



Notice of Open Meeting

Date Posted: November 4, 2010

Time: 5:15 PM

Notice is hereby given that the Board of Aldermen will meet in special session at **6:30 p.m., Monday, November 8, 2010** at City Hall, 1000 City Parkway, Osage Beach, Missouri, to discuss and act on the matters on the following agenda:

Proposed Contract Modification. Zebra Road and Stewart Drive Phase 1

2011 Budget Review:

- Water
- Sewer
- Transportation
- Park
- Engineering
- City Attorney

Representatives of the news media may obtain copies of this notice by contacting:

Diann Warner, City Clerk

1000 City Parkway

Osage Beach, MO 65065

(573) 302-2000

If any member of the public requires a specific accommodation as addressed by the Americans with Disabilities Act, please contact the City Clerk's office forty-eight (48) hours in advance of the meeting at (573) 302-2000.



CITY OF OSAGE BEACH
BOARD OF ALDERMEN MEETING

1000 City Parkway
Osage Beach, MO 65065
573/302-2000 FAX
573/302-0528
email www.osagebeach.org

TENTATIVE AGENDA
SPECIAL MEETING
November 8, 2010 – 6:30 P.M.

BUDGET WORK SESSION:

Call to Order
Roll Call

- Water
- Sewer
- Transportation
- Park
- Engineering
- City Attorney

ADJOURN

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

November 8, 2010

The Board of Aldermen of the City of Osage Beach, Missouri, met for a special meeting on Monday, November 8, 2010 at 6:30 p.m. at City Hall. The following were present: Mayor Penny Lyons, Alderman Lois Farmer, Alderman David Gasper, Alderman Steve Kahrs, Alderman John Olivarri, and Alderman Kevin Rucker. Others present were City Administrator Nancy Viselli, City Attorney Ed Rucker, City Engineer Nick Edelman, Assistant City Administrator Jeana Albertson, City Treasurer Karri Bell, Park and Recreation Manager Brian Willey, IT Manager Jim Davis, Public Works Supervisor Rick King, and City Clerk Diann Warner. Alderman Ron Schmitt was absent.

Proposed Contract Modification. Zebra Road and Stewart Drive, Phase 1

City Engineer Nick Edelman explained that a 36 inch pipe was discovered beneath Links Road and it had less than 6 inches of cover on the existing roadway. The pipe was an unknown utility. The pipe has to be lowered since it is in the way of roadway improvements. Funding is available from 20-00-773206, Zebra Connector. The City Engineer recommended approval of the modification in the amount of \$40,160.00.

Alderman Olivarri moved to approve Contract Modification #3 for the Zebra Road and Stewart Drive Phase 1 project as recommended in the amount of \$40,160.00. Alderman Gasper seconded the motion which was voted on and unanimously passed.

2011 Budget Discussion.

Water. Discussion followed on administrative reimbursement and City Administrator Nancy Viselli explained that it depends upon the amount of time the Engineering Department spends in each department. The Engineering Department will be spending more time in Transportation in 2011.

Salaries in 2011 are projected to be less due to employee changes.

Alderman Kahrs moved to freeze salaries at the 2010 levels. There was no second to the motion. Mayor Lyons said that the Human Resources budget is on the November 10th special meeting agenda.

Alderman Rucker requested that revenues be discussed at the special meeting on November 10th.

SRF revenues will be lower in 2011 because the last projects are nearing completion and the SRF funds will be depleted.

City Engineer Nick Edelman said that there are many problems with the water mains in Woodland Cove and they need to be replaced. The connecting sewer and water project is a mandated project from MoDOT and a water line on Bluff Drive must be raised.

The Passover Water Tower fence and roof replacement at Swiss Village is out to bid at this time.

Cleaning and painting a water tower inside and out will last between 10 and 15 years. Inspection and cleaning must be done every five years.

Sewer.

City Administrator Viselli and Superintendent Rick King will meet with Lori Hoelscher of Ameren Missouri to determine if there are things the City could do to save on electric rates.

Improvements are planned for the Rockway lift station; the lift station at Ozark Meadows; a retaining wall around a lift station on Deer Run to resolve a safety issue; the lift station on Mace Road to resolve an accessibility problem and the Sands lift station to resolve an odor problem. The extension of services to Evergreen's is also budgeted. These projects will be funded by Sewer Development Charges and the Department of Natural Resources.

Superintendent of Public Works Rick King said that chemicals have been added to the Sands lift station however other odor control options are being explored that could lower the amount spent on chemicals.

Alderman Kahrs questioned the over and under on the balance sheets. Assistant City Administrator Jeana Albertson said the numbers caused confusion so she had the programmer remove it.

The MoDOT mandated projects by the Grand Glaize Bridge and behind the Post Office are related to the expressway.

Transportation.

