



City Administrator's Monthly Report

Published January 12, 2022

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectively submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jeana L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on [HERE](#) to view.

Osage Beach Community Connection

The  of Lake of the Ozarks



Financial Update

Financial Statements/Budget

Financial Reports

- [FY2020 Comprehensive Annual Financial Report](#)
- [December 2021 Financial Statement](#)
- [FY2022 Operating Budget Draft #2](#)

Reconciliation December 31, 2021 Financial Statements are unaudited. Through December 31, 2021, we expended 78.6% of our \$33.9 million FY2021 Operating Budget, as amended to date, and collected 93.1% of budgeted revenues for all funds.

Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 46% of the FY2022 Operating Budget. Fees & Service Charges represents 31% of revenue for FY2022. Although used for one-time expenditures, Grants & Reimbursements represents 19% of FY2022 revenues; Other Income represents 4%.

January 2022 Sales Tax receipts have been received. FY2022 sales tax collected in January was \$327,490 and is \$80,895 (19.8%) less than collected the previous January; \$116,298 (26.2%) less than projected for January in the FY2022 Budget. January is the first month of our fiscal year, as we operate on a calendar fiscal year. Historically, the last six months in a fiscal year (July - December) the City has realized a majority of total sales tax collection.

Sales Tax Data Report for January 2022 [HERE](#). The local sales tax receipts received from the State of Missouri for the month we indicate as January 2022 represents sales made by consumers in November 2021. Local sales tax is received by the State in the second month following purchases made by consumers. The sales tax receipts listed on the report represent the 1% general fund local sales tax received.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in the Capital Improvement Tax (CIT) Fund, and 0.5% is collected in the Transportation Fund.



City Offices will be closed for the upcoming Holidays

Martin Luther King Jr Day -

- Monday, January 17, 2022

President's Day -

- Monday, February 21, 2022

Press Releases

Recent Press Releases:

- [January 3, 2022 - April 2022 Municipal Election Candidates](#)

Candidate Filing For April 5, 2022 Election

The Osage Beach General Municipal Election filing closed on December 28, 2021. Election is Tuesday, April 5, 2022, 6 AM - 7 PM.

The following are the candidates who have filed for City offices:

- Michael Harmison - Mayor
- John Olivarri (Incumbent) - Mayor
- Brad Smith (Incumbent) - City Collector
- Kevin Rucker (Incumbent) - Alderman Ward I
- Phyllis Marose (Incumbent) - Alderman Ward II
- Kellie Schuman - Alderman Ward III

What's on the horizon...

Upcoming Meeting Agenda Items and Topics:

- **Mission Statement Ratification** – Staff is working on compiling survey data and internal suggestions to be presented to the Board of Aldermen for review.
- **ARPA Fund Planning** – The U.S. Department of the Treasury has adopted the final rule in implementing the Coronavirus SLFRF (State and Local Fiscal Recovery Funds), what we have called in short the 'ARPA' Funds, which is part of the American Rescue Plan. Final rule will take effect on April 1, 2022. I continue in my work on recommendations to the Mayor and Board of Aldermen as we compile data. I will have details to you in the upcoming month and plan to formally present this data for discussion at a March Board of Aldermen meeting. More information can be found [HERE](#).
- **2022 Board Strategic Planning** – I would like to look at a tentative date within the first couple weeks in June for our annual full-day session with the Mayor and Board of Aldermen.
- **Conceptual Sidewalk Master Plan** – Further discussion to be planned with the Board of Aldermen for completion. This project will likely correspond with our work on a ADA Transition Plan, which will begin this year.
- **Osage Beach Design Guidelines** – Potential updates pending to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).



NEW WEBSITE NOW LIVE!
www.MoCities.com

The newly revised MML website is now LIVE! Check out the changes!

Most of the information provided on the site is accessible to members only, and a login will be required. Elected and appointed officials of a member city are considered

members and as previously assigned under the old website platform, your username has not changed; however, you will need to reset your password due to the new site changes. To do so, use the *FORGOT PASSWORD* feature.

