



CITY OF OSAGE BEACH
SPECIAL BOARD OF ALDERMEN MEETING

1000 City Parkway
Osage Beach, MO 65065
573/302-2000
573/302-0528 Fax
e-mail www.osagebeach.org

TENTATIVE AGENDA
SPECIAL MEETING

October 14, 2010 – 6:00 P.M.

Call to Order
Roll Call

- Bid Award. Panels for Sewer Stations
- Proposed Contract Modification. Zebra Road and Stewart Drive, Phase 1
- Third Quarter Budget Review – City Staff
- 2011 Preliminary Budget Discussion

ADJOURN

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

October 14, 2010

The Board of Aldermen of the City of Osage Beach, Missouri, met for a special meeting on Thursday, October 14, 2010 at 6:00 p.m. at City Hall. The following were present: Mayor Penny Lyons, Alderman Lois Farmer, Alderman David Gasper, Alderman Steve Kahrs, Alderman John Olivarri, Alderman Ron Schmitt and Alderman Kevin Rucker. Others present were City Administrator Nancy Viselli, City Attorney Ed Rucker, City Engineer Nick Edelman, Assistant City Administrator Jeana Albertson, Police Chief Dave Severson, City Treasurer Karri Bell, City Planner Cary Patterson, Building Official Ron White, Airport Manager Budd Hyde, Human Resource Specialist Cindy Leigh, Park and Recreation Manager Brian Willey, IT Manager Jim Davis, Public Works Supervisor Rick King, and City Clerk Diann Warner.

Bid Award. Panels for Sewer Stations

One bid was received from Municipal Equipment in the amount of \$55,615.00. Budgeted amount is \$56,700.00 in line item 35 774255. Superintendent of Public Works Rick King recommended award to Municipal Equipment.

Alderman Olivarri moved to award the bid for panels to Municipal Equipment in the amount of \$55,615.00 as recommended. Alderman Rucker seconded the motion which was voted on and unanimously passed.

Proposed Contract Modification. Zebra Road and Stewart Drive, Phase 1

City Engineer Nick Edelman explained the two major reasons for this modification:

Water and Sewer adjustments are needed to complete the relocation of the water and sewer lines. There are a couple of properties that did not accept water. Since the water main is in the roadway, if they ever need to connect onto City water they would have to cut the roadway. To eliminate that need, we propose to extend a water line tap over to their property. When they come in for a permit they would pay the City back for this work by the water tap fee.

The second reason for this modification is a driveway. We need to move a drive on the gravel portion of Links Road.

Funding for this modification can come from 20-00-773206 Zebra Connector.

The Engineering Department recommends approval of this modification in the amount of \$12,880.03.

Alderman Kahrs asked if the City will slow down on phase 2 since there is a possibility of Dierbergs coming to the High Pointe site. City Engineer Edelman responded that the design for phase 2 has been put on hold.

Alderman Olivarri moved to approve Contract Modification #2 for the Zebra Road and Stewart Drive Phase 1 project as recommended in the amount of \$12,880.03. Alderman Gasper seconded the motion which was voted on and unanimously passed.

2010 Third Quarter Budget Review.

Assistant City Administrator Jeana Albertson explained the estimated expenditures through the end

of 2010. Alderman Kahrs asked for a breakdown of the amount saved. Ms. Albertson explained that not all the savings are capital projects but are permanent savings. She said the percentage is below the amount projected to be spent and staff has done an excellent job of watching spending. Mayor Lyons commented that \$12 million in building permits have been issued that were not anticipated.

Alderman Kahrs asked the amount the City needs for operating expenses for six months. The figures are not available however Ms. Albertson will provide the information. Alderman Rucker asked that in addition to the amount needed for operating expenses for six months, he would like to see a breakdown of payroll.

2011 Preliminary Budget Discussion.

City Administrator Nancy Viselli explained that the City's consultant analyzes and compares 25% of the positions annually and this year, administrative positions were analyzed. The recommendation from the consultant is to upgrade the Park Manager and the Animal Control Officer positions. The consultant also recommend that the pay plan be adjusted 2.04% this year.

City Administrator Viselli explained that several people have retired or quit and the salary to replace them is less due to them being paid less than the employees who left. She compared the personnel services over the last several years.

2006 - \$5.8 million; 2007 - \$5.9 million an increase of 2.3%; 2007 to 2008 an increase of 6%. Personnel services increased \$26,000 from 2008 to 2009, an increase of .4% . From 2009 to 2010 there was an increase of \$152,000 or 2.5%. City Administrator Viselli explained some of the factors contributing to these changes.

