

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH DR. DOUGLAS WILSON, D.O. TO PROVIDE MEDICAL DIRECTOR SERVICES TO THE OSAGE BEACH AMBULANCE SERVICE

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT.

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City a contract Dr. Alan Wilson, MD to provide medical director services to the Osage Beach Ambulance Service substantially under the terms set forth in Exhibit A.

Section 2. Total expenditures or liability authorized under this Ordinance shall not exceed twelve thousand dollars (\$12,000) per year.

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect on and after December 6, 2018.

READ FIRST TIME: December 6, 2018 READ SECOND TIME: December 6, 2018

I hereby certify that the above Ordinance No. 18.66 was duly passed on December 6, 2018 by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	5	Nays:	0
Abstain:	0	Absent:	1

This Ordinance is hereby transmitted to the Mayor for his signature.

12/9/18
Date

Dorothy Urlicks
Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker
Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.66.

12/10/18
Date

John Olivarri
John Olivarri, Mayor

ATTEST:

Dorothy Urlicks
Dorothy Urlicks, Deputy City Clerk

AGREEMENT FOR MEDICAL DIRECTOR SERVICES

I. PARTIES

Ambulance Service:

City of Osage Beach Ambulance Service
1000 City Parkway
Osage Beach, Missouri 65065
(573) 302-2010

Hereinafter referred to as:
"Ambulance Service"

Medical Director:

Douglas G. Wilson
P.O. Box 3698
Camdenton, MO 65020

Hereinafter referred to as:
"Medical Director"

II. RECITALS

WHEREAS, the City of Osage Beach desires the ambulance service provided by the City of Osage Beach to achieve the highest quality of patient care and thereby create a fiduciary standard of care for all ambulance services; and

WHEREAS, it is the desire of the City of Osage Beach to have a Medical Director for all ambulance services; and

WHEREAS, the parties desire to comply with 19 CSR 30-40.303 which requires each licensed ambulance service to have a Medical Director who is licensed as a doctor of medicine or osteopathy; and

WHEREAS, 19 CSR 30-40.303 requires the Medical Director, in cooperation with the Ambulance Supervisor, to develop and implement medical and treatment protocols for medical, trauma and pediatric patients; triage and transport; Do-Not-Resuscitate requests; air ambulance utilization criteria; medications and medical equipment to be utilized; and quality assurance programs; and

WHEREAS, the parties have entered into this agreement for Medical Director Services.

III. DESCRIPTION OF MEDICAL DIRECTOR'S SERVICES

This position is responsible for medical and administrative oversight for the City of Osage Beach's delivery of Basic and Advanced Life Support (ALS) Emergency Medical Services (EMS) by Paramedics (EMT-P) and Emergency Medical Technicians (EMT-B), via the City Ambulance Division; where personnel perform various medical emergency procedures, under the direction of a board certified, and licensed Missouri Emergency Physician or Medical Doctor (MD), according to the Comprehensive Emergency Medical Services Systems Regulations of Missouri.

This position shall provide medical oversight for all medical aspects of the Emergency Medical Dispatch program including protocols, training, education, compliance standards, policies and procedures, continuous quality improvement program, risk management functions, and records management.

Requirements:

- Actively practicing Emergency Medicine in Camden County
- A clinically practicing Emergency Department (ED) Physician from City of Osage Beach Ambulance Primary receiving facility is preferred
- Physician shall be Board Certified in Emergency Medicine or Board Certification or board eligibility in a primary care specialty or surgery and has and actively practiced emergency medicine during the past year
- Certified in Advanced Cardiac Life Support (ACLS); Advanced Trauma Life Support (ATLS), and Pediatric Advanced Life Support (PALS)
- Attend quarterly meetings with EMS administrators
- Develop medically correct standing orders or protocols which permit specified Advance Life Support (ALS) and Basic Life Support (BLS) procedures when communication cannot be established with a supervising physician or when any delay in patient care would potentially threaten the life or health of the patient
- Issue standing orders and protocols to the provider to ensure that the provider transports each of its patients to facilities that offer a type and level of care appropriate to the patient's medical condition if available within the service region
- Create, authorize and ensure adherence to detailed written operating procedures regarding all aspects of the handling of medications, fluids and controlled substances by the City of Osage Beach Ambulance Service Personnel
- Participation in the development of educational programs
- The Medical Director shall audit the performance of system personnel by use of a quality assurance program to include but not be limited to:
 1. A prompt review of patient care records, direct observation, and comparison of performance standards for drugs, equipment, system protocols and procedures
 2. Developing and approving an applicable continuous quality improvement policy demonstrating type and frequency of review, including an action plan and follow-up
 3. Monitoring and evaluating the activities of the service program and individual personnel performance, including, establishment of measurable outcomes that reflect the goals and standards of the EMS system
 4. Participate in quarterly peer-review classes which address current EMS related topics. The Medical Director shall randomly audit documentation of calls where emergency medical care was provided. The audit shall be in writing and shall include, but need not be limited to:

