



## City Administrator's Monthly Report

Published September 13, 2021

### Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

**Jeana L Woods, CPA, ICMA-CM**  
City Administrator

### In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on [HERE](#) to view.

Osage Beach Community Connection  
The  of Lake of the Ozarks



Financial Update

**Financial Statements/Budget**

## Reconciliation August 31, 2021

Financial Statements are unaudited, data shows we expended 47.6% of our \$33.8 million FY2021 Operating Budget and collected 56.6% of budgeted revenues for all funds.

## Financial Reports

- [FY2020 Comprehensive Annual Financial Report](#)
- [FY2021 Operating Budget](#)
- [August 2021 Financial Statement](#)

**FY2020 Financial Statement Audit -** The City received an unqualified, or clean, opinion, stating that the FY2020 Annual Financial Statements were presented fairly in all material aspects.

## Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 48% projected in the FY2021 overall budget. Fees & Service Charges represent 30% of projected revenue in the FY2021 overall budget. Although used for only on-time expenditures, Grants & Reimbursements represent 17% of incoming revenues in FY2021; Other Income representing 5%.

**September 2021 Sales Tax receipts are \$797,915 (22.5%) more than FY2020 receipts for the same period and \$681,585 (18.6%) more than projected in the FY2021 Budget.** Historically, the last six months of the year (July - December) we have collected 58%-60% of our annual sales tax during that time. Top three collection months historically is - September, 2nd July, and 3rd October. Calculating in recent collections, I estimated sales tax collection for FY2021 at 16% - 19% over previous year collections.

**Sales Tax Data Report for September 2021 [HERE](#).** The local sales tax receipts received from the State of Missouri for the month we indicate as August 2021 represents sales made by consumers in June 2021. Local sales tax is received by the State in the second month following purchases made by consumers. The sales tax receipts listed on the report represent the 1% general fund local sales tax received.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in the Capital Improvement Tax (CIT) Fund, and 0.5% is collected in the Transportation Fund.

Distinguished  
Budget  
Presentation  
Award  
Received  
for  
FY2021



presents this  
CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to  
City Administrator's Office  
City of Osage Beach, Missouri



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.

Executive Director

*Christopher P. Mowiel*

Date: August 25, 2021

## 2021 ARPA Update - State and Local Recovery Funds

**The first payment of our ARPA local recovery fund monies have been received!** The City Treasurer's Office received the first half of funds, \$470,765.74, with the second half to be received no earlier than twelve months after first payment. Required annual reporting begins October 31, 2021. Funds can cover eligible costs *incurred* between March 3, 2021 and December 31, 2024, and must be expended by December 31, 2026.

Use of Funds can be found [HERE](#), and include the following:

- **Support public health expenditures**, by, for example, funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff,
- **Address negative economic impacts** caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector,
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic,
- **Provide premium pay for essential workers**, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

More information will be provided to the Board in the upcoming months upon staff formulating options for the Board to consider.

## Recent Press Releases:

- [August 30, 2021 - Notice of Vacancy in Elective Office-Extended Deadline](#)
- [August 27, 2021 - Osage Beach Fall Festival - October 9](#)
- [August 24, 2021 - Drug Arrest](#)
- [August 23, 2021 - Burglary](#)
- [August 17, 2021 Citywide Rummage Sale](#)

View All Releases [HERE](#).

Recent PD Stat press release links are found below under Department Highlights.

## What's on the horizon...

### Upcoming Meeting Agenda Items:

- FY2022 Budget Workshops - October 25, 26, and 28 - 5 PM @ City Hall
- Wren Lane Road Acceptance into Inventory - final documents are being prepared.
- Osage Beach Design Guidelines – Potential updates needed to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).
- HR Rules and Regulations – Potential updates needed regarding recent changes, including new employee evaluation dates.



### Upcoming Events

The following are upcoming MML (Missouri Municipal League) events that may be of interest:

- **MML Annual Conference - St Louis - September 26 - 29, 2021** - Reservations have been made for those able to attend. We will have 7 representatives from the City attending this year. Agenda [HERE](#).
- **Upcoming Webinars:**
  - October 3 - Appointments Project (No Registration Fee)
  - November 3 - Media Relations
- Looking ahead... **2022 Legislative Conference is tentatively scheduled for Tuesday, February 8 - Wednesday, February 9.** More information TBD.