City Administrator Viselli said that actuals will always be less than budget because not everyone gets the maximum pay increase. She recommended that the pay plan be increased 2.04% and the Animal Control Officer and the Park Manager positions be increased as recommended by the consultant.

Alderman Kahrs stated that the revenue did not come in as projected and the economy is still shaky. He added that the one way couple will affect the businesses and the expressway will affect the economic health of the City. Alderman Kahrs stated that he is concerned about hard costs and benefits for employees, and to proceed with a 2.4% increase is not realistic. City Administrator Viselli said that there would be some options for the Board to consider. She added that the education incentives were cut in half which was a savings and pager pay has been adjusted. She reminded the Board that in July she showed a total savings in the General Fund from budgeted amounts of almost \$75,000.

Alderman Kahrs voiced his concern about health insurance benefits and the amount employees contribute towards the premiums. He added that small departments cannot cut anymore and the largest departments are public works and the police department. He said that if revenues do not increase, there will have to be staff cuts. Alderman Kahrs said that he did not know of any business that offers the benefits that the City does.

Alderman Rucker applauded staff for keeping the budget in check but there is nothing else to cut. He expressed his concerns about salary increases. Alderman Olivarri said that the proposed 2.04% increase in the pay plan and upgrading two positions would not be that much money and adjusting the pay plan would not mean there would be pay increases. City Administrator Viselli said that

adjusting the pay plan would result in only a few positions being in different quartiles on the Matrix.

City Engineer Nick Edelman explained that in previous years, the co-ops have worked from May to December but due to some upcoming projects, he would like to hire them to work from January to August. He said there would be no increase for this change. There were no objections to the co-ops working from January to August.

Superintendent of Public Works Rick King explained that if MoDOT completes the expressway on the west side ahead of schedule, it may be necessary to amend the budget in 2011 for additional personnel and equipment. There were no objections to waiting until 2012 to budget for additional personnel and equipment.

Mr. King explained the idea of enhancing the leaf pickup to include private streets. He suggested that biodegradable bags be used for those who want to bag the leaves and they would be picked up by public works crews. He said that the leaf pick up would begin November 8 with one pass with the leaf vacuum, however, there would be more trips to pick up the bags or residents could drop off the bags at the public works facility. Mr. King said that plastic bags would not be picked up and only leaves are allowed in the biodegradable bags.

Appointment to the TIF Commission.

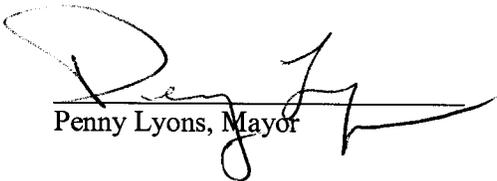
Mayor Lyons asked the Board to approve the appointment of Ron Rule to the TIF Commission to replace Gary Hamner who resigned due to health reasons. The term expires May 2012.

Alderman Kahrs moved to approve the appointment of Ron Rule to the TIF Commission to replace Gary Hamner whose term expires May 2012. Alderman Schmitt seconded the motion which was voted on and unanimously passed.

There being no further business to come before the Board of Aldermen, the meeting adjourned at 6:50 p.m.



Diann Warner, City Clerk



Penny Lyons, Mayor

Submission Date: October 8, 2010
Submitted By: Public Works Superintendent
Board Meeting Date: October 14, 2010

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Purchase Electrical Panels for Sewer Stations

Names of Persons, Businesses, Organizations affected by this action:

Staff, visitors, citizens

Why is Board Action Required?

Over \$5,000

Type of Action Requested (Ordinance, Resolution, Motion):

Motion to purchase panels from Municipal Equipment in the amount of \$55,615.00.

Are there any deadlines associated with this action?

As soon as possible

Comments and Recommendation of Department:

Bids were sent to six vendors and one responded - Municipal Equipment - with a bid of \$55,615.00. The budgeted amount is \$56,700.00 in account # 35 774255. This is part of our replacement program. See attached. Staff recommends the bid be awarded to Municipal Equipment.

City Administrator Comments and Recommendation:

Concur with the recommendation of the Public Works Superintendent.

Submission Date: October 6, 2010
Submitted By: City Engineer
Board Meeting Date: October 14, 2010

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Contract Modification #2 – OB10-015
Zebra Road and Stewart Drive Phase 1

Names of Persons, Businesses, Organizations affected by this action:

APAC-Missouri, Inc., material suppliers, and City Staff.