- a) Reviewing the patient care provided by service program personnel and remedying any deficiencies or potential deficiencies that may be identified regarding medical knowledge or skill performance
- b) Evaluate response times and times spent at the scene
- c) Overall EMS system response to assure the patient's needs was matched to appropriate care level
- d) Review completeness of documentation in relation to Patient Care Reports (PCR)

Continuing Education Units (CEU):

Assessing the continuing education needs of the City of Osage Beach Ambulance Service personnel and assisting them in obtaining the appropriate continuing education programs. Current course completions/certifications/endorsements as may be required by the Medical Director. Responsibilities and duties may be assigned to a mutually agreed upon designee when applicable or allowed by law.

- The Medical Director must make themselves available for eight (8) hours quarterly, for classroom teaching or review of personnel performance and participate in direct contact time with EMS field level providers
- The Medical Director participates in administrative decision making and recommends and approves policies and procedures that permit specified ALS (Advanced Life Support) and BLS (Basic Life Support) procedures
- Shall develop, implement and oversee a patient care quality assurance system
- Shall ensure adherence to detailed written operating procedures regarding all aspects of the handling of medications, fluids and controlled substances by the provider
- The Medical Director participates in the development and periodic evaluation of policies and procedures and reviews the policies and procedures manual annually
- The Medical Director participates in surveys and interacts with outside regulatory agencies

Discipline:

The Medical Director may advise on disciplinary actions of the organization when appropriate.
Interagency communication:

- Act as a liaison between training centers, local EMS providers and hospitals
- The Medical Director assists the City of Osage Beach Ambulance Service in establishing a working relationship with other health care institutions and helps promote rapport between the regulatory agencies, professional groups, insuring agencies, ambulance and emergency groups, and individual health care services

- Develop and maintain liaisons between the service, other physicians, physician designees, hospitals, and the medical community served by the City of Osage Beach Ambulance Service
- Being available for individual evaluation and consultation to the City of Osage Beach Ambulance Service personnel
- Helping to resolve service operational problems as it relates to EMS issues

IV. PAYMENT

The City of Osage Beach Ambulance Service shall pay the Medical Director an annual amount of twelve thousand dollars (\$12,000.00) on an equal monthly basis. Payment under this section shall be subject to annual appropriation by the Board of Aldermen in the City's annual budget.

V. RELATIONSHIP OF THE PARTIES

The Medical Director is an independent contractor, not an agent or employee of the City of Osage Beach Ambulance Service, for any other purpose except as provided in this contract. It is understood that the Ambulance Service may use other medical advisors or consultants when needed. It is further understood that the Medical Director is free to contract for similar services to be performed for other ambulance services while acting in this capacity for the City of Osage Beach as long as their performance does not affect their ability to carry out their obligations under this agreement.

VI. INSURANCE AND LIABILITY

The Medical Director shall be covered under the City of Osage Beach's general liability insurance policy; however, it is understood that this policy does not provide malpractice insurance.

VII. DURATION

The initial term of the contract shall be for a period of one (1) year and will continue to be renewed year to year until one of the parties provides a sixty (60) day written notification. All terms and conditions shall remain firm. Continuation of this contract beyond the initial first year shall be based on satisfactory performance; mutual acceptance; and determination that the contract is in the best interest of the City.

VIII. TERMINATION

The City of Osage Beach reserves the right to cancel this agreement with or without cause, with sixty (60) days written notification.

The Medical Director shall not assign, transfer or sub-contract any work either in whole or in part, without prior written approval of the City of Osage Beach.

VIII. TERM AND CONDITIONS

Business/Individual shall conform to all rules, regulations, ordinances, laws, or directives set forth by the City of Osage Beach and the State of Missouri.

Business/Individual shall conform to any and all changes made to the contract/agreement as a result of any ordinance, law and/or directive issued by the City of Osage Beach or the State of Missouri.

VIII. EXECUTION

In Witness Whereof, the parties have executed this Agreement at Osage Beach, Missouri, on this 6th day of December, 2018.

For the Ambulance Service:



John Olivarri, Mayor


Deputy City Clerk

12/6/18
Date

For the Medical Director:

Douglas G. Wilson

Witness

Date