAPACITORS	216.25
			RELAYS	598.00
		BRENNTAG MID SOUTH INC	CHLORINE, FLUORIDE	1,063.04
			DRUM RETURNS	1,050.00-
		CAMDEN COUNTY RECORDER OF DEEDS	FAX FEES	3.00
		HD SUPPLY WATERWORKS LTD	MARKING FLAGS	80.00
		PRECISION AUTO & TIRE SERVICE LLC	OIL CHG #67	41.95
		HEDRICK MOTIV WERKS LLC	OIL CHG #75	40.00
		UNIFIRST CORPORATION	SEWER DEPT UNIFORMS	32.79
			SEWER DEPT FLOOR MATS	6.45
			SEWER DEPT UNIFORMS	32.79
			SEWER DEPT FLOOR MATS	6.45
		STAPLES ADVANTAGE	TISSUES, PLATES, DUST DEST	22.08
			COPY TONER	22.40
			SHREDDER	15.17
		NEFF POWER INC	INTERFACES	917.60
			TOTAL:	15,673.82
Ambulance	Ambulance Fund	FLEET ONE	AMB FUEL	184.67
			AMB FUEL	68.23
		ROBERT D KING MD LLC	DEC MEDICAL DIRECTOR	1,000.00
		AMBULANCE REIMBURSEMENT SYSTEMS INC	AMBULANCE BILLING FEES	699.01
		BANKCARD CENTER 0833	UNIFORM SWEATSHIRTS	230.78
		PMI SUPPLY, INC	MEDICAL SUPPLIES	394.45
			MEDICAL SUPPLIES	75.00
			MEDICAL SUPPLIES	57.00
			TOTAL:	2,709.14
Lee C. Fine Airport	Lee C. Fine Airpor	NAEGLER OIL CO	SATELLITE EQUIP CONNECTION	46.00
			JET A FUEL	14,335.24
		BANKCARD CENTER 3374	AIRCRAFT SERVICE DIRECTORY	101.15
		LOWE'S	3/4"X3/4"x12 PNE QTRD	157.40
			KOBALT 30 GALLON COMPRESS	213.28
		HEDRICK MOTIV WERKS LLC	BALL JOINTS & OIL CHG #A1	345.63
		EZARD'S	BATTERIES	8.99
		RETAIL ACQUISITION & DEVELOPMENT INC D	BATTERIES	12.91
			BATTERIES	15.75
			TOTAL:	15,236.35
Grand Glaize Airport	Grand Glaize Airpo	GB MAINTENANCE SUPPLY	ENHANCE NEUTRAL CLEANER	11.14
		NAEGLER OIL CO	SATELLITE EQUIP CONNECTION	46.00
		LAKELAND OIL CO LLC	AROSHELL	249.51
		BANKCARD CENTER 3374	AIRCRAFT MOVEMENT GUIDE	55.20
		LOWE'S	KOBALT 30 GALLON COMPRESS	213.27
		EZARD'S	BATTERIES	8.99
			HARDWARE & FASTENERS	2.01
		RETAIL ACQUISITION & DEVELOPMENT INC D	BATTERIES	12.91
			BATTERIES	15.75
			TOTAL:	614.78

DEPARTMENT FUND VENDOR NAME DESCRIPTION AMOUNT

000026

----- FUND TOTALS -----

10	General Fund	19,222.93
20	Transportation	104,958.79
30	Water Fund	6,115.82
35	Sewer Fund	15,673.82
40	Ambulance Fund	2,709.14
45	Lee C. Fine Airport Fund	15,236.35
47	Grand Glaize Airport Fund	614.78

	GRAND TOTAL:	164,531.63

TOTAL PAGES: 6

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2013, AND ENDING DECEMBER 31, 2013, AND APPROPRIATING FUNDS PURSUANT THERETO

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. That the budget for the City of Osage Beach, Missouri, for the fiscal year beginning January 1, 2013 and ending December 31, 2013, a copy of which is attached hereto as Attachment "A" and is made a part hereof as if fully set forth herein is hereby adopted.

Section 2. That funds are hereby appropriated for expenditures set forth in said budget and approved as follows:

General Fund	\$ 7,254,298
Capital Improvement Fund	\$ 2,198,800
Transportation Fund	\$ 3,523,092
TIF-Prewitt's	\$ 2,048,300
TIF-Dierbergs	\$ 177,300
Combined Water & Sewer Fund	\$ 8,663,038
Ambulance Fund	\$ 528,327
Lee C. Fine Airport Fund	\$ 1,736,343
Grand Glaize Airport Fund	\$ 399,800
TOTAL AMOUNT BUDGETED	\$26,529,298

Section 3. The City Administrator is hereby authorized to effect transfers of amounts less than Five Thousand Dollars (\$5,000) between line items, within departments, within the same fund.

