



City Administrator's Monthly Report

Published July 16, 2019

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jeana L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on picture below to download.

Osage Beach Community Connection

The  of Lake of the Ozarks



Financial Update

Financial Statements/Budget Reconciliation June 30, 2019 Financial Statements are unaudited, but show we have expended 33% of our \$35.9 million FY2019 Operating Budget and collected 34% of budgeted revenues for all funds. [To view the June Financial Statements click HERE.](#)

The FY2018 Financial Statement audit work has concluded and the final document can be viewed or downloaded [HERE](#). The City received a clean or unmodified opinion on the 2018 Financial Statements; the financial statements for the prior year are presented fairly and in respect to the financial position and are in conformance with GAAP.

Budget Update You will find a budget reconciliation as of June 30, 2019 [HERE](#). Overall we began the year in most of the funds with better cash and equivalent balances than estimated.

- General Fund - previous year expenditures, mostly PERSONNEL due to unexpected vacancies, contributed to the fund beginning the year with 21% more than estimated.
- CIT Fund - began the year with 12% less due to previous year's revenues coming in slightly less.
- Transportation Fund - began the year with 9% more due to capital projects not completed, of which were carried over to FY2019 for completion.
- Water Fund - began the year with 1% less due to previous year's revenues coming in slightly lower than estimated.
- Sewer Fund - began the year with 1% more due to previous year's expenditures coming in lower than estimated.
- Ambulance Fund - began the year with 24% due to the previous year's expenditures coming in lower than expected.
- LCF Fund - began the year with a considerable amount, which was due in full to the timing and carryover of a grant project to be completed in the current year.
- Grand Glaize Fund - began the year with nearly 4% more due to previous year's expenditures coming in lower than estimated.

The FY2019 Mid-Year Report shows revenue and expenditures through June

30, 2019 and estimated year-end FY2019 based on current known project status and any amendments to date. Significant changes from FY2019 Budget will be seen in the Transportation Fund and the LCF Fund. FY2019 expenditures in both funds are estimated to be significantly less due to capital projects that will not be completed due to denied grant funding.

All reserve balances for all applicable funds are on track per the FY2019 Budget and the Reserve Policy.

The full FY2019 Operating Budget can be found at <https://www.osagebeach-mo.gov/150/City-Budget>.

Sales Tax Revenue represents a large portion of the City's revenue source, 41% projected in the FY2019 overall budget. Fees & Service Charges represent 25% of projected revenue in the FY2019 overall budget. Although used for only on-time expenditures, Grants & Reimbursements represent 31% of incoming revenues in FY2019. This is an increase from only 4% in FY2018.

July 2019 Sales Tax receipts are \$8,764 (0.3%) more than 2018 receipts for the same period and \$61,431 (2.4%) less that projected in the FY2019 Budget. Our fiscal year is a calendar year; January - December. [View the latest Sales Tax Report HERE.](#)

Comparison to Missouri State Sales Tax: The State of Missouri is on a July - June fiscal year and year-ending June 30, 2019, the State reported 1.1% over the previous year. The City is a calendar year fiscal year, but to compare with the State, July 2018 - June 2019, we were 1.0% over the previous year for the same time period.

SDC (Sewer Development Charges) Report

Per Section 710.410 pf the City Code, I must report to the Board of Aldermen a the status of our Sewer Development Charges (SDCs) by the second regularly scheduled meeting in July each year. **Download the report [HERE.](#)**

There are no SDC projects in the FY2019 Budget and no projects were completed in either FY2017 or FY2018. We are not recommending any changes to the calculation methodology, area changes, or rate schedule changes at this time. The report has more details.

What's on the horizon...

Board Strategic Planning Session:
This year's Strategic Planning Session will be held

MONDAY, JULY 29, 2019, 9 AM – 4 PM

LOCATION – TBD

An agenda will be out soon.

This is a time set aside for the Mayor and Board of Aldermen to discuss current events and initiatives, to discuss key issues effecting the City today and where we want to be tomorrow.

FY2020 Budget Preparation:

It is almost time to be planning for FY2020! The following tentative budget schedule outlines our process and applicable dates to remember. Please note the tentative Budget Workshop dates highlighted in **yellow**. Those will be held at City Hall, 6 PM.

