



City Administrator's Monthly Report

Published November 8, 2021

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jeana L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on [HERE](#) to view.

Osage Beach Community Connection

The  of Lake of the Ozarks



Financial Update

Financial Statements/Budget

Reconciliation October 31, 2021

Financial Statements are unaudited, data shows we expended 65.8% of our \$33.8 million FY2021 Operating Budget and collected 76.5% of budgeted revenues for all funds.

Financial Reports

- [FY2020 Comprehensive Annual Financial Report](#)
- [FY2021 Operating Budget](#)
- [October 2021 Financial Statement](#)
- [FY2022 Operating Budget Draft #1](#)

FY2020 Financial Statement Audit - The City received an unqualified, or clean, opinion, stating that the FY2020 Annual Financial Statements were presented fairly in all material aspects.

Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 48% projected in the FY2021 overall budget. Fees & Service Charges represent 30% of projected revenue in the FY2021 overall budget. Although used for only on-time expenditures, Grants & Reimbursements represent 17% of incoming revenues in FY2021; Other Income representing 5%.

November 2021 Sales Tax receipts are \$855,742 (19.2%) more than FY2020 receipts for the same period and \$846,417 (18.9%) more that projected in the FY2021 Budget. Historically, the last six months in a fiscal year (July - December) 58%-60% of total collections are realized. Supported in the recent draft budget for the new year, I forecasted total sales tax collection for FY2021 at 19% over FY2020 collections.

Sales Tax Data Report for November 2021 [HERE](#). The local sales tax receipts received from the State of Missouri for the month we indicate as November 2021 represents sales made by consumers in September 2021. Local sales tax is received by the State in the second month following purchases made by consumers. The sales tax receipts listed on the report represent the 1% general fund local sales tax received.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in the Capital Improvement Tax (CIT) Fund, and 0.5% is collected in the Transportation Fund.



City Offices will be closed for November Holidays

- **Veterans Day Holiday -** Thursday, November 11 & Friday, November 12
- **Thanksgiving Day Holiday -** Thursday, November 25 & Friday, November 26

2021 ARPA Update - State and Local Recovery Funds

The City Treasurer's Office received the first half of funds, \$470,765.74, last month, with the second half to be received no earlier than twelve months after first payment. A strategic discussion to outline expenditures will take place after the first of year.

Some good news as staff makes our way through all the requirements and objectives of the program, the required annual reporting has been amended by the U.S. Department of Treasury for NEU's (non-entitlement units) with the first report due April 30, 2022! Originally the date was October 31, 2021. Funds can cover eligible costs incurred between March 3, 2021 and December 31, 2024, and must be expended by December 31, 2026.

Use of Funds can be found [HERE](#), and include the following:

- **Support public health expenditures**, by, for example, funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff,
- **Address negative economic impacts** caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector,
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic,
- **Provide premium pay for essential workers**, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Press Releases

Recent Press Releases:

- [October 22, 2021 - Prewitt's Point TIF Completed](#)
- [November 8, 2021 - Candidacy Filing for Osage Beach 2022 General Municipal Election](#)

View All Releases [HERE](#).

Recent PD Stat press release links are found below under Department Highlights.

What's on the horizon...

Upcoming Meeting Agenda Items:

- FY2022 Operating Budget Adoption – December 2: Public Hearing, First Reading – December 16: Second Reading. FY2022 Operating Budget Draft #2 will be included in the December 2 Board of Aldermen meeting packet to be sent out on Wednesday, November

24, 2021.

- Mission Statement Ratification – Staff is working on compiling survey data and internal suggestions to be presented to the Board of Aldermen in the upcoming months.
- Conceptual Sidewalk Master Plan – Further discussion to be planned for completion
- Osage Beach Design Guidelines – Potential updates needed to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).
- HR Rules and Regulations – Potential updates needed regarding recent changes, including new employee evaluation dates.



The following are upcoming MML (Missouri Municipal League) events that may be of interest:

- **Upcoming Webinars:**
 - November 10 - Redistricting Essentials
 - November 30 - Economic Development: It is More than Incentives (MGI)
- Looking ahead... **2022 Legislative Conference is tentatively scheduled for Tuesday, February 8 - Wednesday, February 9.** More information TBD.