Section 4. This Ordinance shall be in full force and effect January 1, 2013.

READ FIRST TIME: December 6, 2012 READ SECOND TIME _____;

I hereby certify that Ordinance No. 12.39 was duly passed on _____, 2012 by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes: _____ Nays: _____
Abstentions: _____ Absent: _____

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

Bill No. 12-39
Page 2

Ordinance No. 12.39

I hereby APPROVE Ordinance No. 12.39.

Penny Lyons, Mayor

Date

ATTEST:

Diann Warner, City Clerk

Submission Date: December 11, 2012

Submitted By: City Planner

Board Meeting Date: December 20, 2012

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill No. 12-42. Ordinance Approving Voluntary Annexation for John and Connie Shaw

Names of Persons, Businesses, Organizations affected by this action:

The City, citizens, John and Connie Shaw.

Why is Board Action Required?

Board approval is required to enact ordinances.

Type of Action Requested (Ordinance, Resolution, Motion):

First and second readings of Bill No. 12-42 is requested.

Are there any deadlines associated with this action?

No.

Comments and Recommendation of Department:

A public hearing as required by RSMo. Section 71.012 was held December 6, 2012. If no written objections to the proposed annexation are filed by December 20, 2012, the Board of Aldermen will be free to make a decision concerning the requested annexation represented with Bill 12-42. No one was present at the public hearing who voiced any opposition to this annexation.

City Administrator Comments and Recommendation:

Request first and second readings of Bill 12-42, unless the Board receives some objections which they feel warrant denying this annexation.

BILL NO. 12-42

ORDINANCE NO. 12.42

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ANNEXING CERTAIN ADJACENT TERRITORY INTO THE CITY OF OSAGE BEACH, MISSOURI.

WHEREAS, on November 6, 2012 a verified petition signed by all owners of the real estate hereinafter described requesting annexation of said territory into the City of Osage Beach, Missouri, was filed with the City Clerk; and

WHEREAS, said real estate as hereinafter described is adjacent and contiguous to the present corporate limits of the City of Osage Beach, Missouri; and

WHEREAS, a public hearing concerning said matter was held at the City Hall in Osage Beach, Missouri, at the hour of 6:30 p.m. on December 6, 2012; and

WHEREAS, notice of said public hearing was given by publication of notice thereof, on November 26, 2012, in the Lake Sun, a daily newspaper of general circulation in the County of Camden, State of Missouri; and

WHEREAS, at said public hearing, all interested persons, corporations or political subdivision were afforded the opportunity to present evidence regarding the proposed annexation; and

WHEREAS, no written objections to the proposed annexation were filed with the Board of Aldermen of the City of Osage Beach, Missouri within fourteen days after the public hearing; and

WHEREAS, the Board of Aldermen of the City of Osage Beach, Missouri, does find and determine that said annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City is able to furnish normal municipal services to said area within a reasonable time after annexation.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. Pursuant to the provisions of Section 71.012 RSMo, the following real estate is hereby annexed into the City of Osage Beach, Missouri:

The following described tract of land, being and situated in the county of Camden, State of Missouri, to-wit:

All of Lot 6A of "Amended Plat of Hilton's Landing Subdivision", a subdivision as recorded in Plat Book 55 at Page 1 in the Office of the Recorder of Deeds, Camden County, Missouri.

Section 2. The boundaries of the City of Osage Beach, Missouri, are hereby altered so as to encompass the above described tract of land lying adjacent and contiguous to the present corporate limits.

Section 3. The City Clerk of the City of Osage Beach is hereby ordered to cause three certified copies of this Ordinance to be filed with the Camden County Clerk.

Section 4. This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that Ordinance No. 12.42 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance 12.42.

Penny Lyons, Mayor

Date

ATTEST:

Diann Warner, City Clerk

Submission Date: December 13, 2012

Submitted By: Human Resources Generalist

Board Meeting Date: December 20, 2012

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 12-43 - Amend City Code Chapter 125: Human Resources System (Personnel) Rules and Regulations, Sections 125.200 and 125.230.

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach Employees

Why is Board Action Required?

Board of Aldermen approval required for ordinance amendments

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to approve first and second readings of Bill 12-43 - Amendments to City Code Chapter 125: Human Resources System (Personnel) Rules and Regulations, Sections 125.200 and 125.230.

Are there any deadlines associated with this action?

Yes, staff would like to have changes effective January 1, 2013.

Staff Comments and Recommendation

Bill 12-43 proposes partial changes to City Code Chapter 125: Human Resources System (Personnel) Rules and Regulations, Section 125.200 Employee Health and Safety and Section 125.230 Supplemental Policies.

Attached is the detail to all changes.

