



City Administrator's Monthly Report

Published March 14, 2022

Current Updates to the Mayor and Board of Aldermen from the Office of the City Administrator

The following report is respectfully submitted to the Mayor and Board of Aldermen and highlights a variety of updates and details from the previous month as well as a look ahead into the coming month.

The CA Report is provided and made available to the management team, media, general public, and other interested parties upon request.

Feel free to contact me if you have any questions or concerns.

Jean L Woods, CPA, ICMA-CM
City Administrator

In case you missed it!!!

Be sure to check out the most recent **Osage Beach Community Connection** for additional information including important dates, notices, and events from the City of Osage Beach published for our citizens and visitors.

Click on [HERE](#) to view.

Osage Beach Community Connection
The  of Lake of the Ozarks



Financial Update

Financial Reports

- [FY2020 Comprehensive Annual Financial Report](#)
- [FY2022 Operating Budget](#)
- [FY2022 City Administrator's Budget Message](#)
- [February 2022 Financial Statements](#)

Financial Statements Update

February 28, 2022 Financial Statements are unaudited.

- Expended 9.8% of our \$33,068,462 million of the FY2022 Operating Budget; no budget amendments to date,
- Collected 12.6% of budgeted revenues for all funds.

- FY2021 Financial Audit has begun. Final Document expected in June 2022.

Sales Tax Revenue Report:

Sales tax revenue represents a large portion of the City's revenue source, 46% of the FY2022 Operating Budget. Fees & Service Charges represents 31% of revenue for FY2022. Although used for one-time expenditures, Grants & Reimbursements represents 19% of FY2022 revenues; Other Income represents 4%.

FY2022 sales tax collected to date is \$65,158 (5.4%) more than collected the previous year to date; \$83,924 (7.1%) more than projected to date in the FY2022 Operating Budget.

The City operates on a financial calendar fiscal year, and the operating budget represents accounting details on a cash basis. Historically, the last six months in a fiscal year (July - December) the City has realized a majority of total sales tax collection.

Sales Tax Data Report for March 2022 [HERE](#). The local sales tax receipts received from the State of Missouri for the month we indicate as March 2022 represents sales made by consumers in January 2022. Local sales tax is received by the State in the second month following purchases made by consumers. The sales tax receipts listed on the report represent the 1% general fund local sales tax received.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in the Capital Improvement Tax (CIT) Fund, and 0.5% is collected in the Transportation Fund.

Press Releases

Recent Press Releases:

- [January 3, 2022 - April 2022 Municipal Election Candidates](#)

View All Releases [HERE](#).

Recent PD Stat press release links are found below under Department Highlights.

What's on the horizon...

Upcoming Meeting Agenda Items and Topics:

- **Mission Statement Ratification** – Internal suggestions were presented to the Board of Aldermen for review on February 3. Further discussion with the Board will occur at the March 17, 2022 meeting.
- **ARPA Fund Planning** – The U.S. Department of the Treasury has adopted the final rule in implementing the Coronavirus SLFRF (State and Local Fiscal Recovery Funds), what we have called in short the 'ARPA' Funds, which is part of the American Rescue Plan. Final rule will take effect on April 1, 2022. The City's first reporting requirement is April 30, 2022. Further details will be forthcoming to the Mayor and Board of Aldermen. More information can be found [HERE](#).
- **2022 Board Strategic Planning – Scheduled for Wednesday, June 8, 2022**; time and agenda forthcoming. A preplanning session with the Management Team is scheduled for Monday, May 16, 2022.

- **Conceptual Sidewalk Master Plan** – Further discussion to be planned with the Board of Aldermen for completion. This project will likely correspond with our work on a ADA Transition Plan, which will begin this year.
- **Osage Beach Design Guidelines** – Potential updates pending to reflect changes in sidewalk and street lighting design (additional discussion dates TBD).



NEW WEBSITE NOW LIVE!
www.MoCities.com

Reminder...The newly revised MML website is now LIVE! Most of the information provided on the site is accessible to members only, and a login will be required. Elected and appointed officials of a member city are considered members and as previously assigned under the old website platform, your username has not changed; however, you will need to reset your password due to the new site changes. To do so, use the *FORGOT PASSWORD* feature.

The following are **upcoming MML (Missouri Municipal League) events** that may be of interest:

- **2022 Elected Officials Training Conference, Holiday Inn, Columbia, MO - Thursday, June 9 - Friday, June 10.** *This Conference provides a nuts and bolts review of the myriad of important issues and changes municipal officials need to be familiar with from Sunshine Law to budgets, from public official liability and conflicts of interest to leadership, just to name a few.* Registration information will be sent out closer to the event. Mark your calendars. More information to come.
- **Webinars**
 - Preparing for ARPA Reporting (free) - March 10
 - The Revisions are Final - Confidently Build Your Path to lead and Copper Rule Revisions Compliance - March 30

Contact [Jeana](#) about registration for webinars or other MML events.