- Thursday, August 1, 2019 - Budget Update / Budget Discussion (Board of Aldermen Meeting)
- Monday, September 9, 2019 - Budget Preparation Packets to Mgmt Team (Internal Process)
- Friday, September 27, 2019 - Budget Preparation Packets Due to City Administrator (Internal Process)
- Friday, October 25, 2019 - Draft #1 to Board of Aldermen
- **Tuesday, October 29, 2019 - Budget Workshop 1 of 3 (Special Board of Aldermen Meeting - 6PM)**
- **Thursday, October 31, 2019 - Budget Workshop 2 of 3 (Special Board of Aldermen Meeting - 6 PM)**
- **Tuesday, November 5, 2019 - Budget Workshop 3 of 3 (Special Board of Aldermen Meeting - 6 PM)**
- Wednesday, November 27, 2019 - Final Draft to Board of Aldermen (12/5/19 Meeting Packet)
- Thursday, December 5, 2019 - 1st Reading for proposed adoption (Board of Aldermen Meeting)
- Thursday, December 19, 2019 - 2nd Reading for proposed adoption (Board of Aldermen Meeting)

Economic Development

Our efforts in economic development are diverse. These include assisting developers with project planning, efforts to attract and retain business, incentive program design and maintenance to promote private investment, infrastructure development, community event support, and enhancements to quality of life through investments to our parks, public safety, marketing, and promotion of tourism; along with our activities that embrace a regional approach through our partnerships with our other community groups including the active involvement with LOREDC (Lake of the Ozarks Regional Economic Development Council) and the LOCLG (Lake of the Ozarks Council of Local Governments). The City has many initiatives that make Osage Beach a great place to visit and live.



Lake of the Ozarks
Regional Economic Development Council
Quality Life. Quality Business.



LOREDC represents a three-county region - Miller, Morgan, and Camden County. Members include many community and business organizations who share the same goal of promoting and participating in our

economic growth of our region! The City of Osage Beach is a member organization. I currently serve as President of the LOREDC Board and Mayor Olivarri is active on many levels. Feel free to attend as members of the Osage Beach Board of Aldermen!

Don't miss out on the meetings!

July Monthly Meeting:

~Thursday, July 18, 2019, Time: Noon - 1:30 PM

~Location: Golden Corral

~Featured Topic: Mardy Leathers, Missouri State Workforce Development Director

August Monthly Meeting:

~Thursday, August 15, 2019, Noon - 1:30 PM

~Location: Golden Corral

~Featured Presentation: Ed Thomas, Executive Director -Camden County Developmental Disability Resources(CCDDR)/SB 40 Board

LOREDC Strategic Planning:

The Lake of the Ozarks Economic Development Council's (LOREDC) Board contracted with Smart Solutions Group (SSG) to facilitate strategic planning for the organization.

SSG held workshops and have worked the LOREDC Board and several other stakeholders in the process and a presentation to the full membership is planned Thursday, August 15, 2019, 11 AM at the Golden Corral (this time is prior to the regularly held monthly meeting at Noon).

This process will be beneficial for LOREDC to build the organization, its funding, marketing and business retention strategies to be an effective and efficient element in our regional growth.

The City's representatives have been instrumental in the

organization in a effort to grow our own city and our Lake region.

Department Highlights



City employees gather at the City Park for WOW\$A Day.

PUBLIC WORKS UPDATE

- For a summary of Public Works projects -[View the Project Status Report HERE.](#)
- **PAVING** - Dorothy Lane will be paved the week of July 15.
- **Bluff Water Tower** is online!

BUILDING OFFICIAL REPORT

- **Total value of construction permitted in FY2019** through May 31, 2019 was \$4.6m. Down from \$9.3m compared to the same period for FY2018 total construction valuation; this was contributed to the large project

HR UPDATE

- **#BUPD** - The City will be taking the pledge to *Buckle Up. Phone Down. So we all get home!* - #BUPD. This statewide initiative that the Missouri Coalition for Roadway Safety and the Missouri Department of Transportation are challenging state agencies and Missouri businesses to join the Buckle Up Phone Down movement. It is to encourage everyone to Buckle Up and put the Phone Down while driving. *source* <https://savemolives.com/Buckle>

at School of the Osage. *June report is unavailable at this time.*

CITY TREASURER UPDATE

- **View the [Project Overview Report](#) [HERE](#).** This report shows current financial status of projects approved by the Board.
- **Automatic Payments for Vendors** will be moving forward very soon. This is a new program with the bank and will save costs as well as serve our vendors better.

[-Up-Phone-Down](#)

- **1099 Contractor Audit** - We will be audited soon regarding worker's comp and City's 1099 contractors. Cindy will be getting with department managers for needed information.

CITY CLERK UPDATE

- **View the monthly [Municipal Court Summary Report](#) [HERE](#).**

Employee Service Awards

*We recognize 5, 10, 15, 20, 25, and 30 year service awards.
Congratulations to all those committed to serve!*

June 2019 Service Awards - *Congratulations!*

- Leonard Shelton, Airports - 20 Years
- Holly Starnes, PD - 5 Years
- James Light, PD - 5 Years