Visit [MML](#) for a complete list of upcoming events (each member has an individual login). All webinars are recorded and available for viewing post event for the same cost as the live webinars. Registration information will be sent out in the upcoming months for the annual legislative event in February. This event historically begins around noon on Tuesday ending with dinner, and begins with breakfast on Wednesday, ending at noon. As always, City staff will handle registration. Event is held in Jefferson City, MO.

Contact [Jeana](#) if there you are interested in a webinar or other events as listed on the [MML website](#).

Department Highlights

Department Reports

- [City Treasurer Project Overview Report - As of November 4, 2021](#)
- [Building Official Construction Valuation Report - October 31, 2021](#)
- [Municipal Court Report - October 31, 2021](#)
- [Cochran Engineering Report November 1, 2021 Monthly Report](#)

PUBLIC WORKS UPDATE

- **Projects:**
 - [Autumn Lane](#) - Design in underway as well as work on ROW documents. Plans are expected to be presented to the Board of

Aldermen in November.

- Osage Beach Parkway Driveway Replacement - Bidding for new scope will begin soon, project completion TBD.
- OB Parkway Extension to Executive Drive - Preliminary engineering and design has begun. This is a MoDOT and OBSRD funded partnership project. Per Cost-Share approved scheduled, construction must be completed no later than July 2023.
- Mace Rd Ph 2b - Construction is ongoing; completion expected mid-November 2021.
- Tan-Tar-A Sewer Assessment - SCEAP Grant funded at \$50,000 - Assessment is underway, contracted in April 2021 with Horner & Shifrin, Inc. in April 2021, estimated completion February 2022.

AIRPORT UPDATE

- **LCF Apron Reconstruction** - Project 20-046-B-1 - Agreements with MoDOT and CMT (engineering contract) have been approved by the Board; construction contract awarded to Emery Sapp & Son, Inc. Project completion is estimated May 2022.
- **Airport Stats Sept / Oct:**
 - LCF Take Offs/Landings 576 / 556
 - LCG Tie Downs 62 / 25
 - LCF Jet Fuel Sold (gallons) 15,445 / 22,454
 - LFC AV Gas Sold (gallons) 2,883 / 2,141

 - GG Take Offs/Landings 324 / 223
 - GG Tie Downs 48 / 11
 - GG Jet Fuel Sold (gallons) 658 / 1,068
 - GG AV Gas Sold (gallons) 3,743 / 1,849

BUILDING UPDATE

- **Permitted Construction**
 - **Valuation of construction permitted.** Details are in the report downloadable above.
 - Year to date: \$30.96 million (235 projects permitted)
 - Up \$23.38 million from this time last year (170 projects permitted FY2020 year to date).
 - **Building Inspections Sept / Oct** (includes Compliance/Code Enforcement):
 - Residential 67 / 50
 - Commercial 47 / 38
 - **September Permit Highlights:**
 - Hy-Vee Remodel for Wahlburgers
 - Golden Reef Property Association - New Pool / Retaining Wall Contrustruction

CITY CLERK UPDATE

- **Licenses Issued:**
 - Business Licenses : 543 Total active Business Licenses to date
 - **New Business Licenses issued in October:**

- HR Reflexology & Esthetics - 3524 Osage Beach Parkway
- Lake Ozark Tattoo Company - 5024 Osage Beach Parkway #B
- Marine Fiberglass & Gelcoat - 5839 Lions Road
- Liquor Licenses: 70 Total active Liquor Licenses to date
- Contractor Licenses: 511 Total active Contractor Licenses to date
- Taxi Licenses: 2 Total active Taxi Licenses to date

MUNICIPAL COURT UPDATE

- **Court Dates** - Court is typically held twice a month, please visit the calendar [HERE](#) for dates.
- **Cases - Sept / Oct**
 - New Cases Filed 60 / 85
 - Cases Dispositions 90 / 68
 - Cases Pending at Month End 746 / 763
- **Warrants - Sept / Oct**
 - Issued 18 / 25
 - Served/Withdrawn 18 / 26
 - Outstanding 385 / 384

POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**
 - [Week Ending 10/03/2021](#)
 - [Week Ending 10/10/2021](#)
 - [Week Ending 10/17/2021](#)
 - [Week Ending 10/24/2021](#)
 - [Week Ending 10/31/2021](#)
 - View all stats [HERE](#)

Employee Service Awards



We recognize 5, 10, 15, 20, 25, and 30 year service awards. Congratulations to all those committed to serve!

Service Awards to be recognized in November 2021

- *No service awards for November*