



City Administrator's Monthly Report

Published February 8, 2022

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectfully submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jean L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on [HERE](#) to view.

Osage Beach Community Connection
The  of Lake of the Ozarks



Financial Update

Financial Reports

- [FY2020 Comprehensive Annual Financial Report](#)
- [December 2021 Financial Statement](#)
- [FY2022 Operating Budget Draft #2](#)- adopted December 16, 2021.
- [January 2022 Financial Statement](#)
- [FY2022 City Administrator's Budget Message](#). *Final budget document, complete with supplemental data, to be completed and sent out in the upcoming*

Financial Statements Update

January 31, 2022 Financial Statements are unaudited.

- Expended 4.58% of our \$33,068,462 million of the FY2022 Operating Budget; no amendments as of end of January,
- Collected 5.58% of budgeted revenues for all funds.

weeks.

- FY2021 Financial Audit will begin in March.

Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 46% of the FY2022 Operating Budget. Fees & Service Charges represents 31% of revenue for FY2022. Although used for one-time expenditures, Grants & Reimbursements represents 19% of FY2022 revenues; Other Income represents 4%.

FY2022 sales tax collected to date is \$93,793 (12.7%) more than collected the previous year, same period; \$66,133 (8.6%) more than projected to date in the FY2022 Operating Budget. The City operates on a financial calendar fiscal year, and the operating budget represents accounting details on a cash basis. Historically, the last six months in a fiscal year (July - December) the City has realized a majority of total sales tax collection.

Sales Tax Data Report for February 2022 [HERE](#). The local sales tax receipts received from the State of Missouri for the month we indicate as February 2022 represents sales made by consumers in December 2021. Local sales tax is received by the State in the second month following purchases made by consumers. The sales tax receipts listed on the report represent the 1% general fund local sales tax received.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in the Capital Improvement Tax (CIT) Fund, and 0.5% is collected in the Transportation Fund.



City Offices will be closed for the upcoming Holiday

President's Day -

- Monday, February 21, 2022

Press Releases

Recent Press Releases:

- [January 3, 2022 - April 2022 Municipal Election Candidates](#)

View All Releases [HERE](#).

Recent PD Stat press release links are found below under Department Highlights.

What's on the horizon...

Upcoming Meeting Agenda Items and Topics:

- **Mission Statement Ratification** – Internal suggestions were presented to the Board of Aldermen for review on February 3. Further discussion with the Board will occur at an upcoming meeting.
- **ARPA Fund Planning** – The U.S. Department of the Treasury has adopted the final rule in implementing the Coronavirus SLFRF (State and Local Fiscal Recovery Funds), what we have called in short the 'ARPA' Funds, which is part of the American Rescue Plan. Final rule

will take effect on April 1, 2022. I continue in my work on recommendations to the Mayor and Board of Aldermen as we compile data. I will have details to you in the upcoming month and plan to formally present this data for discussion at a March/April Board of Aldermen meeting. More information can be found [HERE](#).

- **2022 Board Strategic Planning – Scheduled for Wednesday, June 8, 2022;** time and agenda forthcoming. A preplanning session with the Management Team is pending, likely to occur in mid-May.
- **Conceptual Sidewalk Master Plan** – Further discussion to be planned with the Board of Aldermen for completion. This project will likely correspond with our work on a ADA Transition Plan, which will begin this year.
- **Osage Beach Design Guidelines** – Potential updates pending to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).



NEW WEBSITE NOW LIVE!
www.MoCities.com

Reminder...The newly revised MML website is now LIVE! Most of the information provided on the site is accessible to members only, and a login will be required. Elected and appointed officials of a member city are considered members and as previously assigned under the old website platform, your username has not changed; however, you will need to reset your password due to the new site changes. To do so, use the *FORGOT PASSWORD* feature.

The following are **upcoming MML (Missouri Municipal League) events** that may be of interest:

- **2022 Elected Officials Training Conference, Holiday Inn, Columbia, MO - Thursday, June 9 - Friday, June 10.** *This Conference provides a nuts and bolts review of the myriad of important issues and changes municipal officials need to be familiar with from Sunshine Law to budgets, from public official liability and conflicts of interest to leadership, just to name a few.* Registration information will be sent out closer to the event. Mark your calendars. More information to come.
- **Webinars**
 - 2022 Webinar List coming soon!

Contact [Jeana](#) about registration for webinars or other MML events.

