



City Administrator's Monthly Report

Published February 10, 2021

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jeana L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on picture below to download.

Osage Beach Community Connection
The  of Lake of the Ozarks



City Facilities Closed

- President's Day
Monday, February 15



Financial Update

Financial Reports

- [FY2019 CAFR \(Comprehensive Annual Financial Report\)](#)
- [FY2020 Operating Budget](#)
- [January 2021 Financial Statement](#)
- [FY2021 Operating Budget Draft #3 - As Adopted December 17, 2020](#)

Additional Financial Reports

Per RSMo Section 99.865, the City reports on each of our active Tax Increment Financing (TIF) plans and projects within the City. The following are reports filed timely; due dates of each report is November 15, 2020.

- [Prewitt's Point TIF \(Prewitt's Highway 54 Enterprises LLC\)](#)
- [Dierbergs Osage Beach TIF \(Dierbergs Osage Beach Redevelopment Project\)](#)
- [Hammon's TIF \(Marina View Redevelopment Area\)](#)
- [Arrowhead TIF \(Arrowhead Development Group LLC\)](#)
- [Osage Beach Commons TIF \(TSG Osage Beach LLC\)](#)

Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 48% projected in the FY2021 overall budget. Fees & Service Charges represent 30%

Financial Statements/Budget

Reconciliation January 31, 2021

Financial Statements are unaudited, but show we expended 6.07% of our \$29.4 million FY2021 Operating Budget and collected 6.57% of budgeted revenues for all funds.

The FY2019 Financial Statement audit work was completed last summer.

The City received a clean/unmodified opinion on the FY2019 Financial Statements stating the financial statements for the prior year were presented fairly and in respect to the financial position and are in conformance with GAAP.

Audit of the FY2020 Financial

Statements is underway and will be completed in the upcoming months.

of projected revenue in the FY2021 overall budget. Although used for only on-time expenditures, Grants & Reimbursements represent 17% of incoming revenues in FY2021; Other Income representing 5%.

The City's local sales tax is received in the second month after purchases are made by consumers. For example, purchases made in January by consumers are reported and to be paid to the State by the businesses in February, and received by the City in March.

FEBRUARY 2021 Sales Tax receipts are \$73,370 (11.0%) more than FY2020 receipts for the same period and \$34,653 (4.9%) more that projected in the FY2021 Budget.

See *Sales Tax Data Report for February 2021* [HERE](#).

The following are the local sales tax receipts received from the State of Missouri for the month we indicate as **February 2021** and represents sales made by consumers in December 2020.

Note: CIT and Transportation sales tax activity proportionally mirrors the General Fund sales tax activity, excluding a few nuances in sales tax application.

What's on the horizon...

Upcoming Meeting Agenda Items:

- **Workshop Scheduled - February 25, 5:30 PM** - Discussion: Streetlighting Standards
- Purchasing Policy – Changes to Chapter 135 regarding purchasing authorization levels.
- Osage Beach Design Guidelines – Potential updates needed to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).
- HR Rules and Regulations – Potential updates needed regarding new employee evaluation dates.



Upcoming Events

The following are upcoming MML (Missouri Municipal League) events that may be of interest:

- **Elected Officials Training Conference - June 10-11** (In person and Virtual options are available; registration opening in the upcoming months)
- **Upcoming Webinars:**
 - February 24 - P & Z Basics and the role of the Commission
 - March 4 - Harassment in the Work Place
 - March 10 - Community Engagement Strategies
 - April 21 - Code Enforcement: General Policy Considerations

Visit [MML](#) for a complete list of upcoming events (each member has an individual login). All webinars are recorded and available for viewing post event for the same cost as the live webinars. Registration information will be sent out in the upcoming months for the annual legislative event in February. This event historically begins around noon on Tuesday ending with dinner, and begins with breakfast on Wednesday, ending at noon. As always, City staff will handle registration. Event is held in Jefferson City, MO.

Contact [Angele](#) if there you are interested in a webinar or other events as listed on the [MML website](#).

City information regarding COVID-19

The health and safety of our community, visitors, and employees is a priority for the City of Osage Beach and we continue to respond to the rapidly changing COVID-19 pandemic.

****Board of Aldermen meetings are being held in person, with a virtual attendance accommodation being offered for the public, Board of Aldermen members, and City Staff. Zoom links are published on each agenda. This will continue until further notice.**

****City facilities are open to the public, with restrictions related to social distancing and screening.**

****Park facilities are open and activities and sports programs have resumed, with restrictions.**

****Status of City events for the upcoming months are being reviewed as planning begins for 2021.**

We continue to ask our community, visitors, and employees to be diligent and take precautions as recommended or instructed to do.

We appreciate your patience as we manage this situation. We are dedicated to being good stewards of our community and will continue to operate efficiently to deliver superior municipal services to our citizens and visitors.

Department Highlights

Department Reports

- [City Treasurer Project Overview Report - As of February 4, 2021](#)
 - [Building Official Construction Valuation Report - January 31, 2021](#)
 - [Parks Department Project Report October 27, 2020](#)
 - [Municipal Court Report - January 31, 2021](#)
 - [Cochran Engineering February 3, 2021 Monthly Report](#)
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PUBLIC WORKS UPDATE

- **Upcoming Bidding Planned** - Bidding for the following projects are planned in the upcoming months; Wren Road, Autumn Lane, Mace Road 2b, Beach Drive, Passover Water Tower Cleaning, and Sands Lift Station Repairs.
- **Ledges Drive Improvements** - The project's design and bid documents are being finalized. Staff continues to work on the legal process for the transfer of the identified road portions to be deeded to the City prior to construction.

BUILDING UPDATE

- **Permitted Construction Valuation** - Year to date:
 - Valuation of construction permitted. Details are in the report downloadable above.
 - To date: \$3.1 million (24 projects permitted)
 - Up \$3.09 million from this time last year (17 projects permitted FY2020 year to date).
 - **January Highlights:**
 - Walmart Remodel
 - New Commercial Building - DBA Scooters Coffee - Location 3630 Osage Beach PKWY
 - New Commercial Multi-Family Units - Location: Jacks Way

CITY CLERK UPDATE

- **Licenses and Permits Issued:**
 - Contractor Licenses expire December 31 of each year; renewals are issued in January. 306 Licenses were issued to date for calendar year 2021.
 - Business Licenses expire April 30 of each year; renewals are issued in May. New licenses are issued as new / changes to existing businesses occur throughout the year. New licenses issued in **January:**
 - B&B Dock Development - 4773 Osage Beach PKWY
 - YO Fit Massage - 4834 Osage Beach PKWY
 - MI Dream Angels Boutique - 5277 Osage Beach PKWY
 - MOAS Industries LLC; Medical Marijuana Dispensary - 6396 Osage Beach PKWY
 - Taxi Permits expire June 30 of each year; renewals are issued in July. New permits issued in **January:**
 - Cruzin the Lake
 - Beatlejuice Cab Company

POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**
 - [Week Ending 1/31/2021](#)
 - [Week Ending 1/24/2021](#)
 - [Week Ending 1/17/2021](#)
 - [Week Ending 1/10/2021](#)

Employee Service Awards



*We recognize 5, 10, 15, 20, 25,
and 30 year service awards.
Congratulations to all those
committed to serve!*

Service Awards to be recognized in February 2021

- **No awards for February**