Why is Board Action Required?

Board approval required for modifications over \$5000.

Type of Action Requested (Ordinance, Resolution, Motion):

A motion to approve the contract modification.

Are there any deadlines associated with this action?

This work has to be completed to continue with the roadway reconstruction.

Comments and Recommendation of Department:

This modification is for two major reasons:

The first reason for this contract modification is for utilities. Water and Sewer adjustments are needed to complete the relocation of the water and sewer lines. There are a couple of properties that did not accept water. Since the water main is in the roadway, if they ever need to connect onto City water they would have to cut the roadway. To eliminate that need, we propose to extend a water line tap over to their property. When they come in for a permit they would pay the City back for this work by the water tap fee.

000004

The second reason for this modification is a driveway. We need to move a drive on the gravel portion of Links Road.

Funding for this modification can come from 20-00-773206 Zebra Connector.

The Engineering Department recommends approval of this modification in the amount of \$12,880.03.

City Administrator's Comments and Recommendation:

Concur with the recommendation of the City Engineer.



000005

1000 City Parkway • Osage Beach, MO 65065
City Hall [573] 302-2000 • Fax [573] 302-0528

October 15, 2010

CONTRACT MODIFICATION NO. 2

Mr. Darren Woods
APAC-Missouri, Inc.
P. O. Box 1178
Linn Creek, MO 65052

Reference: Construction Contract OB10-015
Zebra Road & Stewart Drive Roadway Construction, Phase I

Dear Mr. Woods:

In accordance with Article 9 of the General Conditions - Changes in the Work of your Construction Contract No. OB10-015 for Zebra Road & Stewart Drive Roadway Construction Phase I, you are hereby directed to perform the following changed and/or additional work. All work shall be in accordance with the applicable portions of the contract specifications.

1. Create New Bid Item 02511.19, "Zebra Water and Sewer Service Extensions" QTY 1 Lump Sum. This is for force account work done to adjust existing water and sewer lines that were not included in the Contract Drawings. This item shall cause an increase in Total Contract Price of \$5,009.55.
2. Create New Bid Item 02511.20, "Extension of Grinder Pump Services" QTY 1 Lump Sum. This is for three electric services that served City of Osage Beach grinder pump stations that required extensions due to AmerenUE utility poles moving. This shall cause an increase in Total Contract Price of \$4,475.21.
3. Decrease Bid Item 02511.08, "8-inch Water Main" by 35 Linear Feet. This is for 8-inch water main on Links Drive that did not require any lowering. This shall cause a decrease in Total Contract Price of \$1,413.65.
4. Increase Bid Item 02745.01, "Concrete Approach Pavement (6-inch Thick)," by 27 Square Yards. This is for the new driveway entrance to the Eckert property on Links Drive. This shall cause an increase in Total Contract Price of \$1,305.45.
5. Increase Bid Item 02745.02, "Concrete Driveway Extension (6-inch Thick)," by 25 Square Yards. This is for the new driveway at the Eckert property on Links Drive. This shall cause an increase in Total Contract Price of \$1,219.75.
6. Increase Bid Item 02725.01, "Gravel Driveway Extension (6-inch Thick)," by 111 Square Yards. This is for the old driveway at the Eckert property on Links Drive that was originally

000006

planned to be concrete to remain as a gravel driveway. This shall cause an increase in Total Contract Price of \$1,363.08.

7. Increase Bid Item 02316.01, "Subgrade Preparation – Roadway Portion," by 180 Square Yards. This is for the new driveway at the Eckert property on Links Drive. This shall cause an increase in Total Contract Price of \$1,569.60.
8. Decrease Bid Item 02778.01, "Concrete Curb and Gutter (6-inch Thick)," by 48 Linear Feet. This is Concrete Curb and Gutter that will not be installed as a result of the new driveway at the Eckert property on Links Drive. This shall cause a decrease in Total Contract Price of \$648.96.

Compensation for the work performed shall be in accordance with the Revised Contract Bid Schedule herein and shall be considered as full compensation for all labor, equipment, materials, and incidentals required to complete the accepted item(s).