The following is a summary of the changes:

Uniform/Dress Policy

- Changing the procedures for the purchase of safety boots and outdoor wear. The current policy limits the purchase to Orschelns in Camdenon which has made it difficult for employees to find comfortable styles and/or sizes.
- Adding verbiage to avoid a conflict between the HR Rules and Regulations ordinance and Police Department Policies.

Safety Policy

- Adding verbiage from the City's Drug Free Workplace Policy regarding post-accident testing to ensure managers and supervisors are aware that post-accident testing is required after an accident.
- Clean up verbiage regarding on-the-job injuries and procedures for accident and investigation reports.

City Administrator Comments and Recommendation:

I concur with the recommendation of the HR Generalist.

2. When the supervisor and Department Manager concludes that a material, significant, and permanent change in job duties has occurred, the JAQ should be completed and sent through administrative channels to the Human Resources Generalist.
 3. Upon receipt of a JAQ, an assessment of the duties and responsibilities of the position will be made. This process usually includes an interview with the employee and supervisor. Following a complete evaluation, the Human Resources Generalist in consultation with the City Administrator will determine if the job should remain as presently classified or if a new classification is appropriate. The Department Manager is notified in writing of the reassessment results.
- E. *Periodic Position Review and Maintenance of Job Descriptions:* In order to ensure that jobs remain in the appropriate classification and job descriptions are relevant, the Human Resources Generalist is responsible for establishing procedures so that all positions are reviewed every four years.
- F. *Annual Review of Pay Structure:* It is the policy of the City to pay at a level that is competitive with market rates for City positions. Through annual review of the Pay Plan, the City Administrator will recommend necessary modifications and the Board of Aldermen may consider the need for any changes between the City's level of pay and market pay level for jobs. Modification of the Pay Plan will be based on changes in the market and the City's available resources.

The Human Resources Generalist will annually compare pay ranges established in the Pay Plan with market pay for similar jobs.

- G. *Individual Employee Pay Adjustments:* Individual pay adjustments may be made in any of the following ways:
1. Merit and Lump Sum Increases--Refer to Merit Increase Policy dated 01/01/12.
 2. Overtime/Comp. Time/Flex Time--Refer to policy dated 05/01/05.
 3. Tuition Reimbursement--Refer to policy dated 05/01/05.
 4. Education Incentive--Refer to policy dated 01/01/09.
 5. Travel and Expense--Refer to policy dated 01/01/10.
 6. Uniform/Dress--Refer to policy dated ~~01/01/10~~ 01/01/13.
 7. City wide merit adjustment--The Board of Aldermen may authorize a Citywide merit adjustment. The Board may authorize a percentile range for the adjustments.
 8. Call Out Pay.
 - a. Employees will be paid a minimum of three (3) hours when called to work during off duty hours for emergency or imperative work that cannot be addressed during business hours or as determined by the department manager.

bona fide requirements of the class. The result of a pre-employment physical will be made a part of the permanent personal record of the employee.

C. *Special Physical Examination:*

1. Employees who have been absent from work for health reasons may be required to undergo a return to work physical or mental examination unless waived by the City Administrator. Confirmation of the employee's full capability or physical limitations incurred as a result of any injury or illness shall be made a matter of record and noted in the employee's human resources file. Supervisors shall use this information in considering any subsequent job assignments.
2. Transfer of an employee from one job to another, which may call for a higher degree of physical or mental fitness, may require a medical examination. When there is a question of the employee's physical or mental fitness to perform the new job, the desirability of the transfer will be evaluated by a physician selected by the City.
3. *Recurrence Of Disability:* Any employee suffering a recurring disability resulting from an accident or illness may be required to be examined by a physician selected by the City at the beginning of his/her disability or sick leave and again prior to the employee's return to work. Any employee repeatedly suffering disability recurrence on the same job should be considered for reassignment to a job that is more compatible with his/her physical and mental capabilities.

D. *Safety:*

1. The City of Osage Beach recognizes the importance of individual health and safety and the protection of the environment for the successful operation of the City. As an organization, we are committed to conducting our operations safely and to preventing loss, whether it be injury or illness to people, damage to property or interruption of business process, we strive to provide all the employees with the best possible working conditions. We will make every reasonable effort to provide guidance and assistance to eliminate or control occupational and environmental hazards associated with the operation of the City.
2. Employment with the City requires that all employees accept responsibility for their own safety. City employees will make every effort to prevent destruction of City property, equipment and materials and to extend the same effort of protection of property and materials of the general public.
3. To accomplish our goal of individual health and safety and protection of the environment, individual attitudes, practices and continued cooperation are key to sustain and support our safety program. City employees should follow all reasonable safe practices and the City will provide the necessary tools, guidance and assistance for accomplishment. Refer to Safety Policy dated 03/15/12.01/01/13.



