



# City Administrator's Monthly Report

Published June 15, 2018

## Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following City Administrator's Report is respectively submitted to the Mayor and Board of Aldermen as a tool to report highlights from the Office of the City Administrator as well as other department's activities from the month prior as well as looking ahead to the next month. This report is provided and made available to the Management Team, media, general public, and other interested parties to provide information as well.

**Be sure to check out the most recent Osage Beach Community Connection** *(formally the titled the Direct Connection Newsletter)* for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

CLICK FOR DOWNLOAD -->> **[OSAGE BEACH  
COMMUNITY CONNECTION Newsletter](#)**



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## Financial Update

**Financial Statements/Budget Reconciliation** May 31, 2018 Financial Statements show we have expended \$9.6 million of our \$28.5 million budget, or 33.7%, of the FY2018 Operating Budget and collected 31.9% of budgeted revenues. This represents all funds through May 31, 2018. View the May Financial Statements **[HERE](#)**. For additional budget information, view 1st Quarter Budget Reconciliation Report **[HERE](#)**.

**FY2017 CAFR** Williams Keepers LLC, certified Public Accountants & Consultants,

have recently completed the City's annual audit and the FY2017 CAFR (Comprehensive Annual Financial Report) has been completed. The City has received a clean opinion on the FY2017 Financial Statements. A presentation to the Mayor and Board of Aldermen will be presented at the upcoming June 21, 2018 Board of Aldermen meeting. The following are items for viewing:

[FY2017 CAFR](#)

[FY2017 Summary Report](#)

[FY2017 Management Letter](#)

**Sales Tax Revenue** represents a majority of the City's revenue source, 57% projected in the FY2018 overall budget, with Fees & Service Charges coming in second, 35% projected in the FY2018 overall budget.

The year-to-date Sales Tax receipts for **JUNE 2018** were \$73,958 (5.3%) less than 2017 receipts for the same period and \$86,966 (6.4%) less than projected in the FY2018 Budget. View the latest Sales Tax Report [HERE](#).

## What's on the horizon...

### Board Advanced Session - #2

**Wednesday, June 20, 2018!**

**Breakfast=7:30 AM; Session begins promptly 8:30 AM (conclude at 4:30 PM)**

**LOCATION=Camden on the Lake, Lake Ozark, MO**

Mr. Patrick Ibarra will be facilitating the Advanced Session again this year. Agendas with further details will be emailed out on Monday; items include:

- **Overview of desired results**
- **Review of results of Advanced Session from August 2017**
- **Recap on Form of government and Roles & Responsibilities discussed August 2017**
- **Strategic Planning and Budget Process**
- **Hot Topics as discussed in individual phone conversations**
- **Headwinds: Change as a process, not an event**
- **Goal-Setting/Strategic Planning - Issues to be resolved, addressed and/or completed by June 2019**
- **Wrap up/Next Steps/Misc Items**

### NLC Service Line Warranty Program

On behalf of the National League of Cities (NLC), a program called NLC Service Line Warranty Program, administered by Utility Service Partners, Inc. (USP), has recently been introduced to our residents. This optional warranty program helps save thousands of dollars on high cost of repairing broken or leaking water or sewer service lines.

This program has been endorsed by MML and the City of Osage Beach has joined more than 350 cities in providing this optional warranty program. Residents of Osage Beach have been sent mailers introducing the program with instructions on how they can

participate.

The City has pushed several PR campaigns out on the website and on social media over that past several months to get information to our residents, some of that information can be found [HERE](#).

**If you have questions or you have folks asking about the program, please don't hesitate to contact my office or send those with questions to my office! We are happy to help to clarify any issues!**

## WASTE COLLECTION SERVICES

March 22, 2018, the Board approved Resolution 2018-03 to issue notice pursuant to RSMo 260.247 to all entities providing commercial and residential waste collection service within the City of the City's intent to provide contracted waste collection service on behalf of the community within the City limits. In addition, the resolution directed staff to investigate options available to the City for efficient trash collection services. Per Resolution 2018-0, my first report to the Board was requested by June 7, 2018; report can be found [HERE](#).

Notices were sent out March 31, 2018. This notice puts the City on a two-year timeline before contracting can take place.

## FY2019 BUDGET

**I know it is hard to believe, but budget prep time for the FY2019 Budget is right around the corner!**

**My office will soon be working on the timeline and will be putting meeting dates on the calendar for workshops. Staff will begin their prep as soon as next month!**

**Please let me know if there are any extended periods of time you plan to be out of town this fall so we can plan accordingly. I will try to accommodate everyone's schedule.**

## UPCOMING Conference and Training...



**84th MML  
Annual Conference**

September 16-19, 2018  
Branson, Missouri

**Register Today!**

**MML  
Annual  
Conference**  
Mark your  
calendars!

...contact me or  
Cynthia with questions.

