



City Administrator's Monthly Report

Published January 15, 2021

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jeana L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on picture below to download.

Osage Beach Community Connection
The  of Lake of the Ozarks



City Facilities Closed

- Martin Luther King Jr. Holiday - Monday, January 18
- President's Day - Monday, February 15



Financial Update

Financial Reports

- [FY2019 CAFR \(Comprehensive Annual Financial Report\)](#)
- [FY2020 Operating Budget](#)
- [December 2020 Financial Statement](#)
- [FY2021 Operating Budget Draft #3 - As Adopted December 17, 2020](#)

Additional Financial Reports

Per RSMo Section 99.865, the City reports on each of our active Tax Increment Financing (TIF) plans and projects within the City. The following are reports filed timely; due dates of each report is November 15, 2020.

- [Prewitt's Point TIF \(Prewitt's Highway 54 Enterprises LLC\)](#)
- [Dierbergs Osage Beach TIF \(Dierbergs Osage Beach Redevelopment Project\)](#)
- [Hammon's TIF \(Marina View Redevelopment Area\)](#)
- [Arrowhead TIF \(Arrowhead Development Group LLC\)](#)
- [Osage Beach Commons TIF \(TSG Osage Beach LLC\)](#)

Financial Statements/Budget

Reconciliation December 31, 2020
Financial Statements are unaudited, but show we expended 77.2% of our \$30.9 million FY2020 Operating Budget (as amended) and collected 88.3% of budgeted revenues for all funds.

The FY2019 Financial Statement audit work was recently completed. **The City received a clean/unmodified opinion on the FY2019 Financial Statements** stating the financial statements for the prior year were presented fairly and in respect to the financial position and are in conformance with GAAP.

Audit of the FY2020 Financial Statements is expected to begin in the upcoming months.

Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 48%

projected in the FY2021 overall budget. Fees & Service Charges represent 30% of projected revenue in the FY2021 overall budget. Although used for only on-time expenditures, Grants & Reimbursements represent 17% of incoming revenues in FY2021; Other Income representing 5%.

The City's local sales tax is received in the second month after purchases are made by consumers. For example, purchases made in January by consumers are reported and to be paid to the State by the businesses in February, and received by the City in March.

JANUARY 2021 Sales Tax receipts are \$14,490 (3.7%) more than FY2020 receipts for the same period and \$3,203 (0.1%) less than projected in the FY2021 Budget.

See *Sales Tax Data Report for January 2021* [HERE](#).

The following are the local sales tax receipts received from the State of Missouri for the month we indicate as **January 2021** and represents sales made by consumers in November 2020.

- General Fund (1%) - \$408,385
- Capital Improvement Tax (CIT) (0.5%) - \$201,416
- Transportation Sales Tax (0.5%) - \$201,431

Note: CIT and Transportation sales tax activity proportionally mirrors the General Fund sales tax activity, excluding a few nuances in sales tax application.

What's on the horizon...

Upcoming Meeting Agenda Items:

- Purchasing Policy – Changes to Chapter 135 regarding purchasing authorization levels.
- Osage Beach Design Guidelines – Potential updates needed to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).
- HR Rules and Regulations – Potential updates needed regarding new employee evaluation dates.



Upcoming Events

The following are upcoming MML (Missouri Municipal League) events that may be of interest:

- **February 9 & 10, 2021 - Legislative Conference** (In person and Virtual options are now available; registrations are in process)

Visit [MML](#) for a complete list of upcoming events (each member has an individual login). All webinars are recorded and available for viewing post event for the same cost as the live webinars. Registration information will be sent out in the upcoming months for the

annual legislative event in February. This event historically begins around noon on Tuesday ending with dinner, and begins with breakfast on Wednesday, ending at noon. As always, City staff will handle registration. Event is held in Jefferson City, MO.

Contact [Angel](#) if there you are interested in a webinar or other events as listed on the [MML website](#).

City information regarding COVID-19

The health and safety of our community, visitors, and employees is a priority for the City of Osage Beach and we continue to respond to the rapidly changing COVID-19 pandemic.

****Board of Aldermen meetings are being held in person, with a virtual attendance accommodation being offered for the public, Board of Aldermen members, and City Staff. Zoom links are published on each agenda. This will continue until further notice.**

****City facilities are open to the public, with restrictions related to social distancing and screening.**

****Park facilities are open and activities and sports programs have resumed, with restrictions.**

****Status of City events for the upcoming months are being reviewed as planning begins for 2021.**

We continue to ask our community, visitors, and employees to be diligent and take precautions as recommended or instructed to do.

We appreciate your patience as we manage this situation. We are dedicated to being good stewards of our community and will continue to operate efficiently to deliver superior municipal services to our citizens and visitors.

Department Highlights

Department Reports

- [City Treasurer Project Overview Report - As of January 7, 2021](#)
- [Building Official Construction Valuation Report - December 31, 2020](#)
- [Parks Department Project Report October 27, 2020](#)
- [Municipal Court Report - December 2020](#)
- [Cochran Engineering January 13, 2021 Monthly Report](#)

- **Upcoming Bidding Planned** - Bidding for the following projects are planned in the upcoming months; Wren Road, Autumn Lane, Mace Road 2b, Beach Drive, Passover Water Tower Cleaning, and Sands Lift Station Repairs.
- **Ledges Drive Improvements** - The project's design and bid documents are being finalized. Staff continues to work on the legal process for the transfer of the identified road portions to be deeded to the City prior to construction.

BUILDING UPDATE

- **Permitted Construction Valuation** - Year to date, valuation of construction permitted is \$10.0 million (212 projects permitted), down \$8.0 million (242 projects permitted FY2019 year to date) from this time last year. Details are in the report downloadable above.

Employee Service Awards



*We recognize 5, 10, 15, 20, 25,
and 30 year service awards.
Congratulations to all those
committed to serve!*

Service Awards to be recognized in January 2021

- **Tim Duenser, Airports - 5 Years**