CITY OF OSAGE BEACH
UNIFORM / DRESS POLICY

REVISED JANUARY 1, 2013

CITY OF OSAGE BEACH
UNIFORM / DRESS POLICY

City of Osage Beach Uniform/Dress Policy Statement

The City of Osage Beach is committed to providing all its employees with a comfortable workplace. The City maintains a policy that portrays a professional image by the appearance that our employees present to customers, vendors, and other visitors.

Policy and Procedures

1. Application

It is the intent of the City of Osage Beach that all employees dress for their own comfort during work hours, within their designated jobs, and that the professional image of the City is maintained by the appearance that our employees present to customers, vendors, and other visitors.

2. Policy and Procedures

- A. *Professional Attire* – For all employees, professional appearance means that the City expects you to maintain good hygiene and grooming while working. Facial hair is permitted as long as it is neat and well trimmed. Earrings are acceptable; however, they shall be worn appropriately while working. Rings through the nose, eyebrow, tongue, or body parts (other than the ear lobe) visible to the public may not be worn while working. All tattoos must be small in size or covered at all times and may not be offensive in nature.

Clothing must not constitute a safety hazard. All employees should practice common sense rules of neatness, good taste, and comfort. Provocative clothing is prohibited. The City reserves the right to determine appropriate dress at all times and in all circumstances and shall send employees home to change clothes should it be determined their dress is not appropriate. Employees will not be compensated for this time away from work.

Under no circumstances may employees wear halter tops, strapless tops, spaghetti straps, tank tops, cropped tops, tee shirts with offensive wording on them, clothing that shows undergarments, torn clothing, or clothing with holes in it. All clothing must be clean, neat and fit properly.

- B. *Office Employees* – Employees working in office areas should dress conservatively and professionally. Employees may wear slacks. On casual days, employees may dress in casual clothing, including jeans. Employees meeting with customers should wear appropriate business attire.
- C. *Maintenance, Warehouse and Other Employees* – Employees working in areas other than the office area may wear appropriate clothing for their designated job. Personal safety shall be a priority. For example, loose clothing, dangling jewelry, and/or long hair that pose a safety hazard are prohibited.
- The City shall provide steel toed or composite safety boots, on an as needed basis, for all employees determined to necessitate such safety due to specific job duties.
 - The City shall provide specific outdoor wear, on an as needed basis, for all employees determined to necessitate such outdoor wear due to specific job duties.

- Pre-determined selection of the City supplied ~~steel-toed boots and~~ outdoor wear (Carhart equivalent-coat and bib overalls) shall be available through a pre-established City account at ~~Orscheln's, Camden, MO~~ location. No reimbursement of these items will be made directly to employees.
- A boot allowance for steel toed or composite boots is provided in the amount of \$100.00 as needed which shall be requested and approved through the employee's immediate supervisor.
- New and replacement boots and outdoor wear shall be determined on an as needed basis and authorized by the employee's immediate supervisor.
- City provided boots and outdoor wear being replaced shall be returned to the City.
- At such time an employee's employment ends with the City, all City provided boots and outdoor wear shall be returned to the City, with only reasonable wear and tear. Failure to return all items will result in the cost of such items being deducted from the employee's final paycheck.
- Boots and outdoor wear may be determined to be a taxable benefit per IRS regulation. If this determination is made the value of this benefit shall be classified as such and reported on the employee's paycheck. All determinations and value shall be reviewed annually by management.

D. *Uniforms* – The City may provide uniforms, which may or may not represent a City insignia, in various departments for those employees whose job requires the wearing of one.

- When the City provides the uniform and/or additional items for the job, or provides allowances for items needed on the job, wearing these uniforms and/or the use of these items is **mandatory** while on duty and are prohibited while off-duty. *All commissioned police officers will be compliant with policy if they choose to carry their department issued firearm, badge and/or ID while off duty.*
- Additional departmental allowances may be available and shall be requested through the employee's immediate supervisor.
- New and replacement uniforms and additional items for the job shall be determined on an as needed basis and authorized by employee's immediate supervisor.
- Employees must wear neat and clean uniforms at all times. Safe and clean shoes should be worn at all times.
- At such time an employee's employment ends with the City, all City provided uniforms and/or additional items for the job are to be returned to the City. Failure to do will result in the cost of such items being deducted from the employee's final paycheck.
- Uniforms and/or additional items required for the job may be determined to be a taxable benefit per IRS regulation. If this determination is made the value of this benefit shall be classified as such and reported on the employee's paycheck. All determinations and value shall be reviewed annually by management.



CITY OF OSAGE BEACH
SAFETY POLICY

REVISED JANUARY 1, 2013

Accident Investigation Procedures

Every effort will be made to investigate ALL accidents/incidents promptly. The importance of the investigation is to find the root of hazardous conditions and/or unsafe practices; therefore by determining a cause, a solution to prevent future accidents can be found which will lead to individual health and safety. The longer an investigation is put off, the harder it is to gather the facts to correct the problem.