# Economic Development

Our efforts in economic development are diverse. These include assisting developers with project planning, efforts to attract and retain business, incentive program design and maintenance to promote private investment, infrastructure development, community event support, and enhancements to quality of life through investments to our parks, public safety, marketing, and promotion of tourism; along with our activities that embrace a regional approach through our partnerships with our other community groups including the active involvement with LOREDC (Lake of the Ozarks Regional Economic Development Council) and the LOCLG (Lake of the Ozarks Council of Local Governments). The City has many initiatives that make Osage Beach a great place to visit and live.



**Lake of the Ozarks**  
Regional Economic Development Council  
Quality Life. Quality Business.

[www.LOREDC.com](http://www.LOREDC.com)

## *Bringing value to its members...*

At May's meeting, Jackie Jenkins-Director Lake Career & Technical Center, Kelli Engelbrecht-Director Eldon Career Center, and Cynthia Walker-Registered Apprenticeship Coordinator, presented to our group about the registered apprenticeship program for the region made possible through the Missouri Registered Apprenticeship Program.

June's speaker will be a representative from School of the Osage to give us a final recap on the success of their first year of the Next Generation Mentoring program and what is in store for next year.

LOREDC represents a three-county region - Miller, Morgan, and Camden County. The City of Osage Beach is a member organization. I currently serve as President of the LOREDC Board and Mayor Olivari is active on many levels. Feel free to

**NEXT LOREDC**  
Monthly Meeting  
THURSDAY, June 21,  
2018  
Noon - 1:30 PM  
Golden Corral

## **MEDC Conference**

I recently attended the MO Economic Development Council (MEDC) Annual Conference held at Camden on the Lake as well as the their pre-conference - Lakeside with the Locators. I represented LOREDC and the City of Osage Beach.

The Lakeside with the Locators is an opportunity to get in front of professional site selectors and hear from them on how communities are chosen when it comes to companies investing in new locations or even expansions. This was a deep dive into how to market and invest in your community for the best competitive advantage. They discussed hot topics such as demographics, infrastructure, workforce, partnerships, and incentives.

The annual conference topics main focus was workforce but also brought to us important information on the Missouri's new Best in the

attend as members of the Osage Beach Board of Aldermen!

### **MARKET ASSESSMENT Update...**

Staff is working with an outside firm to determine the right path for the City as it pertains to assessing our market profile and strategically growing our economic base proactively City-wide. A couple of factors being considered are cost vs. benefit and what is the best application of a plan and what tools are needed for Osage Beach specifically.

This is a budgeted item in the FY2018 Operating Budget and I expect to have something to the Board by the end of summer.

Midwest initiative, information on incentives, and case studies on what other are successfully doing to grow their economic base.

There are several great ideas, and many contacts that I made, that were brought back from both the Lakeside with the Locators and Annual Conference that I know the City and LOREDC as our regional partner can benefit from.

## Department Highlights



### **PARKS UPDATE**

- Bleacher replacement at Peanick Park is in the works!

### **POLICE DEPARTMENT UPDATE**

- AMBULANCE INSTRUCTORS - Will hold a CPR/AED class soon for City employees.

### **PUBLIC WORKS UPDATE**

- For a summary of Public Works Projects and status, view the **Project Status Report** [HERE](#).
- **MACE ROAD** - Work on Mace Road has begun. The waterline

### **BUILDING OFFICIAL REPORT**

- Total value of construction permitted in FY2018 to date is \$4.9m. This is down from \$15.7m from this time last year; however, this is due to one FY2017 development that represented a large valuation. That project was one phase of Arrowhead.
- View the **Valuation of Construction Permitted Report** [HERE](#).

### **CITY TREASURER UPDATE**

has been relocated and the sewer will be moved starting soon. This is a FY2018 budgeted project (see page 61 of the [FY2018 Operating Budget](#)).

- **Columbia College Water Tower**  
- The Columbia College Water Tower will be out to service for painting starting June 18 through late August.

#### **AIRPORT UPDATE**

- Grand Glaize Runway Rehab has begun and expected to be completed with the runway re-opened by JUNE 15 (weather dependent).

#### **CITY CLERK UPDATE**

- Business renewals are coming to a close; all but a handful are in.
- Dog and Liquor Licenses are in the midst of being processed now.

- View the **Project Overview Report** [HERE](#). This report shows current financial status of projects approved by the Board.

#### **HR UPDATE**

- Several new employees have been hired with others in various stages.
- New Payroll Management System will be a focus to get implemented over the next few months.
- NeoGOV - A paperless, online Application/On-boarding/Evaluation/Learning Management System has also been purchased. This will be implemented in phases over the next 12 months. This will be vital in providing efficient and time saving processes in the areas of HR and Management.

## **Employee Service Awards**

*We recognize 5, 10, 15, 20, 25, and 30 year service awards.  
Congratulations to all those committed to serve!*

**May and June Service Awards...**

**Eli Schmidt, Airports - 5 years!**

**Floyd Handy, Ambulance - 5 years!**

**Vito Fiordimondo, Ambulance - 5 years!**

**Russ Hogan, Ambulance - 10 years!**

**Trey Leigh, Public Works - 10 years!**