



## City Administrator's Monthly Report

Published December 10, 2021

### Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

**Jean L Woods, CPA, ICMA-CM**  
City Administrator

### In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on [HERE](#) to view.

Osage Beach Community Connection  
The  of Lake of the Ozarks



Financial Update

Financial Statements/Budget

## Financial Reports

- [FY2020 Comprehensive Annual Financial Report](#)
- [FY2021 Operating Budget](#)
- [November 2021 Financial Statement](#)
- [FY2022 Operating Budget Draft #2](#)

**Reconciliation** November 30, 2021 Financial Statements are unaudited. Through November 30, 2021, we have expended 67.5% of our \$33.8 million FY2021 Operating Budget and collected 80.5% of budgeted revenues for all funds.

## Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 53% of the FY2021 city-wide year-end revenues. Fees & Service Charges represented 30% of year-end revenue for FY2021. Although used for only on-time expenditures, Grants & Reimbursements represented 13% of FY2021 revenues; Other Income represented 4%.

**December 2021 Sales Tax receipts have been received. FY2021 total sales tax collection was \$927,991 (18.7%) more than total FY2020 receipts and \$941,068 (19.0%) more than projected in the FY2021 Budget.** Historically, the last six months in a fiscal year (July - December) a majority of total collections are realized. For FY2021, 57.8% of total sales tax receipts were collected July - December.

**Sales Tax Data Report for December 2021 [HERE](#).** The local sales tax receipts received from the State of Missouri for the month we indicate as December 2021 represents sales made by consumers in October 2021. Local sales tax is received by the State in the second month following purchases made by consumers. The sales tax receipts listed on the report represent the 1% general fund local sales tax received.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in the Capital Improvement Tax (CIT) Fund, and 0.5% is collected in the Transportation Fund.



City Offices will be closed for the upcoming Holidays

Christmas Holiday -

- Thursday, December 23
- Friday, December 24

New Year's Holiday -

- Friday, December 31

## Press Releases

### Recent Press Releases:

- [November 8, 2021 - Candidacy Filing for Osage Beach 2022 General Municipal Election](#)

- [December 4, 2021 - Drug Arrest](#)

View All Releases [HERE](#).

Recent PD Stat press release links are found below under Department Highlights.

## What's on the horizon...

### Upcoming Meeting Agenda Items:

- FY2022 Operating Budget Adoption – December 16, 2021 Second Reading for adoption.
- HR Rules and Regulations – Needed updates to reflect changes supported in the FY2022 Operating Budget – December 16, 2021 Board of Aldermen meeting.
- Mission Statement Ratification – Staff is working on compiling survey data and internal suggestions to be presented to the Board of Aldermen in the upcoming months.
- ARPA Fund Planning – Staff is preparing recommendations for the Mayor and Board of Aldermen regarding the use of ARPA funds. Discussions and planning will commence in the upcoming months.
- Conceptual Sidewalk Master Plan – Further discussion to be planned for completion
- Osage Beach Design Guidelines – Potential updates needed to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).



**NEW WEBSITE NOW LIVE!**  
[www.MoCities.com](http://www.MoCities.com)

The newly revised MML website is now LIVE! Check out the changes!

Most of the information provided on the site is accessible to members only, and a login will be required. Elected and appointed officials of a member city are considered members and as previously assigned under the old website platform, your username has not changed; however, you will need to reset your password due to the new site changes. To do so, use the *FORGOT PASSWORD* feature.

The following are upcoming MML (Missouri Municipal League) events that may be of interest:

- **2022 Legislative Conference, Capital Plaza Hotel, Jefferson City, MO - Tuesday, February 15 - Wednesday, February 16.** Registration information will be sent out soon.
- **Webinars**
  - **December 15** - Getting the Most out of ARPA
  - 2022 Webinar List coming soon!

Contact [Jeana](#) about registration for webinars or other MML events.