Accidents don't just happen-they are caused and 90% are the result of human error. Proper investigation will lead to a solution to eliminate or control the cause. Please remember, investigation is FACT-finding NOT FAULT-finding.

An individual whose record shows a series of accidents and/or injuries which may or may not be the fault of the individual shall have their accident and/or injury record(s) reviewed by the employee's supervisor(s) and/or under the direction of the Safety Coordinator. Every effort shall be made to establish why an individual may have susceptibility to injuries or accidents, and the cause shall be addressed immediately.

1. Report and investigate ALL accidents immediately, with or without injuries, no matter how minor to immediate supervisor, who in turn will prepare appropriate forms. *Fact-finding is the goal, gather a lot of specific information by Who, What, When, Where, How, and Why. Keep an open mind before, during and after each investigation. The elimination of small accidents will ultimately prevent serious ones.*
2. Supervisors/Department Managers will initiate investigations on ALL accidents using appropriate forms as soon as possible following knowledge of the accident. *Supervisors/Department Managers are responsible for their employees, they know their work and it will build better relationships by involvement. They shall...*
 - a. *Show concern for the employee involved, if applicable.*
 - b. *Explain why the investigation is necessary.*
 - c. *Use a friendly approach.*
 - d. *If possible, discuss the accident at the scene.*
 - e. *Get the injured employee's story before asking questions, if applicable.*
 - f. *Check your understanding of the story.*
 - g. *Listen carefully and avoid interruptions.*
 - h. *Use tact in clearing up discrepancies in the story.*
 - i. *Avoid sarcasm, blame and threats.*
 - j. *Discuss ways to prevent recurrence.*

Post-Accident Testing – Post accident testing shall be required to test employees after a vehicular accident has occurred in which a fatality has occurred, when a traffic citation is issued after an accident, where injury to a person(s) requires medical treatment, any damage to one or more vehicles, or evidence that the employee has previously tampered with a previous drug test. Testing shall include both breath alcohol and urine drug testing

of the employee(s). (Refer to Safety Policy-Investigating Accidents Involving City-owned Vehicles.)

Post accident testing shall be required and completed whenever possible within two (2) hours of the accident occurrence, but in any case no later than before eight (8) hours after the accident for breath alcohol testing and thirty-two (32) hours for illegal and controlled substance testing. An employee involved in an accident shall refrain from alcohol consumption for eight (8) hours following the accident.

Any employee who leaves the scene of the accident without appropriate authorization prior to submission to drug and alcohol testing will be considered to have refused the test and their employment terminated. Employees under this provision will include not only the operations personnel, but also any other covered employees whose performance could have contributed to the accident.

3. An employee injured on the job and requiring non-emergency medical attention may be referred to the City's medical advisor by the employee's supervisor/Department Manager. In case of an emergency, the nearest medical help shall be solicited. Employees requiring emergency treatment due to an on-the-job sprain should be directed to the City's medical advisor. Completed report on the accident will be required. See Accident/Incident Form. At no time, will the City's Workers' Compensation insurance pay for the services of a chiropractor unless those services are prescribed by the City's designated provider. Review the Workers' Compensation Policy and Procedures for further information regarding on the job injuries.
4. ~~When an employee has been injured on the job to the extent that absence from work is required, a written statement from the doctor shall be delivered to the employee's supervisor, who shall in turn forward same to the Human Resources Generalist. This is necessary so that the Workers' Compensation payments will begin. The employee may use a pro-rated amount available to them of accumulated leave time to supplement Workers' Compensation payments. (See Workers' Compensation Policy and Procedures)~~
5. Investigating accidental deaths is a possibility that no one likes to think about. Unfortunately, it can be a reality, and preparedness is necessary.
 - a. Take as many photographs of the scene as possible. These will be valuable for evidence in future investigations.
 - b. Cooperate to the fullest with outside investigative bodies-law enforcement, OSHA, insurance agencies, the coroner, etc.
 - c. NEVER move the body.
6. ~~Send all accident and investigation reports to the Safety Coordinator, Accident Review Board and/or the Human Resources Generalist, when applicable. See Accident/Incident Reporting & Procedure Flow Chart~~
7. Supervisors/Department Managers will perform investigation follow-up. Determine the causes of the accident, the solution and the steps that need to be taken for future

Submission Date: December 13, 2012
Submitted By: Asst. City Administrator
Board Meeting Date: December 20, 2012

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Bill 12-44. Changes to Chapter 245.060: Parks and Recreation - Park Advertising of the City's municipal code.

Names of Persons, Businesses, Organizations affected by this action:

The City, Citizens and Visitors of the City's parks.