Assistant City Administrator Jeana Albertson explained that self restricted funds were added for Hatchery and \$2.6 million of \$4.9 million is carried over from 2010. City Administrator Nancy Viselli said the \$554,000 is self restricted and the Board could use the funds as they see fit. The general obligation bonds will be paid off in 2011. City Treasurer Karri Bell said she spoke with United Missouri Bank and there is no reason to wait and pay the GO bonds off in October when they could be paid off in January and save about \$7,000.

Alderman Kahrs moved to pay off the General Obligation bonds earlier in 2011 as recommended. Alderman Gasper seconded the motion which was voted on and passed.

Alderman Olivarri would like to see the proposal and the costs associated with Phase 2 of the Zebra Road project with the proposed TIF and what would be done with Links Road and the rerouting of Zebra. City Engineer Nick Edelman said he budgeted as status quo. The completion of Cove Road is planned in 2011, however two additional easements are needed and the final storm drainage drawings are needed.

Regarding the funds budgeted for the Malibu sidewalks improvements, Alderman Olivarri was not sure the money should be spent at this time. Mr. Edelman said he serves on the Transportation Advisory Committee and one of their jobs is to score sidewalk grant applications. He said the committee has determined that a project in Camdenton is rated number one and Osage Beach is number 2. Mr. Edelman said he would like the flexibility in the grant application because it is possible that funds could be available if the City is willing to contribute funds to get the grant. From Osage Beach Elementary to Sunset Drive would be an 80% - 20% match but this does not include the cost of engineering. Mr. Edelman said the funds budgeted for the Malibu sidewalk could be included in the 54 project. Alderman Olivarri suggested that the \$150,000 budgeted for the Malibu sidewalk remain in the budget with the idea that the funds would be used for sidewalks on Highway 54. Mr. Edelman said he would know by November 19th whether the City is awarded the grant.

Superintendent of Public Works Rick King explained that the leaf machine is 10 years old and it is too large to get down some of the streets in the City. He said the proposed machine will be smaller and have the capability to clean out storm sewers. The proposed brush hog will go on the new tractor when the City takes over maintenance of Highway 54.

Park.

A discussion was held on the number of personnel in the Park Department. The foreman left during the year and the position was not replaced. City Administrator Nancy Viselli explained that the park employees also do snow removal at City Hall during the winter.

Discussion followed on the condition of the ball fields and the complaint received at the board meeting about rocks in the infield. Park Manager Brian Willey said he will be purchasing infield material. The amount proposed for a trailer was questioned. Mr. Willey said that often the trailer was not available and employees had to ride the tractor to Peanick Park which became a safety issue.

Brian Willey explained that some of the equipment and material will not fit indoors and he requested that \$15,000 be included in the budget for a building for storing equipment and material that could be built where the old building is currently located. The building could also be used to store material from the Fall Festival and any holiday decorations.

Alderman Olivarri moved to add \$15,000 to the 2011 budget for a storage building at the Osage Beach City Park. Alderman Farmer seconded the motion which was voted on and passed.

Engineering.

It was noted that the new interns will arrive in January. These positions do not include paid benefits.

City Attorney.

Alderman Kahrs commented that if he has questions about the proposed Dierberg TIF he would rather give the questions to the City Attorney. City Attorney Rucker said he would respond to the questions quickly.

There being no further business to come before the Board of Aldermen, the meeting adjourned at 7:30 p.m.


Diann Warner, City Clerk


Penny Lyons, Mayor

Submission Date: November 4, 2010

Submitted By: City Engineer

Board Meeting Date: November 8, 2010

**City of Osage Beach
BOARD OF ALDERMEN
AGENDA ITEM SUMMARY SHEET**

Description of Item:

Contract Modification #3
Zebra Road and Stewart Drive Phase 1

Names of Persons, Businesses, Organizations affected by this action:

APAC-Missouri, Inc., material suppliers, and City Staff.

Why is Board Action Required?

Board approval required for modifications over \$5000.

Type of Action Requested (Ordinance, Resolution, Motion):

A motion to approve the contract modification.

Are there any deadlines associated with this action?

This work has to be completed to continue on with the work of the contract.

Comments and Recommendation of Department:

We have recently discovered a 36" pipe underneath Links Road. This pipe had less than 6" of cover on the existing roadway. This was an unknown utility. The information that we had received is that it was an 18" pipe. If that was the case we could have tied it into the curb inlets and drainage system that we are installing. Since it is a 36" pipe and only has 6" of cover, this pipe has to be lowered since it is in the way of the roadway improvements.

We have multiple utilities in this area 18” pipe, water lines, and sewer lines. The excavation is in solid rock. The Engineering Department has reviewed APAC’s price and concur.

Funding for this modification can come from 20-00-773206 Zebra Connector.

The Engineering Department recommends approval of this modification in the amount of \$40,160.00.

City Administrator’s Comments and Recommendation:

Diann Warner

From: Nancy Viselli
Sent: Thursday, November 04, 2010 3:50 PM
To: Management Team
Subject: FW: First Budget Workshop

Just FYI - here are Alderman Schmitt's comments as he will not be at the budget workshop on 11/8 or 11/15.