REVISED BID SCHEDULE

Zebra Road & Stewart Drive Roadway Construction, Phase 1						
Pay Estimate		X				
						Date: <u>XX/XX/XXXX</u>
ITEM UNIT	MODIFIED QUANTITY	ORIGINAL QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
02096.01	1	1	LS	Mobilization	\$12,104.06	\$12,104.06
02097.01	1	1	LS	Traffic Control Plan	\$4,711.41	\$4,711.41
02281.01	1	1	EACH	Relocate Existing Signs	\$1,230.17	\$1,230.17
02281.02	124	124	S.F.	Proposed Signs	\$64.01	\$7,937.24
02281.03	18	18	EACH	Relocate Existing Mailboxes	\$166.66	\$2,999.88
02316.01	20832	20652	S.Y.	Subgrade Preparation - Roadway Portion	\$8.72	\$181,655.04
02511.01	1	1	EACH	Adjust Sewer Valve to Grade (Clean Out)	\$160.82	\$160.82
02511.02	9	9	EACH	Adjust Sewer Manhole to Grade	\$345.02	\$3,105.18
02511.03	4	4	EACH	Adjust Water Meter to Grade	\$160.83	\$643.32
02511.04	9	9	EACH	Adjust Water Valve Box to Grade	\$160.83	\$1,447.47
02511.05	1	1	EACH	Adjust Existing Hydrant to Grade	\$493.12	\$493.12
02511.06	1	1	EACH	Provide and Install New Hydrant	\$3,465.62	\$3,465.62
02511.07	52	52	L.F.	1-inch Water Service Line	\$15.76	\$819.52
02511.08	276	311	L.F.	8-inch Water Main	\$40.39	\$11,147.64
02511.09	538	538	L.F.	10-inch Water Main	\$44.10	\$23,725.80

000007

02511.10	449	449	L.F.	12-inch Water Main	\$72.57	\$32,583.93
02511.11	177	177	L.F.	Force Main & Gravity Sewer Encasement in Concrete	\$41.98	\$7,430.46
02511.12	480	480	L.F.	3-inch Sewer Line	\$21.81	\$10,468.80
02511.13	474	474	L.F.	6-inch Sewer Line	\$50.42	\$23,899.08
02511.14	317	317	L.F.	8-inch sewer Line	\$36.45	\$11,554.65
02511.15	2	2	EACH	Sewer Valve Box	\$216.84	\$433.68
02511.16	2	2	EACH	Concrete Sanitary Manhole (48" Diameter) 0'-4'	\$1,700.15	\$3,400.30
02511.17	5	5	L.F.	Concrete Sanitary Manhole (48" Diameter) 4' and Over	\$301.01	\$1,505.05
02511.18	8	8	EACH	House Service Connections (Water or Sewer)	\$230.80	\$1,846.40
02612.01	2705	2705	L.F.	18-inch Corrugated Metal Pipe	\$41.43	\$112,068.15
02612.02	47	47	L.F.	24-inch corrugated Metal Pipe	\$40.44	\$1,900.68
02612.03	104	104	L.F.	Remove and Replace Existing 36-inch Corrugated Metal Pipe	\$40.79	\$4,242.16
02612.04	3	3	EACH	18-inch Corrugated Metal Pipe Flared End Section	\$229.42	\$688.26
02612.05	2	2	EACH	24-inch Corrugated Metal Pipe Flared End Section	\$263.72	\$527.44
02612.06	1	1	EACH	36-inch Corrugated Metal Pipe Flared End Section	\$741.09	\$741.09
02632.01	16	16	EACH	Concrete Curb Inlet (4'x3.25') - 0'-4'	\$2,332.66	\$37,322.56
02632.02	67	67	L.F.	Concrete Curb Inlet (4'x3.25') - 4' and Over	\$256.55	\$17,188.85
02632.03	4	4	EACH	Concrete Double Curb Inlet (8'x3.25') - 0'-4'	\$2,706.32	\$10,825.28
02632.04	6	6	L.F.	Concrete Double Curb Inlet (8'x3.25') - 4' and Over	\$305.54	\$1,833.24
02632.05	6	6	EACH	Concrete Manhole (48" Diameter) - 0'-4'	\$2,041.32	\$12,247.92
02632.06	31	31	L.F.	Concrete Manhole (48" Diameter) - 4' and Over	\$277.50	\$8,602.50
02632.07	1	1	EACH	Concrete Manhole (60" Diameter) - 0'-4'	\$2,929.14	\$2,929.14
02632.08	15	15	L.F.	Concrete Manhole (60" Diameter) - 4' and Over	\$285.89	\$4,288.35
02632.09	1	1	EACH	Area Inlet, Single, Open 4 sides, Untrapped - 0'-4'	\$2,566.84	\$2,566.84
02632.10	3	3	L.F.	Area Inlet, Single, Open 4 sides, Untrapped - 4' and Over	\$342.80	\$1,028.40
02632.11	3	3	EACH	2-grate, Inlet With Side Intake Unit, Type L Grate - 0'-4'	\$2,157.89	\$6,473.67
02632.12	7	7	L.F.	2-grate, Inlet With Side Intake Unit, Type L Grate - 4' and Over	\$195.91	\$1,371.37
02635.01	240	240	S.Y.	Rip Rap - Type 1	\$10.72	\$2,572.80

