



City Administrator's Monthly Report

Published April 13, 2021

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jeana L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on picture below to download.

Osage Beach Community Connection
The  of Lake of the Ozarks



Financial Update

Financial Statements/Budget

Reconciliation March 31, 2021

Financial Statements are unaudited, but show we expended 17.2% of our

Financial Reports

- [FY2019 CAFR \(Comprehensive Annual Financial Report\)](#)
- [FY2021 Operating Budget](#)
- [March 2021 Financial Statement](#)

\$29.4 million FY2021 Operating Budget and collected 21.9% of budgeted revenues for all funds.

The FY2019 Financial Statement audit work was completed last summer. **The City received a clean/unmodified opinion on the FY2019 Financial Statements** stating the financial statements for the prior year were presented fairly and in respect to the financial position and are in conformance with GAAP.

Audit of the FY2020 Financial Statements is underway and will be completed in the upcoming months. Staff anticipates the FY2020 audit/Financial Report to be presented to the Mayor and Board of Aldermen at the last scheduled Board of Aldermen meeting in May.

Additional Financial Reports

Per RSMo Section 99.865, the City reports on each of our active Tax Increment Financing (TIF) plans and projects within the City. The following are reports filed timely; due dates of each report is November 15, 2020.

- [Prewitt's Point TIF \(Prewitt's Highway 54 Enterprises LLC\)](#)
- [Dierbergs Osage Beach TIF \(Dierbergs Osage Beach Redevelopment Project\)](#)
- [Hammon's TIF \(Marina View Redevelopment Area\)](#)
- [Arrowhead TIF \(Arrowhead Development Group LLC\)](#)
- [Osage Beach Commons TIF \(TSG Osage Beach LLC\)](#)

Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 48% projected in the FY2021 overall budget. Fees & Service Charges represent 30% of projected revenue in the FY2021 overall budget. Although used for only on-time expenditures, Grants & Reimbursements represent 17% of incoming revenues in FY2021; Other Income representing 5%.

The City's local sales tax is received in the second month after purchases are made by consumers. For example, purchases made in January by consumers are reported and to be paid to the State by the businesses in February, and received by the City in March.

April 2021 Sales Tax receipts are \$214,447 (16.1%) more than FY2020 receipts for the same period and \$155,377 (11.2%) more that projected in the FY2021

Budget.

Sales Tax Data Report for April 2021 [HERE](#). The local sales tax receipts received from the State of Missouri for the month we indicate as April 2021 represents sales made by consumers in February 2021. The sales tax receipts listed on the report represent the 1% general fund local sales tax received.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in the Capital Improvement Tax (CIT) Fund, and 0.5% is collected in the Transportation Fund.

What's on the horizon...

Upcoming Meeting Agenda Items:

- **Board of Aldermen Strategic Planning Session - Wednesday, July 14, Location and Time TBD**
- Purchasing Policy – Changes to Chapter 135 regarding purchasing authorization levels.
- Osage Beach Design Guidelines – Potential updates needed to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).
- HR Rules and Regulations – Potential updates needed regarding new employee evaluation dates.



The following are upcoming MML (Missouri Municipal League) events that may be of interest:

- **Elected Officials Training Conference - June 10-11** (In person and Virtual options are available; registration opening in the upcoming months)
- **Upcoming Webinars:**
 - April 21 - Code Enforcement: General Policy Considerations
 - May 12 - Comprehensive Planning: Planning as a Process

Visit [MML](#) for a complete list of upcoming events (each member has an individual login). All webinars are recorded and available for viewing post event for the same cost as the live webinars. Registration information will be sent out in the upcoming months for the annual legislative event in February. This event historically begins around noon on Tuesday ending with dinner, and begins with breakfast on Wednesday, ending at noon. As always, City staff will handle registration. Event is held in Jefferson City, MO.

Contact [Angel](#) if there you are interested in a webinar or other events as listed on the [MML website](#).

Department Highlights

Department Reports

- [City Treasurer Project Overview Report - As of April 15, 2021](#)
- [Building Official Construction Valuation Report - March 31, 2021](#)
- [Municipal Court Report - March 31, 2021](#)
- [Cochran Engineering April 7, 2021 Monthly Report](#)

PUBLIC WORKS UPDATE

- **Upcoming Bidding Planned** - Bidding for the following projects are in process or upcoming in the near future; Wren Road, Autumn Lane, OB Parkway Sidewalk/Driveway Replacements, and Mace Road 2b.
- **Passover Water Tower Cleaning** will begin soon; work is estimated be completed by Memorial Day.
- **Beach Drive** - Contract has been awarded and work has started; completion is estimated mid-May.
- **OB Parkway Extension to Executive Drive** - a MoDOT and OBSRD funded partnership project - MoDOT Cost-share documents have been finalized with Board of Aldermen approval; staff is working on final engineering award details for request for Board of Aldermen approval in the upcoming month.

AIRPORT UPDATE

- **LCF Apron Reconstruction** - Project 20-046-B-1 - Staff is working on finalizing the bid award details with MoDOT and CMT (engineering contract) for request for Board of Aldermen approval in the near future.
- **Airport Stats - March:**
 - LCF Take Offs/Landings - 376
 - LCG Tie Downs - 145
 - LCF Jet Fuel Sold (gallons) - 5,087
 - LFC AV Gas Sold (gallons) - 1,600

 - GG Take Offs/Landings - 200
 - GG Tie Downs - 194
 - GG Jet Fuel Sold (gallons) - 1,103
 - GG AV Gas Sold (gallons) - 1,336

BUILDING UPDATE

- **Permitted Construction Valuation** - Year to date:
 - **Valuation of construction permitted and Inspections.** Details are in the report downloadable above.
 - Year to date: \$6.48 million (71 projects permitted)
 - Up \$2.7 million from this time last year (46 projects permitted FY2020 year to date).
 - Total March Building Inspections (residential and commercial) - 90
 - **March Highlights:**
 - Hideout Storage Condominium - Executive Drive

- Smart Spot Storage - Chapel Drive

CITY CLERK UPDATE

- **Licenses and Permits Issued:**

- Business Licenses expire April 30; over 560 renewals for have been sent out for May 2021 renewal.

- **New Business Licenses issued in March:**

- Lemans Entertainment - New Owners
- Bowlmor Lanes II - New Owners
- Scooters Coffee - New
- Fun Times Boat Rentals - New
- Baumann Auto Sales Inc - New
- Redbud Development LLC - New
- Box Drop Lake of the Ozarks - New

MUNICIPAL COURT UPDATE

- **Court Dates** - Court is held twice a month, please visit the calendar [HERE](#) for dates. Beginning immediately, court will begin at 10 AM.

- **March**

- New Cases Filed - 52
- Cases Dispositions - 35

POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**

- [Week Ending 03/07/2021](#)
- [Week Ending 03/14/2021](#)
- [Week Ending 03/21/2021](#)
- [Week Ending 03/28/2021](#)

Employee Service Awards



We recognize 5, 10, 15, 20, 25, and 30 year service awards. Congratulations to all those committed to serve!

Service Awards to be recognized in April 2021

- **Daniel Penrod, Ambulance - 5 Years**
- **Laura Stewart, Ambulance - 10 Years**
- **James Chapman, Police - 15 Years**