# Department Highlights

## Department Reports

- [City Treasurer Project Overview Report - As of December 2, 2021](#)
- [Building Official Construction Valuation Report - November 30, 2021](#)
- [Municipal Court Report - November 30, 2021](#)
- [Cochran Engineering Report December 10, 2021 Monthly Report](#)

## PUBLIC WORKS UPDATE

- **Projects:**
  - Autumn Lane - Finalizing ROW documents; bidding is expected in the upcoming months.
  - Osage Beach Parkway Driveway Replacement - Bidding is completed; Board of Aldermen contract award request is upcoming at a December meeting.
  - OB Parkway Extension to Executive Drive - Preliminary engineering and design is underway. This is a MoDOT and OBSRD funded partnership project. Design is estimated to be completed this year, construction to be scheduled in 2022.
  - Mace Rd Ph 2b - Construction is expected to be substantially completed the week of December 13.
  - Tan-Tar-A Sewer Assessment - SCEAP Grant funded at \$50,000 - Assessment is underway, contracted in April 2021 with Horner & Shifrin, Inc., estimated completion February 2022.

## AIRPORT UPDATE

- **LCF Apron Reconstruction** - Project 20-046-B-1 - Contract awarded to Emery Sapp & Son, Inc. Project completion is estimated May 2022.
- **Airport Stats Oct / Nov:**
  - LCF Take Offs/Landings 556 / 436
  - LCG Tie Downs 25 / 15
  - LCF Jet Fuel Sold (gallons) 22,454 / 13,203
  - LFC AV Gas Sold (gallons) 2,141 / 1,599
  
  - GG Take Offs/Landings 223 / 211
  - GG Tie Downs 11 / 7
  - GG Jet Fuel Sold (gallons) 1,068 / 403
  - GG AV Gas Sold (gallons) 1,849 / 1,840

## BUILDING UPDATE

- **Permitted Construction**
  - **Valuation of construction permitted.** Details are in the report downloadable above.
    - Year to date: \$33.2 million (252 projects permitted)

- Up \$24.1 million from this time last year (192 projects permitted FY2020 year to date).
- **Building Inspections Oct / Nov** (includes Compliance/Code Enforcement):
  - Residential 50 / 63
  - Commercial 38 / 65
- **September Permit Highlights:**
  - Big O Tires - Remodel
  - Bridgeview Storage - New Construction - 4875 Wilson Drive
  - Ace Hardware - New Construction - 1036 Palisades Blvd

### CITY CLERK UPDATE

- **Licenses Issued:**
  - Business Licenses : 548 Total active Business Licenses to date
    - **New Business Licenses issued in November:**
      - Ash Face Company LLC - 4036 Osage Beach Parkway
      - Ocean Star Massage - 5954 Osage Beach Parkway
  - Liquor Licenses: 70 Total active Liquor Licenses to date
  - Contractor Licenses: 544 Total active Contractor Licenses to date
  - Taxi Licenses: 2 Total active Taxi Licenses to date

### MUNICIPAL COURT UPDATE

- **Court Dates** - Court is typically held twice a month, please visit the calendar [HERE](#) for dates.
- **Cases - Oct / Nov**
  - New Cases Filed 85 / 18
  - Cases Dispositions 68 / 44
  - Cases Pending at Month End 763 / 737
- **Warrants - Oct / Nov**
  - Issued 25 / 19
  - Served/Withdrawn 26 / 21
  - Outstanding 384 / 382

### POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**
  - [Week Ending 11/7/2021](#)
  - [Week Ending 11/14/2021](#)
  - [Week Ending 11/21/2021](#)
  - [Week Ending 11/28/2021](#)
  - View all stats [HERE](#)

## Employee Service Awards

*We recognize 5, 10, 15, 20, 25,*



*and 30 year service awards.  
Congratulations to all those  
committed to serve!*

**Service Awards to be  
recognized in December 2021**

- *No service awards for December*