

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF ALDERMEN  
OF THE CITY OF OSAGE BEACH, MISSOURI

November 18, 2013

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a special meeting on Monday, November 18, 2013, at 6:30 p.m. at City Hall. The following were present: Mayor Penny Lyons, Alderman Fred Catcott, Alderman Michelle Myler, Alderman John Olivarri, Alderman Kevin Rucker and Alderman Ron Schmitt. Alderman Steve Kahrs was absent. Others present were City Administrator Nancy Viselli, Assistant City Administrator Jeana Woods, City Attorney Ed Rucker, City Treasurer Karri Bell, Building Official Ron White, IT Manager Jim Davis, Police Chief Todd Davis, and City Clerk Diann Warner.

2013 Budget.

Mayor and Board.

No questions.

City Clerk.

One part time position is being eliminated due to retirement.

Municipal Court.

No questions.

Overhead.

The work comp mod is below 1. Telephone rates doubled last August. Ron White, Building Official, explained that a third party reviewed the contract and only found one other discount that the City was eligible for. New IRS rules have reduced the number of cell phones that the City is paying for. No budget amendment is necessary to cover the amount over budget for telephone service unless an entire fund is over budget.

The line item for property and liability insurance will increase in 2014 because of the 18 month premium.

Collector.

No questions.

Law Enforcement.

The line item for the canine drug, search and rescue has increased because the training items on loan from the Highway Patrol are no longer available. The line item for dog food will increase because the discount is no longer available. A room to separate the drugs and money from other evidence is being budgeted.

Police Chief Todd Davis explained the Lake Area Narcotics Enforcement Group of which Osage Beach is a member along with 11 other agencies. The line item for software is being increased to track pawn shop purchases; four vehicles are being budgeted to replace all but 2 of the Dodge Chargers. The vehicles will be sold via online auction or traded and will bring about \$3,500 per vehicle. The Dodge Chargers have required major repairs.

A Crime Prevention Grant will be used to purchase body armor. The grant covers 50% and the armor is replaced every 5 years. Discussion followed on disposal or donation of the outdated vests. City Attorney Rucker said if the vests are donated, a release could be written to make sure they know the vests are outdated.

Holiday Pay is paid out at the end of the year for the Police, Ambulance and Communications Departments. Overtime is both scheduled and unscheduled.

#### 911.

Assistant City Administrator Jeana Woods explained that the 911 Center had many changes during 2013. Upon a question about overtime, Mrs. Woods will check the amount budgeted. Chief Davis said the request to relocate the 911 Center to the lower level was eliminated due to the cost. IT Manager said the better long term solution would be to move all 911 operations to the lower level on a permanent basis. Chief Davis said if the 911 Center is temporarily moved to the lower level, 911 calls go to Camden County. Alderman Rucker suggested applying for a grant to relocate the 911 Center. He also suggested researching to determine if Osage Beach could dispatch calls for other municipalities.

#### Ambulance.

No funds are budgeted to replace a 2001 ambulance. Chief Davis proposed creating a line item and budget funds annually to save for a replacement. Alderman Catcott suggested doing the same for relocating the 911 Center. A new ambulance is estimated to cost \$130,000. A rebox was purchased a few years ago and there have been maintenance problems with it.

#### Emergency Management.

Funds are budgeted for training in the 2014 budget. The line item for gasoline was decreased. \$15,000 has been budgeted for siren maintenance. Batteries on 4 poles and 3 siren drivers are needed. The poles have been replaced.

#### IT.

Virtual servers were added but due to expenses at the Park in 2014, redundancy has been put on hold. IT Director Jim Davis said they also want to determine if there is adequate air and electric service at the Public Works Facility.

Funds have been budgeted for equipment replacement in the amount of \$5,000. Mr. Davis said the VMware is working however, if they go down they all go down and he would like the ability to use both PC's and VMware. There are no good connections between City Hall and the airports so they have to use PC's and the VMware will be used as backup. City Administrator Viselli said all computer related equipment is in the IT budget because of duplication. Alderman Rucker said this goes back to the reason there is no increase in the communication agreements, the amount is not being tracked in the 911 budget. He added there are other increases that the Board needs to think about. Assistant City Administrator Woods said that everything is tracked and she can provide an analysis if the Board desires. Alderman Rucker said this should be considered when another agency is charged for dispatch services.

Calls for service increased about 100 from this time last year and OBFDP and LOFPD both pay \$10 per call.

A rugged test tablet is being budgeted in the amount of \$3,000 which includes a charge dock and power supply.

Building Inspection.

Vehicle maintenance will decrease in 2014 and the line item for books has decreased due to updating the building codes in 2013. Capital expenditure is for a flat file storage unit.

Building Maintenance.

The contract for janitorial service was renewed with Keeping Condos Clean. They maintain the public areas and stock the paper goods for \$18,500 per year for the next three years. Costs were cut by having each employee clean their own area.

The line item for the ground heat source will increase to \$18,000. Grounds maintenance at City Hall is \$15,000 per year and includes fertilizer, mowing and leaf pick up. Building Official Ron White said it is cheaper to contract out the service. An IP Panel will connect to a server so that the Public Works Facility will be able to have proximity locks like City Hall. Parking blocks are being budgeted for parking spaces; proximity locks on the armory, evidence room, sally port, the jail and the Board room and one for the Highway Patrol if funding allows.

Assistant City Administrator Woods said the plan is to make changes to the draft budget which will go out with the next packet for the December 5<sup>th</sup> meeting.

Alderman Rucker asked about personnel costs. City Administrator Nancy Viselli will have information about the entire personnel package for the 1<sup>st</sup> Quarter Budget Review in April.

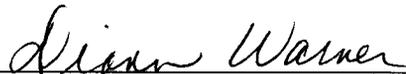
Alderman Olivarri questioned if there will be a six month reserve after all the changes. Assistant City Administrator Woods responded that overall there will be a 7.5 month reserve.

City Administrator Nancy Viselli said the Board previously voted to spend \$20,000 on the electronic billboards; however she said that \$21,000 is needed for a seven week period.

Alderman Catcott moved to increase the amount for the electronic billboards to \$21,000. Alderman Myler seconded the motion which was voted on and passed.

There being no further business to come before the Board, the meeting adjourned at 8:05 p.m.

I, Diann Warner, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the special meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on November 18, 2013.

  
Diann Warner, City Clerk

  
Penny Lyons, Mayor