



City Administrator's Monthly Report

Published March 12, 2021

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jeana L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on picture below to download.

Osage Beach Community Connection
The  of Lake of the Ozarks



Financial Update

Financial Statements/Budget

Reconciliation February 28, 2021

Financial Statements are unaudited, but show we expended 10.7% of our

Financial Reports

- [FY2019 CAFR \(Comprehensive Annual Financial Report\)](#)
- [FY2021 Operating Budget](#)
- [February 2021 Financial Statement](#)

\$29.4 million FY2021 Operating Budget and collected 14.0% of budgeted revenues for all funds.

The FY2019 Financial Statement audit work was completed last summer. **The City received a clean/unmodified opinion on the FY2019 Financial Statements** stating the financial statements for the prior year were presented fairly and in respect to the financial position and are in conformance with GAAP.

Audit of the FY2020 Financial Statements is underway and will be completed in the upcoming months.

Additional Financial Reports

Per RSMo Section 99.865, the City reports on each of our active Tax Increment Financing (TIF) plans and projects within the City. The following are reports filed timely; due dates of each report is November 15, 2020.

- [Prewitt's Point TIF \(Prewitt's Highway 54 Enterprises LLC\)](#)
- [Dierbergs Osage Beach TIF \(Dierbergs Osage Beach Redevelopment Project\)](#)
- [Hammon's TIF \(Marina View Redevelopment Area\)](#)
- [Arrowhead TIF \(Arrowhead Development Group LLC\)](#)
- [Osage Beach Commons TIF \(TSG Osage Beach LLC\)](#)

Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 48% projected in the FY2021 overall budget. Fees & Service Charges represent 30% of projected revenue in the FY2021 overall budget. Although used for only on-time expenditures, Grants & Reimbursements represent 17% of incoming revenues in FY2021; Other Income representing 5%.

The City's local sales tax is received in the second month after purchases are made by consumers. For example, purchases made in January by consumers are reported and to be paid to the State by the businesses in February, and received by the City in March.

MARCH 2021 Sales Tax receipts are \$162,772 (15.6%) more than FY2020 receipts for the same period and \$116,285 (10.6%) more that projected in the FY2021 Budget.

Sales Tax Data Report for March 2021 [HERE](#). The local sales tax receipts received from the State of Missouri for the month we indicate as March 2021 represents sales made by consumers in January 2021. The sales tax receipts

listed on the report represent the 1% general fund local sales tax received.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in the Capital Improvement Tax (CIT) Fund, and 0.5% is collected in the Transportation Fund.

What's on the horizon...

Upcoming Meeting Agenda Items:

- **Board of Aldermen Strategic Planning Session - Wednesday, July 14, Location and Time TBD**
- Purchasing Policy – Changes to Chapter 135 regarding purchasing authorization levels.
- Osage Beach Design Guidelines – Potential updates needed to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).
- HR Rules and Regulations – Potential updates needed regarding new employee evaluation dates.



The following are upcoming MML (Missouri Municipal League) events that may be of interest:

- **Elected Officials Training Conference - June 10-11** (In person and Virtual options are available; registration opening in the upcoming months)
- **Upcoming Webinars:**
 - April 21 - Code Enforcement: General Policy Considerations
 - May 12 - Comprehensive Planning: Planning as a Process

Visit [MML](#) for a complete list of upcoming events (each member has an individual login). All webinars are recorded and available for viewing post event for the same cost as the live webinars. Registration information will be sent out in the upcoming months for the annual legislative event in February. This event historically begins around noon on Tuesday ending with dinner, and begins with breakfast on Wednesday, ending at noon. As always, City staff will handle registration. Event is held in Jefferson City, MO.

Contact [Angel](#) if there you are interested in a webinar or other events as listed on the [MML website](#).

City information regarding COVID-19

The health and safety of our community, visitors, and employees is a priority for the City of Osage Beach and we continue to respond to the rapidly changing COVID-19 pandemic.

****Board of Aldermen meetings are being held in person with viewing options**

via Facebook live. All recordings may be accessed from the City's [website](#).

****City facilities are open to the public, with restrictions related to social distancing and screening.**

****Park facilities are open and activities and sports programs have resumed, with restrictions.**

We continue to ask our community, visitors, and employees to be diligent and take precautions as recommended or instructed to do.

We appreciate your patience as we manage this situation. We are dedicated to being good stewards of our community and will continue to operate efficiently to deliver superior municipal services to our citizens and visitors.

Department Highlights

Department Reports

- [City Treasurer Project Overview Report - As of March 18, 2021](#)
- [Building Official Construction Valuation Report - February 28, 2021](#)
- [Municipal Court Report - February 28, 2021](#)
- [Cochran Engineering March 3, 2021 Monthly Report](#)

PUBLIC WORKS UPDATE

- **Upcoming Bidding Planned** - Bidding for the following projects are planned in the upcoming months; Wren Road, Autumn Lane, Mace Road 2b, and Sands Lift Station Repairs.
- **Ledges Drive Improvements** - The project's design and bid documents are being finalized. Staff continues to work on the legal process for the transfer of the identified road portions to be deeded to the City prior to construction.

PARKS UPDATE

- **Easter Egg Hunt** - The Easter Egg Hunt will look a bit different this year, but the intent still remains to provide a fun activity for our community. With the partnership with Victory Church the community will be provided eggs for families to hide and hunt at that their home. View more [HERE](#).

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BUILDING UPDATE

- **Permitted Construction Valuation** - Year to date:
 - Valuation of construction permitted. Details are in the report downloadable above.
 - Year to date: \$3.5 million (37 projects permitted)
 - Up \$2.0 million from this time last year (37 projects permitted FY2020 year to date).
 - **February Highlights:**
 - Barrett Restaurant Group (dba Dog Days) Remodel - Location Jeffries Road

CITY CLERK UPDATE

- **Licenses and Permits Issued:**
 - Contractor Licenses expire December 31 of each year; renewals are issued in January. 599 Licenses have been issued to date for current license period.
 - Business Licenses expire April 30 of each year; renewals are issued in May. New licenses are issued as new / changes to existing businesses occur throughout the year. 655 Licenses have been issued to date for current license period.
 - Liquor Licenses expire June 30 of each year; renewals are issued in May. New licenses are issued as new / changes to existing businesses occur throughout the year. 76 Licenses have been issued to date for current license period.
 - Taxi Permits expire June 30 of each year; renewals are issued in July. 13 Licenses have been issued to date for current license period.

POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**
 - [Week Ending 2/7/2021](#)
 - Week Ending 2/14/2021
 - [Week Ending 2/21/2021](#)
 - [Week Ending 2/28/2021](#)

Employee Service Awards

*We recognize 5, 10, 15, 20, 25,
and 30 year service awards.
Congratulations to all those
committed to serve!*

**Service Awards to be
recognized in March 2021**



- **No awards for March**