



RESIDENTIAL PERMIT APPLICATION INFORMATION SHEET

Please read this information sheet carefully to avoid delays in your permit issuance.

The City of Osage Beach enforces the ICC 2012 International Building Code, International Residential Code, International Fire Code, International Plumbing Code, International Mechanical Code, the 2011 National Electrical Code, and the City of Osage Beach Design Guidelines.

Incomplete applications will not be accepted or reviewed, and the applicant will be notified, or plans will be returned to the applicant via regular mail.

If all information is in order and submitted at the same time, the plan review & approval will take approximately 10-14 workdays (from date of receipt). Larger projects will take longer depending on the number of plans for review.

The Building Permit Application needs to be filled out completely, front and back (Sign and initial where indicated two (2) sets of detailed drawings for residential permits, also include, a current site plan.

The fee schedule for permit applications is attached and listed on the City web page (www.osagebeach.org).

When the permit is approved, you will be contacted by the Building Department. All applicable fees, Building, Sewer, and Water fees are due in full when you pick up your building permit. Building permits are to be posted, visible from the road, at the job site and an approved set of plans must be kept on the job site.

A list of the inspections required is included. It is the responsibility of the contractor to call for all required inspections. The contractor/owner will be held accountable for any work done without an inspection by the City of Osage Beach.

It is the responsibility of the General Contractor to make sure all contractors on the job have a current City of Osage Beach Contractor's license. This can be obtained through the City Clerk. No permit will be issued until all contractors listed on the permit have their license.

If you have any questions or require further clarification please contact the Building Department at City Hall, 1000 City Parkway, Osage Beach, MO 65065, or by telephone at (573) 302-2030.



RESIDENTIAL

APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT FOR CITY OF OSAGE BEACH

APP. DATE / /	IS OWNER APPLICANT (Yes / No)
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PROPERTY INFORMATION

STREET NAME	
SUBDIVISION	LOT NUMBER
PHYSICAL LOCATION / STREET ADDRESS	

OWNER INFORMATION

Email Address:

First Name	Last Name	City	State	Phone
Mailing address		City	State	Zip
Signature of Owner		Printed Name of Owner		
Signature of Applicant		Printed Name of Applicant		

GENERAL CONTRACTOR INFORMATION

Email Address:

First Name	Last Name / or Business Name	City	State	Phone
Home Office Mailing address		City	State	Zip
NAME OF CONTRACTOR			NAME OF CONTRACTOR	

Excavation
Concrete
Carpentry
Electrical
Plumbing

Sewer
Mechanical
Roofing
Masonry
Drywall/Lathing

TYPE OF CONSTRUCTION / IMPROVEMENT TYPE

NEW CONSTRUCTION **	DEMOLITION	RELOCATION
ADDITION	ALTERATION	REPAIR REPLACE
ELECTRICAL	INTERIOR FINISH	FOUNDATION ONLY
REMODELING	OTHER	

****Site Development Permit required for all new construction.**

Notice: The disposal of demolition waste is regulated by the Department of Natural Resources under chapter 260, RSMo. Such waste, in types and quantities established by the department, shall be taken to a demolition landfill or a sanitary landfill for disposal.

SETBACKS MUST BE ILLUSTRATED ON SITE PLAN. APPLICANT ASSUMES ALL LIABILITY IF SITE PLAN AND / OR SETBACKS ARE NOT ACCURATELY DESCRIBED HEREIN. **

Will any work being proposed be within the City right of way? () Yes () No **If yes, a right of way permit will be required; and a surety or cash bond in the amount of \$2000.00 will be required.** The \$2000.00 will be promptly refunded when a final inspection has been completed and approved. **It is the responsibility of contractor or owner to call for the final inspection.** Copies of right of way guidelines for the City of Osage Beach are available online at, www.osagebeach.org, or at City Hall.

****(Enter number of new or replacement fixtures or units only)****

	# Feet	# of	Square Feet
* Frontage	Stories		Lot Area
* Front Setback	# of Units		Building Area
* Rear Setback	Bedrooms		Living Area
* Left Setback	Full Baths		Basement Area
* Right Setback	Partial Baths		Garage Area
* Setback from	Windows		XXXXXXXXXXXXXXXXXXXXXXXXXX
center of street	Fire Place		XXXXXXXXXXXXXXXXXXXXXXXXXX
ELECTRICAL			
Total Service Amperage		Single Phase	Three Phase

PLUMBING & MECHANICAL INFORMATION

(Enter number of new or replacement fixtures or units)

PLUMBING	# of	PLUMBING	# of	MECHANICAL	# of
Tubs/Showers		Dishwashers		Forced Air Furnaces	
Shower Stalls		Garbage Disposals		Heat Pump	
Lavatories		Water Heaters		Space Heaters	
Toilets		Water Softeners		Air Cleaners	
Urinals		Swimming Pools		Window A/C Units	
Sinks		Public Water	Yes No	A/C Compressors	
Laundry Tubs		Public Sewer	Yes No	Air Handling Units	
Estimated Start Work Date:		Construction Value \$			
Brief Description of work:					

I have read and understand the requirements contained within the Residential Permit Packet

Please Initial _____

Application reviewed and Approved by:

BUILDING OFFICIAL

DATE