Why is Board Action Required?

Board approval is required to pass an Ordinance

Type of Action Requested (Ordinance, Resolution, Motion):

Move to approve the first and second reading of Bill 12-44.

Are there any deadlines associated with this action?

Yes, we have contracts/sale of advertising pending with local businesses.

Department Comments:

Recommendation to expand the advertising opportunities within the parks of Osage Beach as follows:

- Add Portable Field Banner advertising – two sizes available, 3' x 5' and 4' x 8'.
- Add Locational Signs – Locational signs were added to few of the 'hot spots' at Osage Beach City Park, i.e., Pond Area, Playground Area, which states specific rules & regulations for that particular area. Each sign was designed to accommodate business advertising.

City Administrator's Comments and Recommendations:

Concur with the recommendation of the Assistant City Administrator.

BILL NO. 12-44

ORDINANCE NO. 12.44

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING SECTION 245.060: PARKS AND RECREATION PARK ADVERTISING.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MO AS FOLLOWS:

Section 1. That Section 245.060 of the Osage Beach Code of Ordinances is hereby repealed and a shall be amended so that such section shall read as:

A. *Event Advertising And Signage.* Only banners and signs for permitted events shall be allowed within the City's parks or on City property and must be approved by the Parks and Recreation Department. Approval shall be done through the park use application for permit process.

1. Banners and signs for permitted events shall only be temporary in use and not permanently constructed, installed or built on City property.
2. Applicant agrees to comply with all City codes, applicable laws and regulations.
3. The City reserves the right to edit advertising for content. All advertising shall be approved by the Parks and Recreation Department.

B. *Park Advertising.* The City's Advertising Program will allow businesses various opportunities to advertise at either the Osage Beach City Park or Peanick Park.

1. *Terms of agreement.*

- a. Businesses shall contract with the City for advertising space and will be reserved on a first come, first serve basis and shall be subject to the terms of the contract.
- b. Minimum term of advertising shall be for at least one (1) year and shall include first (1st) right of refusal or opportunity to enter into a new contract.
- c. Rates are non-exclusive, allowing competing products or services to purchase advertising.
- d. Rates are due and payable upon receipt of invoice by the City.
- e. If the City has, or will acquire, naming rights to a City facility, such naming rights may impact the ability of a competitive advertiser in that City facility and/or in the areas associated directly with that facility.
- f. Advertising contracts shall be based on available advertising space, advertising product, ad copy and graphics.

g. The City reserves the right to edit advertising for content. All advertising shall be approved by the Parks and Recreation Department.

2. Rates. The City will charge advertising at an annual rate. Rates do not include design and production costs.

a. Portable Field Banner Advertising.

Portable Field Banners	1 Year Contract	2 Year Contract
3' x 5' Banner	\$200.00	\$350.00
4' x 8' Banner	\$250.00	\$450.00

b. Locational Sign Advertising. Advertising space may be made available on various park locational signs displayed throughout the City parks, i.e. Pond Area, Playground Area, Lake Access, etc.

Locational Signs – Annual Rate	
2.5' x 4.5' Ad Space	\$200.00

c. Scoreboard Advertising.

Soccer Scoreboards – Annual Rate	
Full ad board	\$950.00
Half ad board	\$475.00
Baseball/Softball Scoreboards – Annual Rate	
Full ad board	\$950.00
Half ad board	\$475.00

Section 2. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: _____

READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 12.44 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker,
City Attorney

I hereby APPROVE the above Ordinance No. 12.44.

Date

Penny Lyons, Mayor

ATTEST:

Diann Warner, City Clerk

Submission Date: December 12, 2012

Submitted By: City Engineer

Board Meeting Date: December 20, 2012

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Contract Modification No. 4 for AEOB05-024 Westside Sewer & Water Airport Area Sewer & Water Systems

Names of Persons, Businesses, Organizations affected by this action:

Citizens and visitors, future contractors and suppliers, HDR, City Staff

Why is Board Action Required?

The procurement will exceed \$5000.

Type of Action Requested (Ordinance, Resolution, Motion):

A motion to approve the contract modification

Are there any deadlines associated with this action?

The work of Contract Modification #4 is to complete the construction administration services for the connecting sewer

Comments and Recommendation of Department Head:

This engineering contract covered multiple construction projects. This contract covered the Airport Road Water and Sewer Project, Westside Water and Sewer Project, LS KK 3-7 and 2nd Force Main, and the Connecting Sewer Contract. This project has had multiple modifications due to the number of projects and the changes due to the Route 54 Expressway Project.

During the final phase of the contract, the contract administration for the Connecting Sewer Project overran. HDR did not realize it initially overran the contract amount

because of some errors in the previous payments on their billing. We have found out that there were some errors and noticed that they have supplied additional work that has not been paid for.

