

CITY ADMINISTRATOR

MONTHLY REPORT



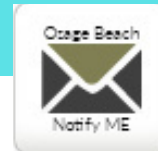
The following report provides updates to the Mayor and Board of Aldermen from the City Administrator's Office, highlighting details on departmental activities, projects, upcoming events, and financial status.

The report is accessible from the City's [website](#), and made available to the Management Team, media, general public, and other interested parties upon request.

For questions or comments, contact the City Administrator, Jeana L Woods, CPA, ICMA-CM.
Email: jwoods@osagebeach.org
Office: 573.302.2000 ext. 1010



Stay Connected... click on the icons for information!



FINANCIAL UPDATE

FY2022 OPERATING BUDGET

JULY 31, 2022 FINANCIAL STATEMENT

July 31, 2022 Financial Statement (unaudited) summary:

- Expended 42.3% of our \$34.3 million FY2022 Operating Budget expenditures, as amended as of July 31, 2022.
- Collected 50.0% of budgeted revenues for all funds.

FY2021 Annual Comprehensive Financial Report is complete; audit report concluded the FY2021 financials were presented fairly, in all material respects.

[Download - Most Recent Sales Tax Report](#)

Sales Tax Update

Sales tax revenue represents a large portion of the City's revenue, 46% of the FY2022 Operating Budget. Fees & Services represents 31%; Grants & Reimbursements represents 19%; Other Income represents 4%.

FY2022 sales tax collected January - August 2022 is \$246,547 (7.1%) more than collected the previous year, for the same period; \$458,516 (14.07%) more than projected to date in the FY2022 Operating Budget.

The City imposes a 2% sales tax on goods and services sold within the City limits. 1% is collected in the General Fund, 0.5% is collected in each of the Capital Improvement Tax (CIT) Fund and the Transportation Fund. Tax receipts are received from the State of Missouri in the second month following purchases made by consumers. The sales tax report, adjacent link, represents the 1% General Fund local sales tax collected.

RECENT PRESS RELEASES

View all press releases [HERE](#).

- [August 1, 2022 - Back to School Sales Tax Holiday](#)
- [July 13, 2022 - Recovered Vehicle](#)
- [POLICE DEPARTMENT STATISTICAL INFORMATION](#) - The police department publishes weekly statistical information.

WHAT'S ON THE HORIZON...

Upcoming Meeting Agenda Items and Topics:

- **Commercial Development Tools guideline and policy updates** - Staff is working on modifications to our TIF, and other economic development incentives, guidelines and procedures.
- **ARPA Fund Planning** - A report by the City Administrator was sent to the Mayor and Board of Aldermen outlining the requirements and procedures from the Final Rule effective April 1, 2022, and funding considerations based on currently known needs that are applicable to the APRA Use Categories. Direction on use of funds to be determined at a later date. 2nd half of funding to be received in September 2022. Various other ARPA grants are being pursued; Board of Aldermen request to apply is on the June 16 meeting agenda. Further discussion will correspond with FY2023 budget preparation.
- **Conceptual Sidewalk Master Plan** - Further discussion to be planned with the Mayor and Board of Aldermen for completion. This project will likely correspond with our work on a ADA Transition Plan later this year. Further discussion will correspond with FY2023 budget preparation.
- **Budget Workshops for the FY2023 Budget** - Workshops, Board of Aldermen Special Meetings, are scheduled as follows:
 - **Thursday, October 27, 2022 5 PM**
 - **Tuesday, November 1, 2022 5 PM**
 - **Wednesday, November 2, 2022 5 PM**

UPCOMING MML EVENTS



www.MoCities.com

- **2022 MML Annual Conference - Osage Beach, MO: Sunday, September 11 - Wednesday, September 14, 2022. Registrations have been completed.**
- **Webinars:**
 - **No upcoming LIVE webinars; pre-recorded webinars are available on a variety of topics.**

MML recently updated their website and a majority of the site's information is accessible to members only, and a login is required. Elected and appointed officials of a member City are considered members and are assigned a username and password. If you have having trouble logging in, use the FORGET PASSWORD feature, using your City assigned email.



EMPLOYEE Spotlight

Service Awards recognized in AUGUST 2022

- No Awards to report in August
- 15 Employees have been recognized to date for 2022.

Employees of the Quarter! Three employees, nominated by their peers, are awarded each quarter.

