



# City Administrator's Monthly Report

Published September 7, 2018

## Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following City Administrator's Report is respectively submitted to the Mayor and Board of Aldermen as a tool to report highlights from the Office of the City Administrator as well as other department's activities from the month prior as well as looking ahead to the next month. This report is provided and made available to the Management Team, media, general public, and other interested parties to provide information as well.

**Be sure to check out the most recent [Osage Beach Community Connection](#) (formally the titled the *Direct Connection Newsletter*) for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors. Click [HERE](#) to download.**



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## Financial Update

**Financial Statements/Budget Reconciliation** August 30, 2018 Financial Statements will be completed next week, but preliminary numbers show we have expended 58% of our \$28.5 million FY2018 Operating Budget and collected 64% of budgeted revenues. This represents all funds. To view the July Financial Statements click [HERE](#). For additional budget information, view 2nd Quarter Budget Reconciliation Report [HERE](#). This report has been reconciled with the FY2017 audit.

**Sales Tax Revenue** represents a majority of the City's revenue source, 57% projected in the FY2018 overall budget, with Fees & Service Charges coming in

second, 35% projected in the FY2018 overall budget.

The year-to-date Sales Tax receipts for **SEPTEMBER 2018** are \$16,525 (0.5%) more than 2017 receipts for the same period and \$50,832 (1.4%) less than projected in the FY2018 Budget. Please note, our fiscal year is a calendar year; January - December. [View the latest Sales Tax Report HERE.](#)

## FY2019 Operating Budget

The following is a timeline of our process in preparing the FY2019 Operating Budget. The Mayor and Board can expect their draft budget within the week of October 15.

### August:

- Internal pre-budget planning - **COMPLETED**
- Pre-Budget Discussion - BOA Meeting August 16, 2018:
  - Several items were submitted by individual Board members to be considered in the FY2019 Operating Budget. Download the discussion summary sheet and list [HERE.](#) - **COMPLETED**

### September:

- Internal Budget Draft Preparation by Staff - **IN PROCESS**

### October:

- Internal Budget Draft Completion
- Budget Workshops (BOA Special Meetings):
  - Monday, October 29, 2018, 6 PM
  - Tuesday, October 30, 2018, 6 PM

### November:

- Budget Workshops (BOA Special Meetings):
  - Tuesday, November 6, 2018, 6 PM
  - Thursday, November 8, 2018, 6 PM
- Final Budget Draft Preparation

### December:

- Public Hearing & 1st Reading - Thursday, December 6, 2018 (regularly scheduled BOA Meeting)
- 2nd & Final Reading - Thursday, December 20, 2018 (regularly scheduled BOA Meeting)

## Strategic Planning

The Board of Aldermen discussed further visioning and strategic planning at the August 16, 2018 Board of Aldermen meeting. Download the discussion summary sheet [HERE.](#) Results of the meeting were a draft 2 of the Board of Aldermen 2018 Initiatives; view [HERE.](#)

The Advanced Session was held June 20 and included a review of [Results of Advanced Session from August 2017 \(Click to view\)](#), Recap on Form of

Government and Roles & Responsibilities also discussed August 2017, Strategic Planning and the Budget Process, Goal Setting/Strategic Planning and the Issues to be resolved by June 2019. In addition to continuing items that still remain in motion from the previous session, the following is the summary of topics and priorities put forward by the Board.

Goal-setting Topics\*:

Economic Development & a Market Assessment

Taxing Options

Reporting out on the session & the monthly CA report

Metrics

Annexation

Citizen's Input

\*Also Continuation of previous year's Advanced Session Items

Priorities: *Near term; short term; long term*

*Near term:*

- Taxing Options-USE Tax Research & Information
- Metrics – Department Performance Measurements – Pilot two departments (45 days); development plan

*Short term:*

- Market Assessment – Presentation by September

*Long term (end of 2<sup>nd</sup> Quarter):*

- Annexation for Dollars
- Citizen's Input Strategies

**UPDATE:**

**USE TAX:** Information was presented to the Mayor and Board of Aldermen at the August 2 Board of Aldermen meeting at which time no action was taken on the issue.

**OTHER TAX OPTIONS:** In addition, an analysis of other taxing options will be presented to the Board of Aldermen during the upcoming budget workshops (this was a request by the Board of Aldermen to be discussed at a budget workshop).

**Metrics:** It was requested that two departments be piloted before moving into all departments. Staff has begun working with the Ambulance Department and the 911 Communication Department to development performance measures and a plan to use said measurements.

**Market Assessment:** Buxton presented to the Board a proposal at the August 16, 2018 Board of Aldermen. This is an option for the retail piece

relating to the Market Assessment issue. Further discussion and action on this item will be presented within the next month.



### VOTE Lake of the Ozarks

Vote in the USA Today listing for the best destination for fall foliage in the Country - **VOTE Lake of the Ozarks!** You can vote once per day, per device (i.e. phone, tablet, laptop, etc.). Voting ends Tuesday, October 2nd, 2018 at 11:59am EDT.

