



City Administrator's Monthly Report

Published July 9, 2021

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jeana L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on [HERE](#) to view.

Osage Beach Community Connection

The  of Lake of the Ozarks



Financial Update

Financial Statements/Budget

Reconciliation June 30, 2021

Financial Statements are unaudited, data shows we expended 40.0% of our \$29.4 million FY2021 Operating Budget and collected 43.8% of budgeted revenues for all funds.

Financial Reports

- [FY2020 Comprehensive Annual Financial Report](#)
- [FY2021 Operating Budget](#)
- [June 2021 Financial Statement](#)

Audit of the FY2020 Financial Statements is complete. The City received an unqualified, or clean, opinion, stating that the FY2020 Annual Financial Statements were presented fairly in all material aspects.

Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 48% projected in the FY2021 overall budget. Fees & Service Charges represent 30% of projected revenue in the FY2021 overall budget. Although used for only on-time expenditures, Grants & Reimbursements represent 17% of incoming revenues in FY2021; Other Income representing 5%.

July 2021 Sales Tax receipts are \$579,932 (23.7%) more than FY2020 receipts for the same period and \$442,994 (17.2%) more than projected in the FY2021 Budget. Historically, the last six months of the year (July - December) we have collected 58%-60% of our annual sales tax during that time, with July most often the 2nd highest collection month (September - 1st highest, October - 3rd highest). If this trend continues, my forecast is showing we could possibly end FY2021 sales tax collection at 23%-25% above previous year collections.

Sales Tax Data Report for July 2021 [HERE](#). The local sales tax receipts received from the State of Missouri for the month we indicate as July 2021 represents sales made by consumers in May 2021. Local sales tax is received by the State in the second month following purchases made by consumers. The sales tax receipts listed on the report represent the 1% general fund local sales tax received.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in the Capital Improvement Tax (CIT) Fund, and 0.5% is collected in the Transportation Fund.

2021 ARPA Update - State and Local Recovery Funds

The US Treasury published guidelines on May 11, 2021 for the The American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds. [LINK HERE](#). Fact Sheet Link [HERE](#).

The City of Osage Beach is a non-entitlement unit of local government (NEU),

and will receive any applicable funds through the State of Missouri directly. As of July 6, 2021, the State of Missouri has not requested funds from the US Treasury and further guidance on issuance of said funds for non-entitlement units have not been released. Staff continues to monitor the situation.

Press Releases

Recent Press Releases:

- [June 28, 2021 - National Medical Billing Services Expansion to Osage Beach](#)
- [June 14, 2021 - Assault at Backwater Jacks](#)
- [May 13, 2021 - Alcohol Compliance Checks Conducted](#)

View All Releases [HERE](#).

What's on the horizon...

Upcoming Meeting Agenda Items:

- **Board of Aldermen Strategic Planning Session - Wednesday, July 14, 8:30 AM, Osage Beach City Hall.**
- Building Code Updates – Upcoming Agenda Item on July 15, 2021 Board of Aldermen Meeting – Regarding dangerous buildings as previously discussed.
- Osage Beach Design Guidelines – Potential updates needed to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).
- HR Rules and Regulations – Potential updates needed regarding recent changes, including new employee evaluation dates.



The following are upcoming MML (Missouri Municipal League) events that may be of interest:

- **MML Annual Conference - St Louis - September 26 - 29, 2021** - Reservations have been made. Agenda [HERE](#). *If you need any changes to your registration or reservations associated with the conference, please contact me as soon as possible.*
- **Upcoming Webinars:**
 - July 19, 2021 - ARPA Update & Guidance (Staff has been registered)

Visit [MML](#) for a complete list of upcoming events (each member has an individual login). All webinars are recorded and available for viewing post event for the same cost as the live webinars. Registration information will be sent out in the upcoming months for the annual legislative event in February. This event historically begins around noon on Tuesday ending with dinner, and begins with breakfast on Wednesday, ending at noon. As always, City staff will handle registration. Event is held in Jefferson City, MO.

Department Highlights

Department Reports

- [City Treasurer Project Overview Report - As of July 15, 2021](#)
- [Building Official Construction Valuation Report - June 30, 2021](#)
- [Municipal Court Report - June 30, 2021](#)
- [Cochran Engineering July 1, 2021 Monthly Report](#)

PUBLIC WORKS UPDATE

- **Autumn Lane** - Legal documents are being prepared for ROW acquisition from property owners.
- **Wren Lane** - Project awarded to Stockman Construction Corp; paving is expected in July with completion expected mid-August 2021.
- **Mace Rd Ph 2b** - Project awarded to Stockman Construction Corp with pre-construction meeting to be held next week; completion expected mid-November 2021.
- **OB Parkway Extension to Executive Drive** - Engineer and Design contract approved by the Board to Anderson Engineering Inc. MoDOT approval for engineering and design to begin has been received and Notice to Proceed has been submitted to the contractor. This is a MoDOT and OBSRD funded partnership project. Per Cost-Share approved scheduled, construction must be completed no later than July 2023.

AIRPORT UPDATE

- **LCF Apron Reconstruction** - Project 20-046-B-1 - Staff is working on finalizing the bid award details with MoDOT and CMT (engineering contract) for request for Board of Aldermen approval in the near future.
- **Airport Stats May / June:**
 - LCF Take Offs/Landings 659 / 897
 - LCG Tie Downs 37 / 101
 - LCF Jet Fuel Sold (gallons) 27,276 / 25,880
 - LFC AV Gas Sold (gallons) 3,634 / 5,202

 - GG Take Offs/Landings 430 / 497
 - GG Tie Downs 18 / 71
 - GG Jet Fuel Sold (gallons) 2,411 / 2,487
 - GG AV Gas Sold (gallons) 3,135 / 5,755

BUILDING UPDATE

- **Permitted Construction**
 - **Valuation of construction permitted.** Details are in the report downloadable above.

- Year to date: \$13.3 million (159 projects permitted)
- Up \$10.4 million from this time last year (90 projects permitted FY2020 year to date).
- **Building Inspections May / June:**
 - Residential 60 / 56
 - Commercial 30 / 48
- **June Permit Highlights:**
 - Arby's Remodel - Osage Beach Parkway
 - Kings Plaza Reconstruction - Osage Beach Parkway

CITY CLERK UPDATE

- **Licenses and Permits Issued:**
 - Business Licenses : 92 Active Business Licenses at June 30, 2021.
 - **New Business Licenses issued in June:**
 - None
 - Liquor Licenses: 66 Active Liquor Licenses at June 30, 2021.

MUNICIPAL COURT UPDATE

- **Court Dates** - Court is typically held twice a month, please visit the calendar [HERE](#) for dates.
- **Cases - May / June**
 - New Cases Filed 65 / 89
 - Cases Dispositions 42 / 89
 - Cases Pending at Month End 747 / 747

POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**
 - [Week Ending 06/06/2021](#)
 - [Week Ending 06/13/2021](#)
 - [Week Ending 06/20/2021](#)
 - [Week Ending 06/27/2021](#)

Employee Service Awards



We recognize 5, 10, 15, 20, 25, and 30 year service awards. Congratulations to all those committed to serve!

Service Awards to be recognized in July 2021

- Brian Liedel, Public Works - 5 Years!

