



## City Administrator's Monthly Report

Published November 26, 2019

### Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

**Jeana L Woods, CPA, ICMA-CM**  
City Administrator

### **In case you missed it!!!**

**Be sure to check out the most recent Osage Beach Community Connection for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.**

**Click on picture below to download.**

Osage Beach Community Connection  
The  of Lake of the Ozarks



**City Facility Closings For the HOLIDAYS!**

City Offices will be closed...

- Thursday, November 28
- Friday, November 29
- Tuesday, December 24
- Wednesday, December 25
- Wednesday, January 1



## Financial Update

### Financial Reports

- [FY2019 Operating Budget](#)
- [FY2018 CAFR \(Comprehensive Annual Financial Report\)](#)
- [June 30, 2019 Budget Reconciliation](#)
- [October Financial Statements](#)
- [November Sales Tax Report](#)

### Financial Statements/Budget

**Reconciliation** October 31, 2019 Financial Statements are unaudited, but show we have expended 59.3% of our \$35.9 million FY2019 Operating Budget and collected 66.6% of budgeted revenues for all funds.

The FY2018 Financial Statement audit work has concluded. The City received a clean or unmodified opinion on the 2018 Financial Statements; the financial statements for the prior year are presented fairly and in respect to the financial position and are in conformance with GAAP.

**Sales Tax Revenue** represents a large portion of the City's revenue source, 41% projected in the FY2019 overall budget. Fees & Service Charges represent 25% of projected revenue in the FY2019 overall budget. Although used for only on-time expenditures, Grants & Reimbursements represent 31% of incoming revenues in FY2019. This is an increase from only 4% in FY2018.

**November 2019 Sales Tax receipts are \$50,268 (1.2%) more than 2018 receipts for the same period and \$85,981 (1.9%) less than projected in the FY2019 Budget. Our fiscal year is a calendar year; January - December.**

**Comparison to Missouri State Sales Tax:** The State of Missouri is on a July - June fiscal year where as the City is a calendar year fiscal year. For comparison purposes, the City's sales tax collection for the same period as the State's collection period, was <0.4%> less from the previous year. The State is up 8.3% for the same period vs. the previous year, but it is estimated that State sales tax receipts will level out at approximately 3% growth at year-end, June 2020.\*

*\*Source: The Moody Report LLC, August 2019 General Revenue Update.*

## FY2020 Budget

The following are the appropriated expenditures set forth in the proposed FY2020 Budget

- General Fund \$ 8,098,494
- CIT Fund \$ 1,894,660
- Transportation Fund \$ 3,898,718
- Water Fund \$ 3,798,481
- Sewer Fund \$ 3,104,666
- Ambulance Fund \$ 624,875
- Lee C Fine Airport Fund \$ 4,906,550
- Grand Glaize Airport Fund \$ 310,506
- Prewitt's Point TIF \$ 2,227,625
- Dierbergs TIF \$ 768,340
- Total Expenditures \$29,632,915

## What's on the horizon...



### MML Legislative Conference

The MML Legislative Conference is Tuesday, February 12 and Wednesday, February 13 at the Capital Plaza Hotel in Jefferson City.

Please contact [Angel](#) as soon as possible if you plan to attend; registration is going on now.

## Department Highlights

### Department Reports

- [City Treasurer Project Overview Report](#)
- [Building Official Construction Valuation Report](#)
- [Municipal Court Report](#)

### **PUBLIC WORKS UPDATE**

- **Beach Drive** entrance improvement project - out for bids, bid award and estimated project completion is TBD.

### **PARKS UPDATE**

- **Holiday Light Park** - Opens this weekend! The Light Park runs November 30 - December 31, 5 PM - 9 PM daily.

- **Berry Dr / Dumar Plaza sidewalk project** - Under construction, estimated completion by year end 2019.
- **Quails Nest sidewalk project** - Under construction, estimated completion by year end 2019.
- **Mace Rd Phase 2** - Engineering to be completed by year end 2019, out for bids for construction early 2020.
- **Dude Ranch Sidewalk/Trail** - Under construction, estimated completion by year end 2019.
- **Water Well Construction** - The Swiss Village Well is under construction, estimated to be complete by year end, weather pending. Well should be online by spring as other work for preparation will commence immediately following the winter months.
- **Events** - Leaf Pickup has begun. Schedule is posted on the website.

### IT UPDATE

- **Managed Service Proposal** - There is a managed service proposal RFQ is out as we move forward with staffing and building out our department with the best solutions to meet our IT needs. The main intended purpose and scope include providing help/assistance at end operator level, asset tracking, security at endpoint and on servers.

### POLICE DEPARTMENT UPDATE

- **Police Operations and Data Analysis Report (Assessment Study)** - The recent assessment study outlined nearly 100 recommendation as areas for improvement. Those have been analyzed and the themes that emerged included *outlining department strategy and direction, building on culture* (trust, communication, consistency), *policy and processes* (consistency, legitimacy, enforcement), and *succession planning and employee training*. The department will be outlining more details on what has been addressed, steps that have been taken, and what is upcoming. The department is scheduled to hold a planning session with all employees of the department in mid-December. This is a follow up to previous meetings with officers.

### CITY CLERK UPDATE

- **Judge Washburn Retirement** - Judge Washburn has retired after nearly 30 years and 52,000 cases; a reception was held in his honor. Judge Gary Smith began his duties as Osage Beach Municipal Judge!



Office Owens recruiting for the future!

## Employee Service Awards

*We recognize 5, 10, 15, 20, 25, and 30 year service awards.  
Congratulations to all those committed to serve!*

### **Service Awards Recognized in October - *Congratulations!***

- Ty Dinsdale, Grand Glaize and Lee C Fine Airports - 10 Years