[VOTE HERE](#)

## What's on the horizon...



84TH MISSOURI MUNICIPAL LEAGUE

## ANNUAL CONFERENCE

SEPTEMBER 16-19, 2018

Branson Convention Center

**For those attending, reservations have been made and the conference begins on Sunday, September 16, 2018.**

**View the Conference Brochure [HERE](#).**

## Economic Development

*Our efforts in economic development are diverse. These include assisting developers with project planning, efforts to attract and retain business, incentive program design and maintenance to promote private investment, infrastructure development, community event support, and enhancements to quality of life through investments to our parks, public safety, marketing, and promotion of tourism; along with our activities that embrace a regional approach through our partnerships with our other community groups including the active involvement with LOREDC (Lake of the Ozarks Regional Economic Development Council) and the LOCLG (Lake of the Ozarks Council of Local Governments). The City has many initiatives that make Osage Beach a great place to visit and live.*

NEXT LOREDC

[Upcoming Conference](#)



**Lake of the Ozarks**  
Regional Economic Development Council  
Quality Life. Quality Business.

Monthly Meeting  
THURSDAY, October  
18, 2018  
Noon - 1:30 PM  
Golden Corral  
[www.LOREDC.com](http://www.LOREDC.com)

*Bringing value to its members...*

*At August's meeting, Gerry Murawski, Lake Ozark Aldermen, and Ed Thomas, Camden County Developmental Disability Resources Executive Director gave an update on the status of the Bagnell Dam Strip Express and the Tri-County Transit. The Tri-County Transit is a premier lake transportation program that is growing in our area that provides vital transportation services to our surrounding communities. Download Brochure [HERE](#).*

*September's meeting - cancelled - no speaker.*

*October's Speaker - TBD*

LOREDC represents a three-county region - Miller, Morgan, and Camden County. Members include many community and business organizations who share the same goal of promoting and participating in our economic growth of our region! The City of Osage Beach is a member organization. I currently serve as President of the LOREDC Board and Mayor Olivarri is active on many levels. Feel free to attend as members of the Osage Beach Board of Aldermen!

**on Workforce  
Housing...**

**What: Developing  
Inclusive Workforce  
Housing Conference**

**When: Thursday,  
September 20, 2018, 8  
AM - 5 PM**

**Where: The Main Event,  
1785 Bagnell Dam Blvd,  
Lake Ozark, MO**

Download Agenda [HERE](#).

**Presentations include:**

Housing Studies,  
Workforce housing  
Challenges, Workforce  
Housing Development,  
Financing, Universal  
Design Concepts, and  
More!

**Registration is FREE, but  
required by MONDAY,  
SEPTEMBER 10. Register  
[HERE](#).**

If you are interested in  
learning more, please do  
not hesitate to contact  
me.

## Department Highlights



*Sgt Schwenn, Active Shooter Training at Columbia College, August 2018*

### **PUBLIC WORKS UPDATE**

- For a summary of Public Works [View the Project Status Report HERE.](#)
- **MACE ROAD** - Work on Mace Road has begun. Both the water and sewer lines have been relocated and road construction for Ph 1 is underway. This is a FY2018 budgeted project (see page 61 of the [FY2018 Operating Budget](#)).
- **Columbia College Water Tower** - The Columbia College Water Tower will be out to service for painting through mid-September, weather dependent.
- **Micro-surfacing** on Keylargo will begin later this month and reclamite on portions of both Nichols Road and on Barry Prewitt Road to begin mid-mongh.
- **54 Expressway Repair** - A section of the 54 Expressway between Keylargo and KK that is in need of repair will be address by MoDOT the fall; exact date TBD.

### **BUILDING OFFICIAL REPORT**

- **Total value of construction permitted in FY2018** to date is \$15.5m. This is down \$2.2m from this time last year; however, this is due to one FY2017 development that represented a large valuation. That project was one phase of Arrowhead.
- [View the Valuation of Construction Permitted Report HERE.](#)

### **CITY TREASURER UPDATE**

- [View the Project Overview Report HERE.](#) This report shows current financial status of projects approved by the Board.

### **HR UPDATE**

- **Employee Health Fair** is scheduled for October 5.
- **Vacancies** - We are in various stages of filling a few remainder full time positions and part time positions.

## PARKS UPDATE

- **Movie at the Park** will be Saturday, September 8, at the Osage Beach City Park.
- **Peanick Park Bleachers** are almost completed! The final piece, which are the concrete pads for ADA wheelchair access, will be completed in the spring.

## IT UPDATE

- **File Storage Installation Project** will begin mid-month.
- **PD Air Cards** will be upgraded to 4g to enhance communication and efficiency.

## Employee Service Awards

*We recognize 5, 10, 15, 20, 25, and 30 year service awards.  
Congratulations to all those committed to serve!*

There are no September Service Awards...