Department Highlights

Department Reports

- [City Treasurer Project Overview Report - As of February 3, 2022](#)
- [Building Official Construction Valuation Report - January 31, 2022](#)
- [Municipal Court Report - January 31, 2022](#)
- [Cochran Engineering Monthly Report - February 3, 2022](#)

PUBLIC WORKS / ENGINEERING UPDATE

- **Projects:**
 - [Autumn Lane](#) - Design is underway; bidding is underway, with spring 2022 construction planned.
 - [OB Sidewalk Improvements-Hwy D to Goldie Pearl](#)- Plans are in review; bidding scheduled for March, with summer 2022 construction planned.

- OB Sidewalk Improvements-E. Outlet Mall Entrance to Lakeview Drive - Plans are in review; bidding scheduled for March, with summer 2022 construction planned.
- Industrial Drive Reconstruction - Plans are in review; bidding scheduled for March, with late 2022 construction.
- OB Parkway Extension to Executive Drive - Preliminary engineering and design is underway. This is a MoDOT and OBSRD funded partnership project. Design is estimated to be completed this year, construction to be scheduled in 2022.
- Tan-Tar-A Sewer Assessment - SCEAP Grant funded at \$50,000 - Assessment is underway, contracted in April 2021 with Horner & Shifrin, Inc., estimated completion has been updated to April 2022.
- Osage Beach Parkway Driveway Replacement - Bids received last month were rejected; project is expected to be re-bid in coordination with upcoming sidewalk projects.

AIRPORT UPDATE

- **LCF Apron Reconstruction** - Project 20-046-B-1 - Contract awarded to Emery Sapp & Son, Inc. Project completion is estimated May 2022.
- **Airport Stats Dec 2021 / Jan 2022:**
 - LCF Take Offs/Landings 456 / 219
 - LCG Tie Downs 16 / 9
 - LCF Jet Fuel Sold (gallons) 12,123 / 6579
 - LFC AV Gas Sold (gallons) 1,073 / 465
 - GG Take Offs/Landings 138 / 172
 - GG Tie Downs 5 / 1
 - GG Jet Fuel Sold (gallons) 359 / 349
 - GG AV Gas Sold (gallons) 899 / 714

BUILDING UPDATE

- **Permitted Construction**
 - **Valuation of construction permitted.** Details are in the report downloadable above.
 - FY2022 to date: \$737,587 (16 projects permitted)
 - Down \$2.4 million from FY2021 to date (24 projects permitted FY2021 to date).
 - **Building Inspections Dec 2021 / Jan 2022**(includes Compliance/Code Enforcement):
 - Residential 65 / 20
 - Commercial 54 / 45
 - **January 2022 Permit Highlights:**
 - Grand Meridian Condo - Commercial Decks - 1222 Lands End Pkwy

CITY CLERK UPDATE

- **Licenses Issued:**
 - Business Licenses : 556 Total active Business Licenses to date
 - **New Business Licenses issued in January:**
 - Extensive Detailing LLC (New Business) - 4175 Osage Beach Pkwy
 - In the Garden of Eden (New Owners) - 5175 Osage Beach Pkwy
 - Jetz Trampoline Park/Central Fitness (New Owners) - 1075 Passover Rd
 - Liquor Licenses: 71 Total active Liquor Licenses to date
 - Contractor Licenses: 753 Total active Contractor Licenses to date

- Taxi Licenses: 2 Total active Taxi Licenses to date
- **Records Requests Received/Completed**: January 2022 - 4

MUNICIPAL COURT UPDATE

- **Court Dates** - Court is typically held twice a month, please visit the calendar [HERE](#) for dates.
- **Cases - Dec 2021 / Jan 2022**
 - New Cases Filed 0 / 0
 - Cases Dispositions 0 / 21
 - Cases Pending at Month End 727 / 706
- **Warrants - Dec 2021 / Jan 2022**
 - Issued 11 / 8
 - Served/Withdrawn 18 / 15
 - Outstanding 375 / 368

POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**
 - [Week Ending 1/2/2022](#)
 - [Week Ending 1/9/2022](#)
 - [Week Ending 1/16/2022](#)
 - [Week Ending 1/23/2022](#)
 - [Week Ending 1/30/2022](#)
 - View all stats [HERE](#)
- **POLAR PLUNGE Activities:**
 - **February 26, 2022** - Several City employees will be participating in this year's Polar Plunge held at the Grand Glaize Beach, Public Beach #2. More Info [HERE](#).

Employee Service Awards



We recognize 5, 10, 15, 20, 25, and 30 year service awards. Congratulations to all those committed to serve!

Service Awards to be recognized in February 2022

- **April White, Staff Accountant - 15 Years**