



## LAND OWNER INITIATED ANNEXATION GUIDELINES

### Annexation Under RSMo. 71. 012

The petition for annexation must be signed by the owners of all the fee interests of record in all tracts of real property to be annexed. The petition is submitted to the city and must comply with the following:

- The petition must be in writing and addressed to the Board of Aldermen.
- The territory must be contiguous and compact to the existing corporate limits.
- The petition must be verified.
- Once the petition is filed, a public hearing must be held.
- The public hearing must be held within sixty (60) days of the filing of the petition, but not less than fourteen (14) days after the receipt of the petition.
- Notice of the hearing must be published at least seven days prior to the public hearing. The notice must be published in a newspaper of general circulation.

### Hearing on the Petition

- Any interested person, corporation or political subdivision may appear and present evidence on the proposed annexation.
- Any written objection to the annexation must be filed within fourteen (14) days of the public hearing and must be signed by 2% of the registered voters from within the municipality or two registered voters from the area to be annexed.

### Annexation (If no objections)

- After the public hearing and no written objections are received, if the Board of Aldermen determines that (1) the annexation is reasonable and necessary to the proper development of the City, and (b) that the City has the ability to furnish normal municipal services to the area to be annexed within a reasonable time, the City may annex the territory by ordinance without further action.

### Annexation (If written objections)

- If a written objection to the annexation is filed within fourteen (14) days of the public hearing, and signed by at least 2% of the qualified voters of the City or two qualified voters of the area to be annexed, an election must be held and a petition must be filed in circuit Court of the County in which the annexation is located asking for a declaratory judgment authorizing the annexation.

CITY OF OSAGE BEACH  
1000 CITY PARKWAY  
OSAGE BEACH, MO 65065  
573-302-2000 Phone – 573-302-0528 FAX



**PETITION REQUESTING ANNEXATION**

We, the undersigned \_\_\_\_\_ and \_\_\_\_\_, husband and wife, hereinafter referred to as the Petitioners, for our petition to the Board of Aldermen of the City of Osage Beach, Missouri, state and allege as follows:

1. That we are the owners of all fee interests of record in the real estate in \_\_\_\_\_ County, Missouri, as described. (Attach legal description.)
2. That said real estate is not now a part of any incorporated municipality.
3. That said real estate is contiguous to the existing corporate limits of the City of Osage Beach, Missouri.
4. That we request that said real estate be annexed to, and be included within the corporate limits of the City of Osage Beach, Missouri as authorized by the provisions of Section 71.012, RSMo.
5. That we request the Board of Aldermen of the City of Osage Beach to cause the required notice to be published and to conduct the public hearing required by law and to thereafter adopt an ordinance extending the limits of the City of Osage Beach to include the real estate as described.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

/s/ _____	_____
Name	Address

/s/ _____	_____
Name	Phone Number

**INDIVIDUAL(S) ACKNOWLEDGEMENT**

State of \_\_\_\_\_ )  
 )  
 County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_ known to be the person(s) whose name(s) is/are subscribed to within the instrument and acknowledged that he/she/they executed the same as for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

(Seal)

\_\_\_\_\_  
Notary Public

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