The following are upcoming MML (Missouri Municipal League) events that may be of interest:

- **2022 Legislative Conference, Capital Plaza Hotel, Jefferson City, MO - Tuesday, February 15 - Wednesday, February 16.** Registration information has been sent to you. If you have not responded to me but plan to attend, please let me know by January 28, 2022.
- **Webinars**
 - 2022 Webinar List coming soon!

Contact [Jeana](#) about registration for webinars or other MML events.

Department Highlights

Department Reports

- [City Treasurer Project Overview Report - As of January 6, 2022](#)
- [Building Official Construction Valuation Report - December 31, 2021](#)
- [Municipal Court Report - December 31, 2021](#)
- [Cochran Engineering Report January 7, 2022 Monthly Report](#)

PUBLIC WORKS UPDATE

- **Projects:**
 - *Autumn Lane* - Design is underway; bidding is expected this month, with spring 2022 construction.
 - *Osage Beach Parkway Driveway Replacement* - Bids received last month were rejected; project is expected to be re-bid in coordination with upcoming sidewalk projects.
 - *OB Parkway Extension to Executive Drive* - Preliminary engineering and design is underway. This is a MoDOT and OBSRD funded partnership project. Design is estimated to be completed this year, construction to be scheduled in 2022.
 - *Tan-Tar-A Sewer Assessment* - SCEAP Grant funded at \$50,000 - Assessment is underway, contracted in April 2021 with Horner & Shifrin, Inc., estimated completion February 2022.

AIRPORT UPDATE

- **LCF Apron Reconstruction** - Project 20-046-B-1 - Contract awarded to Emery Sapp & Son, Inc. Project completion is estimated May 2022.
- **Airport Stats Nov / Dec:**
 - LCF Take Offs/Landings 436 / 456
 - LCG Tie Downs 15 / 16
 - LCF Jet Fuel Sold (gallons) 13,203 / 12,123

- LFC AV Gas Sold (gallons) 1,599 / 1,073
- GG Take Offs/Landings 211 / 138
- GG Tie Downs 7 / 5
- GG Jet Fuel Sold (gallons) 403 / 359
- GG AV Gas Sold (gallons) 1,840 / 899

BUILDING UPDATE

- **Permitted Construction**
 - **Valuation of construction permitted.** Details are in the report downloadable above.
 - FY2021: \$33.8 million (269 projects permitted)
 - Up \$23.8 million from FY2020 (212 projects permitted FY2020 year to date).
 - **Building Inspections Nov / Dec** (includes Compliance/Code Enforcement):
 - Residential 63 / 65
 - Commercial 65 / 54
 - **December 2021 Permit Highlights:**
 - Arapaho LLC - New Commercial Bldg - 1155 Jacks Way

CITY CLERK UPDATE

- **Licenses Issued:**
 - Business Licenses : 550 Total active Business Licenses to date
 - **New Business Licenses issued in December:**
 - Realty Executive Ft. Leonardwood - 3797 Osage Beach Pkwy
 - No Hassle Hams - 1036 Stonecrest Cir
 - Liquor Licenses: 70 Total active Liquor Licenses to date
 - Contractor Licenses: 706 Total active Contractor Licenses to date
 - Taxi Licenses: 2 Total active Taxi Licenses to date

MUNICIPAL COURT UPDATE

- **Court Dates** - Court is typically held twice a month, please visit the calendar [HERE](#) for dates.
- **Cases - Nov / Dec**
 - New Cases Filed 18 / 0
 - Cases Dispositions 44 / 10
 - Cases Pending at Month End 737 / 727
- **Warrants - Nov / Dec**
 - Issued 19 / 11
 - Served/Withdrawn 21 / 18
 - Outstanding 382 / 375

POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**
 - [Week Ending 12/5/2021](#)
 - [Week Ending 12/12/2021](#)
 - [Week Ending 12/19/2021](#)

- [Week Ending 12/26/2021](#)
- View all stats [HERE](#)

Employee Service Awards



We recognize 5, 10, 15, 20, 25, and 30 year service awards. Congratulations to all those committed to serve!

Service Awards to be recognized in January 2022

- *John Patterson, Transportation Technician III - 5 Years*
- *Loyd Dunham, Construction Inspector - 20 Years*