



City Administrator's Monthly Report

Published August 9, 2021

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jeana L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on [HERE](#) to view.

Osage Beach Community Connection
The  of Lake of the Ozarks



Financial Update

Financial Statements/Budget

Reconciliation July 31, 2021

Financial Statements are unaudited, data shows we expended 47.7% of our \$29.4 million FY2021 Operating Budget and collected 52.6% of budgeted revenues for all funds.

Financial Reports

- [FY2020 Comprehensive Annual Financial Report](#)
- [FY2021 Operating Budget](#)
- [July 2021 Financial Statement](#)

Audit of the FY2020 Financial Statements is complete. The City received an unqualified, or clean, opinion, stating that the FY2020 Annual Financial Statements were presented fairly in all material aspects.

Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 48% projected in the FY2021 overall budget. Fees & Service Charges represent 30% of projected revenue in the FY2021 overall budget. Although used for only on-time expenditures, Grants & Reimbursements represent 17% of incoming revenues in FY2021; Other Income representing 5%.

August 2021 Sales Tax receipts are \$637,413 (22.5%) more than FY2020 receipts for the same period and \$520,125 (17.6%) more that projected in the FY2021 Budget. Historically, the last six months of the year (July - December) we have collected 58%-60% of our annual sales tax during that time. Top three collection months historically is - September, 2nd July, and 3rd October. Calculating in recent collections, I estimated sales tax collection for FY2021 at 16% - 19% over previous year collections.

Sales Tax Data Report for August 2021 [HERE](#). The local sales tax receipts received from the State of Missouri for the month we indicate as August 2021 represents sales made by consumers in June 2021. Local sales tax is received by the State in the second month following purchases made by consumers. The sales tax receipts listed on the report represent the 1% general fund local sales tax received.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in the Capital Improvement Tax (CIT) Fund, and 0.5% is collected in the Transportation Fund.

2021 ARPA Update - State and Local Recovery Funds

Our ARPA local recovery fund application has been submitted! It is estimated that we will receive a total of nearly \$942,000 and will receive one half of funds initially with the second half to be received no earlier than twelve months after first payment. Required annual reporting begins October 31, 2021. Funds can cover eligible costs *incurred* between March 3, 2021 and December 31, 2024,

and must be expended by December 31, 2026.

Use of Funds can be found [HERE](#), and include the following:

- **Support public health expenditures**, by, for example, funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff,
- **Address negative economic impacts** caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector,
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic,
- **Provide premium pay for essential workers**, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

More information will be provided to the Board in the upcoming months upon staff formulating options for the Board to consider.

Press Releases

Recent Press Releases:

- [August 4, 2021 Back to School Sales Tax Holiday](#)
- [June 28, 2021 - National Medical Billing Services Expansion to Osage Beach](#)
- [June 14, 2021 - Assault at Backwater Jacks](#)

View All Releases [HERE](#).

Recent PD Stat press release links are found below under Department Highlights.

What's on the horizon...

Upcoming Meeting Agenda Items:

- FY2022 Budget Workshops upcoming - TBD late October/early November
 - Osage Beach Design Guidelines – Potential updates needed to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).
 - HR Rules and Regulations – Potential updates needed regarding recent changes, including new employee evaluation dates.
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The following are upcoming MML (Missouri Municipal League) events that may be of interest:

- **MML Annual Conference - St Louis - September 26 - 29, 2021** - Reservations have been made. Agenda [HERE](#). *If you need any changes to your registration or reservations associated with the conference, please contact me as soon as possible.*
- **Upcoming Webinars:**
 - August 25 - Time to Draw the Line: Cities Redistricting After the 2020 Census
 - September 1 - What Municipalities need to know about PCI Compliance
 - October 3 - Appointments Project (No Registration Fee)
 - November 3 - Media Relations

Visit [MML](#) for a complete list of upcoming events (each member has an individual login). All webinars are recorded and available for viewing post event for the same cost as the live webinars. Registration information will be sent out in the upcoming months for the annual legislative event in February. This event historically begins around noon on Tuesday ending with dinner, and begins with breakfast on Wednesday, ending at noon. As always, City staff will handle registration. Event is held in Jefferson City, MO.