1st Quarter:

April White - Staff Accountant
Lexi Morley - Communications Supervisor
Caleb Devore - Water Technician III

2nd Quarter:

Pam Campbell - Building/Planning Secretary
Laura McDonald - Lead Communications Officer
Stevie Hines - Public Works Secretary

"There is no greater challenge and there is no greater honor than to be in public service."
Condoleezza Rice

DEPARTMENTAL HIGHLIGHTS

DOWNLOAD DEPARTMENT REPORTS:

- [Construction Valuation Report - July 31, 2022 - Building Official](#)
- [Engineer's Monthly Report - July 11, 2022 - Cochran Engineering](#)
- [Project Overview Report - August 4, 2022 - City Treasurer](#)

BUILDING

Valuation of Construction Permitted:

- FY2022 to date - \$10.5 million (140 projects); down \$17.3 million from FY2021 (181 projects)
- Building Inspections - Two most recent months (includes Compliance/Code Enforcement):

	June	May
Residential	49	52
Commercial	62	46

July 2022 Permit Highlights:

- Topsider Condos - New Pool, Pool House, and Restrooms

Total Housing Units Permitted in 2022, to date - 29

- Since 2016 - Total new housing units added - 268

COURT

- Municipal Court Dates - Court is held twice a month; calendar [HERE](#). August and September court dates are 8/11, 8/18, 9/8, and 9/22.
- Court Stats - Two most recent months:

Cases	June	July	Warrants	June	July
New Cases	128	77	Issued	16	8
Case Dispositions	81	101	Served / Withdrawn	5	9
Cases Pending	927	903	Outstanding	373	372

AIRPORTS

- Airport Stats - Two most recent months:

Lee C Fine Airport	June	July
Take Offs/Landings	790	769
Tie Downs	61	101
Jet Fuel Sold (gallons)	26,514	31,781
AV Gas Sold (gallons)	3,086	3,121

Grand Glaize Airport	June	July
Take Offs/Landings	498	469
Tie Downs	42	55
Jet Fuel Sold (gallons)	1,004	850
AV Gas Sold (gallons)	2,706	2,766

DEPARTMENTAL HIGHLIGHTS CONTINUED

HUMAN RESOURCES

As of July 31, 2022:

- Employment -
 - 32 New Hires (23 FT); 14 Terminations (9 FT)
 - 10 Open Positions - Full Time; all in various stages of the process., includes 2 PD officers
- Risk Management:
 - 4 - Workers' Compensation Claims
 - 18 - Property Claims
 - 5 - Liability Claim
 - Litigation - 2 in litigation; 1 possible future claim

CITY CLERK

- **Business Licenses:** 679 active licenses to date, up 6% from previous month; Business License Renewals are due April 30 annually.
 - **New Business Licenses Issued in July:**
 - Adva Title Agency - 3531 OB Pkwy
 - Urban Sunflower Boutique - 3570 OB Pkwy, Suite 105
 - Hobby Lobby - 4690 OB Pkwy
- **Liquor Licenses:** 74 active licenses to date, up 1% from previous month; Liquor Licenses Renewals are due June 30 annually.
- **Contractor Licenses:** 891 active licenses to date, up 2% from previous month; Contractor License Renewals are due December 31 annually.
- **Taxi Licenses:** 5 active to date; an increase of 1 from previous month; Taxi License Renewals are due June 30 annually.
- **Records Requests** - 2 records request received and completed.

ECONOMIC DEVELOPMENT

Pending Applications/Plans:

- The Preserve (Ch 100, Ch 353) - Application received; funding agreement approved June 16, 2022. Legal representation contracted on July 7, 2022. Plan details are in progress. Application also included fee reimbursement request per City Code 135.025.
- Magic Dragon Equity Based Housing project (CID) - Application received, waiting on formal petition by developer to complete application process.

Business Promotion Program: A program is being created to promote/acknowledge business in the City.

PUBLIC WORKS


- **Autumn Lane** - Project substantially completion.
- **OB Sidewalk Improvements** - A combination of three sidewalk projects; contract awarded in May to Concrete Solutions; construction to be completed by year-end.
- **Industrial Drive Reconstruction** - Construction has begun and is expected to be completed late fall/early winter 2022.
- **OB Parkway Extension to Executive Drive** - Bidding documents are being finalized; bidding to begin soon.
- **Tan-Tar-A Sewer Assessment** - Assessment completed; staff is working on construction and financing plan to be presented to the Board prior to FY2023 budget workshops.
 - [Horner & Shifrin Presentation April 7, 2022](#)
 - [Horner & Shifrin Tan-Tar-A Preliminary Engineering Report March 4, 2022](#)
- Various ARPA grants are begin pursued for water and wastewater projects.

PARKS & RECREATION

- **Master Plan:** Community engagement, including surveys and public forum information will be out in the upcoming days. Plan is expected to be complete in October.
- **Fishing Derby Update** - Derby was held on Tuesday, August 2, 2022, 5 PM - 8 PM; 80 attendees total; 52 kids participated.
- The culvert on the lake access road continues to be on hold, the box culvert has been ordered, with delivery expected early in 2023.
- **Citywide Rummage Sale** - Saturday, September 17.
- **Fall Festival** - Saturday, October 8.

PUBLIC SAFETY

- Police Department Weekly Statistical Information available on the website [HERE](#).



New
Banners
are up on
Osage Beach
Parkway.