This work has been completed for some time. With the work load going on with HDR and the City Engineer's Department, this was not looked into until recently. We concur that this work occurred and a contract modification is required.

We recommend Contract Modification No. 4 in the amount of \$8,872. Funds are available in 35-00-773100 Engineering.

City Administrator's Comments and Recommendation:

Concur with the recommendation of the City Engineer.



1000 City Parkway • Osage Beach, MO 65065
 City Hall [573] 302-2000 • Fax [573] 302-0528

December 21, 2012

CONTRACT MODIFICATION NO. 4

Mr. Stan Christopher
 HDR
 1040 Main Street
 Osage Beach, MO 65065

Reference: A/E Services Contract No. AEOB05-024
 Westside Sewer System, Westside Water System,
 Connecting Water System, and Water and Sewer
 Systems to serve Airport Road

Dear Mr. Christopher:

In accordance with Article 4, Payments to the Engineer, of the Basic Agreement and Clause C4.02, for Additional Services of your A/E Services Contract No. AEOB05-024 for the above referenced contract you are hereby directed to perform the following changed and / or additional work:

Exhibit C

C4-02 For work of undetermined scope or changed and/or additional work directed by the OWNER – cost plus fee as established herein:

Item 3 – Title III Services to be provided:

2. Compensation for Title III Services shall be on a cost plus fee basis for following work:
 - a. Sewer Systems – Increase cost plus fee not to exceed by \$8,872. Revised amount shall be \$281,747.

All work shall be in accordance with Missouri Department of Natural Resources regulations and City of Osage Beach Design Guidelines.

Compensation for the work performed shall be on a cost plus fee basis

Total Contract Modification No. 4 \$8,872.00

Your Contract Amount is hereby modified accordingly:

Original Contract Amount		\$383,450.00
Modification No. 1	Add	\$ 73,800.00
Modification No. 2	Add	\$ 75,000.00
Modification No. 3	Add	\$ 25,000.00
Modification No. 4	Add	\$ 8,872.00
Revised Contract Amount		\$566,122.00

Sincerely,

Nancy Viselli
City Administrator

The terms and conditions of Contract Modification No. 4 have been reviewed and are acceptable to HDR

For HDR

Date: _____

Stan Christopher

Submission Date: December 5, 2012

Submitted By: City Engineer

Board Meeting Date: December 20, 2012

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

A request to provide engineering and contract administrative services to the Osage Beach Special Road District to accomplish the reconstruction of Winn Road through the Kapilana Development.

Names of Persons, Businesses, Organizations affected by this action:

Residents of Winn Road, visitors, OBSRD, contractors, suppliers, city staff

Why is Board Action Required?

The Special Road District would like to use City Staff.

Type of Action Requested (Ordinance, Resolution, Motion):

Approval of the Request

Are there any deadlines associated with this action?

If approved, the Engineering Department may be working on the design of this project in 2013.

Comments and Recommendation of Department:

The residents of Kapilana have talked with City Staff and the Osage Beach Special Road District about turning part of their parking lot into a City Street. Winn Road is a City Street that currently ends at the Parking Lot for Kapilana. Winn Road does not have a cul-de-sac or any area where the public can turn around without using private property. Kapilana would like a part of their parking area to become a City Street since the public is utilizing it to get to Aqua Drive.

The Engineering Department has talked with the Planning Department, Public Works Department, and the Police Department about continuing Winn Road through Kapilana's Parking Lot as a City Street in a one way street capacity. The one way street would start at the beginning of the Kapilana Development and continue to a location near Aqua Drive. Part of this street would be two ways. The street is shown on the attachment. The street could be reconstructed as such. This has been discussed with Kapilana, and they are acceptable with the idea of driving in one direction.

The Osage Beach Special Road District has agreed to fund the reconstruction of the Extension of Winn Road. It is requested that this construction result in a City Street.

The Engineering Department recommends approval of utilizing staff for this project. We have done multiple projects in the past with the Osage Beach Special Road District.

City Administrator Comments and Recommendation:

Concur with the recommendation of the City Engineer.

Submission Date: December 14, 2012

Submitted By: Chief of Police

Board Meeting Date: December 20, 2012

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Resolution 2012-14 - Retirement for K9 Officer AJ and Exhibit A, Adoption Agreement

Names of Persons, Businesses, Organizations affected by this action:

City of Osage Beach

Why is Board Action Required?

Adopt Resolution and approve Exhibit A

Type of Action Requested (Ordinance, Resolution, Motion):

Request approval of Resolution 2012-14 and Exhibit A, Adoption Agreement

Are there any deadlines associated with this action?

None

Comments and Recommendation of Department:

K9 Officer AJ has served the City of Osage Beach for 6 years and deserves a quality retirement.