Department Highlights

Department Reports

- [City Treasurer Project Overview Report - As of March 3, 2022](#)
- [Building Official Construction Valuation Report - February 28, 2022](#)
- [Municipal Court Report - February 28, 2022](#)
- [Cochran Engineering Monthly Report - March 11, 2022](#)

AIRPORT UPDATE

- **LCF Apron Reconstruction** - Project 20-046-B-1 - Contract awarded to Emery Sapp & Son, Inc. Project completion is estimated May 2022.
- **Airport Stats Jan / Feb:**
 - LCF Take Offs/Landings 219 / 191
 - LCG Tie Downs 9 / 6
 - LCF Jet Fuel Sold (gallons) 6,579 / 4,786
 - LFC AV Gas Sold (gallons) 465 / 568
- GG Take Offs/Landings 172 / 128
- GG Tie Downs 1 / 3
- GG Jet Fuel Sold (gallons) 349 / 364
- GG AV Gas Sold (gallons) 714 / 810

BUILDING UPDATE

- **Permitted Construction**
 - **Valuation of construction permitted.** Details are in the report downloadable above.
 - FY2022 to date: \$2.2 million (29 projects permitted)
 - Down \$1.3 million from FY2021 to date (37 projects permitted FY2021 to date).
 - **Building Inspections Jan / Feb**(includes Compliance/Code Enforcement):
 - Residential 20 / 18
 - Commercial 45 / 31
 - **February 2022 Permit Highlights:**
 - Lake Regional Health System Imaging Center Remodel - 1075 Nichols Road

CITY CLERK UPDATE

- **Licenses Issued:**
 - Business Licenses : 562 Total active Business Licenses to date; Business License Renewals are due April 30 annually.
 - **New Business Licenses issued in February:**
 - Family Chiropractic (New Business) - 5816 Osage Beach Pkwy
 - AGW Holdings-Macadoodles (New Business) - 6050 Crossing Drive
 - Elite Property Mgt (New Business) - 1260 Swiss Village
 - Garmin Services (New Business)
 - Comfort Zone AC & Heating (New Business)
 - Liquor Licenses: 71 Total active Liquor Licenses to date; Liquor License Renewals are due June 30 annually.
 - Contractor Licenses: 774 Total active Contractor Licenses to date; Contractor License Renewals are due December 31 annually.
 - Taxi Licenses: 2 Total active Taxi Licenses to date; Taxi License Renewals are due June 30 annually.
- **Records Requests Received/Completed:**
 - Jan / Feb: 4 / 2

MUNICIPAL COURT UPDATE

- **Court Dates** - Court is typically held twice a month, please visit the calendar [HERE](#) for dates.
- **Cases - Jan / Feb**
 - New Cases Filed 0 / 0
 - Cases Dispositions 21 / 9
 - Cases Pending at Month End 706 / 697
- **Warrants - Jan / Feb**
 - Issued 8 / 8
 - Served/Withdrawn 15 / 14
 - Outstanding 368 / 362

PARKS & RECREATION DEPARTMENT UPDATE

- **Easter Egg Hunt** - The annual Easter Egg Hunt will be held at the Osage Beach City Park on **Saturday, April 16, 2022, 11 AM - 2 PM**.View details [HERE](#).
- **Spring Yard Waste Drop-Off** - The annual yard waste drop-off at the City Park will available April 18, 2022 - July 31, 2022. View details [HERE](#).

POLICE DEPARTMENT UPDATE

- **Weekly Statistical Information**
 - [Week Ending 2/6/2022](#)
 - [Week Ending 2/13/2022](#)
 - [Week Ending 2/20/2022](#)
 - [Week Ending 2/27/2022](#)
 - View all stats [HERE](#)

PUBLIC WORKS / ENGINEERING UPDATE

- **Projects:**
 - *Autumn Lane* - Bidding is complete; First Reading of Contract award is on the March 17, 2022 Board meeting agenda; ROW and easement work is underway.
 - *OB Sidewalk Improvements - Hwy D to Goldie Pearl* - Bidding is active with a bid closing of March 24, 2022.
 - *OB Sidewalk Improvements-E. Outlet Mall Entrance to Lakeview Drive* - Bidding is active with a bid closing of March 24, 2022.
 - *Osage Beach Parkway Driveway Replacement* - Bidding is active with a bid closing of March 24, 2022; project is being bid in coordination with two other sidewalk projects.
 - *Industrial Drive Reconstruction* - Bidding is complete. Contract award will be brought before the Board of Aldermen at an upcoming April meeting.
 - *OB Parkway Extension to Executive Drive* - Preliminary engineering and design is underway. This is a MoDOT and OBSRD funded partnership project. Design is estimated to be completed this year, construction to be scheduled in 2022.
 - *Tan-Tar-A Sewer Assessment* - SCEAP Grant funded at \$50,000 - Contracted with Horner & Shifrin, Inc.; final document estimated to be completion in April 2022.

Employee Service Awards



We recognize 5, 10, 15, 20, 25, and 30 year service awards. Congratulations to all those committed to serve!

Service Awards to be recognized in March 2022

- **Wendy Foster, Dispatcher - 5 Years**
- **Michelle Brown, EMT - 10 Years**