000008

02635.02	243	243	S.Y.	Rip Rap - Type 2	\$10.66	\$2,590.38
02725.01	596	485	S.Y.	Gravel Driveway Extension (6-inch Thick)	\$12.28	\$7,318.88
02740.01	2897	2897	TONS	Bituminous Concrete Pavement	\$84.18	\$243,869.46
02740.02	10	10	TONS	Plant Mix Bituminous Base PMBB (Base Widening Asphalt 4-in)	\$178.29	\$1,782.90
02740.03	181	181	S.Y.	Cold Milling Bituminous Pavement 3-inch Thick or <	\$8.97	\$1,623.57
02740.04	2789	2789	GAL	Tack Coat	\$2.29	\$6,386.81
02740.05	3373	3373	GAL	Prime Liquid Asphalt (MC-30)	\$4.23	\$14,267.79
02745.01	560	533	S.Y.	Concrete Approach Pavement (6-inch Thick)	\$48.35	\$27,076.00
02745.02	324	299	S.Y.	Concrete Driveway Extension (6-inch Thick)	\$48.79	\$15,807.96
02778.01	5657	5705	L.F.	Concrete Curb and Gutter (6-inch Thick)	\$13.52	\$76,482.64
02778.02	205	205	L.F.	Concrete Curb and Gutter Type S	\$16.64	\$3,411.20
02778.03	1392	1392	S.Y.	Concrete Sidewalk w/Welded Wire Fabric Reinf. (4-inch Thick)	\$29.12	\$40,535.04
02778.04	280	280	S.F.	Concrete Sidewalk Truncated Domes	\$30.68	\$8,590.40
02825.01	384	384	L.F.	Guardrail, Type A	\$18.00	\$6,912.00
02825.02	4	4	EACH	Crashworthy End Terminal	\$2,200.00	\$8,800.00
02825.03	4	4	EACH	End Anchor	\$800.00	\$3,200.00
02830.01	2664	2646	S.F.	Modular Block Wall (H<4')	\$23.89	\$63,642.96
02835.01	390	390	L.F.	Permanent White Pavement Striping. 6" Wide Paint	\$0.60	\$234.00
02835.02	85	85	L.F.	Permanent White Pavement Striping. 24" Wide Paint	\$4.00	\$340.00
02835.03	3840	3840	L.F.	Permanent Yellow Pavement Striping. 4" Wide Paint	\$0.32	\$1,228.80
02921.01	11266	11266	S.Y.	Seeding, Fertilizing, and Mulching	\$1.90	\$21,405.40
02921.02	3272	3272	L.F.	Silt Fence	\$2.30	\$7,525.60
02921.03	28	28	EACH	Drainage Structure Sedimentation Control Trap	\$135.00	\$3,780.00
ADD	1	1	LS	Force Account (per Section 01800)	\$5,000.00	\$5,000.00
02280.01 MOD 1	1	1	LS	Demolition of Existing Well House	\$3,549.65	\$3,549.65
02230.01 MOD 1	1	1	LS	Removal of Extra Trees	\$5,600.00	\$5,600.00
02511.19 MOD 2	1	0	LS	Zebra Water and Sewer Extensions	\$5,009.55	\$5,009.55

000009

02511.20 MOD 2	1	0	LS	Extension of Grinder Pump Services	\$4,475.21	\$4,475.21
TOTAL TO DATE:						\$1,168,633.54

Your Contract Amount is hereby revised as indicated:

Original Contract Amount		\$1,146,173.84
Contract Modification No. 1	INCREASE	\$9,579.67
Contract Modification No. 2	INCREASE	\$12,880.03
Revised Contract Amount		\$1,168,633.54

There will be no extension of contract time.

Sincerely,

Nancy Viselli
City Administrator

APAC-Missouri, Inc. hereby accepts the terms and conditions of Contract Modification No. 2.

APAC-Missouri, Inc.

Date