City Administrator Comments and Recommendation:

Concur with the recommendation of the Chief of Police.

RESOLUTION 2012-14

A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, TO EXTEND THE THANKS OF THE BOARD AND THE CITY UPON THE HONORABLE RETIREMENT OF K9 OFFICER AJ AND WISHING HIM A LONG PROSPEROUS AND HAPPY RETIREMENT.

WHEREAS, the Board of Aldermen is pleased to honor the retirement of K9 Officer AJ after six (6) years of loyal and courageous service; and

WHEREAS, K9 Officer AJ has served the City of Osage Beach and its citizens as a Police Service Dog (Canine) from February 2006 through November 2012; and

WHEREAS, K9 Officer AJ has been a dedicated partner to both of his handlers, Corporal Adam Benjamin for four (4) years, and Senior Officer Sam Ford for two (2) years; and

WHEREAS, K9 Officer AJ assisted in numerous seizures of illegal drugs and has assisted in locating missing persons; and

WHEREAS, K9 Officer AJ assisted neighboring law enforcement agencies such as Lake Ozark Police Department, Eldon Police Department, Camdenton Police Department, Camden and Miller County Sheriff's Departments, the Lake Area Narcotics Enforcement Group (LANEG), the Mid- Missouri Narcotics Task Force, as well as the Missouri State Highway Patrol; and

WHEREAS, K9 Officer AJ earned the certification of Missouri Police Canine Association (MPCA) and the North American Police Work Dog Association (NAPWDA); and

WHEREAS, the Board of Aldermen and the citizens of the City of Osage Beach are grateful for his service and wish him well in his retirement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen hereby congratulates K9 Officer AJ on his well earned and honorable retirement and wish him well in his retirement.

Section 2. The Board of Aldermen hereby recognizes and authorizes the Mayor to execute on behalf of the City, the K9 Officer Adoption Agreement under the terms and conditions as shown in the attached Exhibit "A".

I hereby certify that the above RESOLUTION 2012-14 was duly passed on _____, 2012 by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Diann Warner, City Clerk

Approved as to form:

Edward B. Rucker,
City Attorney

EXHIBIT A**K9 Officer Adoption Agreement**

This agreement is entered into on this __ day of December, 2012 by and between the City of Osage Beach and Mr. Budd Hyde for the adoption of K9 Officer AJ upon his retirement and to provide for his comfortable and secure retirement.

The parties agree that:

1. The City of Osage Beach hereby surrenders all right title and interest in K9 Officer AJ and releases him from any further claim for service.
2. The City of Osage Beach hereby transfers to Mr. Budd Hyde all records, certifications and files it has concerning K9 Officer AJ.
3. Mr. Budd Hyde agrees that K9 Officer AJ will to be kept for the rest of his natural life as a pet at the Hyde's home and not sold, transferred or reemployed in any manner.
4. Mr. Budd Hyde agrees that from this point forward he is solely responsible for all veterinary care and the City of Osage Beach is released from any further liability for the care, shelter or feeding of K9 Officer AJ.
5. This is the entire agreement between the parties and shall last for the duration of the natural life of K9 Officer AJ.

For the City of Osage Beach

Penny Lyons, Mayor

Budd Hyde

Submission Date: December 7, 2012
Submitted By: City Administrator
Board Meeting Date: December 20, 2012

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Ratification of City Mission Statement, showing President of the Board as Alderman Schmitt.

Names of Persons, Businesses, Organizations affected by this action:

Elected Officials, City Staff, all persons who live in or have contact with the City of Osage Beach.

Why is Board Action Required?

The Governing Body adopts the mission and vision for the City.

Type of Action Requested (Ordinance, Resolution, Motion):

Motion: To ratify and confirm City Mission Statement.

Are there any deadlines associated with this action?

No.

City Administrator Comments and Recommendation:

In reviewing this document for placement in the 2013 Budget, it was noted that a change needed to be made showing Alderman Schmitt as President of the Board. An updated copy of the Mission Statement is attached. So that all City Staff may have an original document, copies will be distributed for each Elected Official to sign.

Submission Date: December 10, 2012

Submitted By: City Clerk

Board Meeting Date: December 20, 2012

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Request to Reschedule July 2013 Board of Aldermen Meetings

Names of Persons, Businesses, Organizations affected by this action:

City, elected officials, citizens of Osage Beach

Why is Board Action Required?

Section 110.110 allows the Board to reschedule Board meetings.

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to reschedule the Board meetings in July 2013 to July 11 and July 25.

Are there any deadlines associated with this action?

Yes.

Department Comments:

The first Thursday in July is July 4 which is the date the Board would normally meet; however, since this is a holiday, we are requesting the Board meetings be held on July 11 and July 25.

City Administrator Comments and Recommendation:

Concur with the recommendation of the City Clerk.