Contact [Jeana](#) if there you are interested in a webinar or other events as listed on the [MML website](#).

Department Highlights

Department Reports

- [City Treasurer Project Overview Report - As of August 5, 2021](#)
- [Building Official Construction Valuation Report - July 31, 2021](#)
- [Municipal Court Report - July 31, 2021](#)
- [Cochran Engineering August 5, 2021 Monthly Report](#)



Picture: Public Works Transportation Department - New bucket truck received from Ameren Missouri.

PUBLIC WORKS UPDATE

• Projects:

- Autumn Lane - Additional survey work is complete, legal documents are being prepared for ROW acquisition from property owners.
- Wren Lane - Construction has been completed; project close out pending.
- Mace Rd Ph 2b - Construction has begun; completion expected mid-November 2021.
- OB Parkway Extension to Executive Drive - Preliminary engineering and design has begun. This is a MoDOT and OBSRD funded partnership project. Per Cost-Share approved scheduled, construction must be completed no later than July 2023.
- **Transportation Department** will be completing another 15% of retro-reflectivity sign project upgrades.
- **Water Department** is finalizing a \$20,000 grant from MoDNR for fluoride pumps and related equipment.

AIRPORT UPDATE

- **LCF Apron Reconstruction** - Project 20-046-B-1 - Staff is working on finalizing the bid award details with MoDOT and CMT (engineering contract) for request for Board of Aldermen approval in the near future.
- **Airport Stats June / July:**
 - LCF Take Offs/Landings 897 / 969
 - LCG Tie Downs 101 / 84
 - LCF Jet Fuel Sold (gallons) 25,880 / 42,876
 - LFC AV Gas Sold (gallons) 5,202 / 5,278

- GG Take Offs/Landings 497 / 518
- GG Tie Downs 71 / 76
- GG Jet Fuel Sold (gallons) 2,487 / 1,232
- GG AV Gas Sold (gallons) 5,755 / 5,261

BUILDING UPDATE

- **Permitted Construction**
 - **Valuation of construction permitted.** Details are in the report downloadable above.
 - Year to date: \$27.8 million (181 projects permitted)
 - Up \$23.7 million from this time last year (123 projects permitted FY2020 year to date).
 - **Building Inspections June / July:**
 - Residential 56 / 52
 - Commercial 48 / 30
 - **July Permit Highlights:**
 - Topsider Condos - Osage Beach Parkway
 - Hobby Lobby Stores, Inc. - Osage Beach Parkway

CITY CLERK UPDATE

- **Licenses Issued:**
 - Business Licenses : 493 Total active Business Licenses as of July 31, 2021.
 - **New Business Licenses issued in July:**
 - Casa Grande (Business License and Liquor) - 4204 Osage Beach Parkway
 - In Motion Dance Center - 4427 Osage Beach Parkway
 - KRU & CO Boutique - 4708 Jayhawk Street
 - Liquor Licenses: 75 Total active Liquor Licenses as of July 31, 2021
 - Contractor Licenses: 181 Total active Contractor Licenses as of July 31, 2021
 - Taxi Licenses: 8 Total active Taxi Licenses as of July 31, 2021

MUNICIPAL COURT UPDATE

- **Court Dates** - Court is typically held twice a month, please visit the calendar [HERE](#) for dates.
- **Cases - June / July**
 - New Cases Filed 89 / 106
 - Cases Dispositions 89 / 69
 - Cases Pending at Month End 747 / 784

POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**
 - [Week Ending 07/04/2021](#)
 - [Week Ending 07/11/2021](#)
 - [Week Ending 07/18/2021](#)
 - [Week Ending 07/25/2021](#)

Employee Service Awards



*We recognize 5, 10, 15, 20, 25,
and 30 year service awards.
Congratulations to all those
committed to serve!*

Service Awards to be recognized in August 2021

- Joel Shelton, Police Department -
15 Years!