Nancy Viselli
City Administrator
City of Osage Beach
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Osage Beach, Missouri 65065
573-302-2000 Ext. 254
573-302-2009 (FAX)
nviselli@osagebeach.org

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-----Original Message-----

From: Ron Schmitt [mailto:schmitt3@charter.net]
Sent: Thursday, November 04, 2010 1:44 PM
To: Kevin Rucker; Lois Farmer; John Olivarri; Steven Khars; David Gasper; Penny Lyons; Nancy Viselli
Subject: First Budget Workshop

In as much as I can't be present for the 1st & 3rd Budget Workshops, I wanted to give you some of my thoughts on these proceedings.

1. Although it's too early for the "November" sales tax information yet, based upon my observations, I don't expect to see much of a change from the trend that we've seen all year. Even with two good months at the end, receipts will probably be about \$300,000 below the 2010 estimate. That's about 7.5% lower than projected. In view of that and the fact that there is no indication that the economy is going to rebound in 2011, I feel that the 2011 Sales Tax projections should be reduced another 10%. If that results in an overage at year end, that's not a problem.

2. Since the estimated year end figures indicate that current spending will result in an approximate \$400,000 drawdown in the General Fund (which is two thirds of what was predicted at last year's Budget Workshops), I suggest that you give very strong consideration to a salary freeze for 2011. Our employees are the best (highest) paid personnel in this area and they know that. We're not taking anything away from them and this action would result in the city expending about \$150,000 less than the proposed budget contains.

3. Further, I feel that expenditures for the five departments under consideration on Monday evening should be held at 2010 levels (where they have not already been reduced). I could cite a number of examples of what I mean, such as Parks adding \$3000 to their Fuel request or Transportation adding \$170,000 to their Engineering request plus another \$28,000 to their In-House Engineering request; but, I think that you get the idea.

If you want more specific information, please don't hesitate to contact me.

I will attend the Wednesday, 2nd Budget Workshop even though that coincides with my monthly LCOB Lion's Club Meeting.

See you all later this evening. Ron Schmitt



City of Osage Beach

MEMORANDUM

TO: Mayor and Board of Aldermen
FROM: Karri Bell, City Treasurer
DATE: November 3, 2010
RE: General Fund's Ability to Save/Build Reserves

The purpose of this memo and chart is to give you a historical perspective of the City's operating revenue vs. operating expenses. This information is intended to assist you in making decisions for the City's current and future needs. The 2001 through 2009 amounts are from financial information that has been audited. The 2010 amounts are estimates from the proposed 2011 Budget. The margin reflects the City's ability to save funds or build reserves for future use.

Revenue that is repetitive such as sales tax, franchise and other fees is operating revenue. The revenue for 2010 has not been reduced by any one-time revenue sources; all estimated revenue is included in the \$5,904,317. Operating expenses are required to maintain the City's current level of service, they include personnel, operations and maintenance and operating capital (police cars, computers, etc.) and transfers to other funds. The City's 2010 estimated operating expenses are \$6,375,739. The new Ambulance (\$77,750) is included in this amount. Removed from this amount is \$124,000 airport projects and \$65,438 of park project.

The City has enjoyed a history of financial health and an ability to save funds for future one-time/capital expenses or build reserves. An example of what the City has been able to accomplish with saved funds is the City Hall completed in 1997 at an estimated cost of \$4,000,000. In 2001 \$405,000 was transferred to Transportation for street lights on Highway 54 and the City Park with land and construction costs exceeding \$6,000,000 over the past 12 years.

Ten-Year History of Operating Revenue versus Operating Expenses

| Year | Revenue | Expenses | Savings Ab. | Cash Balance |
|-----------|-------------|-------------|---------------|--------------|
| 2001 | \$4,939,217 | \$3,896,653 | \$1,042,564 | \$4,520,923 |
| 2002 | \$4,887,149 | \$4,408,860 | \$ 478,289 | \$5,181,722 |
| 2003 | \$5,230,126 | \$4,725,753 | \$ 504,373 | \$6,090,600 |
| 2004 | \$5,636,994 | \$5,102,081 | \$ 534,913 | \$6,311,555 |
| 2005 | \$6,192,219 | \$5,496,337 | \$ 695,882 | \$6,588,620 |
| 2006 | \$6,753,204 | \$6,194,261 | \$ 558,943 | \$6,685,179 |
| 2007 | \$6,755,807 | \$6,086,202 | \$ 669,605 | \$5,331,667 |
| 2008 | \$6,221,890 | \$6,279,416 | (\$ -57,526) | \$3,611,115 |
| 2009 | \$6,108,492 | \$5,883,982 | \$ 224,510 | \$3,713,060 |
| 2010 Est. | \$5,904,317 | \$6,375,739 | (\$ -471,422) | \$2,982,676 |
| 2011 Bud. | \$6,044,038 | \$6,439,806 | (\$ -395,768) | \$2,581,908 |

If you have any questions about this information, please contact me.

cc: Management Team