Visit [MML](#) for a complete list of upcoming events (each member has an individual login). All webinars are recorded and available for viewing post event for the same cost as the live webinars. Registration information will be sent out in the upcoming months for the annual legislative event in February. This event historically begins around noon on Tuesday ending with dinner, and begins with breakfast on Wednesday, ending at noon. As always, City staff will handle registration. Event is held in Jefferson City, MO.

Contact [Jeana](#) if there you are interested in a webinar or other events as listed on the [MML website](#).

# Department Highlights

## Department Reports

- [City Treasurer Project Overview Report - As of September 2, 2021](#)
- [Building Official Construction Valuation Report - August 31, 2021](#)
- [Municipal Court Report - August 31, 2021](#)
- [Cochran Engineering September 8, 2021 Monthly Report](#)

## PUBLIC WORKS UPDATE

- **Projects:**
  - *Autumn Lane* - Additional survey work is complete, legal documents are being prepared for ROW acquisition from property owners. OBSRD is expected to discuss possible changes in funding contribution at an upcoming meeting.
  - *Mace Rd Ph 2b* - Construction has begun; completion expected mid-November 2021.
  - *OB Parkway Extension to Executive Drive* - Preliminary engineering and design has begun. This is a MoDOT and OBSRD funded partnership project. Per Cost-Share approved scheduled, construction must be completed no later than July 2023.

## AIRPORT UPDATE

- **LCF Apron Reconstruction** - Project 20-046-B-1 - Agreements with MoDOT and CMT (engineering contract) have been approved by the Board; construction contract awarded to Emery Sapp & Son, Inc. Project completion is estimated May 2022.
- **Airport Stats July / Aug:**
  - LCF Take Offs/Landings 969 / 837
  - LCG Tie Downs 84 / 78
  - LCF Jet Fuel Sold (gallons) 42,876 / 38,473
  - LFC AV Gas Sold (gallons) 5,278 / 3,755
  
  - GG Take Offs/Landings 518 / 516
  - GG Tie Downs 76 / 106
  - GG Jet Fuel Sold (gallons) 1,232 / 1,376
  - GG AV Gas Sold (gallons) 5,261 / 6,422

## BUILDING UPDATE

- **Permitted Construction**
  - **Valuation of construction permitted.** Details are in the report downloadable above.
    - Year to date: \$29.4 million (203 projects permitted)
    - Up \$24.5 million from this time last year (139 projects permitted FY2020 year to date).
  - **Building Inspections July / Aug:**

- Residential 52 / 53
- Commercial 30 / 35
- **August Permit Highlights:**
  - Hy-Vee C-Store Remodel - Osage Beach Parkway
  - T & A Storage-New - Parkwood Circle

### CITY CLERK UPDATE

- **Licenses Issued:**
  - Business Licenses : 476 Total active Business Licenses as of August 31, 2021.
    - **New Business Licenses issued in August:**
      - Aesthet-Ink LLC - 4265 Osage Beach Pkwy
      - Mirandas Aesthetics - 4732 Osage Beach Pkwy - #G
      - Highstylin Detailing LLC - 5668 Precision Ct.
  - Liquor Licenses: 769 Total active Liquor Licenses as of August 31, 2021
  - Contractor Licenses: 472 Total active Contractor Licenses as of August 31, 2021
  - Taxi Licenses: 2 Total active Taxi Licenses as of August 31, 2021

### MUNICIPAL COURT UPDATE

- **Court Dates** - Court is typically held twice a month, please visit the calendar [HERE](#) for dates.
- **Cases - July / Aug**
  - New Cases Filed 106 / 45
  - Cases Dispositions 69 / 53
  - Cases Pending at Month End 784 / 776
- **Warrants - July / Aug**
  - Issued 18 / 15
  - Served/Withdrawn 16 / 20
  - Outstanding 390 / 385

### POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**
  - [Week Ending 08/08/2021](#)
  - [Week Ending 08/15/2021](#)
  - [Week Ending 08/22/2021](#)
  - [Week Ending 08/29/2021](#)

## Employee Service Awards

*We recognize 5, 10, 15, 20, 25, and 30 year service awards. Congratulations to all those committed to serve!*

## **Service Awards to be recognized in September 2021**

- Bobby McCrorey, Police  
Department - 10 Years!

